

MARCHAM PARISH COUNCIL

Minutes of a virtual meeting of Marcham Parish Council held on Wednesday 10th June 2020 held virtually via Zoom, under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020

Present:

Cllrs Caroline Garvey (arrived at 8:04pm following technical issues), Sandra Hill, Michael Hoath, Kieran O'Leary, Ruth Mander, James Plumb, Tanya Rosenfeld, Peter Steere, David Walton (Chairman)
Interim Clerk: Mrs. W. Quigley
Councillors Richard Webber (County Councillor) and Catherine Webber (District Councillor).

2020/114 Absence of the Clerk

- a. It was noted that the Clerk was unwell and the Council extended best wishes to her for her recovery.
- b. It was **RESOLVED** to approve the employment of the Interim Proper Officer, Wendy Quigley.

In Favour

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Against

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Abstention

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2020/115 Casual Vacancy

It was noted that further to the period of Notice of Vacancy, the Parish Council could move to advertise the vacancy in the MAD news.

2020/116 Apologies for Absence

None

2020/117 Declarations of Interest

None

2020/118 Minutes of the meeting held on 13th May, 2020

The draft minutes were approved as a correct record of the meeting, subject to the amendment of a typographical error.

2020/119 Matters arising from the minutes

- a) It was noted that the online training course for Neighbourhood planning was full, so our Councillors were not able to attend.
- b) Harding Way public open space – it was noted that the circumstances of the family next to the open area have changed, and they no longer wish to acquire some of the Council's land.
- c) It was noted that the notices on the textile bank in Howard Cornish Road regarding not leaving clothes have been put there by the VoWHDC.
- d) The Clerk has been in contact with the PCC to get further details about the PCC's wishes for repairs to the path and drive in the Churchyard.

2020/120 Public Participation

One member of the public logged in but did not wish to speak.

2020/121 Planning Matters

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a) Decisions on previous planning applications

None received

b) Applications dealt with prior to the meeting

P20/V1097/LB – New central heating system at 21 North Street.

Comments: Council had no objections per se, but as there were no elevation drawings included, it was difficult to assess position of flue, and its possible impact on the bedroom window. Gas Meter cupboard was to be sited on the outside of the cottage, and shown on an area which overhung the highway, and not part of the property.

P20/V1083/FUL 19 Mill Road Marcham Abingdon Oxfordshire OX13 6NZ.

Proposed wheelchair accessible two bed detached bungalow.

Comments: Council objected. The bungalow was in the front garden of 19 Mill Road, whereas existing housing is on the line of 19 Mill Road. Impact on street scene, and conservation area. Reference to screening on the application was doubtful, as the trees were in an adjacent garden, and therefore no planning conditions as to retention could be imposed. Access difficulties over a ditch, no clear information as to parking for the property, or for 19 Mill Road, and no turning area.

P20/V1101/FUL Land off Packhorse Lane Marcham OX13 6NU. Variation of condition 8 of application P16/V0644/O - to regularise the 'as built' material of the path - finished in hoggin - instead of tarmac as approved. Outline application for erection of 37 new dwellings, with associated works, garages, access road and public open space. (Phases 2 & 3) (as amplified by information received 7 October 2014).

Comments: Council objected. There were 2 issues – one the surface of the path, and the second the missing link paths to Pye site. The hoggin surface was breaking up, as were the edges, requested tarmac as per the planning approval. It was unsure of any standard for construction of the existing path, so there was no standard for future maintenance. Urged linking paths to be built to Pye site.

P20/V0600/HH 86 Howard Cornish Road. Move dining room window forward in line with garage and porch protrusions. Move porch wall over in line with lounge window (600mm) to extend porch area. Remove flat roof from dining room recess and porch and replace with pitched tiled roof. Remove internal wall between dining room and kitchen and replace with RSJ supported by pillars and pad stones.

Comments: Council had no objection, but requested materials to be in keeping with the house and other properties in the area, to avoid a clash in a prominent location.

c) Applications for consideration at the meeting

None received

2020/122

County Councillor's Report - Cllr. R. Webber

- The government has assigned money for improving cycle and pedestrian safety during the pandemic. The amount for Oxfordshire is limited so Cllr

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Webber has put in for better clearing of paths. The majority of funds will be required in the City and Towns to make the pavements wider and safer.

- Progress has been made on the Mill Road Bridge including the possibility of a temporary structure whilst the permanent structure is negotiated.
- The Oxfordshire pandemic stats are encouraging – in the lowest 10 of 150 areas as far as cases and deaths are concerned.

2020/123 District Councillor's Report - Cllr. Mrs. C. Webber

- South Oxford District Council local planning examination due in July. As a result Planning Officers from the Vale of White Horse DC are working for South and Vale at the current time.
- A virtual meeting of the planning committee has successfully taken place. The next one is on 24th June 2020.
- First full council meet coming up on 15th July 2020
- 95% of business grants have been paid. Pub in Shippon has not received the grant yet and Cllr Webber inquired whether the pub in Marcham has received help.
- Track and Trace continues but a lot of the testing is going to Swindon and the Vale of White Horse is getting very little. Whilst there has been a severe outbreak in Oxfordshire, this is not in the Vale or South.

2020/124 Community Facilities

- a. The tarmac has been laid, landscaping is complete and the MUGA is complete. The bike racks have been installed, seeding of the field has been done and the Football Pitch, Youth Football Pitch and Cricket Pitch have all been completed.

10 year guarantees have been issued for the new village hall in the name of Marcham Parish Council.

Report for the MUGA produced by Andrew Parsons is just awaiting photos. Final sign off on the snagging list for the building will be done a couple of days before completion to allow for final cleaning.

- b. The lease, underlease and management agreements between the Council and Marcham Community Group (MCG) from the 12th May 2020 were approved per minute ref 2020-54. The S 106 working party in the Clerk's absence, have responded to The Council's Solicitor's questions of 19th May relating to the lease and underlease. It was **RESOLVED** to ratify those responses.

In Favour
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Against
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Abstention
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- c. The section 106 Funding Agreement has been negotiated by the Council's Solicitor with the Vale Solicitor. The S106 Working Party has reviewed this in the Clerk's absence. It was **RESOLVED** to approve the amended agreement. The resolution for the execution was previously agreed (minute ref 2019/279c.)

In Favour
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Against
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Abstention
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- d. Following the 2017 agreement between the Council and the Anson Trust, the buildings and car park are now to be transferred to the Council and not be leased. Additionally, the Nursery is no longer included in the agreement. The Deed of Variation records these changes to the agreement. Further to recent communication it has been further decided to remove the addition of Schedule 1 clause 3 as the Anson Trust no longer have a contract with the builder, Thomas Homes and this is therefore not appropriate. Under Schedule 1 clause 1.2 the sum of the grant to be advanced will be amended to £480,000 with the balance of £20,000 to be released once the grass is established and confirmation of this has been received by means of a report from the agronomist.

It was **RESOLVED** to approve the amended Deed of Variation.

In Favour	Against	Abstention
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It was further **RESOLVED** to execute the Deed of Variation and for the Chairman and Vice-Chairman or two other Councillors to sign.

In Favour	Against	Abstention
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- e. Completion date is targeted as the 19th June 2020. There is an issue with delays at the Land Registry meaning the transfer of ownership from the Anson Trust to Thomas Homes has not taken place despite being lodged on the 2nd January and therefore the onward transfer from Thomas Homes to Marcham Parish Council will be delayed. In order to meet with the Vale's requirements, owing to The Council being the beneficial owner not the registered owner, an agreement has been prepared such that, should it be required, the Anson Trust or Thomas Homes will serve notices on behalf of The Council, depending on who is the registered owner at the time. All the leases and transfers are to be completed and the funds are to be transferred on the same day and are to take place between the 5 sets of Solicitors.

It was **RESOLVED** to execute the lease between the Anson Trust and Marcham Parish Council and for the Chairman and Vice-Chairman or two other Councillors to sign.

In Favour	Against	Abstention
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It was **RESOLVED** that the Vice Chairman or another member of the Council would need to declare that they accept the exclusion of section 24-28 of the Landlords and Tenant Act 1954.

In Favour	Against	Abstention
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2020/125 Cllr Richard Webber and Cllr Catherine Webber left the meeting.

2020/126 Cow Lane Pony Paddock

It was **RESOLVED** to accept a bid for the Paddock for the year to July 2021.

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2020/127 Peat Moor Lane
It was noted that the entrance to Peat Moor Lane had been cleared and no further action was required.

2020/128 Trees on the Village Green
The Coronation Tree on the Village is possibly diseased. It was **RESOLVED** to approve the quote to carry out the works on this tree to remove the diseased section and others on the Green.

2020/129 Subscription to Local Council Review Magazine for 20/21
It was **RESOLVED** to continue receiving 5 copies. The Clerk is to update the recipient addresses and Ruth is to arrange for a sharing list for this.

In Favour

Against

Abstention

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2020/130 Accounts

- a) It was **RESOLVED** to approve accounts for payment as per list circulated to members
- b) It was **RESOLVED** to approve section 1 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020
- c) It was **RESOLVED** to approve section 2 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020. It was noted that the figure in section 6 includes a deposit of £198,000 with the Solicitor.

2020/131 Matters raised by members for information
It was noted that the Baptist Church Hall is now officially closed.

2020/132 Items for MAD News
The e-mail address for the Interim Clerk to be included but to request that contact be kept to essential enquiries only.

2020/133 Date of Next Meeting:
The next meeting of the Council is scheduled to be held on Wednesday 8th July 2020 at 7.30 p.m. via Zoom unless owing to the Covid-19 virus, arrangements changed.

The meeting closed at 9.45 p.m.

Signed

Date