

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 8th January, 2014 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman), Mr. S. Young.

Clerk: Mrs. L. Martin

2 members of the public and Police Community Support Officer Andy McCormack.

Cllr. Catherine Webber (District Councillor)
joined by Cllr. Richard Webber (County Councillor)

The Chairman pointed out that Cllr. Richard Webber was due to attend the meeting, but would be delayed. Council agreed to take the agenda items of the District Councillor and County Councillor reports when Cllr. R. Webber arrived.

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| 2014/1 | <p><u>Apologies for Absence</u>
Apologies for absence had been received from Mrs. J. Brown (attending another meeting) and Mr. C. Bough (away)</p> |
| 2014/2 | <p><u>Declarations of Interest</u>
There were no declarations of interest.</p> |
| 2014/3 | <p><u>Minutes of the meeting held on 11th December, 2013</u>
The minutes of the meeting held on 11th December, 2013 were agreed and signed as a true record of the meeting.</p> |
| 2014/4 | <p><u>Matters Arising from the meetings held on 11th December, 2013</u>
Letters of thanks for grants awarded had been received from Wantage Independent Advice Centre, The Anson Trust, Marcham Parochial Church Council, Marcham Senior Citizens Club and South and Vale Carers Centre.</p> |
| | <p><u>Longfields Play Area fence</u>
This had been repaired.</p> |
| 2014/5 | <p><u>Public Participation</u>
<u>Planning Application P13/V2565 Erection of 6 dwellings at Marcham Service Station</u>
A member of the public raised concerns about this application. The drawings and photographs implied open countryside as they include the lane to the north and the allotments which were not part of the site. This gave a false impression. Parking for the site allowed for only 1 space per dwelling, yet the affordable housing at The Croft had required more than this. It was suggested that the number of properties be reduced to 4 and further on site parking provided.</p> |

One member of the public left the meeting.

2014/6

Planning Applications

a) Decisions on previous applications

P13/V2430/HH Sheepstead Cottage, Sheepstead Road
Erection of two storey extension and new outbuilding
Permitted 23rd December, 2013

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P13/V2601/HH Erection of detached garage with storage area over
6 The Gap
For: Mr. A. Kingsbury
Comments: Council had no objections

P13/V2565 Demolition of existing garage and erection of 6 dwellings with associated parking
Marcham Service Station
For: Mr. M. Prew
Comments: Council recognised that the site was a brownfield site, but objected to the particular proposal owing to congestion and parking issues at the junction of North St/A415, the waste of space and poor design to the rear of the site, inadequate on site parking and inadequate space for bin storage, overbearing impact of 2 storey dwellings immediately adjacent to the footway.
Council asked for the number of properties to be reduced, to be built of stone and for the layout to be redesigned with the properties set further back from the road to allow for onsite parking in the front.

2014/7

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Chairman of the NAG group introduced PCSO Andy McCormack. Mr. McCormack said he had helped, after liaising with PC Morton, to move the vans in Howard Cornish Road opposite Long Barn, back slightly, to allow better vision around the bend in the road. The Police were also working with Age Concern to formulate a better method of identifying vulnerable people in the community. Mr. Denton confirmed that there were plans to reinvigorate the neighbourhood watch scheme, although this was not part of the Police's responsibilities.

PCSO McCormack left the meeting.

2014/8	<p><u>Community Governance Review – Parish Boundary Changes</u></p> <p>Council considered the District Council's proposal to site the whole of Cothill in the parish of St. Helen Without.</p>
	<p>RESOLVED:</p> <ul style="list-style-type: none"> (i) that this Council accepts the logic of siting Cothill within one parish. (ii) that should the residents of the area wish to stay in Marcham then this Council would have no objections and would be happy for those properties to remain in Marcham.
2014/9	<p><u>Parishioner of the Year Award</u></p> <p>Council, at its annual meeting appointed Mr. Hillis and Mrs Fabes to serve on the parishioner of the year working party. Mrs. Fabes had now resigned from the Council, and a working party replacement was required. The clerk advised that so far 3 new nominations had been received for the 2013 award, to be presented at the annual meeting for electors in May 2014.</p>
	<p>RESOLVED:</p> <p style="text-align: center;">that Mr. Young be appointed to the parishioner of the year working party until the annual meeting of the Council.</p>
	<p>Cllr. R. Webber (County Councillor) joined the meeting.</p>
2014/10	<p><u>Budget 2014/2015</u></p> <p>Council carefully considered the current balances, the likely balances at the year end, the effect of the Council Tax Reduction Scheme, and the budget for 2014/2015. Discussion was had as to additional grass cutting in the Churchyard, the hours worked by the maintenance/handyman, weed spraying standards, relocation of the war memorial, future legal costs, play area maintenance and issues likely to have an effect on the precept.</p>
	<p>RESOLVED:</p> <ul style="list-style-type: none"> (i) that the total amount required from the Vale of White Horse District Council be set at £38000 (ii) that this be made up of expected grant of £1404 and £36596 charged to residents by way of precept.
2014/11	<p><u>District Councillor's Report</u></p> <p><u>Willow Farm</u> – Cllr. C. Webber had attended a meeting regarding the proposed new development. The proposal was still a new access onto Packhorse Lane, as sharing an access road with The Priory development meant less land for development.</p>

Neighbourhood Plan – Encouragement to consider a neighbourhood plan was given. She listed the parishes in the Vale that were currently undertaking such a plan.

Surgery Session – The next District and County Councillors' surgery would be on 8th February.

2014/12

County Councillor's Report

Weed Spraying – The stewardship fund would cover the cost of some weed spraying in the parish. Cllr. Webber was asked to include the cycle track. The Parish Council had had requests in the past to avoid certain planted areas. Cllr. Webber would be advised of these.

Zebra Crossing – Discussion took place regarding funding to upgrade the zebra crossing to one with LED lighting, and whether a contribution from the Parish Council was possible. It was hoped this could come from developer funding.

Cumulative impact of development – this applied to more than one village, and there were many parishes within the Vale district which were the subject of numerous planning applications.

Community Fund – The end of March was the deadline for applications.

Questions were asked of Cllr. C. Webber and Cllr. R. Webber as to the monitoring of planning conditions attached to permissions, particularly those which required the development to take place within 12 months.

2014/13

S.106 – possible Willow Farm development

Council considered possible s. 106 contributions from the redevelopment of Willow Farm. The clerk had produced a list of likely requirements within the parish. Members considered the list, and stated their priorities. It was suggested that a collective list of all funds available for the parish from all s. 106 monies should be prepared, and steps taken to track how funds identified, were actually spent within the parish. Discussion took place on contributions for the District Council and County Council. It was suggested that improvements for pavements be included.

RESOLVED:

that the Council's priorities for funding were:

- a) Extension of cycle track/footway westwards
- b) BT Superfast Broadband
- c) LED Lights on Zebra Crossing over the A415
- d) Bus Shelter Morland Road eastbound bus stop

2014/14

Correspondence

- a) CPRE – Proposed meeting for larger villages regarding co-ordination on planning issues. Date to be arranged.
- b) ORCC – Community Led Neighbourhood Planning Conference Sat. 25th Jan 10.00 a.m.
- c) OALC - Update

d) A338 – Road Closure The A338 between Tubney and A420 would be closed for one week from 3rd February. Also planned was the closure of a section at Grove to allow for reconstruction of the railway bridge.

2014/15

Accounts

Council noted the list of cheques numbered 2533 to 2541 to be signed and authorised payments totalling £2351.91 in respect of administration costs, grass cutting, play area maintenance/litter pick and member training.

2014/16

Matters raised by members for information

CPRE

Proposed meeting for larger villages. Mr. Denton and Mr. Walton expressed an interest in attending.

Neighbourhood Plan

Comments were made about neighbourhood plans, monitoring other parishes and the progress of their plans, and seeing how the District Council's Local Plan develops before taking action on a neighbourhood plan for Marcham.

Litter Bins

Questions were asked about how often the litter bins were emptied in Marcham, as the one outside of the shop was full. The clerk would contact Biffa to arrange emptying.

Biffa

Comments were made that broken glass was left in Longfields in several places when Biffa had emptied the recycling bins. A resident had had to sweep up. It was noted that bins too had been spilt and damaged. It was suggested that a letter should be sent to the Vale of White Horse District Council advising of the problems experienced in Marcham.

2014/17

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2014/18

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th February, 2014 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th February, 2014 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Miss R. Mander, Mr. D. Walton (Chairman), Mr. S. Young.
Clerk: Mrs. L. Martin
1 member of the public
Cllr. Catherine Webber (District Councillor)
Joined by Mrs. J. Allan

- 2014/19 Apologies for Absence
Apologies for absence had been received from Mr. W. Cumber (away), Mrs. S. Turney (work) and Mr. M. Hillis (work) and Cllr. R. Webber (county councillor)
- 2014/20 Declarations of Interest
There were no declarations of interest.
- 2014/21 Minutes of the meeting held on 8th January, 2014
The minutes of the meeting held on 8th January, 2014 were agreed and signed as a true record of the meeting.
- 2014/22 Matters Arising from the meetings held on 8th January, 2014
Biffa
The Clerk reported that Biffa had requested that any concerns regarding damage to bins, or debris left on the road be reported to them as they could then build up a record of problem areas and take action as appropriate. An article containing the information and contact telephone number would appear in MAD News.
- 2014/23 Public Participation
Dog Waste Bin – Cothill
The member of the public present made a statement requesting the removal of the post and lid from the dog waste bin at Cothill. (The main body of the bin had disappeared). She stated that the bin had been an ongoing problem since its installation, and bags containing faeces were now being left at the site of the bin. The area the bin was serving covered several hectares and one bin was not sufficient, and during the time it was located at Cothill it had been often full and overflowing. She asked that the bin not be replaced.
- 2014/24 Planning Applications
a) Decisions on previous applications

P13/V 2601/HH Erection of detached garage with storage area over
6 The Gap
Permitted 24th January, 2014

P13/V2565 Demolition of existing garage and erection of 6 dwellings with associated parking
Marcham Service Station
This application had been withdrawn

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P14/V0077/HH Single storey side extension
4 The Green
For: Mr and Mrs. D. Harding
Comments: Council had no objections

The clerk placed on record that she was related to the agent for the applicant for the following application

P13/V2695/HH Demolish existing single storey rear outbuilding, and form new kitchen dining room and family room at rear
7 The Gap
For: Mrs. K. McKeown
Comments: Council had no objections

P13/V2046/FUL Erection of 16 dwellings with associated garages, new access road, associated works and public open space (amended details)
Land at The Priory
For: Manor Oak Homes Ltd
Comments: Council noted the slight amendments, including the reduction of houses from 18 to 16, but agreed the changes were not significant enough to alter its earlier objections. It had concerns on traffic and access, the lack of a cycle way westwards and the siting of a detention basin in the public open space which represented a hazard, the area of which should not be included in the calculations for the necessary open space on the site.

P13/V2731/O Erection of 54 dwellings
Willow Farm, Abingdon Road
For: Pye Homes Ltd

After discussing this application the Chairman asked for a show of hands for those in favour of objecting to the application.

In favour	Against
3	3

There being an equality of votes, the Chairman exercised his casting vote and voted against objecting to the application.

There were several concerns with the application and the Council therefore commented as follows:

Comments: The number of dwellings had increased over the figure originally suggested. The proposed layout represented a dense cluster at the start of the village rather than having an open impact. A cycle link westwards should be included as with footways within the development. Concerns were expressed regarding the accumulative effect on the village and the capacity of the school to take additional children and the capacity of the sewage system.

- (d) Planning Correspondence
Council discussed correspondence from the Vale of White Horse District Council regarding s. 106 contributions from the Pye development Council.

RESOLVED that the priority items be

- a) Extension of cycle track/footway westwards
- b) BT Superfast Broadband
- c) LED Lights on Zebra Crossing over the A415
- d) Bus Shelter Morland Road eastbound bus stop

Consideration should then be given to:

- e) Sports and community facilities within the parish
- f) Improvements, such as lighting, to the cycle track to the A34
- g) Resurfacing of footways
- h) Play area contributions
- i) provision of allotment land
- j) assistance for the community mini-bus

then followed by

- k) provision of land for a cemetery
- l) contributions towards the village newsletter
- m) relocation of the war memorial

2014/25

District Councillor's Report

The next surgery would be held on 8th March

A415 - Pollution checks – a diffusion tube was being sited outside 10 Packhorse Lane, as consent had been obtained to stand in the private garden to site and remove the tube.

Grants – The new homes bonus scheme, once houses had been built had capital grants of up to £10,000. There was also a festival/arts grants scheme where awards up to £1000 were given.

2014/26

County Councillor's Report

Cllr. C. Webber read out a report from Cllr. R. Webber.

Budget – The home to school transport remained unchanged, however the children's centres were saved. The budget meeting was on 19th February.

Flooding – With better forecasting, sandbags were more readily available.

Environment Agency – Comments were made regarding underfunding for the Environment Agency and current national criticism of its chairman's decision regarding lack of dredging in the light of flooding.

HGVs and Air Pollution – The district councillor was active on this subject, but there was a need to identify potential financial contributors to the cost of an HGV ban feasibility study.

2014/27

Police Matters / Police Neighbourhood Action Group

A burglary had taken place at a house on the A415. The Police had asked about flooding issues in the village. Sandbags and aquasacks had been issued to properties in Church Street and to Beansheaf in Mill Road which had been flooded in 2007.

2014/28

Dog Fouling

Council considered correspondence from a resident in Mill Road regarding dog fouling. Cllr. C. Webber offered to raise the matter with the District Council

RESOLVED:

that this be referred to the District Council's environment wardens by the Parish Council in addition to action by Cllr. Webber

Council noted that the dog waste bin at Cothill had disappeared leaving the lid and post in situ. Council considered comments from local people who wished the bin to be completely removed rather than replaced, and also comments from those wished the bin to be replaced.

RESOLVED:

- (i) that the dog waste bin at Cothill Road not be replaced
- (ii) that the post and lid from the existing bin be removed

2014/29

Play Area

Council noted the play area inspection report undertaken by MRH Services.

2014/30

Footpath No. 293/10 – A415 to North Street

Council noted and discussed correspondence from a resident regarding the surface of the path alongside the Anson field and the access via the steps into North Street which were considered uneven. A request for an additional handrail had been made. Comments were made that should the Institute site be redeveloped, then there were plans in that proposal for a path to go through that site, which would avoid having to use the steps.

RESOLVED:

- that advice be sought from the County Council footpaths officer as to suitable materials for surfacing and for advice regarding maintenance of the steps

2014/31

Annual Meeting of Electors

Dates and possible speakers were considered. A suggestion was that Thames Water Utilities Ltd could explain its involvement in the planning process. The clerk would progress the matter.

2014/32

Oxfordshire County Council – Consultation – Draft Rights of Way Management Plan

Council noted the content of the plan and discussed the possibility of a parish path warden. The clerk referred to an advertisement for a parish path warden in a previous edition of MAD News.

RESOLVED:

- (i) that this Council supports the aims of the plan
- (ii) that an article be placed in MAD news to find a parish path warden who would report issues to the Parish Council

2014/33

Drayton Draft Neighbourhood Plan

Council noted the draft neighbourhood plan for Drayton

RESOLVED:

that this Council's congratulations be sent to "Drayton 2020" who had prepared the plan with a wish that it be successful.

2014/34

Parishioner of the Year Award

Council discussed the parishioner of the year award and selected the recipient for the 2013 year. The award would be presented at the annual meeting of electors in May 2014.

2014/35

Correspondence

- a) Oxfordshire County Council – Temporary Traffic Order
Closure of A415 to A420 from 3rd February.
- b) South and Vale Citizens Advice Bureau – Letter of thanks for grant awarded.
- c) Vale of White Horse District Council – Notes from the Town and Parish Forum November 2013. The next forum would take place on Tuesday 17th June 2014
- d) Oxfordshire County Council – Flooding Forum Saturday 1st March at the King's Centre, Osney Mead at 10.00 a.m. Mr. Denton would identify people to attend this.
- e) Sovereign housing Association – Letter regarding 4 Longfields. This item to be kept under review.
- f) C.P.R.E. – Larger villages planning meeting Monday 3rd March at East Challow village hall at 7.30 p.m. Mr. Walton and Mr. Denton expressed an interest in attending.
- g) OALC – Notification that Government had not extended the referendum principles for raising the level of a precept to parish councils. However, larger parish council may be affected by referendum thresholds from 2015/16.

2014/36

Accounts

Council noted the report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope, independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils in Governance and Accountability – A Practitioners Guide. Council's attention was drawn to the responsibility of members who signed cheques to check the cheque list to ensure accuracy. Council reviewed the Terms of Reference of the Internal Auditor and the Audit Plan.

Council noted the list of cheques numbered 2542-2549 to be signed and authorised payments totalling £ 1893.33 in respect of administration costs, play area inspections, licence fee for tennis courts, and Cow Lane allotment water

RESOLVED:

- (i) that the report of the “Review of the Effectiveness of the Internal Audit Working Party” be accepted.
- (ii) that the Terms of Reference for the Internal Auditor remain as adopted by Council at the March 2013 meeting.
- (iii) that a copy of the Terms of Reference be given to the internal auditor each year.
- (iv) that the Audit Plan remain as adopted by Council at the March 2013 meeting.

2014/37

Matters raised by members for information

Footways

Mr. Young had taken photographs of the areas of footway were in a poor state of repair. This could be discussed at the next meeting.

Howard Cornish Road – flats

It was reported that some of the front gardens and side public amenity space at the flats were being used as parking areas. There were no dropped kerbs, and the grass areas were being destroyed and turned into mud. The mud was on the pavements causing a danger for pedestrians.

It was suggested that a site meeting with Sovereign Housing Association as owners of the flats be arranged.

Recycling Area - hardstanding

It was suggested that this item be deleted from the Council’s list of ongoing issues. The Clerk advised that it had been proposed that a bus shelter be sited on the hardstanding and it was therefore a current matter. The reference would be amended.

Public Open Space – junction of Orchard Way and Tower Close

It was reported that the triangle of public open space at this junction was being used for parking.

A415 – ditch on northern side of road from Marcham

It was reported that this ditch was full of water. It was blocked partly due to hedge cuttings being allowed to fill the ditch. It was suggested that the Council should ask the landowner or the County Council to clear it.

St. Peter's Cross Roads

It was reported that chickens from land on the north west corner of the cross roads were often loose and in the road.

Mill Road – public bridleway towards Drayton

Questions were asked as to when the public bridleway over the river Ock was due to be re-opened. The clerk would make enquiries of the rights of way section of the County Council.

- . 2014/38 **Items for MAD News**
Council noted the items for inclusion in the next edition of MAD News.
- 2014/39 **Date of Next Meeting**
The next meeting of the Council would be held on Wednesday 12th March, 2014 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.40 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th March, 2014 in the board room, Manor Farm, Mill Road, Marcham at 7.40 p.m.

The meeting had been called for 7.30 p.m. in the residents' lounge, Duffield Place. Unfortunately owing to maintenance and decorating works over running their allocated time, the room was unavailable. Last minute arrangements were made to hold the meeting in the Board Room at Manor Farm, and a notice displayed to advise members of the public.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. M. Denton, Miss R. Mander, Mr. D. Walton (Chairman), Mr. S. Young.
Clerk: Mrs. L. Martin
Cllr. Catherine Webber (District Councillor)
Cllr. Richard Webber (County Councillor)
Joined by Mr. W. Cumber

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| 2014/40 | <u>Apologies for Absence</u>
Apologies for absence had been received from Mrs. S. Turney, Mr. M. Hillis (work) and Mr. W. Cumber in anticipation of his late arrival. |
| 2014/41 | <u>Declarations of Interest</u>
Miss Mander, made a declaration of interest in regards to the agenda item relating to the grant application by Marcham Community Shop, in that she was the manager of the Post Office within the shop. Mr. Denton and Mr. Walton made a declaration of interest in regards to the agenda item relating to the grant application by Marcham Community Shop in that they were volunteers in the shop. |
| 2014/42 | <u>Minutes of the meeting held on 12th February, 2014</u>
The minutes of the meeting held on 12th February, 2014 were agreed and signed as a true record of the meeting. |
| 2014/43 | <u>Matters Arising from the meetings held on 12th February, 2014</u>
<u>Footpath 293/10 alongside the Anson field</u>
Mr. Denton had met with the rights of way officer, Mark Sumner. The steps into North Street were regarded as being in good condition. It was noted that a second handrail may assist those descending the steps. The County Council did not have funding for such works. Whilst the path was muddy, it had been suggested that a working party could scrape the surface, or the footpath officer could request funding for the works via any s. 106 planning agreement. The clerk was asked to contact the adjacent property owner to enquire about the possibility of including a second rail affixed to that property. |

Bridleway 293/17 – Mill Road

Council noted that the County Council had advised that there was no date as yet, for the bridleway to be reopened. A meeting with interested parties was being arranged.

Cothill Road – Dog Waste Bin

The dog waste bin had been removed and the remaining dog waste bags left at the site had been cleared by Biffa. A laminated notice had been erected informing residents that the bin had been removed and asking that dog waste bags were not left on the verge.

Dog Fouling

The Vale of White Horse District Council's Envirocrime warden was undertaking patrols. Penalty notices for not clearing up were being erected.

2014/45

Public Participation

There were no members of the public present.

2014/46

Planning Applications

a) Decisions on previous applications

P13/V2695/HH Demolish existing single storey rear outbuilding and form new kitchen, dining and family room at rear

7 The Gap

Permitted 19th February, 2014

P14/V0077/HH Single storey side extension

4 The Green

Permitted 4th March, 2014

P13/V2046/FUL Erection of 16 dwellings

Land at The Priory, Packhorse Lane

This application had been debated at the District Council's planning committee meeting held on 5th March and a resolution to approve had been passed.

b) Applications dealt with prior to the meeting

P14/V0145/HH and P14/V0258/LB Change of use of garage to form study and garden store

21 North Street

For: Dr. M. Embleton

Comments: The Clerk had placed on record that she was related

to the agent for the applicant. All members had been given the opportunity to contribute to the response to the District Council

The Council had no objections

P14/V0335/HH Form new vehicle access onto A338. Form new pitched roof to detached garage block

Woodside Cottage, Oxford Road

Mr. J. Parkin-Mason

Comments: The Clerk had placed on record that she was related to the agent for the applicant. All members had been given the opportunity to contribute to the response to the District Council
The Council had no objections.

c) Applications considered at the meeting

P14/V0247/HH Side and rear extension with conservatory

3 Mill Road

For: Mr. S. Middleton

Comments: The marking out of parking spaces which was a condition of a previous consent had not been carried out. This should be adhered to. Council had concerns about the level of parking in Mill Road.

P14/V0378/HH Single storey front extension to integral garage
22 Kings Avenue

For: Dr. E. Threlfall and Dr. C.V. Hague

Comments: Council had no objections

Mr. Cumber joined the meeting.

P14/V0402/O Erection of 3 dwellings, new access and associated works

The Red House, Packhorse Lane

For: Mr. and Mrs. J. Bareham

Comments: Council expressed concern regarding the loss of garden area for what was a larger house and the proposal which left little remaining amenity space. It had concerns regarding adequate sight lines and the exit emerging onto the S bends close to the pinch point, plus the extra pollution that would be generated. Should consent be granted Council asked for a pavement across the front of the site to enable those who walked alongside the A415 to have a refuge space, but that it not be wide enough to accommodate car parking.

The Priory planning application – The approval for this application had been a close decision.

Local Plan consultation – The Vale of White Horse District Council was undertaking consultation on its new housing delivery. The dates of exhibitions were mentioned.

Letter – Nick Boles - Cllr. Webber made reference to the letter sent by Nick Boles, Minister for Planning, to the MPs, regarding the Government's publication of the consolidated planning practice guidance.

Cycle Track – Cllr. Webber had been instrumental in arranging clearance of the cycle track and ditch of debris following hedge cutting.
North Marcham – housing and community hall This matter was on going.

Surgeries – The next surgery date was 12th April in the community shop from 9.00 a.m, then at Shippon in the Prince of Wales from 12.00 noon

2014/48

County Councillor's Report

Vale of White Horse District Council Local Plan - Cllr. R. Webber raised queries regarding the housing statistics, the planning clash between science vale and the warehouse proposals, and regional traffic implications. Any neighbourhood plan appeared insignificant and overridden by the current proposals of the District Council. There was inconsistency in the idea that the green belt was sacrosanct when the District Council was proposing that parts should be used for housing. There was no overall review of the green belt area where land swap could take place.

HGVs through Marcham - Cllr. Webber sought the Parish Council's view on the restriction of HGVs through the village. This would be an agenda item for the next meeting.

2014/49

Police Matters / Police Neighbourhood Action Group

There were no police matters raised.

2014/50

Annual Meeting of Electors

Council noted that Thames Water had agreed to attend the meeting and speak on the process adopted by Thames Water when considering planning application for large housing developments and the sewer network within Marcham. The school hall was available on 21st May and on most Thursdays. The clerk would progress the arrangements for the meeting.

2014/51

Vale of White Horse District Council – Community Governance

Review

Council noted that on 19th February, the Vale of White Horse District Council agreed draft formal proposals for consultation. As far as the Marcham parish was concerned, these were the same as the original recommendations.

Council was concerned to know how consultation with the residents was to take place, and to be reassured that the residents of Cothill knew and understood what was planned.

Cllr. Webber undertook to find out what methods of consultation were being used by the District Council.

RESOLVED:

- (i) that the view of the Parish Council remains as previously stated, that it would accept the views of the Cothill residents in which parish they wished to be located.
- (ii) that an article be placed in MAD news should the magazine be delivered in the Cothill area.

2014/52

Vale of White Horse District Council – Local Plan 2031

Mr. Cumber and Mrs. Allan had attended the meeting arranged by the Vale of White Horse District Council, where a presentation regarding the Local Plan 2031 had been given. Mr. Cumber gave a report on the presentation. Members commented on an alternative garden city proposal. This seemed unachievable within 5 years. To build 750 houses a year would break the existing record. The proposal to develop land on the eastern side of the village but south of the A415 would block any access to land to the south of the development site. Comments were raised regarding the lack of infrastructure, the housing figures in the Strategic Housing Market Assessment, the ribbon development along the A415, the bus routes which served the north of the A415, the need to balance the village with development south of the A415, possible changes to the Howard Cornish Road junction, other possible development sites, such as adjacent to the war memorial. Concerns were raised regarding the s. 106 funding which was incremental and as far as education was concerned was insufficient to construct another classroom, yet the County Council did not have funding for this either, but the District Council was insistent on housing provision. The A34 was always congested, and more housing would exacerbate this.

RESOLVED:

- that the Council submits the following opinion to the Vale of White Horse District Council.
- (i) this council has serious doubts regarding the SHMA figures and the available job opportunities in the area.
- (ii) there is disbelief at the suggested rate of housing construction that could be achieved.
- (iii) infrastructure would be required to be sorted adequately in a planned coherent way, prior to development taking place. This referred in particular to school facilities and medical facilities.

- (iv) this Council had concerns regarding transport, and accessibility, and does not agree with the provision of more employment areas and jobs without road network improvements

- (v) that this Council suggests that the community infrastructure levy be adopted at the earliest opportunity
- (vi) that design guidance documents reflect the local housing design documentation contained in neighbourhood plans, community led plans and prepared by parish/town councils.
- (vii) that there be an opportunity in s. 106 agreements for developers to construct classrooms to ensure adequate local primary school provision.

2014/53

Oxfordshire County Council – Draft Minerals and Waste Local Plan

Mr. Cumber gave a report on the draft Minerals and Waste Plan. There appeared to be no dramatic change for the area.

RESOLVED:

that this Council submits no comment to the County Council

2014/54

Footways

Council considered a report prepared by Mr. Young and thanked him for his efforts. This showed a number of footways in the parish which were in need of repair. The worst area appeared to be North Street, this was evidenced by residents who preferred to use the Post Office in Abingdon rather than walk the North Street paths to reach the village Post Office.

RESOLVED:

- (i) that the photographs be sent to the County Council
- (ii) that, as far as possible, the cost of renovating the path between The Gap and the A415 be included in the next s. 106 agreement

Council considered weed spraying for 2014, and considered the areas which should be left unsprayed. It was suggested, that as in previous years, the areas not to be sprayed were North Street close to the steps to footpath 293/10 and outside 10 The Gap.

The chairman called for a show of hands for those in favour of spraying these areas

In favour	Not in favour
3	4

RESOLVED:

- (i) that the area in North Street close to the footpath steps be left untreated
- (ii) that the area outside 10 The Gap be left untreated

2014/55

Footpath Churchyard to Cemetery

It was reported that this path was extremely muddy and the surface required scraping. The trees had been cut back and therefore with greater daylight it was thought that the path would dry out. Although one wet area remained. Weeds at the edge were in need of spraying.

RESOLVED:

- (i) that the handyman be asked to scrap the muddy areas of the path in the Summer, commencing at the wet patch
- (ii) that the Council's contractor be asked to include the path in his schedule for weed spraying.

2014/56

Oxfordshire County Council – Parish Transport Representatives Meeting

The Chairman gave a report on this meeting which he had attended. £2million was to be cut from the bus subsidy. This was approximately half of what was spent currently. The review of the X15 service was to be announced, and the review of the 31 service was due to start in September. It was suggested that an article regarding possible loss of some services when the reviews commenced be included in the next edition of MAD News.

2014/57

Grant Applications

Council considered grant application from Home Start Southern toward running costs and Oxfordshire and Marcham Community Shop towards an air conditioning unit. Council noted the budget allocated to grants that was remaining, and also the amount set aside for 2014/15 year.

RESOLVED:

that the following grants be awarded under s. 137 LGA1972

- (i) Home Start Southern Oxfordshire £60
- (ii) Marcham Community Shop £1000

- 2014/58 Correspondence
a) OALC – Update
b) OALC – Notification of repeal of s. 150(5) of Local Government Act 1972 regarding the requirements for cheques to be signed by 2 members.
c) Draft Regulations – Openness of Local Government bodies – Filming and Recording of Meetings.
- 2014/59 Accounts
Council noted the list of cheques numbered 2550-2556 to be signed and authorised payments totalling £ 1998.91 in respect of administration costs, play area maintenance and subscriptions
- 2014/60 Matters Raised by Members
Flood Prevention
Acquasacks had been deployed in 4 properties during periods of heavy rainfall and flooding in the village. No water had entered the properties.
- War Memorial
A request was made to include the war memorial on future agendas.
- Cothill School – wall
It was reported that the wall at Cothill School was leaning towards the road. It was suggested that the Council should write and advise the school.
- Parishioner of the Year
The citation for the parishioner of the year had been drafted and would be circulated to members for consideration.
- . 2014/61 Items for MAD News
Council noted the items for inclusion in the next edition of MAD News.
- 2014/62 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 9th April, 2014 the residents' lounge, Duffield Place at 7.30 p.m.
- The meeting closed at 9.40 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 9th April, 2014
in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Miss R. Mander,
Mr. D. Walton (Chairman), Mr. S. Young.
Clerk: Mrs. L. Martin
Cllr. Catherine Webber (District Councillor)
Cllr. Richard Webber (County Councillor)

- 2014/62 Apologies for Absence
Apologies for absence had been received from Mr. M. Hillis (work)
and Mrs. S. Turney.
- 2014/63 Declarations of Interest
Mr. Denton declared an interest in the agenda item relating to the
planning application P14/V0494/FUL to amend conditions in
application P13/V0575/O Kings Field, in that he lived adjacent to the
site.
Mr. Young declared an interest in the agenda item relating to the
planning application P14/V0494/FUL to amend conditions in
application P13/V0575/O Kings Field, in that he lived adjacent to the
site.
- 2014/64 Minutes of the meeting held on 12th March, 2014
The minutes of the meeting held on 12th March, 2014 were agreed
and signed as a true record of the meeting.
- 2014/65 Matters Arising from the meetings held on 12th March, 2014
Non availability of the residents' lounge at Duffield Place
Sovereign housing Association has apologised for not notifying the
Parish Council that the residents' lounge would not be available for the
March meeting.
- Footpath 293/10 alongside the Anson field and steps into North Street
The owner of the property adjacent to the steps had agreed in principle
to a handrail being affixed to the cottage wall. It was however, a listed
building. One quotation for the work had been received. The clerk
would seek further quotations and make enquiries regarding listed
building consent.

Annual Meeting for Electors

It was noted that this would take place on Wednesday 21st May, 2014 at Marcham Primary School at 7.30 p.m. Representatives from Thames Water would speak regarding the process followed by Thames Water when consulted on planning applications, and the village sewerage network. Mr. Bough advised that he would not be able to attend the annual meeting.

Vale of White Horse District Council – Community Governance Review

The District Council had confirmed that letters were being sent to all households affected by the proposed changes to the parish boundary. Cllr. R. Webber advised that he had heard that, so far, there was no dissent in Cothill regarding moving the hamlet into St. Helen Without parish.

2014/66

Public Participation

There were no members of the public present.

Cllr. C. Webber referred to the matter of dog faeces which had been raised at a previous meeting. The District Council's envirocrime warden had visited the village, the frequency of his current visits was unknown. Reference was made to the former dog waste bin in Cothill Road. The sign which had been erected to encourage people not to leave bags of dog faeces on the verge, had been effective and was still in situ.

2014/67

Planning Applications

a) Decisions on previous applications

P14/V0378/HH Single storey front extension to integral garage
22 Kings Avenue,
Permitted 31st March, 2014

P14/V0145/HH and P14/V0258/LB Change of use of garage to form study and garden store
21 North Street
Permitted 21st March, 2014

Questions were asked as to whether a decision on the appeal against the refusal to permit a dwelling at 26 Haines Court had been received. The clerk advised that a notification of the decision had not been received, however the Council's resolution had been not to write further to the planning inspectorate, so a decision from them would not come direct to the Parish Council. However, the District Council's website would be monitored for information as to the outcome of the appeal.

b) Applications dealt with prior to the meeting

There were no applications received

c) Applications considered at the meeting

P14/V0557/FUL Demolition of existing chalet bungalow and erection of a replacement two storey detached dwelling with accommodation in the roof space.

Woodside Cottage, Frilford Heath

For: Mr. and Mrs. J. Parkin-Mason

Discussion took place as to the imposing nature of the dwelling, and the fact that a town house in the countryside was not appropriate. It was noted, however, that the property was well set back from the road.

Comments: Council had no objections or strong comments on the proposal.

P14/V0494/FUL Variation of condition 2 and 3 of outline permission P13/V00575/O (erection of 43 dwellings at Kings Field). To amend condition 2, the requirement to submit and have approved by the local planning authority, the reserved matters within 6 months, to a requirement to submit within 10 months. To amend typographical errors in condition 3.

Kings Field, Sheepstead Road

For: Redrow Homes Ltd

Council was aware of applications elsewhere in the Vale of White Horse area where conditions had subsequently been relaxed, and also of a similar planning inspectorate decision. It also discussed the comments from residents, which objected to the application, and which had been submitted to the Vale of White Horse District Council. Government was now recognising that flooding was an issue which could cause an application to be refused, and it was suggested that recognition should be given to the flooding in the field, and sewage problems experienced in the village. Council discussed the planning process and the quick decisions which had been coming from the District Council, which only had to be changed later.

The Chairman called for a show of hands of those in favour of objecting to the application as worded

In favour

3

Against

3

The chairman had not voted, and continued to use his ordinary vote against objecting to the application

RESOLVED:

- (i) that this Council not object to the application as worded, but is of the opinion that the planning process is undermined by attempts to railroad it, and to force applications through in a quick and unfair manner.
- (ii) that the Parish Council's own housing guidance be sent to Vanderbilt Homes, the likely developers of King's Field.

2014/68

District Councillor's Report

Planning – The District Council was keen to encourage smaller developers. At Committee level an application had been refused against officer's recommendations, and another approved on the Chairman's casting vote.

Tree Felling – Cllrs. C. and R. Webber had visited residents concerned about tree felling at the rear of Packhorse Lane. They had been advised that the land was to be cleared and replanted. The District Council's tree officer had been unable to place Tree Preservation Orders on them.

Cllr. Webber stated that she was willing to visit residents in their homes should villagers require this.

North Street – blocked drains – Cllr. Webber had contacted the District Council's drainage officer – Peter Dela regarding blocked drains. It had been suggested that photographs of problem area with surcharging water be taken and included on a report on the "Fix my street" website.

2014/69

County Councillor's Report

Local Plan – There was anger and unhappiness across the Vale of White Horse District Council area regarding the Local Plan. Some places were very vocal and angry, others whilst still being very concerned were less vocal. Cllr. Webber encouraged the large villages to get together to understand each other's situation rather than speaking individually to avoid competing against each other. He suggested pressure on the MPs to cease the pressure on housing to allow a way forward to be found. There were doubts about the SHMA figures. Checks should be made to ensure that plans were being made for the accurate needs.

Drayton Road, Abingdon – Housing Development – A need to ameliorate Ock Street had been identified in the Drayton Road housing development proposal, with the relocation of the existing pelican crossing to be undertaken and the inclusion of another crossing further eastwards in Ock Street. However, a safety audit had been done on the proposed crossing locations, as children needed to cross Ock Street to access schools. The crossing proposals had been rejected by the County Council as they breached the requirements for child safety.

2014/70

A415-HGVs

Council considered whether it supported a ban on HGVs through the village. Council discussed past suggestions at the time of the Marcham By Pass proposals. Re-routing through Gozzards Ford was not an option. The A34 and A420 were possible alternate routes with adequate signing on the A34 to advise HGV drivers. Analysis of traffic flows, routes and sizes of vehicles would be helpful. Council had some reservations but supported further investigations into restricting HGVs through the village, so that it would be aware of the choices available.

RESOLVED:

- (i) that Cllr. R. Webber, the County Councillor, be asked to investigate the possibility of a traffic census for HGVs that passed through the village and
- (ii) that Cllr. R. Webber, the County Councillor, be asked to investigate the possibility of an HGV ban for the large vehicles that passed through the village

2014/71

Construction Traffic – The Priory

Council considered a request from residents in Priory Lane for the Council's support in preventing construction traffic, in connection with the development at The Priory, from trying to gain access to the site via Priory Lane. This was a single width private lane serving approximately 5 dwellings. The residents and the Parish Council had previously pointed out to the District Council the incorrect address on the planning application. The Priory had a postal address of Packhorse Lane and not Priory Lane.

It was suggested that the Council, as with previous development, write to the land owner regarding support for village facilities.

RESOLVED:

- (i) that the Council write to both the Vale of White Horse District Council and the developer requesting that signage be erected in Packhorse Lane, Mill Road and at the start of Priory Lane to direct traffic correctly.
- (ii) that a letter be sent to the landowner inviting support for village facilities.

2014/72

Police Matters / Police Neighbourhood Action Group

It was reported that the crime figures for the area were good, although a BMW car had been stolen from The Farthings. Work was progressing with Age Concern and Neighbourhood Watch to identify the more vulnerable people in the community, and the Church had employed a local person to assist with this.

2014/73

years. Now
been suggested to
of the grass cutting
grass cutting and
paths.

Churchyard

Historically the conservation plan in the Churchyard was a joint project between Marcham Parish Council, the PCC, and Marcham Society, and the same grass cutting schedule has been followed for many

that some clearance works had been undertaken it had
the Parish Council that there should be a review
schedule. Council discussed the possibilities for
reference was made to other works to the

RESOLVED:

- (i) that a review of the Churchyard be undertaken
- (ii) that the PCC and Marcham Society be advised and invited to contribute.
- (iii) that the grass cutting contractor be advised to continue on the same schedule as last year for time being.

2014/74

memorial.

War Memorial

Mr. Denton gave a report on the proposal to relocate the war

A suggestion had been put forward to relocate this to the corner of
Church Street and New Road, possibly on the corner of the

Churchyard.

The clerk advised that the Council did not have a direct statutory power to move a war memorial.

RESOLVED:

that the matter be further investigated with the
Diocese and a report given to Council.

2014/75

May,

Correspondence

a) Vale of White Horse District Council – Notification of fly tipping
prosecution in Marcham (Arboretum car park)

b) OALC – Training Courses on planning, roles and responsibilities and
Chairmanship

c) OALC – Financial briefings, repeal of requirement of 2 councillor
signatures, draft financial regulations, payment of vat, and accounting
for council tax support grant.

d) Thames Valley Police – Community Police Awards

Awards for members of the Police or Police volunteers who deserved
recognition for service to the community. Deadline for entries 15th
2014

e) Cothill School – Reply regarding parking and former BT telephone
box.

f) OALC – Update

2014/76

Accounts

Council noted the list of cheques numbered 2557-2564 to be signed and authorised payments totalling £ 2934.00 in respect of administration costs, play area maintenance, subscriptions, grass cutting and grants.

114

2014/77

Matters Raised by Members
Parishioner of the Year

This certificate was progressing and wording was being finalised.

Cothill School – wall

It was reported that this wall had now been repaired.

. 2014/78

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2014/79

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th May, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Thursday 24th April, 2014
in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Mr. M. Hillis, Miss R. Mander, Mr. D. Walton (Chairman), Mr. S. Young.
Clerk: Mrs. L. Martin
Cllr. Catherine Webber (District Councillor)
Cllr. Richard Webber (County Councillor)

- | | |
|---------|---|
| 2014/80 | <u>Apologies for Absence</u>
Apologies for absence had been received from Mrs. J. Allan and Mr. W. Cumber. |
| 2014/81 | <u>Declarations of Interest</u>
There were no declarations of interest. |
| 2014/82 | <u>Public Participation</u>
There were no members of the public present. |
| 2014/83 | <u>Hyde Copse Trees – off Howard Cornish Road</u>
Council noted that the Vale of White Horse District Council had placed a provisional Tree Preservation Order from 11th April, 2014 on the group of trees off Howard Cornish Road, between Longfields and Hyde Copse. Members questioned the reasoning as there had not been any tree preservation order previously, and referred to how such an Order might affect the proposal to site housing in the vicinity. Council noted that a 5 year felling licence existed from the Forestry Commission for the trees. This expired in November 2018 and provided for 25% of the trees to be felled each year subject to restocking requirements. Cllr. C. Webber reported her conversation and correspondence with Mr. T. Stringer, tree officer at the District Council. The Preservation Order did not prevent some of the trees being removed. Reference was made to the previous planning application for housing/community facilities and the exhibition by Taylor Wimpey for housing to the north of Howard Cornish Road. These proposals included taking a new road through Hyde Copse trees. Members discussed possible housing development in the field to the north of the woodland and stated a preference for any access road to go through Hyde Copse trees and not be taken off Longfields. The Chairman asked for those in favour of providing an access road through Hyde Copse should development take place, to indicate. |

In favour	Against
5	1

It was generally agreed that the Council neither actively supported the Tree Preservation Order, nor objected to it, but it wished the possibility of an access road for vehicles and pedestrians to be put through the woodland to remain, should development in the vicinity proceed.

RESOLVED:

- (i) that this Council does not actively support nor objects to a Tree Preservation Order being confirmed on the Hyde Copse trees off Howard Cornish Road
- (ii) that this Council would wish to see the option of an access road for vehicles and pedestrians through the trees, retained, should there be development take place in the vicinity of the area.

2014/85

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th May, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 7.55 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the annual meeting of Marcham Parish Council held on Wednesday 14th May, 2014 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis.
Miss R. Mander, Mr. D. Walton
Clerk: Mrs. L. Martin
Mr. Michael Graham, planning consultant
11 members of the public

The Chairman welcomed everyone who had attended, and explained that it was the annual meeting of the Council, and the order of the agenda for that meeting.

- 2014/87 Election of Chairman
The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council

It was moved by Mr. Bough, seconded by Mr. Walton and

RESOLVED: nem.con
that Miss Mander be elected Chairman of the Council to hold office until the next annual meeting of the Council
- 2014/88 Declaration of Acceptance of Chairman
Miss Mander made and signed the declaration of acceptance of office as Chairman.
- 2014/89 Declarations of Interest
There were no declarations of interest.
- 2014/90 Apologies for Absence
Apologies for absence had been received from Mrs. S. Turney and Mr. S. Young. Apologies had also been received from Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor).
- 2014/91 Change of Order of Agenda
Council agreed to change the order of the agenda to allow members of the public attending to address Council and for planning application P14/V0800/FUL to be considered.
- 2014/92 Public Participation
Planning Application P14/V0800/FUL – Seasonal holiday accommodation, public open space, visitor centre, allotments, shop and café

A member of the public addressed council expressing concern over the ecological report which indicated that the site was intensively managed and mown, which was not the case. As the national vice-chairman of Butterfly Conservation, he stated that the area was the best site in the parish and within the Vale of White Horse area for butterflies. The report had not referred to various flower or invertebrate species which would have been evident when the report was completed in August 2013. The site had been referred to as brownfield, but was located close to the Special Area of Conservation of Cothill Fen. He had sent a letter expressing these concerns to the Vale of White Horse District Council.

Another member of the public expressed concern regarding the road layout, the likely number of vehicle movements, the junction with the Faringdon Road, and lack of visibility. Site monitoring for leachates had been taking place in the past owing to the nature of it being a landfill area. It was considered not a pleasure park area, as adjacent land was privately owned and there was only a short footpath network. A question was asked as to who was undertaking the landfill monitoring. It was thought to be Waste Recycling Group.

Mr. Graham, planning consultant, responded to the point raised. It had been assumed that as there was a prevalence of dog walkers in the area, that the areas was not species rich. The development was not proposed close to the trees. He confirmed that the ecology report would be checked, and if flawed, would be withdrawn and a new report submitted. Although a previous landfill area, the application was not to the county council application. No licences for the site were currently issued from the Environment Agency, and landfill sites were only sold at the end of the period of environmental management. The applicant had ruled out permanent housing and caravans and knew of cars being parked in the road. There was a growing demand for second homes and the intention was to provide these as well as off road parking and public open space for local people. Consideration could be given to removing the shop and café from the application. It had been thought that they would be a useful addition to the site to prevent an increase in road traffic to other shops.

2014/93

Planning Applications

a) Decisions on previous applications

P14/V0335/HH Formation of new vehicle access onto A338.
Form new pitched roof to detached garage block
Woodside Cottage, Frilford Heath
Permitted 4th April, 2014

P14/V0402/O Erection of 3 dwellings, new access and associated
The Red House, Packhorse Lane
Permitted 9th May, 2014

P13/V2046/FUL Erection of 16 dwellings with associated
garages, new access road, associated works and public open
space
Land off Priory Lane (Priory East, Packhorse Lane)
Permitted 9th May, 2014

b) Applications dealt with prior to the meeting

P14/V0775/FUL Variation of condition 2 on P13/V0859 to
amend the approved layout
Land north of Priory Lane (Priory West development)
For: Persimmon Homes Thames Valley
Comments: Council had no objections

c) Applications considered at the meeting

P14/V0800/FUL Implementation of seasonal holiday
accommodation, green infrastructure and informal public open
space (including visitor centre, educational resource, allotments,
shop and café)
Land adjoining Hitchcopse Farm, Cothill Road
For: Oxford Land Investments Ltd
Comments: Council was concerned about development in the
green belt with what was potentially second home housing. It
was concerned with the importation of soil and the impact of the
whole development on the appearance, ecology and traffic flows
of the area.

The Chairman called for a show of hand of those in favour of
supporting the application

In favour

Against

0

7

RESOLVED:

that the Council objects to the application
for the reasons set out above

2014/94

District Councillor's Report

In the absence of Cllr. Mrs. C. Webber no report was available

2014/95

County Councillor's Report

In the absence of Cllr. R. Webber no report was available

2014/96	<p><u>Remainder of Appointments</u></p> <p><u>Election of Vice-Chairman</u></p> <p>The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council</p> <p>It was moved by Miss Mander, seconded by Mr. Hillis, and</p> <p style="text-align: center;">RESOLVED: nem.con that Mr. Walton be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council</p>
2014/97	<p><u>Appointment of Planning Working Group</u></p> <p style="text-align: center;">RESOLVED: that the Clerk be given delegated powers in consultation with Mrs. Allan and Mr. Cumber to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.</p>
2014/98	<p><u>Appointment of Representative for the Oxfordshire Association of Local Councils</u></p> <p style="text-align: center;">RESOLVED: (i) that no specific member be appointed as representative (ii) that the agenda for these meetings be sent to members and they would decide at that time if they wished to attend</p>
2014/99	<p><u>Appointment of Parish Transport Representative</u></p> <p style="text-align: center;">RESOLVED: that Mr. Walton represent the Council</p>
2014/100	<p><u>Appointment of Representative to Hills Aggregates Liaison Committee</u></p> <p style="text-align: center;">RESOLVED: that Mr. Cumber represent the Council</p>
2014/101	<p><u>Appointment of Representatives to the Anson Field Management Committee</u></p> <p>It was noted that this committee was in abeyance at the moment. Should meetings resume then it was</p> <p style="text-align: center;">RESOLVED: that Mr. Bough and Mr. Denton represent the Council</p>

2014/102 Appointment of Members to the Churchyard Working Party

RESOLVED:

that Mrs. Allan and Mr. Denton represent the Council at meetings with 2 representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard

2014/103 Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2013/104 Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Walton and Mr. Hillis serve on the review of effectiveness of internal audit working party, to review the effectiveness of the internal audit and to report back to Council.

2014/105 Appointment of members to represent the Council at meetings of the Community Facilities Group (new village facilities)

RESOLVED:

that Mr. Hillis, Miss Mander, Mr. Walton, Mr. Young and the Clerk represent the Council

2014/106 Appointment of members to serve on a future working party, if necessary to discuss village consultation on planning applications for village facilities
Mr. Bough commented that historically the Anson Trust had provided sports facilities and village hall, but there was no obligation to do so. He questioned whether there were other ways in which facilities could be provided.

RESOLVED:

that this working party be formed as and when required

2014/107 Parishioner of the Year Award working party

RESOLVED:

that Mr. Hillis and Mr. Young form a working party to consider nominations for the Parishioner of the Year Award and to administer the arrangements for the Certificate.

- 2014/108 Review of publication scheme and communication with the parish
- RESOLVED:
that a working party not be formed to review the publication scheme and ways of communication.
- 2014/109 Staff Working Party
- RESOLVED:
that Mr. Denton, and Mrs. Turney form a working party to consider staff issues as per the adopted terms of reference
- 2014/110 Minutes of the meetings held on 9th April and 24th April 2014
The minutes of the meetings held on 9th April and 24th April 2014 were agreed and signed as a true record of the proceedings.
- 2014/111 Matters arising from the meetings held on 9th April and 24th April, 2014
Construction traffic at The Priory development
Council noted that Persimmon Homes had stated that in order to keep records consistent at the District council, as far as the applications for approval of reserved matters was concerned, the address of Priory Lane was still appropriate. Persimmon Homes had agreed to ensure that vehicles during the construction phase accessed the site off the A415.
- Howard Cornish Road – flats
Sovereign Housing Association had visited the flats. Improvements to the grass area would not come under an “an estate improvement bid”. The Association was sending letters to the tenants to remind them not to park on the grass, and would make initial contact with the tenant who regularly parked on the side grass. However as the land at the side was in the ownership of the Vale of White Horse District Council, it would be that authority that took any action to enforce no parking. Dropped kerb applications could be made to the County Council by the tenants at their own expense.
- 2014/112 Police Matters / Police Neighbourhood Action Group
There were no police matters arising.
- 2014/113 Churchyard
Mr. Denton from the Council’s Churchyard working party (Mrs. Allan was unable to attend) had met with Mrs. Dunford from Marcham Society to discuss maintenance within the closed Churchyard. The clerk had not received a response from the PCC regarding a joint meeting. Discussions as to areas to be cut and other areas to be left for wildlife took place. It was suggested that the area at the front of the Church be cut on a regular basis, and the outside perimeter be cut less regularly.

Members asked for a plan of what was proposed. The Church had plans for improving the gateway and drive to enable less mobile visitors to be able to access the Church more easily. The Church was meeting with the Diocese to discuss these plans.

RESOLVED:

- (i) that the matter of the grass cutting schedule be deferred
- (ii) that a plan be prepared of the new grass cutting schedule to enable the proposal to be better understood.

2014/114

War Memorial

Council received a report from Mr. Denton. Investigations were continuing regarding relocating the war memorial. A meeting was taking place between the Oxford Diocese and the Church regarding driveway changes within the Churchyard, and the possibility of siting the war memorial at the edge of the Churchyard would be discussed at the same time. The war memorial where it stood at the moment had several weeds which needed clearing.

2014/115

Play Area – Inspection Report

Council received the quarterly inspection, and noted the points raised.. Loose rope had appeared around the slide unit. This had been removed. Gaps in tiles under the swing were being filled by the playground inspector. One swing seat and chain forks were showing signs of wear and probably would be in need of replacement at the next inspection.

RESOLVED:

that the Council replace the swing seat and chain forks when advised to do so by the play area inspector.

2014/116

Cow Lane Paddocks

Council considered the letting of the Paddocks. There had been one application from the existing tenant.

RESOLVED:

that the paddocks be relet to the existing tenant for a further year for the sum offered.

2014/117

Grant Application – Marcham Guides

RESOLVED:

that this matter be deferred

2014/118

Request for Local Works

Council considered a request from Local Works to support writing to

government to support the view that the government take the necessary action to allow a percentage of business rates to be paid direct to Parish and Town Councils for the benefit of local economic growth.
Council discussed the request

RESOLVED:

that a letter be sent to government to support the view that it should take the necessary action to allow a percentage of business rates to be paid direct to Parish and Town Councils for the benefit of local economic growth.

- 2014/119 Annual Meeting for Electors 21st May 2014
Council discussed and confirmed the arrangements for the annual meeting of electors
- 2014/120 Correspondence
a) OALC – Update
b) National Institute for Health Research – Open Day West Wing Atrium John Radcliffe Hospital Monday 19th May from 12.30 p.m.
c) Vale of White Horse District Council – Compost Giveaway Day 10th May at Crowmarsh offices from 9.30 a.m.
d) Oxfordshire County Council – Subsidised bus services
Council noted that the contracts for subsidised bus services in the Witney area, including the X15 through Marcham had been finalised. A revised timetable would commence from 1st June, and details for the new service were awaited.
e) CPRE – Meeting 21st May, 7.00 p.m. at Chilton Primary School to discuss Oxfordshire Strategic Market Housing Assessment.
f) Oxfordshire County Council – Local Transport Plan 4
Notification that work was being undertaken on the next Transport Plan to replace the LTP 3. Consultation on the draft plan would commence in June.

- 2014/121 Accounts
Council considered the receipts and payments accounts for the year ended 31st March 2014. Council noted the list of cheques numbered 2565-2575 to be signed and authorised payments totalling £ 4487.74 in respect of administration costs, play area maintenance, grass cutting and weed spraying.

RESOLVED:

that Council approve the receipts and payments accounts for the year ended 31st March 2014 as presented.

- 2014/122 Matters Raised by Members
Community Shop

It was reported that the work on installing the air conditioning unit was about to commence.

2014/123

Howard Cornish Road – Bus Shelter/Seat

Queries were raised as to the current position regarding the bus shelter/seat at the Duffield Place Eastbound bus stop. The clerk responded that consent had not yet been given from the Vale of White Horse District Council on whose land it was proposed to site the shelter. That Council had been reminded once that a reply was waited, a further reminder would be sent.

. 2014/124

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2014/125

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th June, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.00 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th June, 2014 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Miss R. Mander, Mr. D. Walton, Mr. S. Young
Clerk: Mrs. L. Martin
Joined by Mr. W. Cumber
Cllr. R. Webber (County Councillor)
Cllr. C. Webber (District Councillor)

- 2014/126 Apologies for Absence
Apologies for absence had been received from Mr. C. Bough, and Mr. M. Denton.
- 2014/127 Casual Vacancy
The Clerk reported that the Chairman had received the resignation of Mrs. J. Brown from the Council. A casual vacancy had been declared, and the District Council notified.
- 2014/128 Declarations of Interest
Mr. Walton made a declaration of interest in the agenda item relating to the grant application of Rebecca Rowe in that he knew of the grant applicant, as she was acquainted with a family member of his.
Mrs. Allan made a declaration of interest in the agenda item relating to the grant application in that she too knew of the grant applicant.
- 2014/129 Minutes of the last meeting held on 14th May, 2014
These were approved and signed as a true record of the proceedings
- 2014/130 Mr. W. Cumber joined the meeting.
- 2014/131 Matters Arising from the meeting held on 14th May 2014
Churchyard
A meeting was taking place with the Diocese on 24th June, to discuss, inter alia, the siting of the war memorial in the Churchyard.
- 2014/132 County and District Councillor Reports – May Meeting
Cllr. Webber confirmed that reports had been sent from France for the May meeting, but had not been received.
- 2014/132 Public Participation
There were no members of the public present.
- 2014/133 Planning Applications

a) Decisions on previous applications

The Clerk had not been advised of any decision notices. Mr. Walton and Mrs. Webber both confirmed that the planning application for 54 dwellings at Willow Farm had been debated at planning committee recently and there had been a resolution to approve.

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P14/V1032/FUL Demolition of existing garage. Erection of four dwellings with associated parking
Marcham Service Station

For: Mr. M. Prew

Discussion centred on the cramped entrance and appearance to North Street, the fact that the bus and long vehicles already go over the forecourt owing to restricted access, the lack of 1 bed properties, however some of the earlier concerns had been addressed.

Comments: that the District Council be reminded of the bus route and the difficulties in negotiating long vehicles from the A415 into North Street without traversing over the garage forecourt. The District Council too to be reminded that, if approved, contractors vehicles should not park on the village green.

P14/V1045/HH Erection of two storey side extension

garage site at 3 Mill Road

For: Mr. S. Middleton

Comments: There should be no parking on Mill Road, and each property should have its own adequate identifiable parking spaces

P14/V1070/HH Proposed single storey rear extension

62 Howard Cornish Road

For: Mr. P. Kidd

Comments: Council had no objections

P14/V0983/HH Single storey side and rear extension

3 Orchard Way

For: Mrs. M. Fraser

Comments: Council had no objections

P14/V1031/LB Alterations and repairs to room over cart entrance and formation of access from existing first floor bedroom

15 Church Street
For: Mr. J. Duffield
Comments: Council had no objections

- 2014/134 District Councillor's Report – Cllr. C. Webber
The Willows – Planning Application - Favourable remarks had been made about the Parish Council in regards to its constructive attitude as a parish in being prepared to discuss options for the parish. Bungalows had been provided within the development and there was a link through to the neighbouring site, albeit a pedestrian link at the moment. There was an assumption on the part of the County Council that the education provision would be provided by new classrooms being built from the proposed Anson Trust/Taylor Wimpey development. This, however, would be dependent on whether this development progressed, about which there were some reservations.
- Strategic Housing Market Assessment figures - Cllr. Webber reported that these figures were highly challenged.
- Kings Field – Trees – A report had been received that trees were being cut down. The tree officer from the District Council had visited the site and had spoken to Mr. King. The large trees would have Tree Preservation Orders placed on them.
- Duffield Place – Gate – A gate at the rear of Duffield Place was open and people were walking past certain bungalow windows. Cllr. Webber asked if the Parish Council had heard of any problems connected with this. The Council had not.
- Surgery – The next surgery for both the District and County Councillors would be held in the shop on Saturday 14th June.
- 2014/135 County Councillor's Report – Cllr. R. Webber
HGV Ban – Some progress had been made with the HGV ban. A reasonable alternative route would be required, outside of the general diversion routes, as would a study of the impact on traffic elsewhere. Enforcement for breaches too would need to be considered. There would be no quick solution.
- Local Area Budget – After being advised that there was no funding available locally for 2014/15, it seemed that some funding was available. Cllr. Webber suggested that an upgrade on the zebra crossing could possibly be considered.
- 2014/136 Police Matters /Police Neighbourhood Action Group
The Chairman of the NAG group was away and therefore no report was available.

2014/137

Grant Application

Council considered a grant application to support a parishioner on a visit Zambia. She had the support of the local Guide group who would be working with her in connection with badge work, and learning from her experiences, on her return. The Clerk had reminded members of the provisions of s. 137 Local Government Act 1972 in connection with the award of grants. After some discussion the Chairman called for a show of hands for those in favour of supporting the application

In favour	Against	Abstentions
0	3	2

RESOLVED:

that no grant be awarded to Rebecca Rowe

2014/138

Allotments – Scattering of cremated remains

Council considered a request from a family of a former allotment holder that his cremated remains be scattered on the allotment site at a location to be agreed. There was some discussion on setting a precedent, siting the ashes on the allotments, and the provision of memorials, plaques and impact for other allotment users.

RESOLVED:

- (i) that consent be given for scattering of cremated remains in the allotment site, near the poplar trees well away from the area that was dug.
- (ii) that no future memorials, flowers or trinkets be allowed to remain on the site.

2014/139

Churchyard – Grass Cutting

A plan of the proposed cutting schedule had been produced. It was reported that upset had been caused as the grass cut been cut before the flowers had had chance to re seed. It was suggested that the grass in certain areas be left until the end of the season for cutting, and then the contractor be asked to clear the grass after the cut. In addition, Mrs. Allan commented that, although she was a member of the working party, she had not seen the map of the proposed cutting schedule before it had been handed to the clerk. Marcham Society had requested that an area on the left of the entrance off Church Street be left uncut to allow wild flowers to grow.

RESOLVED:

that a map showing the cutting schedule, agreed by all parties (PCC and Marcham Society) be produced for the Council to consider

- 2014/140 Correspondence
a) OALC – Update May 2014
b) Thames Valley police Open Day – Training Centre, Sulhamstead 2nd August 10.00a.m.
c) Independent Advice Centre, Wantage AGM 15th July 7.30 p.m. The Beacon, Wantage
d) Oxfordshire County Council – Transport Meetings “Connecting Oxfordshire” Civic Centre, Wantage 25th June, Cornerstone, Didcot 15th July at 7.00 p.m.

- 2014/141 Accounts
Council had been provided with a copy of the proposed annual return. It considered the figures on the annual return and the governance assurance statement. Council noted a minor comment, relating to fixed asset figure, and totals, from the internal auditor on his report for the 2013/2014 year.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO Stoy Hayward on the annual return for 2013/14
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted

Council noted the list of cheques numbered 2636 to 2642 be signed and authorised payments totalling £2815.09 in respect of administration costs, play area maintenance, grass cutting, and allotment water costs

- 2014/142 Matters Raised by Members
Sheepstead Road – Traffic Speed
A question was asked to the views of the speed limit in Sheepstead Road. It was noted that the 30 mph limit would be moved back when the Kings Field development took place. It was suggested that the question of the speed limit be placed on the agenda as a future item for discussion.

Parkside/New Road - corner

It was reported that at the corner of Parkside and New Road there were trees overhanging and ivy was in need of cutting back.

The Gap – Litter Bin

It was suggested that a litter bin at the end of The Gap would assist with

litter. This matter had been investigated previously, and owing to the lack of footway, the matter had not been progressed. It was suggested that the hedge at the entrance of The Gap be cut back to allow for a bin. The clerk would investigate the matter.

Vale of White Horse District Council Planning Committee meeting dates

Unfortunately the dates of the planning committee meetings at the District Council clashed with some dates of the Marcham Parish Council meetings. Cllr. Webber would advise the clerk of which dates coincided.

St. Gregory The Great School, Oxford – Community Service

The clerk had been approached by a member of staff from the School enquiring about opportunities for community service within the village for youngsters aged 11 – 14. The Council itself, could not assist, but it was suggested that they be advised to contact the shop and village café.

2014/143

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News, including the casual vacancy..

2014/144

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th July, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 9th July, 2014 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney,
Mr. D. Walton, Mr. S. Young
Clerk: Mrs. L. Martin
3 members of the public

- 2014/145 Apologies for Absence
Apologies for absence had been received from Mrs. Allan and Mr. Denton. Apologies had also been received from Cllrs. C. Webber (District Councillor), and R. Webber (County Councillor)
- 2014/146 Declarations of Interest
Mr. Hillis made a declaration of interest in the agenda item relating to the planning application relating to 3 The Green, in that he knew of the applicant.
- 2014/148 Minutes of the last meeting held on 11th June, 2014
These were approved and signed as a true record of the
- 2014/149 Matters Arising from the meeting held on 11th June, 2014
Parkside corner
The ivy and overhanging branches had been cut back.
- 2014/150 Public Participation
There were no matters raised.
- 2014/151 Planning Applications
a) Decisions on previous applications

P14/V1070/HH Proposed single storey rear extension
62 Howard Cornish Road
Permitted 27th June, 2014

P14/V0983/HH Single storey side and rear extension
3 Orchard Way
Permitted 16th June, 2014

P14/V1031/LB Alterations and repairs to room over cart entrance and formation of access from existing first floor

bedroom
15 Church Street
Permitted 16th June, 2014

P14/V1045/HH Erection of a two storey side extension.
3 Mill Road
Permitted 19th June, 2014

P14/V1032/FUL Demolition of existing garage. Erection of four dwellings with associated parking
Marcham Service Station
Permitted 27th June, 2014

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P14/V1152/HH Demolition of existing attached garage. Erection of single storey side and rear extension and new detached two bay garage with gym/study over
3 The Green

For: Mr and Mrs. R. Ferris

Comments: Council raised the issue of access to the garage block which did not seem possible without the demolition of part of the garden wall. It also requested a condition, should consent be granted that the garage block be used ancillary to and incidental to the main dwelling and that a condition be imposed, if consent were granted, that the garage block could not become a separate dwelling.

P14/V1279/HH Extension to dwelling and erection of coach house

Upwwod Park, Besselsleigh

For: Mr and Mrs. Thompson

Comments: Council had no objections

P14/V1333.HH Two storey pitched roof rear extension
10 Packhorse Lane

For: Mr. R. Waldran

Comments: Council had no objections

P14/V1353.HH and P14/V1109/LB. Erection of single storey side extension (amendment to approved scheme ref:
P13/V0897/HH)

15 Church Street

Comments: Council had no objections

P14/V1223 Erection of 4 houses and associated access

23 Packhorse Lane

For: Mr. D. Pink

Comments: Council commented on allocated parking for the larger 5 bed house was the same as the 4 bed houses. It also expressed concern regarding the different ground levels between the access point to the site and 21 Packhorse Lane, and requested that steps be taken to ensure privacy and screening for 21 Packhorse Lane. It wished to draw the District Council's attention to a copy letter which it had received from the occupier of a North Street property which backed onto the site.

P14/V1241/RM Reserved matters application for the erection of 43 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping.

Kings Field, Sheepstead Road

For: Vanderbilt Beaconsfield Ltd

Comments: Council stated the proposed footpath link was not on land part of the application site, but onto a permissive path adjacent which may be closed at any time. Amendments were required. Parking might take place on the public open space and bollards at the edge were requested to ensure that this did not happen. There was no reference to street lighting, and this should be included. Trees which were removed should be replaced with child friendly shrubs.

2014/152

District Councillor's Report – Cllr. C. Webber

In the absence of Cllr. Webber, the clerk read a report prepared by Cllr. Webber.

Air Quality – The District Council's air quality action plan had been prepared and comments had been invited on it. There was brief reference to Marcham, and no management plan for it as the levels of NO₂ did not breach air quality objectives. A diffusion tube had been in place for 6 months on the A415 and the results from this should be taken into account. She encouraged residents to respond to the consultation.

Youth Shelter – Broken glass and burnt aerosol cans had been found in the youth shelter. She had reported this to the PCSO who would monitor and investigate.

Chairman's Award

The District Council was inviting nominations for the Chairman's Award lunch to recognise the efforts of volunteers within the Vale district. Deadline for submission 22nd August

Survey - Richard and Catherine Webber had decided to undertake a survey in Marcham to find out what people think: what is worrying them and what they would like to happen in Marcham. This was likely to take a year to complete.

Surgery – This would take place in the Community Shop on Saturday 12th July, then on 30th August.

2014/153 County Councillor's Report – Cllr. R. Webber

Brookes Lane application – Cllr. Webber had attended the Brookes Lane application meeting at the Scout Hut, Lashford Lane. He agreed with almost everything people were saying. There was some confusion as to the way forward.

School – extra classrooms – Having seen the County Council's Education Department responses to recent planning applications it was thought that the authorities were assuming the 2 additional classrooms built by Taylor Wimpey were to be built. This may not be the case and he hoped to see acknowledgement of the pressure on Marcham Primary School of further planning applications.

Area Stewardship Grants

£12500 was available towards highway schemes in Cllr. Webber's division for the current financial year. He was aware that new white gates and weed clearance from last year still needed to be done. He asked whether the Parish Council still wished the upgrade of the zebra crossing to be a priority. Council confirmed this was the case.

Garden Cities

Cllr. Webber indicated that “new settlements” were being discussed as a way of trying to cope with SHMA (Strategic Housing Market Assessment) figures. To build the Vale’s predicted figures alone would require a build rate in excess of 1200 pa. The most achieved was 700 pa, but the average was 550 pa. He supported the idea of looking at a new settlement now rather than being faced with being forced to accept a much large settlement on behalf of the whole county at a later date.

2014/154 Police Matters /Police Neighbourhood Action Group

The Chairman of the NAG group was away and therefore no report was available.

2014/155 Allotments

Council noted that allotment plots 3 and 8 at Parkside were not being worked, although the tenants had regularly paid rent. Another was half worked, and a fourth three quarters worked. Council noted that there were 6 people on the waiting list. Council discussed the possibility of terminating tenancies, and possibly dividing the plots and reletting.

RESOLVED:

- (i) that the Clerk make enquiries of the tenants of plots 3 and 8 of their intentions, and other plots that were partly worked, and remind them of the terms of the tenancy agreement.
- (ii) that they be reminded that a notice to quit could be served

2014/156 Council agreed to move agenda item 13 relating to the Wayside Cross forward on the agenda.

2014/157 Wayside Cross
Council noted a report prepared by Mr. Denton. The relocation of the Wayside Cross to the edge of the Churchyard would prove too difficult. It had been suggested that spare allotment land at Parkside could be an alternative. The Clerk reminded members about covenants imposed by the District Council at the time of the purchase of the allotment site, and the requirements of the Secretary of State where allotment land was appropriated. General discussion followed

RESOLVED:

- that the Council supports further investigations into whether the relocation of the war memorial to the vicinity of Parkside was possible.

2014/158 Churchyard Grass Cutting
A meeting between the PCC, Marcham Society and Marcham Parish Council had taken place. The revised grass cutting plan prepared by the Clerk had been abandoned, and a third plan produced. This had been agreed by all parties. The Clerk advised that the grass cutting contractor would commence the new cutting schedule at no extra cost to the Council for this seasons. Reference was made to a possible one off clearance of the area to the North of the Churchyard.

RESOLVED:

- (i) that the revised grass cutting schedule be accepted
- (ii) that the contractor be advised of the new grass cutting arrangements

2014/159 Vale of White Horse District Council – Chairman's Award
Council noted that Community Awards Lunch would take place on 11th October 2014 at The Beacon, Wantage with a theme of Volunteering for the Vale. Council considered possible nomination for people who should be recognised for their achievements within the local community.

RESOLVED:

- that Meriel Lewis as editor of MAD News and members of Marcham Café be nominated.

2014/160

Sheepstead Road – Speed Limit

It was noted that Sheepstead Road had a 60 mph limit. Visibility for those leaving the allotment site was not good, nor for those exiting the lanes to properties west of Sheepstead Road. The road was used by walkers and cyclists too, and it did not have a footway. Consideration was given to asking the County Council for a speed reduction. Mr. Cumber proposed that a request be made to reduce the speed limit to 50 mph. An amendment was put forward to reduce the limit to 40 mph. The Chairman asked for a show of hands for those in favour of requesting a speed limit reduction to 40 mph.

In favour	Against	Abstention
5	0	2

It was suggested that advice be sought from Cllr. R. Webber as to how best to approach the County Council regarding this matter

RESOLVED:

- (i) that the Council supports a speed reduction in the Sheepstead Road to 40 mph
- (ii) that Cllr. R. Webber be asked how to best progress the matter.

2014/161

Drayton Neighbourhood Plan

Council noted that the Drayton Neighbourhood Plan was out for statutory and public consultation. This had been revised since the first consultation to take account of the District Council's Local Plan and SHMA figures.

RESOLVED:

that the congratulations of Marcham Parish Council be given to Drayton for its persistence in the face of moving targets. and best wishes be offered for its implementation.

2014/162

Oxfordshire County Council – Consultation on goals and objectives for Local Transport Plan 4

Council discussed the Local Transport Plan objectives. Mr. Walton summarised the skies meeting which he had attended. The concept of the Strategic Housing Market Assessment should be challenged. There was an assumption that Oxfordshire should be actively seeking and promoting an increase in population over and above its natural growth. The traffic remediation measures were required just to cope with existing populations. Further growth could not be sustained. The re-opening of the Grove railway station as soon as possible should be achieved. The County Council was taking little or no effective action to secure this.

RESOLVED:

that these comments be submitted to the County Council.

2014/163

Steps into North Street from footpath

Council noted a further quotation had been obtained. This, however was £200 dearer.

RESOLVED:

- (i) that the installation of a second handrail be progressed with funding coming from reserves if necessary
- (ii) that the cheaper quotation be accepted
- (iii) that an application be lodged for listed building consent, and the property owner notified.

2014/164

Vale of White Horse District Council – Air Quality Action Plan

Council noted that the Air Quality Action Plan was out for consultation. Despite known problems with traffic pollution on the A415 around the bends in Marcham, there was only a brief reference to Marcham in the plan, with a statement that NO₂ levels did not exceed permitted limits. Council was of the opinion that greater consideration should be given to Marcham, and recent studies as to pollution recognised.

RESOLVED:

that recognition of Marcham's pollution problem should appear in the documentation, with proposals for how this was to be resolved.

2014/165

Oxfordshire County Council – Disabled Persons Parking Place

Council noted the County Council had received a further request for a disabled persons parking place at Duffield Place. The intention was to extend the existing space allocated.

RESOLVED:

that this Council has no objections to the proposal.

2014/166

Correspondence

- a) OALC – Update,
- b) Oxfordshire County Council – Lights Out Event 10.00 p.m. – 11.00 p.m. 4th August. This was to reflect upon the centenary of the start of the First World War. Events and projects to commemorate this could be listed on the County Council's website set up for this purpose.
- c) Oxfordshire County Council – Winter Preparedness
Council noted that 1 tonne bag of salt was available from the County Council free of charge. Salt bins could be purchased at a cost of £250. Community resilience events were being planned for later in the year.

RESOLVED:

- (i) that the Council acquire a 1 tonne bag of salt.
- (ii) that the offer of Mr. Cumber to store this in the barn at Manor Farm be accepted.

d) Highways Agency – Resurfacing of A34 between Milton Interchange and Chilton Junction

Council noted sections of the A34 would be closed 10.00 p.m. – 6.00 a.m. northbound Monday 7th July for 4 nights and Southbound on Friday 11th July for 4 nights.

e) Oxfordshire County Council – Surface Dressing of roads being undertaken in July on the A338 between Venn Mill and Frilford garage, and also on Barrow Road, Shippon.

f) Vale of White Horse District Council – Name allocated to 9 Mill Road in addition to numbering is Crabapple Cottage.

g) Kings Field – Donation to Parish

The Clerk reported that funds in the sum of £180,000 by way for donation to the parish had been received that day. The letter from the Solicitors acting for the owner of the field stated that the funding should be used for the benefit of the community and residents of Marcham. A duplicate of that letter had to be signed and returned to the Solicitors. It was suggested that when acknowledging receipt the Council should clarify the terms on which the funding could be used i.e. for capital projects and not daily activities of the Council which were usually funded from the precept.

RESOLVED:

that a letter be sent when acknowledging receipt confirming from earlier discussion that it was the Council's understanding that the funding should be used for capital projects for the benefit of the community and residents of Marcham and would not be used to pay for routine activities usually funded by the precept.

h) Vale of White Horse District Council – Street Naming

The Vale of White Horse District Council had requested possible street names for the development on the West of The Priory site. Council considered using surnames of past residents who had been prominent in the village, and also names such as Monks, Abbey, Friars associated with the site as a Priory

RESOLVED:

- (i) that Marcham Society be consulted as to whether it had for suitable street names.
- (ii) that it would like to be considered
- (ii) that the Council's preference be for names

associated with The Priory such as Priory Park, Abbey Close, Monks Lane or Friars Lane.

- (iii) that the preparation of the final list for submission to the Vale of White Horse District Council be delegated to the clerk in consultation with the Chairman, once a response from Marcham Society had been received.

2014/167

Accounts

Council noted the quarterly report on the accounts, and noted the list of cheques numbered 2643 to 2650 to be signed and authorised payments totalling £3311.29 in respect of administration costs, play area maintenance and rent, grass cutting, licence fee for tennis courts and cemetery maintenance.

2014/168

Matters Raised by Members

Community Led Plan

A question was raised regarding progress on implementing the community led plan. The group had not yet met.

Cow Lane - Allotments

It was reported that the vehicular access into the allotments was uneven, particularly down the central spine road. The clerk and Mr. Cumber both stated that there was no central spine road, and that was a footpath only.

Footpath into Parkside from North Street

Reports had been received that the footpath into Parkside suffered from overhanging branches. The Clerk had checked this and noted that several branches had already been cut and left to the side of the path.

Youth Shelter

Graffiti had appeared on the youth shelter. This would probably need painting over and an anti-graffiti sealant applied. It was suggested that village youngsters could be involved with this. An approach would be made to Chris Ricketts, cub leader and former youth club worker for her comments.

Parking – rear of Fettiplace Road / Haines Court in garage block area

Both the Clerk and Mr. Walton had been approached by a resident in Fettiplace Road whose vehicular access was being blocked by vehicles in the ownership of the tenant of the ground floor flat of the former Newsagent in Haines Court. It was understood that being a private roadway, the Police were unable to deal with the matter.

It was suggested that Cllr. Webber may be able to assist.

2014/169

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News, including the casual vacancy..

2014/170

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th September, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 10th September, 2014
In the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Hillis, Miss R. Mander, (Chairman), Mr. D. Walton, Mr. S. Young
Clerk: Mrs. L. Martin
3 members of the public

- 2014/171 Apologies for Absence
Apologies for absence had been received from Mr. Denton and Mrs. S. Turney. Apologies had also been received from Cllr. C. Webber (District Councillor), and R. Webber (County Councillor)
- 2014/172 Declarations of Interest
Mr. Hillis made a declaration of interest in the agenda item relating to consideration of water charges at the allotments in that his mother-in-law rented an allotment. Mr. Walton made a declaration of interest in the agenda item relating water charges at the allotments in that his wife rented an allotment.

The Chairman asked if there were any more declarations. Mr. Bough stated that, although a Trustee for the Anson Trust, he had no pecuniary interest in, and therefore would not be declaring an interest in, the agenda item relating to considering a response on the part of the Council to an article in the village newsletter MAD News regarding the Trust's proposals for its land.
- 2014/173 Casual Vacancy
Council agreed to accept a further application which had been received after the publication, of the agenda. 3 candidates had submitted applications. Mr. Bough made a statement that whilst he felt all candidates were perfectly suitable, it was his opinion that a Council should be as representative of a community as it could. Mr. Walton called for a signed ballot. A signed ballot took place.
- RESOLVED:
- that Mrs. Sandra Hill be co-opted to the Council to fill the casual vacancy that had occurred and to serve until the next election in May 2015
- 2014/174 Declaration of Acceptance of Office
Mrs. Hill made and signed the declaration of acceptance off office and joined the meeting.

2014/175

Minutes of the last meeting held on 9th July, 2014

These were agreed and signed as a true record of the proceedings.

2014/176

Matters Arising from the meeting held on 9th July, 2014

Parkside Corner — ivy and overhanging branches

It was reported that these branches had been cut and the ivy cleared. The Chairman had received a request to cut these back further. It was suggested that this be deferred owing to the fact that the tenant of the plot was considering this.

The Gap – Litter Bin

It was noted that the County Council was processing the request, but had contacted the clerk to advise that a 1.2m gap in front of the bin was required. It appeared that this was not possible with siting a bin in The Gap. The suggestion had been for locating this in North Street on the south side of The Gap close to the junction. Council supported this suggestion. The clerk would make enquiries of the Vale of White Horse District Council as to whether a bin in that location could be added to its emptying schedule.

Howard Cornish Road, Verge south of Kings Avenue

A query was raised as to consent from the Vale of White Horse District for the re-siting of a litter bin on the verge towards the junction with Fettiplace Road. The clerk stated that the original request had also included siting a bus shelter on the hardstanding which was the former site of the bottlebanks. Despite reminders from both the clerk and the District Councillor, a response from the District Council was still awaited.

2014/177

Public Participation

There were no matters raised.

2014/178

Planning Applications

a)

Decisions on previous applications

P14/V1152/HH Demolition of existing attached garage. Erection of single storey side and rear extension and new detached two by garage with gym/study over
3 The Green

Permitted 14th July, 2014

PI4N1223/FUL Erection of four houses and associated access

23 Packhorse Lane

Permitted 1st August, 2014

b)

Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P14/V1843/HH Construction of 4th bedroom and ensuite.
Installation of dormer window. Reduce eaves are to front and
expand existing dormer

28 Parkside

For: Mr. C. Gaisford

Comments: Council had no objections

P14/V1976/0 Erection of 37 dwellings, associated works,
garages, access and public open space

Land off Packhorse Lane

For: Manor Oak Homes

Council discussed the application and raised issues regarding the impact on the adjacent listed building, traffic, location of the junction, pollution, capacity within the school, lack of footway alongside the A415, continuation of the footway/cycletrack westwards, vehicular and pedestrian links with the development at Willows Farm, exposed detention basin and circuitous footpath and lack of fencing, lack of pepper-potting of the social housing, impact of development on overloaded sewerage system, and 2^{1/2} storey house which was out of keeping.

The Chairman asked for a show of hand of those wishing to object to the application

In favour of objecting

8

Against

0

Comments: Council objected to the application for the reasons set out above.

d) Planning Correspondence

(i) Kings Field — Notification from the Vale of White Horse District Council that the footpath, from the Kings Field development now goes through the trees within the site to reach Howard Cornish Road. The plan showed the path ending at the kerb with no link to other paths. It was suggested that, although the Parish Council was not a consultee in the matter, a request should be lodged with the District Council asking that the path link to Longfields, to enable easy access to the bus stop.

(ii) Anson Trust Proposals

Council noted the questions that had been put to the planning officer and his responses.

2014/179

Anson Trust — Article in MAD News and proposals

Council noted an article in MAD News regarding the Anson Trust's

proposals. This referred to 3 fixed elements: the sale of half of the Anson field for development, the purchase of 7 acres of agricultural land about 800 metres beyond the built up area of the village, and the sale of the Institute site together with 3 open elements: the provision of a village hall (community building), the provision of sports pitches and a pavilion, and the future use of the remaining half of the Anson field.

It was suggested that a working party be formed to look at the issues, and to consider what to do if the proposals obtained planning consent, and what to do if they did not obtain consent. A statement was made regarding available funding should the sale of land proceed, and the collaboration needed between organisations to plan what the village would like to avoid differences of opinion on how the funds should be spent. A statement was made as to how the proposal represented a backward step and damaged village life and resulted in the loss of the only green space in the village. In 10 years 2 community buildings would have been lost and the village would only be left with a hope that it might be able to provide a community building somewhere, if land could be found.

General comments were made about existing facilities, insufficient parking, inability to use the recreation space for other purposes at weekends, the possibility of rebuilding a hall on the present site and the location of the training pitch, the overall lack of space in the existing Anson field for facilities such as a skatepark which could otherwise be provided.

Members felt it important that the Council should think for itself as to the way forward. A suggestion was made that a meeting take place between the Anson Trust and the Parish Council

The Anson Trust article in MAD News referred to inviting village groups such as the Parish Council, the Parochial Church Council, Marcham Community Group and Friends of Marcham School to collectively develop and carry forward plans for a new village hall. Council thought that other groups should be included where needed.

RESOLVED:

- (i) that a working party comprising Mrs. S. Hill, Miss. R. Mander, Mr. D. Walton and the clerk be formed to consider the Anson Trust article as it appeared in MAD News, and to consider the issues arising should the proposal either proceed or not proceed.
- (ii) That an invitation be sent to the Anson Trust to meet with the Parish Council

that Council supports the initiative for a wide group of village organisations to work collectively to develop and carry forward proposals for new community facilities.

- 2014/180 Vale of White Horse District Council — report on s. 106 stakeholder event
Miss. R. Mander gave a report on this meeting which she had attended. All parishes attending had similar concerns. The District Council had been keen to listen. A data base would be prepared for recording receipt of s. 106 funding, what it was allocated for and when spent etc. Under the new community Infrastructure levy 15% of funds would be allocated for parishes, but the Parish Council could still be left to bid for it. Various questions had been raised by the Council's representatives at the meeting, and the District Council had undertaken to provide a formal response. It had been suggested that money from the arts contribution from s. 106 funding from development could go towards the war memorial relocation project.
- RESOLVED:
that the District Council be asked for a formal report back from the meeting and response to the issues raised.
- 2014/181 District Councillor's Report- Cllr. C. Webber
The report from Ur. C. Webber had been emailed to members. The Chairman summarised the content.
Kings Field — Trees — Diseased trees were being felled, and replacement trees planted.
Priory Park (East) — This has been extended from 16 dwellings to an application for 37dwellings
Community Shop Both she and Cllr. Richard Webber had volunteered to work in the village shop.
- 2014/182 County Councillor's Report — Cllr. R. Webber
The report from Cllr. R. Webber had been emailed to members. The Chairman summarised the. content.
Road Decline — There had been reference to managed road decline at the County Council. This was not a good message to convey.
Area Stewardship Fund — Works agreed last year still had to be undertaken
Exploitation of Children — Oxfordshire was recognised at the county which first brought this issue to surface, and Cllr. Webber supported the social services, police and agencies who had addressed the problem honestly and openly. ‘, I
Anson Trust - Cllr Webber had been invited and had accepted an invitation to chair a public meeting on the latest Anson Trust proposals.
- 2014/183 Police Matters/Police Neighbourhood Action Group
Incidents had taken place within the village, such as minor vandalism,

theft, and general inappropriate rude and threatening behavior. Youngsters had been swearing and spitting at children whilst they played in the play area. The Police were aware, and were dealing with the issues.

2014/184

Play Area

Council noted the RoSPA play equipment inspection report. Minor issues, such as greasing the rolling barrel, building up soil at edges to safety surface had been identified. There were some pre-formed holes in the vertical poles on the roundabout which required plugs. These had been placed on order by the clerk.

Youth Shelter

It was reported that the light was not working. Mr. Denton had been speaking with the PCSO who in turn had been speaking with youngsters in the shelter. They would clean and re-paint the shelter if Council would fund the paint. Comments had been made about the litter bin which they claimed was rarely emptied. The clerk advised that there had been no reports received during the Summer months regarding any litter bin which required emptying. Discussion took place on PCSOs, in view of crime over the Summer period, patrolling more, and placing a notice on the litter bin requesting that the clerk be informed if the bin was in need of emptying. Funding, a PCSO with other parishes to enable more monitoring, had been investigated in the past, but benefits had been disproportionate to the costs. The recipient of the parishioner of the year nominated a local organisation or charity to received a £100 grant from the Parish Council. This year's recipient had suggested re-painting the youth shelter. Council considered that the Council should fund maintenance work itself rather than use the funds allocated for grants. One suggestion had been received from a resident that the youth shelter should be removed. This was not generally supported by Council.

RESOLVED:

- (i) that the RoSPA report be noted.
- (ii) that S.T. Grounds Maintenance be asked to address the issues in the report
- (iii) that a notice be placed on the litter bin advising that the clerk should be informed if it was full and in need of emptying
- (iv) that the youth shelter not be removed, but that the light in the youth shelter be repaired.
- (v) that Council funds paint to repaint the youth shelter

2014/185

The Croft — A415

The area, not forming part of the highway, outside of The Croft was not being maintained close to 49 Packhorse Lane. As a result shrubs and weeds were overhanging the footway and walking the path around the bend was dangerous.

RESOLVED:

that a letter be sent to The Croft Management Ltd asking if the overhanging planting could be cut back

2014/186

Vale of White Horse District Council — Parish Forum meeting 26th November, 2014

Council noted that the parish forum meeting would take place on 26th November. Members were asked to contact the clerk with suggestions for topics to be discussed at the forum meeting.

2014/187

Wayside Cross

Council noted the restrictions and covenants on the allotment land. If an application to the Secretary of State was to proceed then a plan of the land involved showing exactly where the wayside cross could be relocated was needed.

RESOLVED:

that Mr. Denton produce a plan of the proposed location of the wayside cross

2014/188

Churchyard Clearance

Further clearance in the areas which had only been cut once this season was required in order to neaten the Churchyard. The clerk would obtain quotations

RESOLVED:

- (i) that the selection of the contractor be delegated to the clerk in consultation with the Chairman
- that authority be given to spend up to £500

2014/189

Cow Lane Allotments — Water Charges

Council considered possible water charges for allotments, and members were reminded of a previous resolution to charge a higher amount for those who used a sprinkler.

RESOLVED:

- (0) that the water charges for Cow Lane allotments be set at £13 per plot and £26 per plot for those who used a sprinkler
- (ii) that the plots which had been granted consent to use a sprinkler be marked on the allotment plan on the Council's website

2014/190

Standing Orders

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1z in order to allow business to be continued.

2014/191

Correspondence

- a) Vale of White Horse District Council — street name for The Priory West was Abbots Grange.
- b) Vale of White Horse District Council — Post Office and adjacent house were to be numbered 16 and 18 North Street.
- c) ORCC AGM 18th September 1.30 p.m. at Yarnton Village Hall
- d) South and Vale Citizens Advice Bureau — Annual Meeting 18th September 7.00 p.m. for 7.30 Abbey House, Abingdon.
- e) OALC — Update — August 2014.
- f) Oxfordshire Age Concern — Community Information Network (reaching elderly people).
- g) Oxfordshire County Council — Closure at Challow — The A417 would be closed for approximately 3 months to allow the bridge to be raised to accommodate electric cabling as part of the Network Rail electrification of the rail line.
- h) Oxfordshire County Council - Categorising Rights of Way Notification of categorising of rights of way to enable efforts to be focused on higher priority issues and to meet community needs.
- i) Oxfordshire County Council — Footpath Priory Lane to A415 Diversion Order in place for up to 6 months for the footpath to go around the Northern perimeter of the field to allow building works to take place.
- j) ORCC — Directory of Transport Groups.
- k) Thames Water utilities Ltd — Notification that the Water Resources Management Plan had been published.

2014/192

Accounts

Kings Field Funding

Council considered investments for funding received in connection with the Kings Field development. Council noted a training event on 2nd October 2014 in regards to the new Openness of Local Government Bodies Regulations 2014. Council considered insurance cover from 1st October and compared premiums and policies

RESOLVED:

- (i) that a 90 day notice, Parish and. Town Council account with Cambridge Building Society be opened with a deposit of £180,000
- (ii) that the sum of £35plus vat be authorised for the clerk to attend an OALC training event on 2nd October, 2014 regarding the Openness of Local Government Regulations
- that the Council's Insurance be renewed from 1st October by way of 3 year agreement at a sum of £1139.78
- (iv) that Council funds training opportunities

(v) for the new member, should she wish to attend.

Council noted the list of cheques numbered 2651 to 2664 to be signed and authorised payments totalling £4859.85 in respect of administration costs, play area inspections, and grass cutting,

2014/193

Matters Raised by Members

Youth Provision

It was suggested that the Council should look at provision for youngsters in the village.

Churchyard Grass cutting

It was thought further consideration would have to be given to grass cutting in the Churchyard.

Sheepstead Road — speeding traffic

A query was asked as to control measures to reduce speeding traffic in Sheepstead Road. This matter had been referred to Cllr. Richard Webber.

Allotments - Theft

It was reported that theft of fruit had taken place on the allotments.

2014/194

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2014/195

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th October, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.50 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th October, 2014 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Mrs. S. Hill, Mr. M. Hillis, Miss R. Mander, (Chairman), Mrs. S. Turney, Mr. D. Walton, Mr. S. Young
Clerk: Mrs. L. Martin, Cllr. R. Webber (County Councillor)

- | | |
|----------|---|
| 2014/196 | <u>Apologies for Absence</u>
Apologies for absence had been received from Mrs. J. Allan, Mr. W. C umber and Cllr. C. Webber (District Councillor). |
| 2014/197 | <u>Declarations of Interest</u>
There were no declarations of interest. |
| 2014/198 | <u>Minutes of the last meeting held on 10th September, 2014</u>
Minute 2014/174 should read "acceptance of office" rather than "acceptance off office". Mrs. Hill as a new member joined the meeting once co-opted and she asked that her name be recorded in the list of those present at the head of the minutes. The minutes were otherwise approved as a true record of the meeting. |
| 2014/199 | <u>Matters arising from the meeting held on 10th September, 2014</u>
<u>Youth Shelter – Graffiti</u>
Council noted that this had been repainted. |
| 2014/200 | <u>Public Participation</u>
There were no members of the public present. |
| 2014/201 | <u>Planning Applications</u>

a) <u>Decisions on previous applications</u>
No decisions had been received.

b) <u>Applications dealt with prior to the meeting</u>
P14/V1997/HH Erection of single storey rear, two storey side, and single storey front extensions
2 Orchard Way
For: Mrs. S. Reese
Comments: Council had no objections

c) <u>Applications for consideration at the meeting</u>
No applications had been received |

2014/202

District Councillor's Report – Cllr. C. Webber
Kings Field

Prior to receiving comments from Cllr. R. Webber in the absence of Cllr. C. Webber, members raised the question of correspondence from Vanderbilt Homes which referred to 4 and 5 bed homes on the Kings Field site, and the s.106 documentation which referred to 3 and 4 bed homes.

This matter would be checked.

A formal offer from Vanderbilt Homes had been sent via email for the Parish Council to take on the public open space. This now included the pedestrian accessway to the South which had not been included previously. As this was not an agenda item, it would be debated at the next meeting. Members, however, had initial questions that they wished to pose to Vanderbilt so that all information could be taken into account when the offer was considered.

The clerk was asked to query:

1. Whether the footpath within the site running southwards was to be adopted by the County Council.
2. Whether additional funding to take on the footpath was available.
3. Whether the path could run to Longfields rather than terminate in the grass verge adjacent to Howard Cornish Road.
4. Whether the path was going to have lighting.
5. Whether leylandii trees within path strip to the South were to be removed.
6. The condition of the trees with the Tree Preservation Orders as others had been found to have honey fungus.
7. Whether it was possible to have an exit at the northern end from the path to link into the adjacent permissive path.
8. The proposals for fencing along the southern side of the site. Whether this was to remain as the existing fence of the Kings Avenue properties, or whether a new fence was proposed.

Cllr. R. Webber raised the following:

Local Plan

This would be available for consultation next month. Comments would go to the Inspector. The green belt area to the north remained the same. There was mention within the document of the By Pass. The site south of the A415 which had been identified for housing had been removed. Other proposed housing areas such as Milton Heights had had 1400 houses reduced to 400, but that there were 1000 houses now planned north of Abingdon.

2014/203

County Councillors Report – Councillor R. Webber

Area Stewardship Funding - Projects from 2013 such as new white village entrance gates, weed clearance, and changes to the zebra crossing to have retro fit LED lighting were outstanding. White gates had been promised in the near future. Weed Clearance from A34 to Gozzards Ford turn was planned, but unfortunately from the turn

alongside the A415 to Marcham was not included. The upgrade of the zebra crossing had not been approved by the highways section. It may be possible on safety grounds should there be an increase in residents in the village. The costing was in the region of £10500, mostly towards the maintenance contract requirements.

Community Grants – These were available, although finding relevant applicants was difficult.

Anson Trust Meeting 13th October, 2014 – A meeting of all interested parties was to take place. Points from each organisation were being put forward to form an agenda. The Anson Trust's current plans for selling half the Anson field, purchasing land along the A415 to replace the pitches, and creating pots of money from which grants could be awarded was the focus for the meeting.

Cllr. Webber answered questions

Why is the land South of the A415 no longer included in the Local Plan? -

Cllr. Webber would seek the answer

Sheepstead Road – speed reduction. This would be pursued when it fitted in with other plans e.g. the consultation exercise cost more than 50% of the total costs.

Weed killing on the cycle track and whether the Parish Council could take this on, or whether the lack of action on the part of the County Council was a temporary hiccup. The clerk would find out in principle whether this was something that the Parish Council would be entitled to undertake.

HGVs in A415. – This matter was still ongoing

Kings Field development – plans to relocate the 30 mph limit. The clerk would check with Vanderbilt Homes if new village entry features were to be installed such as white gates, as a replacement for the existing ones.

2014/204

Marcham Community Group Meeting 25th September, 2014

Council received a report from Miss R. Mander who had attended this meeting.

2014/205

Anson Trust Proposals – Sale of part of Anson field / new sport facilities Knights Ham

Council received a report from its working party. Consideration had been given to the situation should the Anson Trust's proposal proceed, and also to what the situation would be should it not progress. Possible land sites had been discussed for the provision of new community facilities. A list of sites together with likely restrictions had been compiled. Reference was made to reconsidering sites which had not been successful as part of the Anson Trust's previous proposals. All options had to be considered before considering using the Anson field for a hall. Questions were asked as to the basis on which options could be dismissed, and what criteria needed to be applied. Cost / benefit analysis was probably required.

The group of parish organisations which had formed to develop proposals for community facilities had named itself Community Facilities Steering Group.

The Group was keen for the Parish Council to take the lead in the matter of new community facilities. Various questions were raised as to the Anson Trust identifying the hurdles they had encountered whilst progressing the Trust's plans and the amount of funding available from developments under s. 106. Council carefully considered the suggested sites that were put forward. The list was agreed subject to slight amendments. Council also considered a way forward if the Anson Trust's current proposal did not go ahead. This too was agreed by Council.

The Chairman, Ms. Mander, and Vice-Chairman, Mr. Walton, had attended a meeting of the Community Facilities Steering Group. Ms. Mander gave a report from the meeting. The Group was looking at going ahead as a joint body with the Parish Council taking the lead. The role of the Council's representatives on the group was discussed.

Council had received an invitation from the Anson Trust to send representatives to a meeting on 13th October, chaired by Cllr. R. Webber. Cllr. Webber had requested invited organisations to submit questions that could be debated.

RESOLVED:

- (i) that the working party report and the response to the Anson Trust's Plan August 2014 be accepted as amended
- (ii) that Mr. Walton and Miss. Mander represent the Council on the Community Facilities Steering Group
- (iii) that the list of possible sites for a new village hall should the Anson Trust proposal progress, and the option should it not progress be shared with other organisations on the Community Facilities Steering Group.
- (iv) that Mr. Walton, Miss Mander and the clerk represent the Council at the meeting on 13th October.

2014/206

Vale of White Horse District Council – Leisure Policy

Council noted that the Vale of White Horse District Council had appointed Nortoft, a specialist consultancy to undertake an Open Space Local Leisure Facilities and Playing pitch Strategy. They were beginning to review the local level of sport and recreation facilities. The Parish Council had been asked if it felt that there were any specific issues and local priorities which should be considered as part of the project.

Given the current situation regarding facilities, the closure of the Institute, the proposed sale by the Anson Trust of half of the Anson

field, acquisition of land along the A415, Council was of the opinion that it was important to talk direct to Nortoft.

RESOLVED:

that Nortoft be invited to attend a meeting of the Parish Council

2014/207

Police Matters / Police Neighbourhood Action Group

Mr. Denton gave an update report. There had been various incidents, and some youngsters were currently causing a disproportionate amount of general trouble. It was planned to restart neighbourhood watch schemes, and an advertisement would appear in Marcham and District News asking for co-ordinators.

2014/208

Oxfordshire County Council – Minerals and Waste Statement of Community Involvement

RESOLVED:

that any response deemed necessary be delegated to the clerk in consultation with Mr. Cumber.

2014/209

Oxfordshire County Council – Review of Subsidised Bus Services

Oxfordshire County Council was undertaking a review of subsidised bus services – certain journeys on the 31 service and the whole of the 43 service which went through Gozzards Ford. Council was of the opinion that it was important to retain the services, particularly as the village was expanding and more housing was being constructed. There were no youth activities in the village, and without the evening subsidised bus service the village would be cut off from the local town.

RESOLVED:

- (i) that the County Council be advised that it was important to retain the subsidy of the 31 service and not to reduce services, as the village was expanding with new housing construction. Any reduction in service would leave the village cut off from the town.
- (ii) that the subsidy for the 43 service be retained to ensure that the Gozzards Ford part of the parish had access to some service.

2014/210

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued.

- 2014/211 [Area outside of The Croft – grass maintenance](#)
The Croft Management company had indicated that they believed the unmaintained area was outside of their boundary line. They had offered to take on the grass if the local authority clear the area first. The County Council's plan indicated that it was likely to be the responsibility of The Croft Management Ltd. A site meeting had been suggested to discuss the matter further.
- RESOLVED:
that the clerk and chairman represent the Council at a site meeting.
- 2014/212 [The Gap/North Street – Litter Bin](#)
The Vale of White Horse District Council had inspected the area, and did not support the view that there was sufficient litter to warrant the installation of a litter bin, or for the District Council to take on the emptying of one, should the Parish Council fund a bin. The District Council had also expressed concern that there would not be sufficient space in front of a litter bin to allow for a double buggy. Council did not accept the view of the District Council, as spare capacity should exist owing to the fact that the bin at Cothill had been removed, and the dust cart had to drive past the site in any event.
- RESOLVED:
that a letter be sent to the District Council requesting that the matter be reconsidered.
- 2014/213 [Correspondence](#)
- a) [OPFA](#) – AGM 17th October. 2.00 – 4.00 p.m. at Steeple Aston Village Hall
 - b) [Information on share offer on Abingdon Hydro](#) – Archimedes Screw.
 - c) [Vale of White Horse District Council – Review of Polling Stations](#)
Clerk had confirmed the suitability of the pavilion as a polling station.
 - d) [OALC](#) – Update October
 - e) [Vale of White Horse District Council](#) – Confirmation that authority had been given to site a bus shelter on the former tarmac recycling centre base in Howard Cornish Road. This would need to be secured by legal agreement. Members asked for this to be debated at the next meeting.
 - f) [Oxfordshire County Council](#) – Primary School entry information.
- 2014/214 [Accounts](#)
Council considered the amount of the donation to the Royal British Legion Poppy Appeal, and considered the quarterly report on receipts and payments.
- RESOLVED:
(i) that the sum of £100 be donated to the Royal British Legion Poppy appeal

under s. 137 Local Government Act
1972

- (ii) that the quarterly report on receipts and payments be noted.

Council noted the list of cheques numbered 2665 to 2673 to be signed and authorised payments totalling £3073.06 in respect of administration costs, grass cutting, and expenses in connection with the annual meeting for electors.

2014/215

Matters raised by members for information

s. 106 funding

It was suggested that a list of s. 106 funding be prepared so that it was clear that funds were expected from which development and for what purposes.

The chairman and vice-chairman had attended a presentation at the District Council's offices regarding s. 106 and notes and information from that meeting were expected from the officer. The clerk would contact the officer.

2014/216

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. Specifically to be included were a) the Parish Council was working with the Community Facilities Steering Group in connection with the provision of village facilities b) bus service review, c) mobile library consultation

2014/217

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th November, 2014 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.45 p.m.

Signed..... Dated.....

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 12th November, 2014 in the residents lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Miss R. Mander (Chairman), Mrs. S. Turney, Mr. D. Walton.

- | | |
|----------|---|
| 2014/218 | <p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Mrs. S. Hill (holiday), Mr. M. Hillis (commitment elsewhere) and Mr. S. Young (holiday). Apologies had also been received from Cllrs. R. Webber (County Councillor) and Cllrs. Mrs. C. Webber (District Councillor) as they had to attend Council meetings elsewhere.</p> |
| 2014/219 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p> |
| 2014/220 | <p><u>Minutes of the meeting held on 8th October, 2014</u></p> <p>Mr. Bough requested that in minute 2014/215 –matters raised by members that the item relating to s. 106 expenditure be amended from “It was suggested that a list of s. 106 funding be prepared” to “It was suggested and agreed that a list of s. 106 funding be prepared..” Council accepted the amendment. The minutes were otherwise approved as a true record of the meeting.</p> |
| 2014/221 | <p><u>Matter arising from the meeting held on 9th October, 2014</u></p> <p><u>Vale of White Horse District Council – Leisure Policy</u></p> <p>Council noted the response from the District Council regarding meeting with parishes and its inability to do so owing to the number of parishes within the Vale. Similarly the District Council’s consultants, Nortoft, were unable to attend a meeting personally.</p> <p><u>Kings Field – Housing numbers</u></p> <p>Council noted that the s. 106 agreement which was prepared some while ago referred to the number of affordable houses and in principle, the numbers of dwellings on the site. The reserved matters application finalised the design of the houses.</p> |

Clearance of cycle track – A415

The clerk had checked whether the County Council would permit the Parish Council to undertake weed spraying. In principle, this would be permissible, provided health and safety requirements were followed and records of chemicals used kept. However, the County Council did have the tidying of the track, cutting back grass, and siding out in its programme of works.

A question was asked as to when this was likely to be undertaken. Comments were also made that dead weeds in Howard Cornish Road had been cleared probably by a contractor working at Duffield Place

Oxfordshire County Council – Minerals and Waste Community Engagement

Council noted that no comments had been submitted to the County Council on this consultation paper.

2014/222 Public Participation

There were no members of the public present.

2014/223 Planning Applications

a) Decisions on previous applications

P14/V1997/HH Erection of 2 storey side, single storey rear and single storey front extension

2 Orchard Way

Permitted 24th October, 2014

P14/V1241/RM Reserved matters applications

Kings Field, Sheepstead Road

Permitted 19th September, 2014

P14/V1843/HH Construction of a 4th bedroom and en suite bathroom above the existing kitchen. Install a dormer window for bedroom to the front. Reduce eaves area on bed 2 and expand the existing dormer window

Refused 7th October, 2014

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P14/V2373/O Erection of 40 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Ms. H. Shorthouse

Comments: Council objected to the application on the grounds of : location being beyond the built up area of the village, the requirement for residents to be car based as the site was a long way from the school and bus stops, sewerage and drainage provision. Should the Vale of White Horse District Council be minded to grant consent then Council suggested that there be a build out or similar in Sheepstead Road, even north of Cow Lane, to slow traffic, that there be a footway outside of the site to link to Cow Lane, that there be a minimum of 15% open space and this be sited close to the Pony Paddocks as should the Parish Council take on the open space this would link with its existing area.

d) Willow Farm – s. 106

The Parish Council had, following a request from the Vale of White Horse District Council, submitted its request for s. 106 funding for the parish from the Willow Farm development in February, 2014.

Subsequently more detailed information had been submitted in May. This included a request for funding for, inter alia, community facilities. The Vale of White Horse District Council had only just taken action earlier this month, on the Parish Council's request. The planning officer dealing with the matter had stated that funding for the community facilities was not going to be included, and if the Parish Council still wished this to be considered the application would go back to the committee. The Vice-Chairman, Mr. Walton, who had addressed the planning committee on 29th May when the Willow Farm planning application was considered, recalled the planning officer referring to £60,000 for community facilities. Council discussed the matter. Although the Parish Council had been told that as there was no final detailed scheme it could not be included, it did appear that sums for spending on other items in the District had been included without explanation. The Council had also been advised that should the matter be deferred back to committee there was the possibility of losing any funding that had been agreed.

The Chairman asked for a show of hands of those in favour of continuing to request funding for community facilities within the s. 106 Willow Farm agreement.

In favour	Against
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RESOLVED:

- (i) that the Vale of White Horse District Council be advised that the Parish Council wished to continue with its request for funding for community facilities
- (ii) that a working party comprising Mrs. Hill, Miss Mander, Mr. Walton and the clerk be set up to consider and monitor s. 106 funding from the current and future developments in the parish.

- e) Planning and design principles for new housing in Marcham
Council had, in the past, prepared planning and design principles for new housing in Marcham. The Vice-Chairman, had unexpectedly met Katherine Pearce, Senior Planning Officer (Neighbourhood Planning) from the Vale of White Horse District Council who had offered to consider and comment on the design principles. This she had done. Council considered her observations.

RESOLVED:

that a letter be sent to Ms. Pearce thanking her for her comments, advising that the parish policy had been compiled from the voice of villagers, and stating that whilst the Parish Council wished to retain its existing views, it recognised that where the District Council's policy was at variance it appreciated that the District Council's policy had priority.

2014/224

Kings Field development phase I – public open spaces

Council noted the response from the District Council's planning officer in connection with the open space and maintenance obligations. Council noted, that although questions had been put to the developer, Vanderbilt Homes Ltd after the last meeting, no reply had been

received, even though reminders via email and telephone had been given. Council considered taking on the public open space, and discussed the requirements of the path surface for the path leading from the site Southwards towards Howard Cornish Road. This would need to be lit and also be of compacted gravel or tarmac.

RESOLVED:

- (i) that the Parish Council acquires the public open space from Vanderbilt Homes.
- (ii) that satisfactory answers to the questions posed needed to be provided by Vanderbilt Homes

2014/225

District Councillor's Report

A copy of Cllr. Mrs. C. Webber's report had been given to members.

Grants – Funding was available in the New Homes Bonus.

Encouragement was given to apply.

Kings Field development - Poplar Trees/Drainage

Trees unfortunately had been felled on land not part of the Vanderbilt Homes development site, and a fence required to enclose livestock had not been erected.

Local Plan

Some areas such as Milton Height had been spared some housing, and the area South of the A415 in Marcham too had been taken out of the Plan. Strategic housing Market Assessment figures had been taken in their entirety, and the County Council had indicated that the road network could accommodate all additional vehicles.

S.106/Community Infrastructure levy- Cllr. Webber had attended a meeting at the District Council in November, with the planning case officer for the Willows Farm application to discuss the s. 106 and the failure by the District Council to include funding for the parish when a request by the Parish Council had been initially lodged 9 months previously in February. A small contribution had eventually been agreed. This was contrary to the message that the District Council had given parish councils which indicated they could have a greater input into the s. 106 process.

Youth Problems – Cllr. Webber had been made aware of problems and suggested that combining youth functions within the village and the appointment of a youth worker might be one way forward.

2014/226

County Councillor's Report

A copy of Cllr. R. Webber's report had been given to members.

Zebra Crossing upgrade to include LED lights – This seemed possible, but the County Council's department responsible for maintenance was nervous of future budgetary commitments, and required a commuted sum of £10,000 to take on the responsibility. Cllr. Webber had asked whether the Parish Council could contribute to the costs.

Road Maintenance – A415/white gates - Cllr. Webber had arranged to meet the area steward to discuss parish issues. Cllr. Webber had spoken to the County Council's engineers section, and was less hopeful for an HGV ban through the village.

244/227

Anson Trust / New Community Facilities

The Chairman gave a report on a meeting of the community facilities steering group that had taken place. The Anson Trust had suggested that there was a short timescale of 2-3 weeks before its current plans, to sell half the Anson Field would progress. It had been considered not sufficient time to finalise alternative proposals. (In practice, this was likely to be longer). The group had recommended an offer to the Anson Trust to take on the Anson Field as this would relieve the Trust of its obligations. The steering group was now planning the hall, its size, green space and car parking area. The Chairman also gave a report on a meeting of interested organisations chaired by Cllr. R. Webber. Council discussed offering to take on the Anson field as recreation space for the parish. Discussion took place on financial commitment, legal costs and as a way forward it would leave the Anson Trust to concentrate on its other objects.

Council considered a draft letter.

RESOLVED:

- (i) that an offer be put to the Anson Trust for the Parish Council to take on the Anson field
- (ii) that the offer remain open indefinitely

244/228

Area outside of The Croft – grass maintenance

Council received a report on a site meeting between the Clerk, Chairman and representative from The Croft Management Ltd. The boundary of the county highway and the company's land had been identified. Much of the overgrowth was on the county's land, and it had been agreed at the site meeting to bring this to the attention of the County Council. This had been done, and some of the growth overhanging the footway had been cut back. Council considered the easiest way to arrange for the area to be cleared was to ask the village handyman to do this.

RESOLVED:

that S.T. Grounds Maintenance be asked to clear the area adjacent to 49 Packhorse Lane outside of The Croft and reseed the area.

2014/229

Police Matters/Police neighbourhood Action Group

Council noted recent problems with youths in the area. Anti-social behaviour orders had been served on some. The litter bin at the youth shelter had had lit fireworks put in it causing the contents to combust. The majority of youngsters behaved extremely well, and the youngsters participating in the Remembrance Day service were a credit. It was the minority who caused difficulties. Consideration was being given to re-opening the youth club and kick boxing classes at just started. It was noted that parents were reluctant to take young children to the play area as this was adjacent to the youth shelter, and youths gathering were using inappropriate behaviour and language. Council considered relocating the youth shelter, or purchasing a new shelter to be located away from the play area. Council also considered improving the lighting for the shelter and discussed the replacement of the litter bin.

RESOLVED:

- (i) that investigation be made of improving the lighting at the youth shelter
- (ii) that a replacement metal litter bin be purchased and installed.

2014/230

The Gap/North Street – Litter Bin

Council noted further correspondence from the District Council. It was not willing to add the proposed new litter bin to its emptying schedule as it did not consider there was a significant litter problem at that junction.

RESOLVED:

- (i) that the decision of the District Council be accepted
- (ii) that the matter be kept under review and reconsidered in the future should there be evidence of more litter.

2014/231

Oxfordshire County Council – Mobile Library consultation

Council noted comments from the County Council that the Duffield Place stop for the mobile library had less usage than Sweetbriar, and it

would be possible to have a book deposit scheme at Duffield Place should residents not be able to access the Sweetbriar stop. The proposal was therefore to cease stopping at Duffield Place. It had been noted by the County Council that a nursery class was visiting Duffield Place. It was thought that this was Little Angels, rather than the nursery class at the primary school, as the mobile library already visited the school. Council discussed the possible alteration to the mobile library service.

RESOLVED:

- (i) that the Council would like to keep both stops if possible and regrets the cessation of the Duffield Place
- (ii) that the usage by the nursery class be monitored.

2014/232

Bridleway 292/17 - Marcham Mill

Council noted concerns from residents and the Countryside Access Forum that the bridleway, as it went over the River Ock, had been closed for a year or more. The Clerk had made enquiries of the County Council. The County Council was in discussion with the land owner and the County's bridge engineers to try and re-open the bridge. If residents were very concerned it was thought that the M.P. may be able to assist.

RESOLVED:

- (i) that the Parish Council supports the efforts of the County Council in trying to re-open the bridleway at Marcham Mill
- (ii) that residents, if greatly concerned, be advised to contact Ed. Vaizey M.P.

2014/233

Deferment of agenda items

Owing to the lateness of the hour Council agreed to defer the agenda items relating to the Openness of Local Government Bodies Regulations 2014, the Best Kept Garden Competition, and grant applications. Mr. Denton thanked the Parish Council for its donation towards the Royal British Legion Poppy Appeal. The sum of £4890 had been collected in the area.

2014/234

Howard Cornish road – Duffield Place eastbound stop – bus shelter

Council noted that the Vale of White Horse District Council had agreed to permit the siting of a bus shelter and the relocation of the

litter bin on its land, but wished the Parish Council to enter into a Licence agreement. Council considered whether to receive the draft Licence itself or to appoint legal representatives.

RESOLVED:

that a draft Licence be sent to the Parish Council
in the first instance

2014/235

Vale of White Horse District Council – Neighbourhood Planning Conference

Council noted that the District Council was holding a neighbourhood planning conference in March 2015. This would be an opportunity for town and parish councils and neighbourhood planning steering groups to learn more about the support offered by the District Council and attend workshops and training sessions. Mr. Walton expressed an interest in attending.

2014/236

Correspondence

- a) Oxfordshire County Council – National Consumer Week – Information on preventing door step crime for vulnerable people.
- b) ORCC – Annual Review 2013/14
- c) Vale of White Horse District Council – Forum 26th November
The clerk reminded members of this meeting. Mr. Walton indicated he would be attending.
- d) MRH Services – play area inspection - The Clerk reported that the play area inspection report had just been received. This indicated a query with a bolt on the 4 way springy. The Clerk would investigate, and Council authorised expenditure, if necessary, up to £250 as per existing delegated powers.

2014/237

Accounts

The external audit for the year 2013/2014 had now been completed and Council noted that there were no matters which came to the attention of the external auditor which required the issuing of a separate additional issues arising report.

Council noted the list of cheques numbered 2676 to 2685 to be signed and authorised payments totalling £2933.08 in respect of administration costs, grass cutting, allotment water charges, donation and play area maintenance.

2014/238

Matters raised by members for information

Sheestead Cottage, SheepsteadRoad

It was reported that the Parish Council had been consulted on a planning application for an extension to this property, it however, appeared to have been demolished. A request was made that this be reported to the District Council

Wayside Cross

A request was made for the possible relocation of the Wayside Cross be an item for a future agenda, as a suggestion had been made that this could go into the Arboretum, and consideration needed to be given to that.

A415 adjacent to Baptitst Church – Rubbish

It was reported that wheelie bins and refuse were being left in sacks on the pavement on the A415 in the vicinity of the Baptist Church on days other than refused collection days. This would be monitored.

Footpath from Church to Cemetery

It was reported that this path needed to be cleared. Weed growth was accumulating.

2014/239

Items for MAD News

Council noted items to be included, including reference to the parishioner of the year award for 2014.

2014/240

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th December, 2014 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 10th December, 2014
in the residents lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. S. Hill,
Mr. M. Hillis, Miss R. Mander (Chairman), Mrs. S. Turney, Mr. S. Young,
Mr. D. Walton.

24 members of the public including Mr. Michael Graham, agent for the applicant
for the holiday park on land adjoining Hitchcopse Farm (planning reference
P14/V2026/FUL)

2014/241 Apologies for Absence

There were no apologies for absence.

2014/242 Declarations of Interest

There were no declarations of interest.

2014/243 Minutes of the meeting held on 12th November, 2014

The minutes were approved and signed as a true record of the meeting,

2014/244 Re-ordering of agenda

Mr. Walton moved that the order of the agenda be re-arranged to bring forward the item relating to public participation and the consideration of the planning applications.

RESOLVED:

that the agenda be re-ordered

2014/245 Public Participation

P14/V2026 – planning application for holiday park off Cothill Road

A member of the public spoke as the national chairman of Butterfly conservation. He referred to the fact that the site was the best in the Vale district in terms of the diversity of butterfly species, and referred to the plant species that grew in the area, which sustained the insect species. The ecological report with the application was based on a late summer visit only which he considered inadequate. The importance of the site as a resource for rare invertebrate species was not highlighted. He encouraged the Parish Council to oppose the application as it would seriously damage one of the finest landscapes in the parish and have a major effect on the fauna and flora. He stated an environmental impact assessment should be undertaken.

A second member of the public spoke regarding the application stating its location within the green belt. Reference was made to the NPPF

and the policy that planning consent should not be approved except in special circumstances, where exceptions applied. The site in question did not meet the requirements of the exceptions. The proposal removed access to green belt land rather than aided it.

The Council was asked to oppose the application as it would lead to the loss of open space, and it was inappropriate in the green belt.

A third member of the public spoke regarding the application stating that the application amounted to residential development in the green belt and its claim for recreational use was irrelevant.

Mr. Mike Graham, agent for the applicant

Mr. Graham made a statement regarding the revisions that had been incorporated since the previous application. The shop and café had been removed. The applicant was partnered with tourism bodies in the Vale, so that the letting of the properties could be regulated. The scheme would provide a means for others to gain access to the countryside. He stated he could not comment on the ecology as he was not an expert, but he offered to arrange a meeting of relevant people, if required. He had difficulty understanding why the construction of 14 holiday homes was considered to be the destruction of the area. He asked if it would be better to close the site and leave it undeveloped.

2014/246

Planning Applications

a) Decisions on previous applications

No decisions had been received.

b) Applications dealt with prior to the meeting

P14/V2570/LB Installation of conservation roof light in South facing roof slope

15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections, but commented on references in the documentation to North Street, whereas the property was situated in Church Street.

c) Applications for consideration at the meeting

P14/V2026/FUL Implementation of seasonal holiday accommodation, green infrastructure and informal public open space

Land adjoining Hitchcopse Farm, Cothill Road

For: Oxford Land Investments

Comments: Council continued to object to this application,

owing to the impact within the green belt area, the adverse effect on wildlife and local road network, and that if approved, it could set a precedent for further inappropriate development in the green belt.

P14/V2661/LB Proposed solar panels to roof of barn
Woodside, Oxford Road
For: Mr and Mrs. Burley
Comments: Council had no objections

P14/V2548.FUL Erection of 2 dwellings
Land rear of the Red House, Packhorse Lane
For: Sweetcroft Homes
Comments: Council noted the site had already been granted consent previously for 3 dwellings, and had no objections to The current application for 2 dwellings.

- d) Planning Correspondence
Council noted that the Tree Preservation Order for 23 Packhorse Lane had been confirmed on 13th November, 2014
- e) Sheepstead Cottage, Sheepstead Road
Council noted that the matter of the demolition of Sheepstead Cottage, had been referred to planning enforcement at the Vale of White Horse District Council.

2014/247 Matters Arising from the Minutes of the meeting held on 12th November, 2014

Minutes Correction / s. 106 contributions

Council noted a reminder from the clerk that a resolution of the Council cannot be passed under matters arising. The clerk confirmed that a list of s. 106 contributions from developments in the parish had been prepared.

Howard Cornish Road – Duffield Place Eastbound Bus Shelter/Litter Bin

Council noted that the legal documentation for the Licence to erect a bus shelter and relocate the bin was awaited from the Vale of White Horse District Council.

The Croft – outside maintenance

Council noted, that although the Parish Council's handyman had been asked to clear the area outside of The Croft, it had transpired that the

County Council had included the works in its programme. The situation would be monitored.

The Willows development – Pye Homes

This application had been referred back to committee as the Parish Council had requested s. 106 funding towards a village hall. Mr. Walton had addressed the committee. The decision, however, had been to approve the application without any contribution being included for a village hall. The Chairman, Miss Mander, and Vice-Chairman Mr. Walton together with Cllr. C. Webber (District Councillor) had met with the deputy head of planning, Mr. Derek McKenzie, at the Vale of White Horse District Council to discuss s. 106 contributions. Mr. Walton gave a report on that meeting. Members discussed talking at an early stage with developers. This had been the approach with Pye, but had not been successful.

2014/248

Kings Field

Street Names

Council considered possible street names for the new development. It was

RESOLVED:

that the following names be put to the Vale of White Horse District Council

- (i) King Edgar Way who granted the charter
- (ii) Harding Close or Way after the Harding family that once owned the field.
- (iii) Spring with an appropriate ending

Public Open Space

Council noted the responses from Vanderbilt Homes on the questions relating to the public open space, in particular, the fact that Vanderbilt had withdrawn the footpath from the offer and were now stating that a management company would be set up to manage the path from the

development to Howard Cornish Road. In order to discuss issues arising it was

RESOLVED:

that a meeting be arranged between Council members and Vanderbilt Homes

Mr. Denton stated he would speak to someone on site to assist with the arrangements with a meeting. Mr. Cumber stated that W. Cumber and

Son (Theale) Ltd did not accept responsibility for the fence between land in the ownership of that company and the land in the ownership of Vanderbilt Homes.

- 2014/249 District Councillor's Report
In the absence of Cllr. C. Webber, no report was available.
- 2014/250 County Councillor's Report
In the absence of Cllr. R. Webber, no report was available.
- 2014/251 Vale of White Horse District Council – Local Plan
Council considered the draft Local PIan, Design Guide and Community Infrastructure levy documentation. Council was pleased to note that the site south of the A415 in Marcham had been removed from the Plan as a site recognised for housing. Council objected to the policy to remove areas from the green belt. It also objected to policies DG35 and DG32 within the design guide in so far as these supported shared surfaces for vehicles and pedestrians, which would present dangers for pedestrians and would discourage walking. Council supported the Community Infrastructure Levy and the charging rate of £120.

RESOLVED:

- a) that the Council supports
 - (i) the removal of the site South of the A415 from the Local Plan
 - (ii) the introduction of CIL at a rate of £120

- b) that the Council objects to
 - (iii) the loss of green belt areas
 - (iv) the proposal for shared surfacing within developments referred to in policies DG35 and DG32

- 2014/252 Anson Trust / New Community Facilities
An acknowledgement of the Council's letter had been received with a statement that a full response would follow. No further detailed response had been received and therefore the matter was deferred to a future meeting.
- 2014/253 Police Matters/Police Neighbourhood Action Group
Council noted that the bench seat at the junction of Howard Cornish Road and North Street had been vandalised and broken. This had been reported to the Police, and a local resident had undertaken repairs to it.

A minority of youths were being a nuisance in the vicinity of the shop and Sweetbriar. A resident had proposed a youth club, but it was thought that the relevant youngsters would not attend, and also the resident concerned was unable to devote the time and effort required.

Mr. Denton, Chairman of the Local Neighbourhood Action Group, encouraged residents to report any issues of nuisances or vandalism to the Police.

2014/254

Retirement Housing Provision in Marcham

Council considered a letter from Waymark (Preece & Co (UK) Ltd), a company looking to work with parish councils to develop a limited number of single storey dwellings for occupation by those over 60. There was no available land, and the need for such housing had not been established. It might be possible to take such provision into account should a neighbourhood plan be prepared. It was suggested that a survey of need should be undertaken. Mr. Bough offered to consider the matter further and design a questionnaire form which could be used to assess need.

RESOLVED:

that Waymark be advised that the Parish Council was investigating the need, and if appropriate, the Council would contact the company at a future date.

2014/255

North Street – Traffic

Council considered a letter from a resident expressing concern regarding traffic travelling at speed in North Street. Funding had been set aside in the s. 106 agreement for the Kings Field development for footway works.

RESOLVED:

- (i) that the police be contacted to see whether it was possible to undertake speed checks. (Mr. Denton to arrange as Chairman of Police Neighbourhood Action Group).
- (ii) that the County Council be encouraged to progress the footway works.
- (iii) that the County Councillor be kept informed and the resident advised to write to the County Councillor too.

2014/256

Council considered grant applications from various organisations. It was suggested that the Council could consider providing a grant

application form for applicants, although it was recognised that the applicants covered a wide range of people.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community.

Marcham Senior Citizens Club—running costs	£250
Oxfordshire Association for the Blind	£100
Marcham with Garford Parish (childrens worker)	£2000
- (ii) that under s. 19 Local Government (Misc.Prov.) Act 1976 a grant of £1000 be awarded to the Anson Trust towards the expenses of grass cutting in the Anson field recreation ground
- (iii) that under s. 142 Local Government Act 1972 a grant of £600 be awarded to the South and Vale Citizens Advice Bureau, and £150 to the Wantage Independent Advice Centre.
- (iv) that no grant be awarded to the Duffield Place Sunshine Club or to Sue Ryder Charity
- (v) that a grant application form for use by future applicants be drafted for consideration by Council. (Mrs. Hill to draft the form).

2014/257

Wayside Cross - Relocation

Mr. Denton reported on the possible relocation of the wayside cross. Places that had been considered so far including the Churchyard and Parkside allotment land were proving difficult as locations in view of interments in the Churchyard and the legislation involved in the release of allotment land. It was suggested that one site may be within the Frilford Road recreation ground / arboretum, as a concrete base existed from the former pavilion building. The clerk reminded members that this site was the responsibility of the Recreation Ground charity. Reference was made to changing the charity's objects.

RESOLVED:

that the matter of possibly siting the wayside cross within the Frilford Road

recreation ground be investigated further.

- 2014/258 Risk Assessment
Council carried out a risk assessment as outlined in the National Association of Local Councils Guide on Governance and Accountability. Council considered risks to its assets and liabilities on an individual basis. The Clerk had updated the insurance valuations.
- RESOLVED:
that the risk assessment as presented be adopted
- 2014/259 Best Kept Garden Competition
The arrangements for the best kept garden competition 2015 were discussed. It was thought that a date for the final judging be set first, and then arrangements made for first round judging. In the past using judges from the local garden centre, and agreeing a judging date had proved difficult.
- RESOLVED:
(i) that the overall winner from the previous competition be invited to be the second round judge
(ii) that zone winners from the previous competition be invited to be the zone judge for the preliminary round
(iii) that information about the competition be added to the village welcome pack
(Mr. Denton to arrange)
- 2014/260 Correspondence
a) OALC Update – November 2014
b) Royal British Legion Poppy Appeal – letter of thanks for the donation received from the local organiser
c) Letter from resident regarding parking congestion in Mill Road
Council considered a letter from a resident expressing concern regarding parking on footways in Mill Road which was causing an obstruction and likely damage to the footway and verge. The vehicles originated from the Persimmon development at The Priory and local residents. Council also noted similar congestion at the junction of the A415 and Howard Cornish Road where building works were taking place at Hyde Farm House.

RESOLVED: that

- (i) a check be made to see if Persimmon had signed up to the good contractors scheme.
- (ii) a letter be sent to Persimmon asking if parking could be elsewhere
- (iii) that a similar approach be made to the builders at Hyde Farm House

2014/261 Accounts

Council noted the list of cheques numbered 2686 to 2693 to be signed and authorised payments totalling £2172.90 in respect of administration costs, grass cutting, cemetery maintenance and play area maintenance.

2014/262 Matters raised by members for information

42 North Street - ivy

It was reported that ivy was overhanging the wall at 42 North Street and restricting the width of the footpath.

Community Shop

The village shop, over the Winter period was arranging for purchases to be delivered to the elderly and others who could not visit the shop personally.

Youth Shelter – Litter Bin

It was reported that a resident had undertaking some litter picking and clearing near the youth shelter, and removed glass from the children's play area. It was noted that the new litter bin for the youth shelter was on order.

Church proposals for extension

Enquiries were made as to the Church's proposals for an additional room to be added to the Northern side. Mr. Denton stated he had a brochure that was available for viewing.

2014/263 Items for MAD News

Council noted items to be included in the January issue for MAD News.

2014/264 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th January, 2014 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date