

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 9th November, 2016 in the residents' lounge at Duffield Place, Marcham at 7.40 p.m.

Present:

Miss R. Atkins, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr.P. Steere, Mr. D. Walton

Clerk: Mrs. L. Martin

Cllr. Mr. R. Webber (County Councillor)

2 members of the public – Mr. C. Hillier (Arthur Anson Memorial Trust Ltd)

Mr. C. Brotherton (Thomas Homes Ltd)

Joined by a third member of the public

The Chairman referred to the death of serving Parish Councillor William Cumber. He had served on the Council for over 30 years and had given generously to the parish. The Clerk had written a letter of condolence to his 3 children. Members stood in a minute's silence in his memory.

2016/215

Apologies for absence

Apologies had been received from Mr. M. Hillis, and also from Cllr. Mrs. C. Webber (District Councillor).

2016/216

Declarations of Interest

Mrs. S. Hill declared an interest in the agenda item relating to the grant application from the Marcham Baby and Toddler Group in that her daughter was connected to the group.

Miss R. Atkins declared an interest in the agenda item relating to the grant application from the Parochial Church Council for the children's club in that she was a Church member. She also declared an interest in the agenda item relating to the grant application from All Saints Church (Marcham Youth) in that she was a Church member.

Mr. M. Hoath placed on record that he had resigned as a Trustee of the Anon Trust, but he still declared an interest in the agenda items relating to community facilities and the grant application from the Trust in view of his immediate past connection with the Trust.

Mr. P. Steere declared an interest in the agenda item relating to the grant application from Marcham Society in that he was a member of the Society.

Mr. M. Denton declared an interest in the agenda item relating to grant applications from the Parochial Church Council for the children's club in that he was a member of the Church. He also declared an interest in the agenda item relating to the grant application from All Saints

Church (Marcham Youth) in that he was a member of the Church. He similarly declared an interest in the agenda item relating to Marcham Churchyard.

Miss R. Mander declared an interest in the grant application from Marcham Society in that she was a member of the Society.

2016/217

Minutes of the meeting held on 12th October, 2016

The minutes of the meeting held on 12th October, 2016 were approved and signed as a true record of the meeting.

2016/218

Matters Arising from the meeting held on 12th October, 2016
Youth Shelter

Council noted that painting had started on the shelter.

2016/219

Public Participation

Anson Trust – New Community Facilities

Mr. Chris Hillier on behalf of the Anson Trust spoke about the Trust's plans for community facilities. The Trust had engaged Mr. Mark Patchett to co-ordinate the whole project. The possible options for running new facilities were outlined. The Trust would put the options formally in writing to the Council, so that the thinking of the Trust could be understood. Concerns were raised regarding the wishes of residents for facilities in the hall being greater than the funding available. Mr. Chris Brotherton on behalf of Thomas Homes, the developer, spoke. He expressed concern regarding the time taken to date for the Trust to progress the matter. He was likely to withdraw from the project should matters not progress swiftly. Mr. Patchett had been employed as co-ordinator, so the pace at which matters were finalised should increase.

Cllr. R. Webber encouraged all parties to work together to see the project through to fruition.

Mr. Brotherton and Mr. Hillier left the meeting.

A member of the public joined the meeting.

2016/220

Planning Applications

a) Decisions on previous applications

P16/V22031/LB General maintenance works and new kitchen extraction

The Crown Public House, 1 Packhorse Lane

Permitted

6th October, 2016

Single storey rear extension at Studland House,
Woodside, Frilford
Confirmed that the extension was permitted
development and no planning application was required
2nd November, 2016

b) Planning Applications dealt with prior to the meeting

P16/V2565/HH storey front extension
Studland House, Woodside, Frilford
For: Mr. and Mrs. R. Lamplough
Comments: Council had no objections, but requested
conditions as to traffic movements during construction,
full restoration of the bridleway access following the
works, protection for trees and pre-planned works to
trees, to prevent damage, all materials to be sympathetic
and in keeping with the existing dwelling.

P116/V25557/PDH (Notification to use permitted
development rights)
Rear extension. Depth 8m Height 3m to eaves
Studland House, Woodside, Frilford
For: Mr and Mrs. R. Lamplough
The Council was not required to comment

P16/V0546/HH Demolish previous extensions on
western aspect and bay window on eastern aspect, and
extend principal dwelling and barn with single and two
storey additions.
Marcham Mill, Mill Road
For: Mr. and Mrs. Bedford
Comments: Council supported the building works as the
property would become a habitable dwelling again, but
asked the District Council to ensure the Environment
Agency was fully satisfied with the works to the river.

c) Applications for consideration at the meeting

There were no applications to be considered

2016/221

District Councillor's Report – Cllr. Mrs. C . Webber

In the absence of Cllr. Mrs. Webber, Cllr. R. Webber gave a report on
her behalf. Various neighbourhood plans seemed to be experiencing
difficulties. In view of the fact that there was no local plan in place

any speculative application was treated the same whether there was a neighbourhood plan for the parish or not. It was suggested that may be wise not to rush to undertake a neighbourhood plan. Cllr. Webber had no additional points to add in regard to County Council matters.

2016/222

County Councillor's Report – Cllr. R. Webber

Cllr. Webber had no additional points to add in regard to County Council matters.

2016/223

Community Facilities

The Council's representatives on the community facilities steering group provided an update report. Mr. Mark Patchett, facilitator employed by the Anson Trust, had suggested ways of re-ordering the Anson Trust and splitting the Trust's objects, such as a possible merger with Marcham Community Group, to create two charities, one to manage community facilities and a second to pursue other objects such as grant giving. Another option was a Lease to Marcham Community Group with the Parish Council having some step in rights to take on the remainder of the Lease should Marcham Community Group default on its obligations. A previous suggestion of a Lease to the Parish Council appeared to be no longer available.

Mr. Walton proposed and Mr. Denton seconded the proposal that Marcham Parish Council, should a Lease of community facilities be created in favour of Marcham Community Group, be included in the Lease document with rights to step in and take on the remainder of any Lease term.

The Chairman called for a show of hands:

| In favour | Against | Abstention |
|-----------|---------|------------|
| 7 | 0 | 1 |

RESOLVED:

that the Parish Council be a party to any Lease between the Anson Trust and Marcham Community Group with rights to take up an option to take over as tenant of the community facilities should a Lease to Marcham Community Group be created

Council noted that no comments had been received from members regarding the specification for the hall. Council considered a letter

from the Anson Trust. This queried the terms on which the Council had offered a grant towards construction. It had concerns with placing a charge or restriction on its title, and the Trust was not prepared to accept this. It was suggested that the Council had no rights to the Trust land, and was effectively granting a sum to enable a larger hall to be constructed. It was proposed by Mr. Walton, and seconded by Mrs. Hill that no charge or restriction be placed on the title of the Anson Trust's land. The Clerk advised that Council would be going against the advice of its Solicitor should it resolve to not have any change or restriction on the title.

The Chairman called for a show of hands of members in favour of not placing a charge or restriction on the Anson Trust land when a grant was awarded.

| In favour | Against | Abstention |
|-----------|---------|------------|
| 6 | 1 | 1 |

RESOLVED: that

- (i) the advice of the Clerk be noted
- (ii) that no charge or restriction be placed on the freehold or leasehold estates of the Anson Trust

Council had made an offer of a grant on the basis that it would become repayable (inter alia) in the event of insolvency or bankruptcy of the freeholder, or the facilities ceasing to operate. It was suggested that as the grant was being given for construction, to require the repayment of the grant would be impossible in those circumstances. As previously advised one option was that the Parish Council take over the facilities should there be difficulties with any Lessee. The clause would therefore be redundant.

It was proposed by Mr. Walton, and seconded by Miss Mander that the requirement to repay the grant to the Council in the event of the insolvency or bankruptcy of the freeholder, or the facilities ceasing to operate should be removed as a grant condition.

The Chairman called for a show of hands

| In favour | Against | Abstention |
|-----------|---------|------------|
| 6 | 0 | 2 |

RESOLVED:

that repayment of the grant in the event of the insolvency or bankruptcy of the freeholder or the facilities ceasing to operate be removed as a condition of offering the grant.

Council noted the draft s. 106 agreement terms which were summarised by the Chairman. It was noted that the specification of the hall building was to be submitted to Marcham Community Group. It was suggested that the specification should also be submitted to the Parish Council.

RESOLVED:

that the District Council be requested to include reference in the s. 106 agreement to the submission of the specification of the hall building to the Parish Council.

2016//224

Grant Applications

Members who had declared interests in grant applications took no part in debate and voting in the relevant application.

Council considered grant applications from various organisations. In regards to the grant application from the Anson Trust, it was considered that a total spend in the region of £2000 was excessive for cutting the recreation ground outfield. It was suggested that the Clerk contact Mr. Trevor Hill from the Cricket Club to discuss possible other options, as sports pitches were cut by the Clubs themselves. In regards to the grant application for Marcham Society for the production of leaflets of parish walks, it was suggested that any grant sum be held back until the leaflets were printed, as changes to the leaflet may be required and printing may not be imminent. In regards to the grant application from the Youth worker, that should a grant be awarded then, he be advised that expensive items should not be left in the building used by the Club, that the village facebook page could be used to request items to be donated. As this was a new Club, the applicant be advised that further consideration of an additional grant from the Council could be possible. In regards to the grant request from Marcham Senior Citizens Club, it was noted that there had been no recent advertisements for the Club. Information as to membership numbers be obtained, and the Club be requested to advertise more.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is

benefit to some or all of the community:

| | |
|--|------|
| Oxfordshire Association for the Blind | £100 |
| Marcham Senior Citizens Club—running costs (subject to advertising the existence and activities of the Club) | £250 |
| Marcham Baby and Toddler Group – Christmas event | £120 |
| Marcham Parochial Church Council – coach costs for outing for children from Friday club | £300 |
| Home Start Southern Oxfordshire – running costs | £200 |
| Marcham Society – production of leaflet of parish walks (grant to be retained until leaflets were printed) | £400 |
| South and Vale Carers Centre – running costs | £150 |
| Marcham Parochial Church Council, Marcham Youth Club (with advice given as to lodging an appeal on the village facebook page for useful items for the Club, removal of expensive items from the building used by the club, and a note that the Council would consider a further grant during the setting up phase of the new Club) | £500 |

- (ii) that under s. 19 Local Government (Misc.Prov.) Act 1976 a grant of £1000 be awarded to the Anson Trust towards the expenses of grass cutting in the Anson field recreation ground
- (iii) that under s. 142 Local Government Act 1972 a grant of £750 be awarded to the South and Vale Citizens Advice Bureau

2016/225

Marcham Churchyard

Council noted that the closed Churchyard was maintained by the Parish Council on a grass cutting schedule agreed with the Parochial Church Council and Marcham Society. Council noted that some parishioners thought the conservation area needed to be located to the rear of the Churchyard and the current conservation area to the front cut more regularly. Council also noted receipt of a letter from a parishioner who had been involved in the original conservation area plan with the

Diocese. He asked that no decision be taken as to alterations to the grass cutting schedule, until there had been an opportunity to discuss all the issues involved.

RESOLVED:

- (i) that that matter be deferred to a future meeting
- (ii) that the Council's working group together with the chairman and/or clerk meet with Marcham Society to discuss the conservation area in the churchyard and proposals for next year's grass cutting schedule.

2016/226 Oxfordshire Fire and Rescue Service – Community Risk Management Plan

The Chairman summarised the content of the Community Risk Management Plan

RESOLVED:

- (i) that this Council make no comment
- (ii) that members complete the response forms as individuals should they wish to do so.

2016/227 Oxfordshire County Council – Daytime support consultation

The Chairman summarised the content of the Daytime support consultation. Members expressed concern regarding the fact a vulnerable part of the community was being subjected to reduced services again, transport funding having been cut a few months previously.

2016//228 Speed Detection Gun

Council received a report from Mr. Denton that the Police had insufficient manpower and time to undertake speed monitoring. Council noted that the Neighbourhood Action Group 2 parishes had offered to review the position of Marcham in joining that group's existing scheme.

Members agreed that the position of Marcham parish joining the existing NAG2 speed monitoring group be reconsidered by them. Members stated that it would be beneficial to spend a day with one of the other parishes when they were out undertaking speed monitoring.

RESOLVED:

- (i) that the invitation from the NAG2 parishes to review Marcham joining the speed monitoring scheme be accepted
- (ii) that they be asked whether representatives from Marcham could be present when speed monitoring checks were undertaken.

2016/229 Remembrance Sunday 13th November, 2016
Council discussed the road traffic arrangements for Remembrance Sunday and the road closure for the procession to the war memorial. Notices had been displayed, road closure signs were at the Church which would be put out in agreed locations. Police would be in attendance. It was imperative that those attending dispersed quickly to allow traffic to flow.

2016/230 Miss Atkins and Mr. Denton left the meeting.

2016/231 Campaign for Real Ale – Nomination of Black Horse Public House as Asset of Community Value
Council considered a request from the Campaign for Real Ale for the Parish Council to apply to the Vale of White Horse District Council to have the Black Horse Public House listed in the register of Assets of Community Value.

RESOLVED:

- (i) that Council itself not apply for the Black Horse to become listed in the register of Assets of Community Value.
- (ii) that Council would support the Campaign for Real Ale organisation or any other organisation who did lodge such an application.

2016/232 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued

2016/233 Hitchcops Wood – footpath
Council noted a report on a site meeting between Oxfordshire County Council, St. Helen Without Parish Council, representatives from

Marcham and the landowner to discuss the inclusion of a footpath on the definitive rights of way map. A particular path route had been walked for decades, and this was accepted by the landowner Mr. Anthony Ogilvie-Thompson. Agreement was reached that a footpath of at least 2m wide through the bluebell wood should be added to the definitive rights of way map. One section which led into the Hitchcose pit may not be possible as it was a dead end. The Parish Council may be asked at a future date to assist with signage. The County Council staff were proceeding to draft the Dedication Agreement.

RESOLVED:

that the report be noted.

2016/234

North Street – footway

The Clerk had referred the query regarding the provision of a new footway to the County Council's corporate services who were currently dealing with matters delegated to Town and Parish Councils. The matter had been passed to the area steward. Once the County Council had given consent in principle, quotations for funding would be required. It was noted that the Community Led Plan had identified the need for a footway in North Street.

RESOLVED:

that a letter be sent to the County Council pointing out the dangers to pedestrians in a road without a footway, and asking for the matter to be expedited.

2016/235

Correspondence

a) Oxfordshire Leader Funding Information – Grant funding themes of growing, selling local food, vibrant villages, reviving rivers and canals, unlocking potential of woodlands.

b) Oxfordshire County Council – Road Closure for Sheepstead Road between Kings Avenue and Cow Lane for approximately 10 days from 31st October to allow for road repairs. The Clerk reported that one complaint had been received from a resident regarding the extra time, distance and petrol needed to divert around the closed road.

c) OALC – October update newsletter

2016/236

Accounts

Council noted the list of cheques numbered 2897 to 2907 to be signed and

RESOLVED:

- (i) that payments totalling £4309.03 in respect of administration costs, grant, allotment water and some clearance costs, paint for youth shelter, play area inspection and maintenance, grass cutting, and grant be authorised.

2016/237 Matters raised by members for information

Lighting in village

Comments were made regarding how dark certain areas were in the village in the evening. Some street lights were not working or had been removed. These areas were Howard Cornish Road and Sheepstead Road to Harding Way. The County Council was aware of the problems. Whilst non working street lights could be repaired, it was unlikely that lamp posts that had been removed on safety grounds would be replaced in the near future.

Parishioner of the Year

Questions were asked about the parishioner of the year competition. These were answered.

2016/238 Items for Marcham and District News

The Clerk would prepare an article for MAD News

2016/239 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th December, 2016 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.55 p.m.

Signed Date