

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10<sup>th</sup> October, 2018 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

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Present:

Miss R. Atkins, Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill,  
Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere.  
Mr. D. Walton  
Clerk: Mrs. L. Martin  
Cllrs. R. Webber (County Councillor)

- 2018/210     Apologies for Absence  
Apologies had been received from Cllr. Mrs. C. Webber (District Councillor), as there was a District Council meeting that she was attending.
- 2018/211     Declarations of Interest  
There were no declarations of interest.
- 2018/212     Minutes of the meeting held on 12<sup>th</sup> September, 2018  
The minutes were approved and signed as a true record of the meeting, subject in minute 2018/189 Frilford Road Recreation Ground to amending “already been removed when he site had been inspected” to “already been removed when the site had been inspected”
- 2018/213     Matters arising from the meeting held on 12<sup>th</sup> September, 2018  
A34 closure statistics – M4 to M40  
Council noted the closure statistics of the A34 between the M4 and M40 motorways, obtained from the Highways Agency for the period 1<sup>st</sup> September, 2017 to 31<sup>st</sup> August 2018. These showed closures owing to road works and also owing to accidents. Members were pleased that information as to the road closures was being recorded.
- Street Names – new development in North St and Anson Field  
Council noted that the Vale of White Horse District Council had allocated the names Lion Close and Barrow Close respectively to the houses at the rear of the Institute, and the Anson field site. The properties within the conversion of the Institute would be known as North Street.
- Commemorative Tree and plaque for the anniversary of the Armistice of World War I  
Council noted that this had been ordered
- Village Green – parking sign  
Council noted this had been manufactured and was with the handyman for installation. He had been asked to contact the Clerk to agree the location before proceeding with the work.

Howard Cornish Road – flats – deposited items

This issue had been raised with Sovereign Housing Association. The Clerk had been notified that the mattress had been removed, and correspondence sent to the person responsible for the deposit of the other items. It was reported that tins of oil, an old car, and tree branches and vegetation were still dumped at the side of the flats. Other items had appeared by the Duffield Place garages.

Vale of White Horse District Council – Community Awards Lunch

Dr. Eric Dunford and Mr. Simon Blackmore had been nominated on behalf of the volunteer team for their work in regards to the Trendles archaeological dig.

Churchyard - works

It was reported that the yew tree by the Church entrance had been cut back, and the edges of the path from Denman steps cut. There still remained the driveway from Church St to be done.

2018/214

Public Participation

There were no members of the public present.

2018/215

Planning Applications

a) Decisions on previous applications

P18/V1855/HH Dropped kerb at the front of the house to allow  
Parking  
16 Fettiplace Road  
Permitted 20<sup>th</sup> September, 2018

P18/V2001/HH Incorporate rear parking area into private  
garden (retrospective)  
75 Howard Cornish Road  
Permitted 9<sup>th</sup> October, 2018

P18/V2004/HH Incorporate rear parking area into private  
garden (retrospective)  
73 Howard Cornish Road  
Permitted 9<sup>th</sup> October, 2018

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P18/V2375/HH First floor extension to form new bedroom  
Hyde Farm Bungalow, Abingdon Road  
Members had concerns regarding the bulk of the building at the  
entrance to the village and the need to retain tree screening.  
Materials should be in keeping with the existing.

In favour of Supporting 10 Against 0 Abstention 0  
Comments: Council expressed concern regarding the impact on the entrance to the village and required tree screening to be retained or planted. Materials to be in keeping with the existing.

P18/V2368/FUL Variation of condition 4 (approved plans) of planning permission P15/V3042/O to include plans 950.13 REVB & 950.03 REVB Full application for planning permission for conversion of the Anson Institute building to 3x apartments (2x 2 bed, 1x 1bed) and erection of 5x new dwelling houses (4x 3 bed, 1x 4 bed), and for the erection of 5x 4 bedroom dwellings along with new community building, MUGA and rearranged sports pitches on Anson Field. Outline application for the erection of nursery building on Anson Field with all matters reserved.

Marcham village institute and Anson Field site

In favour of Supporting 10 Against 0 Abstention 0  
Comments: Council had no objections to the application

MW.107/18 Details pursuant to condition 19 (water monitoring) of permission MW.119/15 - Annual Environmental Monitoring Report  
Upwood Quarry

Hills Quarry Products Ltd

Members noted the report and commented that its view was the same as for the previous report.

In favour of supporting that view 10 Against 0 Abstention 0  
Comments:

Marcham Parish Council was aware that there were changes in the chemical data, and wished that very regular monitoring of the site and analysis be undertaken preferably by an independent body.

P18/V22470/FUL Variation of condition 2 - approved plans on application ref. P16/V3224/FUL Erection of 47 dwellings with associated means of access, car parking, footpath links, amenity space and landscaping.

Land off Sheepstead Road

For: MacTaggart and Mickel Homes England Ltd

Members discussed the altered plans, and expressed concerns regarding various issues

In favour of supporting, subject to suggested amendments and Council's requirements being carried out

In favour	Against	Abstention
9	0	1

Comments: Council objected to black boarding on fascia, canopies and bargeboards, inadequate visitor parking, and path in south east corner emerging into a vehicle parking area. Council requested that the path along Sheepstead Road be extended as shown on the drawings, and also a path completed

between The Gap and Howard Cornish Road, along North Street. It also wished to see play equipment within the open space, and a construction management plan, as well as confirmation from Thames Water as to the adequacy of the sewer system.

The Clerk, in the interests of transparency, placed on record that she was related to the agent for the applicant in regards to the following application.

P18/V2485/HH Construct single storey rear extension and two storey side extension. Demolition of side porch

12 Parkside

Members had concerns regarding the proximity of the building to the roadway into the garage block which could give it an enclosed feeling, materials needed to be in keeping, and if trees were to be felled within the conservation area, they needed to be replaced.

In support 10 Against 0 Abstention 0

Comments: proximity to garage access road, materials to be in keeping, and replacement trees planted for any that were removed during the construction process.

P18/V2324/T28 Notification that Harlequin Group Ltd on behalf of BT Open Reach are installing a green broadband cabinet at the junction of Frilford Road and Church Street. Members received this notification and asked the Clerk to advise the applicant that a vehicle had previously mounted the kerb and damaged the gas governor, adjacent to the site where it was proposed to install the cabinet.

2018/216

District Councillor report – Cllr. Mrs. C. Webber

Cllr. R. Webber, gave a report on behalf of Cllr. Mrs. C. Webber

(i) The 5 councils partnership project whereby the Vale of White Horse District Council was joining with 4 other councils to acquire discounts and benefits was ceasing to exist. The District Council was looking to claw back money.

(ii) The post of Director for the Oxfordshire Growth Deal was empty.

(iii) The District Council was looking at world trade, and how leaving the European Union would affect the Vale area.

(iv) Food safety had tested ice and ice cubes, and had found that 80% of tested samples contained faecal contamination

(v) The District Council was producing a new wheel gadget which enabled residents to easily identify which items were for landfill and which for recycling, and how to dispose of them. Used batteries were not being collected from the roadside in some areas, but this had not been a problem within Marcham.

(vi) The Oxford Flood Alleviation Scheme was out for consultation.

2018/217

County Councillor Report – Cllr. R. Webber

Oxford Cambridge Expressway - A highways officer meeting had taken place. Buckingham County Council was not happy as it wanted the route to go to the South and not through the central “B” zone which

had been selected for further investigation. He suggested that if central government was not to make the final decision, then it was important that all villages spoke together. The A34 Marcham junction could be affected by any proposals.

A Growth Deal meeting had taken place in Didcot. Reports had been received, but no decisions had been made. The decisions appeared to be made elsewhere but not in the public domain. A scrutiny committee was in place.

Members mentioned that the Clerk had obtained A34 road closure statistics for the section between the M4 and M40. The Clerk would forward these to Cllr. Webber.

2018/218

#### Community Facilities

There had been only one meeting of the steering group since the last meeting of the Parish Council. The matter of the Agreement to Lease was continuing, as was a new suggestion for a separate Lease of the access road, as this would be used by not only hall users, but the nursery and housing properties.

The Vale of White Horse District Council had been supplied with the Mechanical and Electrical information for the main hall, although access to the electronic files was difficult as they had been shared on dropbox. The current position in regards to the s. 106 funding was still the same, in that detailed specifications and costing quotations were awaited from Thomas Homes. The Clerk advised that these would be required, not only for the District Council to agree and then negotiate the release of the s. 106 funding, but also for the Parish Council's purposes. There was a significant amount of legal work to be undertaken in regards to Agreements to secure the funding and detailed contract conditions between the Parish Council and the Anson Trust, before work could commence on site.

It was reported that the various new Marcham Community Group committees for the field, and hall sites had not yet met. The minutes of the steering group meeting would be circulated by the Council's representatives once they had sight of them.

2018/219

#### War Memorial – Preparation for Remembrance Sunday

Council noted that an application to the Vale of White Horse District Council, for the road closure had been made. A query had been raised in regards to the road closure signing which had been dealt with by the Clerk. A decision on the grant application to the War memorial Trust was awaited. It was noted that a group of volunteers were meeting to clear the weeds from the area around the war memorial in readiness for Remembrance Sunday.

2018/220

#### Marcham Guides

Council considered a request from Marcham Guides for suggestions as to where they could display approximately 100 poppies approximately 650 mm high, similar to those used at the Tower of London.

Members discussed locations: Village Green, Howard Cornish Road and The Institute site, North Street.

RESOLVED:

- a) that the following locations be put forward to Marcham Guides:
  - (i) Marcham village green – consent granted from the Parish Council
  - (ii) Howard Cornish Road entrance to village – consent needed from Oxfordshire County Council
  - (iii) Howard Cornish Road wide verge under lime trees – consent needed from Vale of White Horse District Council
  
- b) that the Institute site was not suitable

2018/221

Overgrown vegetation

Council discussed overgrowing vegetation from properties and the difficulties it caused in regards to vehicles passing in areas where there was no footway, or to pedestrians where paths were effectively narrowed. Locations listed were:

The Farthings backing onto North Street

Junction of Orchard Way and Howard Cornish Road

A415 between Howard Cornish Road and lane leading to Hyde Farm

Path leading to Kings Avenue from Howard Cornish Road

Path alongside Denman College to Cemetery

Church Street opposite no. 1

Footway between Howard Cornish Road and Haines Court adjacent to 13 Orchard Way

Junction of The Gap and North Street on the northern side.

RESOLVED:

- (i) that an article be placed in Marcham and District News reminding residents to cut back hedge and tree growth which overhung the roads and footways.
- (ii) that letters be sent to appropriate occupiers requesting paths and roadways be kept clear from overhanging vegetation.

2018/222

Dog Waste Bins

Council considered a request from a resident for dog waste bins in the Mill Road area, one by the jubilee path and the other by the river Ock. Council had previously resolved to include 2 bins per year. Council was generally supportive of new bins which could accommodate dog faeces. Council noted that the District Council would only supply, install and empty bins where it recognised that there was a problem either with litter or dog faeces. Discussion took place on the dog waste bin that used to be at the Anson field end of the path leading from Tower Close, and other litter bins in the area which were in a state of

disrepair, as well as the future of the Anson Trust's bins near the pavilion building once construction works for the new hall started.

RESOLVED:

- that
- (i) enquiries be made of the Anson Trust as to their intentions regarding the litter bins adjacent to the pavilion in the Anson field.
  - (ii) that a litter/dog waste bin be installed near to the start of the Jubilee path just south of the village green, possibly by reusing a bin from the Anson field.
  - (iii) that the handyman be asked to empty the bin, when emptying the bins next to the play area and youth shelter.

2018/223

Correspondence

- a) Citizens Advice Bureau – Annual General Meeting  
Tuesday 16<sup>th</sup> October, 2018 7.30 p.m at Abbey House, Abingdon.
- b) South Central Ambulance Service – Notification that a merger with London Ambulance Service for the procurement of supplies and support services was taking place.
- c) Oxfordshire County Council – Thursday 18<sup>th</sup> October, Parish and Town Council liaison meeting 6.00 p.m. at UTC Harwell
- d) Environment Agency – Guidelines for Burial sites  
The Clerk was asked to send this to the Chairman of Marcham and Frilford Joint Burial Committee.
- e) OALC newsletter September
- d) Police and Crime Commissioner – newsletter
- e) Vale of White Horse District Council - Allocation of the name Foxcombe Cottage to 36 MonksWalk.

2018/224

Accounts

Council discussed the amount to be awarded by way of donation to the Royal British Legion Poppy Appeal. Council received the budget monitoring report as at 30<sup>th</sup> September, 2018 and also the report from the external auditor Moore Stephens for the year 2017/18. This confirmed that in their opinion the information contained within sections 1 and 2 of the annual governance and accountability return accounts was in accordance with proper practices and no matters came to their attention which gave cause for concern.

RESOLVED:

- (i) that the sum of £130 be awarded to the Royal British Legion Poppy Appeal by way of donation for 2018/2019.
- (ii) that the budget monitoring report and the external auditor's report be noted.

Council noted the list of cheques numbers 3115 to 3124 to be signed and authorised payments totalling £4401.32 in respect of

administration costs, rent for play area and youth shelter, village green sign, cemetery maintenance, grass cutting, play area checks, and donation to Royal British Legion Poppy Appeal.

2018/225 Matters raised by members for information

A415/Howard Cornish Road junction – parked cars

It was reported that cars were beginning to park again partly on the pavement at this junction. This caused an obstruction and presented a danger to traffic trying to negotiate the junction. The Clerk would place an article in Marcham and District News.

Orchard Way – boat trailer blocking footway

It was reported that a parent had approached a councillor expressing concern that opposite the school there was a boat on a trailer in the front garden of a property, the towbar from which was obstructing the footway and parents going to or from the school were having to walk in the road. The Clerk was asked to investigate the matter.

Path from Howard Cornish Road to Vanderbilt site – Taylor Wimpey

Comments were made that it was extremely disappointing that Taylor Wimpey had reneged on its earlier promise to link the path leading to Vanderbilt site into its own development. The trees that needed to be felled before the path could be extended were scrub and not trees with TPOs. The path as it was remained inadequate, and was a path to nowhere. The paths needed to be connected.

Bridleway no.17 – Mill Road

Council had noted an approach from a Drayton resident to the County Council regarding the closure of the bridleway, and it was suggested that Drayton Parish Council be approached confirming that Marcham Parish Council was interested in re-opening of the bridleway.

2018/226 Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/227 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14<sup>th</sup> November, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed ..... Date .....