

convert the Institute, North Street, to residential accommodation, and erect 5 dwellings and community facilities on the Anson Field
Permitted 16th November, 2017

b) Planning Applications dealt with prior to the meeting

P17/V2492/HH Proposed rear extension (amended)
2 Parkside
For: Mr. S. Wood
Comments: Council maintained its previous objections as the drawings continued to show parking in the front garden which would necessitate access over the public amenity area

c) Applications for consideration at the meeting

P17/33170/HH Single storey rear extension to allow concrete block finish to west elevation
1 The Gap
For Mr. R. Ford
The use of concrete rather than brick on the western elevation was noted. Concerns were raised regarding the possible obstruction of The Gap with building materials and/or skips. It was suggested that traffic management be considered for the construction period.

The Chairman called for a show of hands for those who supported the proposal.

In support	Against	Abstention
7	0	0

RESOLVED:

- (i) that this Council supports the application.
- (ii) that concerns be raised regarding possible obstruction of The Gap, during construction and that a traffic management scheme be required.

d) Local Plan Part 2

Council received a report from its members who attended a meeting with the Vale of White Horse District Council. It had been a positive meeting. The requirements for the 5 year land supply had been met, and it was less likely that developers would be able to force through applications. There were proposals for growth, but infrastructure needed much improvement. The Dalton Barracks site would be released earlier than envisaged, with a suggested date of the MOD leaving the site by 2026. The Park and Ride was not indicated to be sited at the Marcham interchange, and members

stated that pressure should be maintained for the Park and Ride to be further north closer to the north Abingdon junction with the A34.

2017/255

A415 – Path and Verge

Highway verge – junction of A415/Howard Cornish Road

Council discussed various complaints regarding a truck belonging to A Plant Lux, traffic management firm of Kingston Bagpuize, which was being parked overnight. The parking was either on the highway verge, which caused mud, ruts and destruction of the grassed area, or over a footway or immediately at the junction half on the verge and half on the road, both of which caused obstruction. Members were of the opinion that formal action needed to be taken. It was thought that the driver was a local person, and the Chairman would make enquiries and try and trace the driver of the vehicle. It was suggested that the Parish Council could possibly consider cutting the verge at this junction. The Clerk referred to the requirement to take on all verges as agents for the County Council, and not just one area.

RESOLVED:

- a) that local enquiries be made as to the likely person responsible for the vehicle.
- b) the PCSO be approached to see whether assistance could be given
- b) if details of the driver were known, then the Council approach the driver with a request that the vehicle be parked elsewhere
- c) if the driver could not be located, then the Council approach A Plant Lux.

Path on Southern side of A415 installed by Persimmon Homes

Concerns were raised regarding the quality of the new footway alongside the A415. In one area the tarmac was less than 1m wide. The path was not consistent in width, and there were various “cut outs”. The general thinking was that the Council had been let down by the planning officer dealing with the application. The approved width of the path was 1.2 m. One area of the path had a width of less than this. There was still a slope where the path from the Abbots Grange development joined the path from the Pye Homes development. Also the Abbots Grange end, the path had not been finished. Missing was a kerb edge, tactile area, and slope to the road.

RESOLVED:

- a) that the County Council be approached regarding the poor standard of the path.
- b) that, depending on the response, Matthew Homes be approached with a view to making good the path.
- c) copies of correspondence be sent to Cllr. R. Webber

2017/256 District Councillor's Report – Cllr. Mrs. C. Webber
In the absence of Cllr. Mrs. Webber, Cllr. R. Webber would provide her report on arrival at the meeting.

2017/257 County Councillor's Report – Cllr. R. Webber
To be given later in the meeting, after the arrival of Cllr. Webber.

2017/258 Community Facilities
Miss Mander, as a Council representative on the steering group gave a report. The Steering Group working party, had been meeting fortnightly. She and Mr. David Walton had attended. Sports pitch positioning on the western side was being considered, as were adjustments to the play area, and youth shelter.
Miss Mander gave a report, on the application to the Vale of White Horse District Council lodged in regards to the s. 106 funding. This had been distributed internally at the District Council for formal consultation purposes, the application would go to the Head of Planning, and then to Senior Management Team for determination. One query had been raised in regards to an agronomist's report for the sports pitches. Depending on when this was undertaken, there may not be the full amount of s. 106 funding available immediately. Council considered possible spending options for the village hall, multi-use games area and playing fields, in regards to a possible increase in hall size. Whilst s.106 funding had been requested for the full sum available, depending on when it became available, Council may be required to contribute up to £347, 000 should it wish the hall to be of a larger size. This would reduce the balance left in reserves.

The Chairman asked for a show of hands of those members who supported providing the balance required to extend the hall from its reserves, should not all s. 106 funding be immediately available.

In favour	Against	Abstention
7	0	0

A member requested that the Council be given a copy of the written quotation for the extension, in addition to the community facilities steering group.

RESOLVED:

- (i) that Council supports spending from its reserves should not all s. 106 funding be available immediately.
- (ii) that a copy of the written quotation for the cost of the hall extension be provided to Council, in addition to other relevant parties.

2017/259 Marcham Community Group – Annual General Meeting
Miss Mander gave a report, as observer for the Council, on the annual general meeting, of the Marcham Community Group. A proposal had

been put forward, and accepted by the members, that there be a change in the objects and articles of the Group, to alter the appointment of Trustees. This had been agreed. Once amended, in future there would be one Trustee nominated by the Parish Council, as well as other changes.

2017/260

Risk Assessment

Council noted the risk assessment. As far as the accounts were concerned a new external auditor was to be appointed for April 2018 onwards. The open space areas on Kings Field I development were still in the ownership of the developer, but would be considered when appropriate. The Longfields play area had been deleted, as the owner had disposed of the site to Taylor Wimpey for the access road to its new development. The Parish Council had had only a temporary licence to occupy the site. New data protection requirements would come into effect in May 2018, and the risk assessment would be reconsidered once the impact of the new requirements were fully understood. It was suggested that another column could be added to show the likelihood of an incident multiplied by the severity of the occurrence.

RESOLVED:

- (i) that the risk assessment be accepted as drafted
- (ii) that in due course, consideration be given to the risks associated with the acquisition of new public open space areas, and the impact of the General Protection Data Requirements due to come into force in May 2018.

2017/261

Grant Applications

(A). Council noted 2 grant applications, one from Marcham Parochial Church Council towards the provision of a youth worker, and a second from South and Vale Citizens Advice Bureau. A query was raised as to whether a Parish Council could fund staff salaries. It was also unclear, exactly where any grant would be used, e.g. rents, electricity, heating, staff costs, or materials used by the youth worker.

RESOLVED:

that further information be obtained from the applicants as to where any grant money would be used.

(B) Council noted additional information provided by Marcham Primary School in regards to its grant request. An assessment of the need had been undertaken, and advice sought as to the equipment required, as well as support from the Governing body.

RESOLVED:

that the grant of £500 to Marcham Primary School now be paid.

Council noted additional information from Marcham Rainbows in regards to its grant request. The entire debt owed in rent would not be able to be written off, however the District association may be able to offer a loan. Thanks were given to the Parish Council for the grant awarded which would help enormously in keeping the Rainbow unit functioning.

(C) Council considered the use of an application form for grant requests, rather than submission by letter as was the case currently. A draft form had been circulated, similar to those used by other councils. This was in 2 parts. Part A required information as to the total cost of the project, the amount of grant, other fund raising, assessment of local benefit, previous grants awarded, and subscriptions charged to members. Part B was the full contact details of the organisation.

RESOLVED:

- (i) that Revd. Richard Zair be asked to complete the grant application form in regards to the application for the youth worker, to enable better consideration of his application. This would act as a trial for the form which, if successful could be used for all future grant applications.
- (ii) that in regards to both outstanding applications, information as to the precise use of the funds be requested.

2017/262 Oxfordshire Association of Local Councils – Training – Vat
Miss Mander and the Clerk gave a report on the VAT training sessions that they had both attended. An overview of the legislation and HMRC guidance booklets had been given, as well as key concepts explained, common problems identified, recovery of vat, partial exemptions and opting to tax.

2017/263 Correspondence
a) Letter of thanks for grants and donations awarded had been received from Marcham Bellringers Society, and the Royal British Legion Poppy Appeal. The sum of £5534 had been collected locally for the Poppy Appeal.

b) OALC – November circular. Members noted the training event for the data protection requirements coming into force in May 2018.

6 members expressed an interest in attending the course. The Clerk mentioned that numbers may be limited, as it was for all parish councils in Oxfordshire. Enquiries would be made.

c) Historic England – War Memorial

Council noted the intention of Historic England to formally list the war memorial. Mr. Denton stated that he had arranged a meeting with someone to discuss war memorial works. The Clerk advised that she had no knowledge of this meeting, and she had already obtained an estimate for cleaning and repointing the memorial from a local Stonemason.

2017/264

Accounts

Council noted the list of cheques numbered 3027 to 3041 to be signed and

RESOLVED:

that payments totalling £4069.33 in respect of administration costs, chairman's allowance, grass cutting, cemetery maintenance and grants be authorised.

2017/265

Matters raised by members for information

Harding Way – first section of grass between Sheepstead Road and housing.

Mr. Steere stated that he had been approached by a resident in Harding Way concerned about grass cutting undertaken by the management company. The Clerk confirmed that she had received an email from the resident, and had responded to this.

Harding Way - Vanderbilt – Transfer of public open space

No further information had been received regarding the transfer of open spaces. The delay had been the adoption of the public sewer by Thames Water. The Clerk would contact the developer's solicitors to make enquiries as to progress. Taylor Wimpey had almost finished their site, and were close to providing a path through to the public open space at the eastern side of the Vanderbilt development.

2017/266

Cllr. R. Webber arrived at 9.15 p.m.

2017/267

District Councillor Report (Cllr. Mrs. C. Webber)

In the absence of Cllr. Mrs. Webber, Cllr. R. Webber referred to: Biffa Waste Collection – a disabled resident who should have the benefit of assisted waste collection, had experienced difficulties with the service. The Head of Waste services was taking up the issue with Biffa.

Drain/Sewage smells Kings Avenue

A resident had reported drainage problems to Cllr. Mrs. Webber. Thames Water had been notified, and Dyno-Rod had been seen clearing the drains.

2017/268

County Councillor's Report (Cllr. R. Webber)

Oxfordshire had been mentioned in the Government's Autumn budget, and had been allocated funding, although the funds available seemed insufficient for all projects. It was thought that £212m would be available for Oxfordshire over the span of 5 years. Details would be available in January. Didcot Garden Town was a reality.

In regards to the Oxford/Cambridge expressway, there was a feeling that the public had not been consulted. New housing was planned for the urban space alongside the route, yet there were already houses in the local plan. One option for the Oxford section of the expressway was west of the A34 through the Dalton Barracks site, although the various options would be considered at a future date, probably in 2 years time.

Unitary Authority – The idea of the Unitary Authority for Oxfordshire appeared to have been moved to one side for the time being.

2017/269

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2017/270

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th January, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date