

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13<sup>th</sup> June, 2018 in the residents' lounge at Duffield Place, Marcham at 7.35 p.m.

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Present:

Miss R. Atkins, Mr. I. Charles, Mrs. S. Hill, Miss R. Mander, (Chairman),  
Mr. D. Walton  
Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor)

1 member of the public at 7.55 p.m.

- 2018/138     Apologies for Absence  
Apologies for absence had been received from Mr. M. Denton,  
Mrs. J. Fabes, Mr. M. Hoath, and Mr. P. Steere.
- 2018/139     Declarations of Interest  
There were no declarations of interest.
- 2018/140     Minutes of the meeting held on 9<sup>th</sup> May, 2018  
The minutes were approved and signed as a true record of the meeting,
- 2018/141     Matters arising from the meeting held on 9<sup>th</sup> May, 2018  
  
Hills Aggregates Liaison meeting  
Council noted that when the Clerk advised Hills Aggregates of Mr. Steere being the Council's representative on the Liaison Committee, they advised that the Committee was no longer functioning, and any issues raised by local residents had been done so directly to the company. Another year it may not be necessary to appoint a specific parish representative.
- Litter Pick  
Council noted that a successful litter pick had been held on 12th May, 2018. A comment was made that the litter sacks collected had not been picked up by Biffa.
- MCG Finance Committee  
Council noted Mrs. Fabes could possibly be willing to be the Council's representative on the Finance Committee, but this depended on the time, commitment and work it involved.
- 2018/142     Public Participation  
There were no members of the public present at the time of this item.
- 2018/143     Planning Applications

a) Decisions on previous applications

P18/V0770/LB and P18/V0769/HH

Alterations to wall to form new access drive and erection of 2 bay open port garage

The White House 12 Frilford Road

Permitted 11<sup>th</sup> May, 2018

P18/V0624/HH Demolish existing garage, construct two storey extension to form one bedroom grand parent annex with kitchen living area, ensuite shower room and dressing/study room. Construct new double garage and extend existing vehicle access onto Abingdon Road.

Stone Cottage, Abingdon Road

Permitted 15<sup>th</sup> May, 2018

P18/V0981/HH Single storey rear extension

13 Chancel Way

Permitted 7<sup>th</sup> June, 2018

Vale of White Horse District Council – Comments on the provision of Electric Charging Points as a planning condition

Council had requested, when commenting on previous planning applications for extensions or garaging, where additional vehicles were likely, for conditions to be included to provide for electric charging points as Marcham had an Air Quality Management Area along the A415. The Vale of White Horse District Council had not included such a condition, in 2 recent applications. When querying why this had been omitted, the Clerk had been advised that it would be unreasonable a condition within householder applications, and that air quality management officers had raised no objections. Electric charging points were only normally required for major housing and commercial applications.

General discussion followed. Cllr. Mrs. Webber reminded Members that there was a grant of up to £500 available from central government towards the cost of installation of electric charging points. She also referred to the fact that currently the Vale of White Horse District Council and South Oxfordshire District Council were sharing one officer who dealt with air quality issues.

RESOLVED:

- (i) that the comments from the planning officer be noted
- (ii) that the comments from the planning officer be sent to Cllr. Mrs. C. Webber (District Councillor), and Mr. Jason Sherwood Locality and Roads Agreement Manager at

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

R3.0043/18 Retention of temporary classroom for one year to July 2019

Marcham Primary School, Morland Road

For: Oxfordshire County Council

The application was for the retention of the classroom to which members had had no objections previously.

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
5	0	0

RESOLVED:

that the Council supports the retention of the temporary classroom for one year to July 2019

2018/144

Planning Enforcement

The Willows – lack of paths to link to adjacent site under construction by Matthew Homes Ltd

Council noted that this matter was under investigation and a site visit by the enforcement officer had been made.

Taylor Wimpey development – tree planting rear of Longfields

Council noted a report from Mr. Hoath who had visited residents concerned that trees had been removed, by the new owners, from the garden of one of the new houses constructed by Taylor Wimpey. It appeared that Taylor Wimpey, when constructing boundary fences had discussed trees with the District Council's tree officer, and there was a requirement that there was a tree screen. Whilst this issue affected the rear gardens of private properties, in view of the fact that it was a new housing development, with planning conditions which may have been breached, it was

RESOLVED:

that the matter be referred to planning enforcement at the Vale of White Horse District Council for further investigation

- 2018/145      District Councillor's Report – Cllr. Mrs. C. Webber and County Councillor's Report – Cllr. R. Webber  
 Cllr. R. Webber mentioned that Drayton Parish Council had referred issues to planning enforcement and had been advised that there 3000 Current cases, and it was difficult to respond quickly.  
 Cllr. Mrs. Webber advised that she would speak later on the Community Facilities item.
- 2018/146      Community Facilities  
 With the consent of the Council this item was moved to later on the agenda.
- 2018/147      Highway Verge Cutting  
 Council considered the state and condition of County Council highway verges, and comments from residents regarding the junctions of Howard Cornish Road and A415 and Harding Way/Sheepstead Road. The County Council undertook one cut in the season of the verges, but where visibility splays were needed, did have a policy of cutting them more frequently, and responded to urgent cutting, when needed. Council discussed the possibility of an agency agreement with the County Council to take on the highway verge cutting, and noted the urban and rural areas split, and the small reimbursement towards the cost that the County Council offered. It was provided with information regarding both St. Helen Without, and Sutton Courtenay Parish Councils who had both taken on highway verge cutting. Some members had expressed concern regarding the lack of provision within the budget.
- RESOLVED:
- (i)      that a map of the grass areas which were the responsibility of the County Council be obtained.
  - (ii)     that an indication of the sum likely to be received from the County Council towards the costs involved be obtained.
  - (iii)    that once obtained, quotations be sought from appropriate firms with the relevant insurance to meet the requirements of the County Council.
- 2018/148      A420 Fyfield Land Action Group  
 Council noted and considered correspondence from the Fyfield Land Action Group requesting support for opposition to development in Fyfield Parish. It had been suggested that Marcham's response should be "Marcham Parish Council supports the general principles of ensuring that developments in the Vale are fully sustained and that developments in one part of the Vale do not cause problems in other parts. We suggest that any development should be demonstrably in line with these principles before it is approved. However the Council did not have the capacity to provide comments on the individual points raised"

Members were concerned that support for objecting to sites within Fyfield may mean that greater impact for housing within Marcham, particularly as other sites within Marcham had been put forward for consideration in part II of the Local Plan.

RESOLVED:

that the qualified response as stated above, “that Marcham Parish Council supports the general principles of ensuring that developments in the Vale are fully sustained and that developments in one part of the Vale do not cause problems in other parts”, be ratified

2018/149

Village Green

Council noted that Open Reach had accepted that they should not have trenched through the village green without consent from the Parish Council, and were preparing a Wayleave Agreement. Council discussed the need to protect the village green from vehicles, as on occasions vehicles had been seen parked overnight on the grass. Bollards, posts, notices, and byelaws were mentioned.

RESOLVED:

that the Clerk investigate the erection of a no parking sign for the village green

2018/150

Churchyard

Council noted and considered a quotation for the trimming back of the path edges and cutting back the yew tree near the entrance to the Church door. Discussion was had as to a voluntary body from within the Church undertaking the work, or including maintenance on a regular basis. The latter would prove difficult with a contractor, and occasional works were preferable.

RESOLVED:

that the quotation in the sum of £410 from S.T. Grounds Maintenance be accepted for trimming the path edges and cutting back the yew tree at the entrance to the Church door.

2018/151

Cllrs. R and C Webber left the meeting

2018/152

Emergency Plan

RESOLVED:

that this matter be deferred to a future meeting.

2018/153

Correspondence

a) OALC – Annual Meeting 2<sup>nd</sup> July at Didcot Civic Hall

The speaker would be Toni Vitale, author of the National Association of Local Council guide to data protection. Mrs. Hill would represent the Council at this meeting.

b) Historic England – War Memorial

Confirmation that the war memorial had been given grade II listed building status.

c) Letter of thanks – Parishioner of the Year

A letter of thanks for the Parishioner of the Year Certificate had been received from Mr and Mrs. Fontaine.

d) Oxfordshire Playing Fields Association newsletter

e) Programme Officer - Local Plan part 2 examination at Abingdon and Witney College commencing Tuesday 23<sup>rd</sup> July, 2018

f) Oxfordshire County council – Joint working arrangement between the County Council and Cherwell District Council, as Cherwell District Council was minded to terminate its joint working relationship with South Northamptonshire Council, when the unitary authorities in Northamptonshire were formed

g) Alzheimers Association – Support needed for singing group at Grove.

h) Vale of White Horse District Council – Notification that the Summer Forum for Parish Councils had been cancelled

2018/154

Accounts

The accounts for the year 2017/18 were presented along with the The proposed annual return, and governance statement. Council considered the accounts and figures on the annual return and the governance assurance statement. Council noted the report from the internal auditor on the 2017/18 accounts.

**RESOLVED:**

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor Moore Stevens on the annual return for 2017/18
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that the accounts and annual return for the 2017/18 year be now signed

Council noted the list of cheques numbers 3081 to 3090 to be signed and authorised payments totalling £3321.36 in respect of administration costs, parishioner of year certificate, annual meeting of electors, play area checks, grass cutting and pest control on the allotments.

2018/155 Matters raised by members for information  
A415 / North Street junction

It was reported that there were sight line difficulties westwards for motorists when leaving North Street and joining the A415. This was owing to the height of the new wall. A request was made to include this item on the agenda for the next meeting.

2018/156 Community Facilities

Council considered the final layout drawings for the hall. These included the mechanical and electrical drawings. There had been some changes since Council last viewed the drawings. These were mainly, cupboards that had been moved, the door from the referee room opened into the foyer, changes to the men's toilets, baby changing facilities, and doors from the main hall to the outside facilities.

The Chairman asked for a show of hands of those in support of the changes

In support	Against	Abstention
5	0	0

**RESOLVED:**

that Council supports the amended drawings

Council received a report on a meeting which the s. 106 working party members and Clerk had attended with the Vale of White Horse District Council. Representatives from the Anson Trust and Marcham Community Group had also been in attendance. The purpose of the meeting had been to discuss the s. 106 application and likely funding from the District Council. General discussion was held on the funding of the project. Discussion would continue at a future meeting.

2018/157 Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/158 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11<sup>th</sup> July, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 8.40 p.m.

Signed ..... Date .....