

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 9th January, 2013 in the residents' lounge, Duffield Place, Marcham at 7.45 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton,  
Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander, Mr. D. Walton (Chairman).  
Clerk: Mrs. L. Martin  
13 members of the public

2013/1 Apologies for Absence  
Apologies for absence had been received from Mrs. Turney owing to work commitments. Apologies had also been received from Cllr. I. Brown (County Councillor) and Cllr. J. Hanna (District Councillor)

2013/2 Declarations of Interest  
There were no declarations of interest.

Written requests for dispensations  
There were no written requests for dispensations

2013/3 Minutes of the meeting held on 12th December, 2012  
Mr. Walton queried the content of minute 2012/245 and the reference to the housing target figure being "reached". He suggested that this implied the construction of housing, and the word "reached" should be removed and substituted by the word "agreed".

2013/4 Matters Arising from the meeting held on 12th December, 2012  
Hedge at 7 Packhorse Lane  
It was reported that this had now been cut back.

Oxfordshire County Council – Retendering for X15 route  
Council noted that the County Council had confirmed that it would consider the Parish Council's request to route the X15 around the village, but the existing demands as far as the timetable was concerned may not permit this.

2013/5 Public Participation  
Planning Application to erect 19 dwellings and associated works on land north of Priory Lane  
Dr. E. Dunford made a statement expressing concerns about the development including inaccuracies in the applicant's documentation, references to Priory Lane being continuous from the A415 to Mill Road, which was incorrect, the site being outside of the built up area of the village, the contribution that the existing open space made to the amenity of the area, the well established footpath, the wildlife value, the access to the proposed development, and problems with the sewer system.

Mrs. M. Pointer made a statement expressing concerns about the development and referred to the inaccuracy within the application documentation which referred to Priory Lane going from Mill Road, through the site of The Priory and having a junction with the A415, whereas the access from the A415 was the private driveway to The Priory. She also referred to the potential for overlooking of her property from the new development, the drainage of the site, the sustainable urban drainage, displacement of water from the site, and reed bed in the proposed public open space area, the potential for flooding, both surface water and sewage. She quoted examples of existing flooding and surcharging of sewage in Priory Lane and nearby properties. She was concerned about cyclists using Priory Lane and the liability for injury as this was a private road.

Mr. W. Main – Manor Oak Homes

Mr. Main on behalf of Manor Oak Homes made a statement referring to the strategic housing land availability assessment, the location of the site within the boundary of the village, the conservation area assessment and the interim housing supply policy, within all of which the proposed application sat. He referred to the National Planning Policy Framework. He offered apologies in regards to the reed bed and sustainable drainage provision, as since the drawings had been prepared, the proposed site for the drainage pond had changed. This would now be at the A415 end of the site. He clarified that the field itself sloped Eastwards, but that Priory Lane was lower than the level of the field.

2013/6

Parish Council's Strategy and Procedure in regards to large scale planning applications for housing

Council noted the interim analysis of data on housing from the Community Led Plan questionnaire. The final analysis and information would be presented at a public meeting to be held on 20th February. Council discussed how, in view of the District Council's lack of current housing policy, it should deal with applications for housing i.e. whether a local strategy could be determined or whether the Council should consider applications on a piecemeal basis. There was wide discussion as to the approach to take, whether a strategy could be devised when future applications were unknown, whether the Council should look at s. 106 benefits, the inclusion of the representation of the views of residents from the community led plan questionnaire, the regard that the District Council would have for a document not incorporated into a neighbourhood plan, and the role of the Parish Council as a consultee. Council noted that if the Interim Housing Supply had been adopted, then a policy would exist. Whereas currently the Council was faced with dealing with each application as it was lodged. There was no consensus of opinion as to the way forward.

RESOLVED:

that the agenda item be left undetermined

2013/7

Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P12/V2447/FUL Erection of 19 dwellings and associated garages, roads and open space  
Land north of Priory Lane  
For: Manor Oak Homes

Council discussed the application and objections were expressed concerning the impact on the amenity of the area and setting of the The Priory, the access point off the A415 and visibility for drivers and the dangers for pedestrians owing to queuing traffic and those trying to cross the road to reach services and facilities on the northern side of village. Also discussed was the impact on the wildlife, drainage both for foul sewer and surface water and the potential for flooding given past experiences of flooding in the Priory Lane area. Reference was made to the community led plan results, the impact on the school, the protection of the existing route for disabled and mobility scooters through the site. Concerns were expressed regarding the materials and the potential for overlooking existing properties close to the site.

The Chairman called for a show of hands for those who wished to lodge an objection with the Vale of White Horse District Council

In favour of objecting	Against objecting	Abstentions
8	0	1

RESOLVED:

that the Council objects to the application for the reasons set out above

2013/8

County Councillor's Report

In the absence of Cllr. Brown, the Clerk read his report. This included the fact that the County Council was setting its budget in February. However savings needed to be found owing to the fact that the government's settlement was less than expected. The A338/A417 were earmarked for improvements from funding from the Enterprise Zone. The zebra crossing over the A415 had been given the go ahead as funding was in place.

2013/9

District Councillor's Report

In the absence of Cllr. Hanna, the Clerk advised that she would ask for The Priory planning application to go to committee if the officers were minded to approve it. She had noted the conservation officer's concerns on the application regarding the impact of the development on the setting of The Priory.

2013/10 Police Matters / Neighbourhood Action Group  
Mr. Denton, as Chairman of the local NAG group, reported that Chief Superintendent Andy Boyd had now joined Abingdon. He had visited the Marcham Wednesday café. He advised on new car crimes in the area.

2013/11 Budget 2013/2014  
Council noted that the Vale of White Horse District Council would pass down to the town and parish councils part of the funding that it would receive under the local government finance settlement. The estimated amount of funding that Marcham Parish Council would receive was £1858.60. The tax base for 2013/14 would be £689.40. Therefore the amount charged per Band D equivalent house, taking into account the grant of £1858 on a total sum required from the District Council of £37,000 would be £50.97. Council considered the budget figures set at the last meeting and as attached to these minutes.

RESOLVED:

- (i) that the total amount required from the Vale of White Horse District Council be set at £37000
- (ii) that this be made up as £1858 grant and £35142 charged to residents by way of precept.

2013/12 Drayton Parish Council – Neighbourhood Plan  
Council noted an invitation from Drayton Parish Council to send representatives to a meeting in February (date to be agreed), to discuss matters of common interest that could be taken into account when Drayton prepares its neighbourhood plan. Mr. Walton expressed an interest in attending. It was suggested that Mr. James Asher, although not a councillor, who had been involved in the preparation of the Community Led Plan might be interested in attending.

RESOLVED:

- (i) that Mr. Walton represent the Council at a meeting of parishes regarding the Drayton Neighbourhood Plan
- (ii) that Mr. Asher be asked whether he was interested in attending the meeting.
- (iii) that if Mr. Asher was willing to attend, and non councillors were permitted to attend, then Mr. Asher too represent the parish.

2013/13 Oxfordshire County Council – Consultation – Older People’s Joint Commissioning Strategy 2013-2016  
Council considered the document.

RESOLVED:

that no comment be made.

2013/14 CPRE- Invitation to join  
Council considered an invitation from the Campaign to Protect Rural England to become a member.

RESOLVED:

that the Council not join CPRE

2013/15 Correspondence  
a) Council noted a letter of thanks from the Senior Citizens Club, the Anson Trust, and All Saints Parochial Church Council for the grants awarded. Mr. Denton stated that he had been asked by the PCC when the grant cheque was going to be sent. The Clerk advised that it had been sent shortly after the last Council meeting on 12th December, and the acknowledgement of receipt had been received. The Clerk would give Mr. Denton a copy of the acknowledgement.

2013/16 Accounts  
Council received and noted the summary of income and expenditure as at 31st December 2012. Council noted the list of cheques numbered 2423 to 2428 to be signed and authorised payments totalling £2029.03 in respect of administration costs, play area maintenance, grant awarded, and tree felling on the village green. Mr. Denton advised, that he would ask the clerk, in due course to obtain estimates for the works to the trees in the closed churchyard. Funding had been set aside in the budget. He was discussing the matter with representatives from the Church.

2013/17 Matters Raised by members for information

Bus Shelter

It was suggested that a noticeboard/display case could be erected near the bus shelter for use by advertisers, particularly the village shop. The member was asked to gather information and give to the clerk for an agenda item at a future meeting.

Dog Faeces

It was reported that dog faeces were not being picked up by dog walkers. The Clerk would check the District Council's current position regarding the employment of envirocrime wardens. Mr. Bough would report this to the Anson Trust.

War Memorial - renovation

Mr. Denton presented proposals for the renovation of the war memorial. and surrounding area. This would be an item for the agenda for the next meeting

Kings Avenue - Amenity Area

It was reported that the pyracantha in the amenity area opposite numbers 25,26,27 Kings Avenue had been removed by the District Council following a request by residents. This had been raised by the Parish Council approximately 2 years ago,

but at that time the District Council was unable to assist. The Clerk was asked to write to the Parks Department at the District Council and thank them for removing the pyracantha.

Womens Institute – Denman College

It was reported that in a publication by the Women’s Institute reference had been made to the College and its economic position. Suggestions were made that the parish could establish a rapport with Denman College, and communicate better than in the past and integrate the College into the community.

2013/18

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. It was suggested that the Council’s response to The Priory planning application as well as an article on dog faeces in the Anson field be included.

2013/19

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th February, 2013 in the residents’ lounge, Duffield Place at 7.30 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th February, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes,  
Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).  
Clerk: Mrs. L. Martin  
Cllr. J. Hanna (District Councillor)  
1 member of the public

- 2013/20 Apologies for Absence  
Apologies for absence had been received from Mrs. J. Brown owing to sickness.
- 2013/21 Declarations of Interest  
There were no declarations of interest.
- Written requests for dispensations  
There were no written requests for dispensations
- 2013/22 Minutes of the meeting held on 9th January, 2013  
The minutes of the meeting held on 9th January, 2013 were agreed and signed as a true record of the meeting.
- 2013/23 Matters Arising from the meeting held on 9th January, 2013  
Vale of White Horse District Council – Dog Faeces  
Council noted that the community wardens from the Vale of White Horse District Council had agreed to visit the village and put up additional notices regarding cleaning up after your dog. They would undertake patrols in the area, and had powers to issue on the spot fines to those identified as not clearing up.
- Kings Avenue – Removal of Pyracantha  
Council noted that the District Council appreciated the thanks offered by the Parish Council for the works undertaken. These were being passed on to the relevant people.
- 2013/24 Public Participation  
There were no comments or questions from the member of the public.
- 2013/25 Planning Applications
- a) Decisions on previous applications  
No decisions had been received
- b) Applications dealt with prior to the meeting  
No applications had been received

c) Applications considered at the meeting

MW.0017/13 Request for prior approval, of the installation and use of a concrete batching plant to produce ready-mixed concrete for sale, under Town & County Planning (General Permitted Development) Order 1995 Class B Part 19

Upwood Quarry

For: Hills Quarry Products Ltd

Comments: Council resolved to object to the application. The proposal would affect the site which had been designated a special area of conservation. There were no materials on site other than sand. This would lead to the importation of materials and consequent traffic movements. There was no need for the facility in the area.

d) Other planning matters

New Community Hub

Mr. Bough, as a Trustee of the Arthur Anson Trust, reported that the Trustees would be meeting soon to discuss the issue of the provision of a new community hall and sports pitches as it appeared that the current negotiations for the site for the facilities to the rear of Hydes Copse were unlikely to progress to fruition. He stated that should the proposed Kings Field housing development take place, then there would be housing but no new classrooms at the school constructed. He referred to the Anson Trust's assets and the position of Taylor Wimpey the developer who was intending to construct houses on the Anson field and the proposed new hall. He suggested that the Parish Council may be able to play a part by allowing the football pitch to be relocated to the pony paddocks. Members noted these comments, and stated that the Trust would have to decide its future, and the way forward, and set out its views, before the Parish Council had issues to debate. The clerk reminded members as to the status of the pony paddock land which was part of the allotment site. Cllr. Hanna referred to communication and the need for the Anson Trust to have a definitive statement of the position.

2013/26

County Councillor's Report

Council noted that Cllr. Brown would address the meeting at the County Council on 14th February, when the proposed zebra crossing over the A415 by The Crown Public House was being considered.

2013/27

District Councillor's Report

Cllr. Hanna advised that she had spoken to the planning officer, Mr. Stuart Walker. The planning application for 19 dwellings at The Priory was going to be withdrawn.

She also advised that as far as the District Council's budget was concerned, there was a heavy reliance on homes bonus.

2013/26

Vale of White Horse District Council – Strategic Housing land Supply Assessment Draft methodology

The Chairman summarised the document and Council considered the draft



statement. Concerns were raised that major housing development in the large villages were not sustainable as the infrastructure was lacking, the primary school could not accommodate a large increase in numbers of children. Council agreed that there should not be any building on the flood plain, nor should there be any new “island” settlements within the District.

RESOLVED:

that the comments as summarised above be submitted to the Vale of White Horse District Council.

2013/27 Police Matters / Neighbourhood Action Group  
Mr. Denton, as Chairman of the local NAG group, reported that he had now met the new Police Commissioner. There were some local crimes involving vehicle theft and hare coursing. PCSO Carly Millward had been successful in her examinations to become a police constable.

2013/28 Drayton Parish Council – Neighbourhood Plan  
The Chairman gave a report on the meeting of local parishes which took place on 11th February to discuss matters of common interest. Representatives had attended from Abingdon, Steventon and Sutton Courtenay. The estimated cost of the Neighbourhood Plan was £20,000 with £10,000 coming from Drayton’s precept and the remainder from the District Council. Drayton was attempting to control the location of housing development in its parish. 5 working parties had been established to consider different areas. The Chairman requested that more members from Marcham Parish Council consider attending the next meeting.

2013/29 Annual Meeting for Electors  
Council considered arrangements for the annual meeting of electors. The clerk would check the availability of the school and the details of the suggested speakers from previous years. The preferred time for the meeting was around mid May.

2013/30 Best Kept Garden Competition  
Council considered the running of the competition this year.

RESOLVED:

- (i) that the competition be run during the Summer of 2013
- (ii) that Mrs. Fabes undertake the arrangements for this
- (iii) that an article as to this year’s competition be placed in MAD News.

2013/31 Oxfordshire Rural Community Council – Membership  
Council noted that the arrangements for membership of the ORCC were changing with effect from April 2013. The membership fee for a Council the size of Marcham would be £65. There would be a 10% discount this year for early payment. Council considered continuing with its membership.

RESOLVED:

that Marcham Parish Council continues with its membership of the Oxfordshire Rural Community Council at a cost of £65 per annum.

2013/32

Vale of White Horse District Council – Housing Allocation Policy

Council noted the proposed changes to the housing allocation policy. Clarification was needed as to reduction of housing bands and whether this meant that anyone could make a bid on any property. Reference was made in the document to penalties being issued if a property was offered and not accepted. Information as to the type of penalty had not been included.

RESOLVED:

that clarification be sought from the Vale of White Horse District Council on these points.

2013/33

Oxfordshire County Council - s. 106 funding

Council noted that the County Council had confirmed that there was a sum in excess of £5000 from the CotSDale development available for public transport infrastructure. Council considered the items that it had previously listed and put these in priority order.

RESOLVED:

that the County Council be advised that the priority order for spending was  
Morland Road eastbound bus shelter  
Longfields tarmac path  
Duffield Place eastbound bus shelter  
Litter bins

2013/34

Play Area

Council noted the quarterly play area inspection report. The contractor had in hand the matter of key links in the swing chains and the adjustments to the safety surfacing. Council considered a quotation in the sum of £104.44 to replace the fork chains on the flat swings, and also noted the recommendations to improve the wooden surface on the steps to the slide. The clerk reported that she had tried on two occasions to contact the contractor who had installed the slabs under the youth shelter, but without success.

RESOLVED:

- (i) that the inspection report be noted
- (ii) that the quotation to replace the fork chains on the flat swings be accepted.
- (iii) that a quotation be obtained for the replacement (possibly with recycled plastic) of the wooden slats on the steps of the multi-unit be replaced.

Correspondence

a) Email from Mr. M. Blanch

Mr. Blanch expressed surprise that the Council's budget for 2013/14 was to be kept the same, when there was a new community facility to be built.

Council discussed his statement and

RESOLVED: he be advised

- (i) that the Council was not part of the Anson Trust
- (ii) the Trust had not requested any funding from the Parish Council
- (iii) that the Council is open to supporting users of facilities and activities rather than the building
- (iv) it is difficult to budget for something that did not exist
- (v) that the precept could not increase by very much owing to the statements made by the Secretary of State Eric Pickles

b) Thames Valley primary Care Agency – Southmoor Pharmacy

Council noted that following the designation of the Southmoor area as "rural" an application had been lodged by Salman Healthcare Ltd to establish a pharmacy in the vicinity of Draycott Road, Southmoor.

Council considered the application and resolved that the Council supports the application

c) Oxfordshire County Council – Notification that the matter of the zebra crossing over the A415 was to be considered by committee on 14th February, 2013

d) Vale of White Horse District Council – Community Governance Review

Council noted that the Vale of White Horse District Council would commence a local review of parishes once the District review was complete. This would commence around June 2013.

e) OALC Update

f) Letters of thanks for grants awarded received from the Abingdon Citizens Advice Bureau, and the Duffield Place Sunshine Club

g) Oxfordshire County Council – Stanford in the Vale reuse centre

Notification that that the Stanford in the Vale recycling centre has also become a "reuse" centre where items suitable for selling and reusing could be left.

h) Oxfordshire Playing Fields Association - Newsletter

2013/36

Accounts

Council noted the list of cheques numbered 2429 to 2435 to be signed and authorised payments totalling £1663.40 in respect of administration costs, play area maintenance and equipment safety check, and allotment water rates. Mr. Denton advised, that 2 quotations for the tree works in the Churchyard had been received, a third was awaited. Funds had been set aside in the budget for the works. A small amount of additional trimming works along the path to the Cemetery may be required.

RESOLVED:

- (i) that the clerk in consultation in with Mr. Denton and the chairman select a contractor and instruct the works to proceed once the third quotation was received.
- (ii) that the clerk have authority to increase the budget allocated by a sum of £300 if required.

2013/37

Matters Raised by members for information

Junction of Howard Cornish Road / Sheepstead Road - verge

It was reported that the verge was churned up and cars were parking in the front gardens. The flats did not have dropped kerbs. It was suggested that photographs be taken and the matter be brought to the attention of Sovereign Housing Association.

Howard Cornish Road - vans

It was reported that an accident had almost occurred owing to the location of vans parked on the bend. It was suggested that the bus company be contacted to see if it had any concerns regarding negotiating the bend whilst vans were parked.

Haines Court / Orchard Way

It was reported that moss had been scraped off footways in these roads and elsewhere in the village. It was reported that there were overhanging branches along the path between Haines Court and Orchard Way which covered the street light. It was suggested that a letter of thanks be sent to Biffa for clearing the paths and that the owners of the properties either side of the Haines Court /Orchard Way path be asked to trim back the overhanging growth.

Longfields – gritting

Thanks were placed on record for gritting in Longfields. The County Council had been gritting the premium bus routes during periods of snow, and had also gritted parts of Longfields.

A415 Marcham Interchange

It was reported that a repaired pothole near the Marcham Interchange was beginning to split around the hole.

Community Led Plan Meeting

The Chairman reminded members that there would be a report to the public on the data from the community led plan questionnaire and discussion as to the next

stage at a meeting in Marcham Primary School on Wednesday 20th February at 7.30 p.m.

2013/38      Items for MAD News  
Council noted the items for inclusion in the next edition of MAD News

2013/39      Date of Next Meeting  
The next meeting of the Council would be held on Wednesday 13th March, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.00 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th March, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. J. Hanna (District Councillor)

9 members of the public

Joined by Mrs. J. Brown

- 2013/40     Apologies for Absence  
Apologies for absence had been received from Mr. W. Cumber and Mrs. J. Allan (unwell).
- 2013/41     Declarations of Interest  
There were no declarations of interest.
- Written requests for dispensations  
There were no written requests for dispensations
- 2013/42     Minutes of the meeting held on 13th February, 2013  
The minutes of the meeting held on 9th January, 2013 were agreed and signed as a true record of the meeting.
- 2013/43     Matters Arising from the meeting held on 13th February, 2013  
S. 106 funding CotSDale  
Council noted that the clerk had advised the County Council of the Parish Council's priority list for the use of the funding. The County Council had advised that a bus shelter at the stop outside CotSDale would not necessarily be a simple matter as the stop was directly in front of 2 houses. They had advised that consultation with the residents take place. The Clerk had written to both occupants and had received a reply from one of them expressing concern that they already hear conversations from people at the bus stop and believed that a shelter would encourage people to linger, and noise would either increase or continue for a longer period. Further correspondence from the County Council had been received advising that developer funding was to be used only in the vicinity of CotSDale and therefore it could not fund projects elsewhere. The County Councillor, Iain Brown, had supported the parish in stating that the Parish Council should have a degree of latitude in determining where it was spent. Members discussed the matter, and asked the clerk to obtain the details of the s. 106 agreement and also to approach the residents at the Morland Road

eastbound bus stop to suggest that a bus shelter with its back to the boundary with the property could probably reduce the impact of noise.

Haines Court / Orchard Way path

The occupier on the western side of this path had been asked to trim back the ivy which was overhanging and causing an obstruction to users of the path. If there were difficulties with this, then the clerk would arrange for the handyman to do the work.

2013/44

Public Participation

Mrs. J. Brown joined the meeting during the statement made by Mr. Asher.

Planning Application for community hub - Taylor Wimpey

Mr. J. Asher, on behalf of Marcham Community Group, made a statement expressing concern about the current planning application for a community hub sited on land east of the village in that the site seemed less beneficial, there had been no consultation with villagers, it was sited close to housing where lighting and noise could present a problem, parking was inadequate and there was a lack of sufficient traffic management on the A415. He felt that the whole matter of deciding on a new village community centre needed to be opened up for discussion to the wider groups in the village.

Land north of Kings Avenue/Chancel Way – proposed planning application

Mrs. L. Young spoke on behalf of residents in Kings Avenue and asked for the Parish Council to reject the planning application for housing development when it was received. She stated there was no benefit to the village, the infrastructure including the school, could not accommodate more housing, the community led plan data showed that residents did not want large housing developments, the agricultural land was good and a previous application for housing some years ago had been refused.

Mr. C. Evans spoke about the forthcoming planning application for houses on land north of Kings Avenue. He expressed concern about highway safety, the state and condition of Sheepstead road with potholes and lack of lighting, the inability of the school to accommodate the additional children, trees on the site which were planted as a flood management measure, and the fact that Thames Water identified an inability of the sewerage system to cope.

2013/45

Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P13/V0301/HH Proposed 2 storey rear extension  
33 Packhorse Lane  
For: Mr and Mrs. J. Macreadie  
Comments: Council had no objections

P13/V0243/FUL Creation of new community hub, comprising replacement cricket and football pitch, multi-games area (including floodlights), a children's day nursery, community halls, youth facilities, bar area, kitchen, sports changing rooms and other associated accommodation along with two garage structures to provide storage with associated access from Marcham Road, car parking, landscaping, amenity space and service infrastructure including pedestrian access from Hyde Copse.  
Land north of Marcham Road/East of Hyde Copse  
For: Taylor Wimpey

Mr. Bough, advised that Taylor Wimpey would be withdrawing this application before it was determined by the planning committee at the Vale of White Horse District Council.

Comments: Council expressed concerns regarding the location away from the village with difficult access off the A415, and lack of crossing facilities for pedestrians/cyclists to the cycletrack/footway on the south side of the A415. Council was also concerned with the proximity of the building and car park to housing which could cause noise and lighting nuisances. An unlit footway link from Hyde Copse to the site could lead to problems for the adjacent houses and also encourage parking in that vicinity. The chairman called for show of hands for those in support of the application

In favour	Against	Abstentions
0	6	2

RESOLVED:

that Council objects to the application for the reasons stated above.

2013/46 County Councillor's Report  
In the absence of Cllr. Brown no report was available.

2013/47 District Councillor's Report  
Cllr. Hanna reported on the following matters:



Council Tax – Precept Allowances – The allowance from the District Council for the precept would not be available next year.

Draft Local Plan – The Plan would not be adopted for at least 18 months, and the position was therefore one of uncertainty. Other parishes had made a statement and petitioned the District Council regarding the impact on their parishes. She suggested this was a possibility for Marcham.

Resignation – Cllr. Hanna announced that she intended to resign as the local Member owing to work commitments. She stated that should any planning matters arise in the near future she would write to the District Council even if she was not able to attend the Planning Committee meeting.

The Chairman placed on record his and the Council's sincere thanks to Cllr. Hanna for her work and effort on behalf of the parish during her time as the District Councillor.

- 2013/48 Police Matters / Police Neighbourhood Action Group  
Queries had arisen that some known local police issues were not reported in the monthly Police news bulletin for the area. Mr. Denton, as Chairman of the local NAG group advised that some incidents were under investigation and not reportable, others were outside of the immediate area and were not included. He confirmed that all matters taken place within the vicinity which could be reported were included in the Police bulletin. One recent concern was of horse and trap racing on the A420.
- 2013/49 Annual Parish Meeting for Electors  
Council noted that the school was available on 15th and 22nd May for the annual meeting of electors. Council noted possible speakers. A local resident was a Director for Air Traffic Control who would be an interesting speaker. Mr. Denton offered to contact him. Another speaker from those suggested would be invited if he was unable to attend.
- 2013/50 Parishioner of the Year Award  
In view of several past and current nominations for community groups rather than individuals, it was suggested that as it was difficult to select one person from a group, a new award of merit which could be given to a group should be considered. Members were asked to consider whether a plaque to acknowledge and celebrate the success of a group active within the community should be an award in the future. This could be an item for a future agenda.
- 2013/51 Cothill Road – Dog Waste Bin  
Council considered a request from residents for the installation of a dog waste/litter bin at the entrance to the haul road to the former pit which was frequented by dog walkers. Council noted that the area walked by dog owners was private land, and even if a bin could be sited at the edge of the highway, the District Council may not be able to arrange the regular emptying.

RESOLVED:

that in the first instance, the matter be investigated further

with the District Council as to siting and emptying of a dog waste/litter bin

Mr. Denton showed posters regarding dog fouling and suggested that these be erected around the village. He asked for the Council's support in funding materials needed. Members were generally in agreement.

2013/52

Bag It Up – Textile Bank

Council considered a request from Bag It Up to install a textile bank adjacent to the existing recycling bins and Salvation Army textile bank in Howard Cornish Road on land in the ownership of the Vale of White Horse District Council. Council noted that in January 2011 a previous request had been refused as the Council did not support an indirect commercial organisation.

RESOLVED:

that as far as this Council was concerned that consent not be granted to install another textile bank at the area of the recycling bins in Howard Cornish Road

Council continued to discuss in general terms the recycling area and the fact that the bins were regularly full. It was thought that some of the items left were not from village residents. It was suggested that the area be monitored over the next month and that an article be placed in Marcham and District News reminding residents about the District Council collecting additional items for recycling at the time of collecting the household recycling wheelie bin, and also about the County Council's permit scheme for vans taking items to the Drayton recycling centre.

2013/53

Correspondence

a) Abingdon Street Pastors – Letter of thanks received for grant awarded.

b) Vale of White Horse District Council – Local Plan consultation exhibition

Council noted the Draft Local Plan 2029 was published on 28th February and was available for consultation. The deadline for submitting comments was 9th May 2013. Various exhibitions would be held around the district.

c) Vale of White Horse Local Plan Stakeholder Event

A briefing event would take place on Tuesday 19th March at 7.30 p.m. in the F1 conference centre, Williams, Grove. The Council had been invited to send one representative. Members were asked to let the clerk know if they could attend.

d) Drayton Neighbourhood Plan

Confirmation had been received that the Vale of White Horse District Council had approved the Drayton neighbourhood Plan Area and had also approved Drayton Parish Council as the relevant body to undertake the Plan. Drayton Parish Council had called a meeting of neighbouring parishes on 8th April to discuss the draft Local Plan. Mr. Hillis and Mr. Denton expressed an interest in attending. Council suggested that the invitation be extended to

Mr. Asher from the Community Led Plan group who had attended a previous Drayton Neighbourhood Plan meeting.

e) Environment Agency – Request for volunteers for River Thames

Council noted that the Environment Agency was requesting assistance from volunteers to help at locks on the River Thames throughout the Summer season.

f) OALC – Update

Council noted the contents of the Update.

g) Kings Field – Exhibition by Carter Jonas

Council noted 3 letters from residents in Kings Avenue regarding the exhibition and forthcoming planning application.

RESOLVED:

that these letters be brought to the attention of Council when the application is lodged.

h) Vale of White Horse District Council – Budget

Council noted the budget arrangements of the Vale of White Horse District Council.

2013/54

Accounts

Mr. Walton gave a report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope, independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils in Governance and Accountability – A Practitioners Guide. Council reviewed the Terms of Reference of the Internal Auditor and the Audit Plan.

Council also noted a quotation to install replacement wooden treads on the steps to the slide in the play area in the sum of £89.40

Council noted the list of cheques numbered 2436-2443 to be signed and authorised payments totalling £1834.68 in respect of administration costs, play area inspections, subscriptions, tree to commemorate Queen's Jubilee and expenses for the annual meeting of electors 2012

RESOLVED:

- (i) that the report of the "Review of the Effectiveness of the Internal Audit Working Party" be accepted.
- (ii) that the Terms of Reference for the Internal Auditor be amended to include reference to the fact that any issues arising shall be reported either at a joint meeting and/or by written report.
- (iii) that the Audit Plan be amended to include

reference to the fact that any issues arising shall be reported either at a joint meeting and/or by written report.

- (iv) that the quotation in the sum of £89.40 to replace the wooden treads on the steps to the slide in the play area be accepted.

2013/55

#### Matters Raised by members for information

##### Anson Trust – Update

Mr. Bough stated that winding up the Trust was an option on the Board's agenda. If there was no solution to the provision of village sports and hall facilities then the Trust may have to go to the Charity Commission.

The Chairman stated that he had attended a joint users group meeting, and now that the hall on land North of Hyde Copse, and the hall on land East of Hyde Copse were unlikely to proceed, then all possible options were being sought and considered. The Parish Council should be actively involved. The Chairman, Vice-Chairman, Mrs. Fabes and Mr. Hillis expressed an interest in representing the Council at any future meetings. Discussion took place as to why the nursery Little Angels had not been included as a user group and whether the nursery should be seen as a village group as it was actively involved in village events, café, and wrote articles in the newsletter etc or whether it should be seen as a commercial organisation.

#### RESOLVED:

- (i) that the Parish Council participate in joint user group meetings
- (ii) that the Council be represented at those meetings by one or more of the following people: Mr. Walton, Miss. Mander, Mrs. Fabes, Mr. Hillis and the clerk.
- (iii) that Mrs. Brown on behalf of parents, contact Mr. Asher who arranged the Joint User Group Meetings, to enquire whether parents, who used the nursery could be represented, as there was a need for nursery facilities within the parish.

##### Gig a Clear – Broadband

A reminder that an exhibition was to be held on 23rd March in Appleton village hall regarding the provision of private high speed broadband.

##### Churchyard – tree clearance

It was reported that the Churchyard clearance works were well underway.

##### Police Community Support Officer

PCSO Carly Milward who was moving on to become a Police Officer had been invited to the next Council meeting. A replacement PCSO had been appointed.

A415 west of A34 - Pothole

It was reported that the pothole on the A415 just west of the Marcham interchange had had to be repaired on a temporary basis 3 times.

Community Led Plan

A public meeting had been held on 20th February and the data gathered from the questionnaire responses discussed. There were 41 actions on the Plan.

Parishioner of the Year

The Parishioner of the Year award was referred to, and the need for a means to recognise exceptional group work. The “group” award need not be advertised for nomination purposes, but allocated if and when a group had made a significant contribution to the parish. Members also referred to the individual Parishioner of the Year award, and Mr. Hillis, as a member of the working party made a statement and summarised the nominations for this year. Members were asked to give thought to the future provision of an award of merit for a community group.

2013/56

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News

2013/57

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th April, 2013 in the residents’ lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10th April, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. I. Brown ( County Councillor)

9 members of the public

Joined by Mrs. J. Fabes

The Chairman welcomed everyone present and pointed out that this was the last meeting of the Council's year, and the next meeting in May would be the annual meeting of the Council.

2013/58

Apologies for Absence

No apologies for absence had been received.

2013/59

Declarations of Interest

Mr. Cumber stated that he may have an interest in the agenda item relating to the letter from the Anson Trust. Should discussion progress beyond just setting a date for a meeting, then he would leave the room.

Written requests for dispensations

There were no written requests for dispensations

2013/60

Minutes of the meeting held on 13th March, 2013

The minutes of the meeting held on 13th March, 2013 were agreed and signed as a true record of the meeting. Mr. Bough stated he did not wish to amend the minutes but recalled that members had agreed to discuss the recycling area at a future meeting, and asked that this item be placed on a future agenda.

Mrs. J. Fabes joined the meeting

2013/61

Matters Arising from the meeting held on 13th March, 2013

Annual Meeting for Electors

Council noted that this would take place on Wednesday 22nd May in the hall at Marcham Primary School. The guest speaker would be Mr. Andrew Haines, Chief Executive of the Civil Aviation Authority.

S. 106 funding CotSDale

Council noted the unilateral undertaking document relating to public transport

infrastructure which had been circulated to members. Council also noted correspondence from the County Council as to the use of the funding which stated that its negotiations were restricted by legislation, and that developers were reluctant to go further than their statutory obligations. The County Council confirmed that it could investigate the provision of a shelter at one of the bus stops with a second one if space and funds permitted.

2013/62 Public Participation

Forthcoming Elections – County Council and By Election Vale of White Horse  
Mr. Gervase Duffield made a statement introducing himself as the conservative candidate for the new Sutton Courtenay and Marcham county division for the May elections. Ms. Jackie Gibb introduced herself as the conservative candidate for the vacant seat for the Marcham ward on the Vale of White Horse District Council. Mr. Richard Webber made a statement introducing himself as the liberal democratic candidate for the Sutton Courtenay and Marcham division in the county Council elections, and Mrs. Catherine Webber introduced herself as the liberal democratic candidate for the vacant seat on the Vale of White Horse District Council.

Kings Field - Planning Application for 48 houses

Mr. Colin Evans made a statement regarding the application and pointed out public health issues, surface and foul water drainage, the topography and referred to trees on the site.

Mr. Malcolm Denton spoke on behalf of Mrs. Young who was unable to attend the meeting. He expressed disappointment that the Parish Council had an extension of time in which to submit comments on the application to the Vale of White Horse District Council as the local residents had to submit comments by 18th April and they required a steer from the Parish Council. The District Council too had only advised residents that backed on to the site of the application. Mrs. Young had written to the Vale of White Horse District Council's planning officer, Mr. P. Brampton, requesting an extension of time in which residents could comment, and requesting that letters of notification be sent to properties in Chancel Way and other parts of Kings Avenue

The Chairman replied stating that the usual process was for residents to comment first, so that their views could be taken into account when the Parish Council considered the application.

2013/63 Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P13/V0313/HH Single storey extension to garage and kitchen  
5 Orchard Way  
For: Mr. K. Mersh  
Comments: Council had no objections

2013/64

County Councillor's Report

Councillor Brown referred to the s. 106 funding at CotSDale. The clerk would provide him with details of the County Council officer so that he could pursue the issue. He had suggested a roof tax, as implemented in Berkshire. He confirmed that there was funding left in the stewardship fund, and this had been spent on ending the tarmac path from Longfields to the eastbound bus stop there. He had also supported grant funding by the County Council of £1,000 towards the cost of a community mini bus. The matter of the Thames Water reservoir was not likely to be progressed for some while, but it may reappear as part of the water resources management plan in 2019. The 3 out of county education centres were valued but from a budgetary point of view they were nice to have but not essential. The subsidy was being reduced, but the centres were continuing as previously.

The Chairman placed on record the Council's thanks to Cllr. Iain Brown for the enormous amount of valued work that he had undertaken on behalf of the parish during his terms of office at the County Council.

2013/65

District Councillor's Report

Cllr. Jane Hanna had resigned her seat as District Council member for the Marcham ward. Cllr. Richard Webber, the District Member for Drayton who was present at the meeting offered to act until a new member was elected. He too placed on record his thanks to Cllr. Brown who was stepping down as County Councillor for the area. Cllr. Webber stated he had listened to the comments regarding the District Council's consultation about the Kings Field planning application. He advised that the Local Plan was out for consultation, and he encouraged the Parish Council to write to the District Council. He also advised that if anyone had not received his/her poll card, then he/she should let the District Council know.

A member of the public stated that his wife had not received her poll card.

2013/66

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Chairman of NAG, reported that PCSO Carly Milward had now left and moved to the Police Training College. Her replacement was PCSO



Andy McCormack. He would be attending a future meeting of the Parish Council in order to introduce himself. Mr. Denton was asked to enquire whether he was able to attend the annual meeting of electors on 22nd May. It was noted that PCSO Andy McCormack had already visited the village café held on Wednesdays and the community shop.

2013/67

Drayton Neighbourhood Plan Meeting – 8th April, 2013

No member from Marcham Parish Council was able to attend the meeting on 8th April. Cllr. Webber had been in attendance and he stated how much all the villages had in common such as housing, drainage, flooding. He encouraged Marcham to be represented at these meetings if possible. The parishes, as a collective voice would add weight on local matters, whereas parishes speaking individually were likely to be less successful.

2013/68

Community Led Plan

The first draft of the community led plan was presented to members by way of informal consultation. Formal consultation would follow with the Parish Council, the County Council and Vale of White Horse District Council. The intention was to produce a coloured brochure which could go up on the Council's website, the Marcham forward website. Questions were asked as to how it was going to be monitored as there was no ability to bind people, and the conclusions reached would be only aspirational. Members were asked to go through the document page by page. Comments and suggested amendments were made and noted. In the section on activities and facilities, actions had been allocated to the Joint User Planning Group. It was pointed out that the JUPG was not a legal entity and did not have finance, whereas the Anson Trust was a charity established over 100 years. Some members thought that the JUPG had been invited by the Trust to take matters forward and others thought that they had just been asked to think about possibilities. It was suggested that reference should be included to the Anson Trust as taking action in the matter of community facilities, and that the Trust should be considered as an important part of the village contributing to the aims and objectives.

4 members of the public left during discussion of the community led plan. Members considered each section and action point. The comments made would be reported to the Community Led Plan working group.

2013/69

Vale of White Horse District Council – Local Plan 2029 Part One

Council discussed the first draft of the Vale of White Horse Local Plan. Council noted the length of time usually taken to develop a local plan, and the current interim policies which existed before it could be adopted. Council discussed the merits of s. 106 funding alongside the new Community Infrastructure Levy, and the introduction of the CIL as a means of a roof tax. Housing in the Abingdon area could cause difficulties owing to the congestion on the A34. Council noted that the Local Plan aimed to minimise the traffic on

the A34. Council discussed the safeguarding of the land at Frilford for traffic light improvements, land to the north and south of the village in case of a By Pass, and land to form a second river crossing.

RESOLVED:

- that the Council submits the following comments to the Vale of White Horse District Council
- (i) that the timescale for the development of the Local Plan be shortened wherever possible
  - (ii) that the District Council be encouraged to adopt the community infrastructure levy.
  - (iii) that a request be made to keep to the number of houses in the South East Plan.
  - (iv) that the Council supports the proposal to minimise the traffic on the A34
  - (v) that land at Frilford be safeguarded for traffic light/junction improvements. Also land north and south of Marcham be safeguarded for a route for Marcham bypass. Also land be safeguarded for a second crossing over the River Thames.

2013/70

Anson Trust – Invitation

Council noted an invitation from the Anson Trust to meet with the members of the Council to discuss the future of the Trust and how Marcham Parish Council may be able to assist or contribute. Members agreed it would be useful to meet with the Trustees as an information gathering exercise and with no commitments or decisions being taken.

RESOLVED:

that that clerk arrange a meeting between members of the Parish Council and the Anson Trustees.

2013/71

Local Government Boundary Commission

Council noted that the Commission had completed its review of the Vale of White Horse. The recommendation was for 38 members. Marcham ward had slight amendments, with part of Cothill being realigned with St. Helen Without, but it remained a single member ward.

2013/72

Correspondence

a) Thames Valley Community Policing Awards 2013

Council noted the Award scheme for 2013.

b) Oxfordshire County Council – Former RH Bus Services

Council noted that emergency contracts for subsidised bus services formerly operated by RH Buses had been under review. New contracts will come into

effect from June 2013. The X15 service remained unchanged. Members commented that the timetabling of the X15 crossed with the 31 service.

RESOLVED:

that a letter be sent to the County Council to ask that times of the X15 service be reviewed so that they did not clash with the 31 service.

c) OALC – Update April

d) Oxfordshire County Council – Marking of bus stop A338

Notification received that a meeting was being held outside Oxford Instruments at 10.30 a.m. on 11th April in order to determine the site of the new bus stop poles and flags.

2013/73

Accounts

Council approved the suggestion at the last meeting to spend up to £50 on the fixing of posters regarding clearing up after your dog.

Council noted the list of cheques numbered 2444-2452 to be signed and authorised payments totalling £7172.53 in respect of administration costs, play area maintenance, work to trees in the churchyard, grass cutting and grant payment.

2013/74

Matters Raised by members for information

Churchyard works

It was reported that there were more works in the Churchyard that may be required. The Council's representatives on the Churchyard working party were asked to prepare a schedule and put this to Council for consideration.

Former Quarry – Dog Waste Bin

Queries were raised as to the situation regarding a proposed dog waste bin at the former quarry site off Cothill Road. The clerk would make enquiries of the District Council.

Joint User Planning Group

Questions were asked as to the discussion at the recent meeting of the Joint User Planning Group regarding new community facilities. Mr. Walton, who had attended the meeting, stated that the group wanted to focus on the 2 original plans for the community facilities i.e. the Institute and the Anson field and they were investigating the options.

2013/75      Items for MAD News  
Council noted the items for inclusion in the next edition of MAD News. These included the broadband initiative and information as to the annual meeting of electors.

2013/76      Date of Next Meeting  
The next meeting of the Council would be held on Wednesday 8th May, 2013 2013 in the residents' lounge, Duffield Place at 7.30 p.m. This would be the annual meeting of council.

The meeting closed at 9.20 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of the Annual Meeting of Marcham Parish Council held on Wednesday 8th May, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

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Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton,  
Mrs. J. Fabes, Miss. R. Mander, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

26 members of the public

Cllr. R. Webber (Oxfordshire County Council), and Cllr. Mrs. C. Webber (Vale of White Horse District Council)

2013/77

### Election of Chairman

The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council

It was moved by Mrs. Allan, seconded by Miss. Mander and

RESOLVED: nem.con

that Mr. Walton be elected Chairman of the Council to hold office until the next annual meeting of the Council

2013/78

### Declaration of Acceptance of Chairman

Mr. Walton made and signed the declaration of acceptance of office as Chairman.

2013/79

### Declarations of Interest

Mr. Cumber declared a pecuniary interest in the agenda item relating to the outline planning application for housing in Kings Field, off Sheepstead Road in that he was a director of a company which owned land adjacent to the site.

Mr. Denton declared a pecuniary interest in the agenda item relating to the outline planning application for housing in Kings Field, off Sheepstead Road in that he was the owner of a property which backed onto the site.

Mr. Cumber declared an interest in the agenda item relating to the Anson Trust in that he was a director of a company that had had dealings with the Anson Trust over the provision of new community facilities.

2013/80

### Suspension of Standing Orders

Council agreed to suspend standing orders 17 and 18 to rearrange the order of business for the annual meeting.

The Chairman announced that 5 people had given notice to address the Council on different agenda items. Council agreed that they may speak prior to the relevant agenda item rather than all speak during public participation.

2013/81

### Apologies for absence

Apologies for absence had been received from Mr. M. Hillis owing to work

commitments.

2013/82

Public Participation

Planning Application – Kings Field

A resident made a statement objecting to the Kings Field planning application. She referred to the fact that the land was outside the village boundary, the fact that infrastructure would not support further development, the existing planning consent for 49 dwellings elsewhere in the parish, the impact of further housing on the primary school and the fact that children would have to attend school outside of the village, the impact on biodiversity and the fact that the Parish Council had previously rejected an application on this site. She asked for the Parish Council's support in objecting to the application.

Mr. Mike Robinson, agent for the land owners explained the development proposal, the vehicular access point and footpath links. He suggested there would be some layout changes to satisfy queries from the planning officer, and further flood risk assessment work undertaken. He was currently dealing with the s. 106 levels of contributions and he stated that his clients were prepared to provide an additional £250,000 of funding direct to the village over and above the level of normal contributions.

2013/83

Mr. Cumber and Mr. Denton left the room

2013/84

Planning Applications

a) Decisions on previous applications

P13/V0301/HH two storey rear extension  
33 Packhorse Lane  
Permitted 16th April, 2013

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P13/V0575/O Erection of 48 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping  
Kings Field, Sheepstead Road  
For: Mrs. King-Thompson and Mrs. Shorthouse

The Council discussed the application and expressed concerns regarding the inadequacy of the infrastructure to accommodate additional dwellings and the lack of adequate sewerage and land drainage provision. The development was beyond the village boundary and with the draft Local Plan housing numbers,

Marcham appeared to be expected to take more than its fair share of housing. Marcham primary school was at capacity and children from the development were likely to have to travel to school outside of the area. The proposal was not sustainable in terms of Marcham village and would cause excessive impact on the immediate area.

The chairman called for a show of hands for those in support of the application

In support of the application  
0

Objecting to the application  
6

RESOLVED:

that the Council objects to the application for the reasons set out above.

2013/85 Mr. Cumber and Mr. Denton rejoined the meeting

2013/86 Planning Application P13/V0575/O developer contributions  
Council considered a letter from the Vale of White Horse District Council regarding developer contributions and local arrangements. Council discussed any possible contributions to the parish to be included within the s. 106 agreement, although it was unclear what percentage of contributions were available to the parish. In priority order Council wished to see (i) adequate provision within the primary school to accommodate the children from the development, but with a maximum of 2 additional classrooms. It was not clear whether all of such contribution would come from the County Council's requirement within a s.106 agreement. (ii) a new footpath link from the development northwards and parallel to Sheepstead Road to Cow Lane, (iii) a footway link Howard Cornish Road to The Gap, (iv) contribution to a new village hall, and (v) a contribution towards recreation provision.

RESOLVED:

- (i) that the Vale of White Horse District Council be asked to include provision, as far as reasonably possible, within the s. 106 agreement for classrooms within Marcham primary school, footway links in Sheepstead Road and North Street, contribution towards a village hall and towards recreation provision.
- (ii) that these items be listed in the above priority order.

2013/87 P13/V0859 Development of 18 dwellings with garages, access road, associated works, public open space and a detention basin. Re-submission of withdrawn application P132/V2447/FUL  
Land to the north of Priory Lane  
For: Manor Oak Homes

Prior to the Council debating this application a parishioner made a statement requesting the Council's support in objecting to the application. The 3 current planning applications for housing in the village meant an additional 120 houses, which was one sixth of all houses in Marcham. She disagreed with the statement in the application saying that the land was bounded on 3 sides, and pointed out that the previous application referred to the development being outside of the village envelope. She considered the layout worse, in that housing had moved closer to Priory Lane, and some proposed materials were out of keeping. She commented on the straight road and 90° bend and lack of visibility approaching the access from the West. She pointed out that 10 parking spaces had disappeared, and also expressed concern regarding Priory Lane becoming a cycle route and the likely responsibilities for the owners of the lane.

Council considered the application and was of the opinion that the earlier objections still applied. Council noted that the footway along the A415 to the pedestrian crossing had been removed from the drawing, as had the footway within the site itself. It discussed the changes to the application and was of the opinion that the concerns submitted in response to the first application were still relevant. The chairman called for a show of hands for those in support of the application.

In support of the planning application      Objecting to the planning application

0

7

RESOLVED:

- (i) that the Council objects to the application for the following reasons:
  - a) the concerns with the first application had not been addressed and the same concerns applied
  - b) the footway within the site had been removed as had the footway to the pedestrian crossing.
  - c) the proposal moved housing closer to existing housing at The Green and Priory Lane.
- (iii) cyclists permitted through the development should dismount at Priory Lane, although disabled access was still required.

2013/88      Mr. W. Cumber left the room

2013/89      Letter from Anson Trust

Prior to this agenda item, Mr. J. Asher on behalf of the Joint Users Planning Group, made a statement regarding the plans of the Anson Trust to build a reduced number of houses and a community building on half of the Anson field, keep the cricket area and to find an alternative site for a football pitch. He expressed concern regarding the long term sustainability of any proposal to split facilities, and the funding required to operate two separate facilities. This



seemed to go against the Anson Trust's original desire of creating sustainable sport facilities and legacy for the next 100 years. The football club too had expressed concerns. He stated that the JUPG was pursuing other approaches to providing sustainable facilities including community involvement and fundraising, and urged the Anson Trust to work with them. He stated that the MCG and JUPG had worked hard to build the confidence of many organisations, whereas in contrast it was felt that the Anson Trust had progressively lost the confidence of the community. A JUPG meeting on 20th May would take specific legal advice on how a joint approach to the Charity Commission with a view to a merger could be achieved.

Mr. Tristan Barrett, Secretary of Marcham Football Club, made a statement expressing the wish of the Club to remain as one group with the Cricket Club. Marcham had two football teams and they would not be in a position to hire pitches elsewhere. Also the joint management of the pitch area, as far as storage and cutting equipment were concerned, was easier with pitches on the same site.

Mr. Bough commented that the idea of using Parish Council resources for a football pitch had been suggested, although it was now realised that this would not fit on the pony paddocks. He continued to explain the financial position of the Anson Trust, its permanent endowment, the spending of interest and the requirement to obtain Charity Commission's approval should it need to use some of the endowment. Consent had been granted by the Charity Commission for that, but the charity would soon have to approach them again as funds were diminishing. A plan to put to the Commission, as to the way forward, was required.

A member of the public interrupted the meeting, calling out and demanded to know whether Mr. Bough was speaking as a parish councillor or as an Anson Trustee. The chairman asked that the public not interrupt the meeting. There was a heated outburst and the member of the public left the meeting.

Mr. Bough made an appeal for the Parish Council to come off the fence and to offer support in finding a solution to difficulties faced in providing a new village hall and sports facilities.

Other members contributed and said the Anson Trust found itself in the position of having to fund month to month maintenance of the Institute and buildings in, and the open space of, the Anson Field. There was also the longer term need to improve the facilities in the village. It was suggested that there should be a joint meeting between the Parish Council, the Anson Trust, the Marcham Community Group and the Joint Users Planning Group. This would act as a forum where all stakeholders could jointly consider the village problem of how to provide a village hall, sports pitches and associated facilities. It was further suggested that such a meeting be open to the public. Council debated this. The chairman called for a show of hands for those in favour of holding a public meeting.

In favour

Against

1

4

RESOLVED:

- (i) that the Parish Council calls a meeting as soon as possible with relevant stakeholders to discuss the provision of future community facilities – hall, sports pitches and associated facilities.
- (ii) that once the possibilities had been explored, then the information could be provided to the parishioners.

2013/90

Vale of White Horse District Council – Community Governance Review  
Council considered a letter from the Vale of White Horse District Council which was undertaking a parish review. Council considered possible changes such as boundary changes, renaming and numbers of councillors per electorate.

RESOLVED:

that the Council did not wish to see any changes

2013/91

Cothill Road – Dog Waste Bin  
Council noted that the Vale of White Horse District Council was no longer installing dog waste bins, and that should a bin be required in the Cothill Road, then provided the Parish Council would provide and take responsibility for it, then the District Council would add it to its emptying schedule and re-charge the Parish Council with the cost. This was currently 70p per week, plus 15% administration charges and vat. Council noted total costs including the bin and installation of up to £300. The Clerk would seek consent from the County Council for installation in the highway verge.

RESOLVED:

- (i) that provided the agreement of the County Council was forthcoming, then a dog waste bin be purchased and installed in the Cothill Road at a cost of up to £300
- (ii) that the costs of emptying be accepted and recharged by the Vale of White Horse District Council to the parish.

2013/92

Minutes of the meeting held on 10th April, 2013  
The minutes of the meeting held on 10th April, 2013 were agreed and signed as a true record of the meeting.

2013/93

Matters Arising from the meeting held on 10th April, 2013  
s. 106 CotSDale funding  
Council noted that the County Council was progressing the investigation of the

possibility of siting a bus shelter at the Morland Road Eastbound bus stop, and is formally consulting the residents.

Annual Meeting of Electors 22nd May 2013

Council noted Gigaclear had agreed to attend the meeting and give a short presentation about the broadband services that they could provide.

2013/94

County Councillor

The Chairman welcomed Richard Webber as the newly elected County Councillor for the division. Cllr. Webber advised that the County Council, as a hung council had formed a coalition type arrangement. The Chairman asked him to keep abreast of the work undertaken by the previous County Councillor, Iain Brown, in ensuring that Marcham Primary school had new classrooms constructed from any local housing development and to ensure that funding did not just go into the general education budget of the County Council.

2013/95

District Councillor

The Chairman welcomed Catherine Webber as the newly elected District Councillor for the Marcham ward. She stated she was looking forward to being the District Councillor for the area. Discussion followed on the over supply of houses in the locality and the fact the policies did not fit the village.

2013/96

Police Matters / Police Neighbourhood Action Group

Mr. Denton reported that the new PCSO for Marcham had commenced work. There were no considerable crime issues locally, although there had been one person arrested for drink/driving.

2013/97

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a to allow the remainder of the business to be transacted.

2013/98

Remainder of Council Appointments

Election of Vice-Chairman

The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Mr. Cumber, seconded by Mrs. Fabes, and

RESOLVED: nem.con  
that Miss Mander be elected Vice-Chairman of the  
Council to hold office until the next annual meeting of  
the Council

2013/99

Appointment of Planning Working Group

RESOLVED:  
that the Clerk be given delegated powers in consultation

with Mrs. Allan and Mr. Cumber to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.

2013/100 Appointment of Representative for the Oxfordshire Association of Local Councils

RESOLVED:

- (i) that no specific member be appointed as representative
- (ii) that the agenda for these meetings be sent to members and they would decide at that time if they wished to attend

2013/101 Appointment of Parish Transport Representative

RESOLVED:

that Mr. Walton represent the Council

2013/102 Appointment of Representative to Hills Aggregates Liaison Committee

RESOLVED:

that Mr. Cumber represent the Council

2013/103 Appointment of Representatives to the Anson Field Management Committee

RESOLVED:

that Mr. Bough and Mr. Denton represent the Council

2013/104 Appointment of Members to the Churchyard Working Party

RESOLVED:

that Mrs. Allan and Mr. Denton represent the Council at meetings with 2 representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard

2013/105 Appointment of Representative to the Reservoir Affected Parishes Group

RESOLVED:

that Mrs. Brown represent the Council

2013/106 Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2013/107 Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Walton and Mr. Hillis serve on the review of effectiveness of internal audit working party, to review the effectiveness of the internal audit and to report back to Council.

2013/108 Appointment of members to represent the Council at meetings of the Joint User Planning Group (new village facilities)

RESOLVED:

that Mrs. Fabes, Mr. Hillis, Miss Mander, Mr. Walton and the Clerk

2013/109 Appointment of members to serve on a future working party, if necessary to discuss village consultation on planning applications for village facilities

RESOLVED:

that this working party not be formed for the current year

2013/110 Parishioner of the Year Award working party

RESOLVED:

that Mrs. Fabes and Mr. Hillis form a working party to consider nominations for the Parishioner of the Year Award and to administer the arrangements for the Certificate.

2013/111 Review of publication scheme /data transparency working party

RESOLVED:

that Mrs. Brown, Mrs. Fabes and Mr. Walton form a working party to consider issues relating to putting council information into the public domain

2013/112 Staff Working Party

RESOLVED:

that Mr. Denton, and Mrs. Turney form a working party to consider staff issues as per the adopted terms of reference

2013/113

Correspondence

a) National Institute for Health Research

Open day – West Wing Atrium John Radcliffe Hospital on Wednesday 15th May, 2013 between 12.30 p.m. – 4.30 p.m.

b) Southern Oxfordshire Leader Fund – Final Event 7th June, 2013 Dorchester Abbey

Invitation to attend the final meeting regarding the success of the Southern Oxfordshire leader Programme and the future funding available through Leader. An opportunity also to view some of the projects.

c) Oxfordshire County Council – Cothill road – road closure

Notification that the section of Cothill Road between the Merry Miller and the junction with Blackhorse Lane would be closed from 4th June for approximately 5 days.

d) Thames Water Utilities Ltd – Water Resources Management Plan

e) Letter from parishioner regarding weed spraying and to ensure that wild flowers growing were left. Council discussed the letter and

RESOLVED:

- (i) that the area outside 20 The Gap not be sprayed
- (ii) that any hollyhocks growing in North Street near the entrance to footpath 293/10 not be sprayed
- (iii) that weed spraying be a future agenda item for the Spring 2014

2013/114

Accounts

Council considered the receipts and payments accounts for the year ended 31<sup>st</sup> March 2013. Council noted the list of cheques numbered 2453 to 2461 be signed and authorised payments totalling £2684.80 in respect of administration costs, play area maintenance and inspection, grass cutting, tennis court licence fee, and hall hire.

RESOLVED:

that Council approve the receipts and payments accounts for the year ended 31st March 2013 as presented.

2013/115

Matters Raised by members for information

Howard Cornish Road - Recycling Bins

It was requested that this item appear on the clerk's list of items for future consideration, and that the list be presented at each meeting. It was noted that the Vale of White Horse District Council was currently considering the "bring" sites, and the Parish Council could consider the matter once it was known whether the District Council was removing them or not.

Duffield Place – parking

Concerns were raised that an Ambulance could not get through Duffield Place owing to parking congestion,

Tower Close - parking

It was reported that parking on the amenity corner at Tower Close took place, and was damaging the grass. It was suggested that an article be placed in MAD News requesting people not to park on the grass.

Howard Cornish Road – verges

An enquiry was made as to the progress with Sovereign Housing Association and the damage to verges by their tenants' cars. The clerk had not received a reply from the Association and would check the position with them.

Annual Parish Meeting

The arrangements for the refreshments at the meeting were finalised. The Clerk advised that she had not received a reply from the School Governors/Head Teacher as to whether a report from the school was to be given. This would be checked.

2013/116

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2013/117

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th June, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.45 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th June, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

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Present:

Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor)

Cllr. C. Webber (District Councillor)

2 members of the public

2013/118 Apologies for Absence

Apologies for absence had been received from Mrs. J. Allan (holiday), Mr. C. Bough (holiday), Mrs. J. Brown (other meeting commitment).

2013/119 Declarations of Interest

Mr. Cumber declared a pecuniary interest in the agenda item relating to the outline planning application for housing in Kings Field, off Sheepstead Road in that he was a director of a company which owned land adjacent to the site.

Mr. Denton declared a pecuniary interest in the agenda item relating to the outline planning application for housing in Kings Field, off Sheepstead Road in that he was the owner of a property which backed onto the site.

Mrs Turney placed on record the fact that she lived in Longfields and there was an agenda item relating to Longfields affordable housing, but that she was not affected by this.

Council had not received any written requests for dispensation for disclosable pecuniary interests. Council noted receipt of the DCLG guide to the openness and transparency on personal interests dated March 2013 which had been circulated to members.

2013/120 Minutes of the annual meeting held on 8th May, 2013

The minutes of the annual meeting held on 8th May, 2013 were agreed and signed as a true record of the meeting. The chairman mentioned that Mr. Bough, when giving apologies for absence, had mentioned that some parishioners names had been recorded when addressing council during the public participation section, but others had not. It was noted that where an individual person was speaking as a parishioner, the name was not recorded, and the minutes made reference to "resident" or "parishioner". However when an individual was speaking as the representative of an organisation, and had given prior notice to address Council on behalf of the organisation, then his/her name as the representative was recorded. Council agreed with this course of action and agreed that in future the same approach should be followed.



2013/121 Matters Arising from the meeting held on 8th May, 2013

Cothill Dog Waste Bin

Council noted that the County Council had now approved the location of a dog waste bin in Cothill Road. Arrangements were being made to order a bin and for it to be installed.

Howard Cornish Road – parking on verge near junction with North Street

Council noted that Sovereign Housing Association had confirmed that it was speaking with its tenants regarding parking on the verges. They were, however, of the opinion that not all the damage had been done by cars and some may have been caused by larger vehicles. Members commented that vehicles were still being bumped up kerbs, and the situation should be monitored to ensure that applications for dropped kerbs were made should vehicles be left in the front gardens of dwellings.

2013/122 Public Participation

There were no matters raised.

2013/123 Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

Prior to Council considering this application Mr. Denton made a statement saying that the application should have been considered by the District Council's planning committee on 19th June, however the residents who live adjacent to the site had not been notified of the amendments to the application, and the consultation period had now been extended.

Mr. Denton and Mr. Cumber left the room

P13/V0575/O Erection of 43 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping (as amended)

Kings Fields, Sheepstead Road

For: Mrs. King-Thompson and Mrs. Shorthouse

Comments: Council recognised that the number of dwellings had been reduced, and there were minor changes, but that in other respects the application was still for major housing development East of Sheepstead Road, and there was no material change in the view of the Parish Council.

The Chairman asked for a show of hands for those in support of the Parish Council maintaining its view and comments the same as those submitted at the time of the recent previous application on this site.

In favour	Against	Abstentions
5	0	0

Mr. Denton and Mr. Cumber rejoined the meeting

P13/V087/O Erection of 3 dwellings, new access and associated works  
23 Packhorse Lane

For: Mr and Mrs. B. Jones

Comments: Council noted the differences in ground levels between nos. 21 and 23 Packhorse Lane, and the impact that the new driveway adjacent to 21 would have, as well as the dominant impact of the proposed new dwelling to the rear of no. 21. Council asked that slab levels be reduced to minimise the impact, that any new development not be gated, and that a footway link across the front of no. 23 be provided to link with the existing footway to the East.

P13/V641/HH Formation of pitched roof to garage

Hyde Farm Bungalow, Abingdon Road

For: Mr. P. Collett

Comments: Council had no objection

P13/V0897/HH and P13/V0898/LB Single storey extension on the south side to form utility room, new opening in existing wall, and new glass partition

The Tithe House, Church Street

For: Mr. J. Duffield

Comments: Council had no objections

P13/V1028/FUL Demolition of existing classroom and erection of new 6 classroom teaching block

Cothill House School

For: Cothill Education Trust

Comments: Council had no objections

P13/V0859/FUL – Development of 18 houses with garages, access road, associated works, public open space and a detention basin. (Re-submission of withdrawn application P12/V2447/FUL) (amended plans)  
Land north of Priory Lane

For: Manor Oak Homes

Comments: The quality of the information provided was poor, and a list of the amendments was required. Council was pleased to note the footway from the proposed development to the traffic light crossing on the A415 had been reinstated. In other respects the changes to the drawing were minimal.

There was no material change in the view of the Parish Council.

The Chairman asked for a show of hands for those in support of the Parish Council maintaining its view and comments the same as the previous application on this site.

In favour  
6

Against  
0

Abstain  
1

In the interests of transparency, the clerk placed on record that she was related to the agent for the applicant in regards to the following planning application.

P13/V1170/HH Single storey living room extension at the rear.  
Demolish existing outbuilding and form double garage, utility room and boot room. Extend existing vehicle entrance to form new driveway to proposed garage

1 Parkside

For: Mr. P. Blake and Miss J. John

Comments: Council noted that the extension was similar to others in Parkside that had already been carried out. Council had no objections.

2013/124

#### District Councillor's Report

Cllr. C. Webber commented on the following items:

Training – as a new district councillor she had attended training days. She had a role on the licensing committee.

Surgery – she was thinking of setting up a regular surgery session. This could be with the county councillor. The Council supported this idea in principle and suggested that consideration be given to holding it at the same time as the police surgery.

Shippon Bus Shelter – she advised that Shippon parish had a bus shelter that it was looking to sell, and wondered if Marcham was in need of it. There were two locations in Marcham which were being considered currently, as possibly benefiting from a bus shelter. (Morland Road eastbound, and Duffield Place eastbound). Council suggested that the shelter be earmarked if possible. Cllr. C. Webber to contact St. Helen Without Parish Council.

The Priory planning application for 18 dwellings – she had spoken with the planning officer regarding The Priory application and had been advised that the application would be finalised by the end of the month. She outlined the issues that she would address at the planning committee meeting.

Bring Recycling Sites – she would clarify the position regarding the closure of these recycling sites, as an article in the local press had referred to the removal of the mixed recycling bins only, and charity textile bins would remain. The earliest date for a decision from the Vale of White Horse District Council was likely to be 17th July at the next meeting of that Council.

2013/125

County Councillor's Report

Transport – Cllr. R. Webber referred to school transport and the fact that the County Council was transporting children to various schools away from the area where they lived.

Planning – Also in connection with planning, he was aware that some groups of residents affected by traffic/transport issues had instructed their own consultants to prepare reports, yet the information did not seem to carry any weight. A District Council, if observing the County Council's comments on an application, could rely on the County Council to solve any traffic issues, if there were subsequent problems.

2013/126

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Chairman of NAG, reported that he had attended a meeting for NAG chairmen. Superintendent Andy Boyd supported "VERA" a scheme for vulnerable and elderly residents. His aim was to increase neighbourhood watch areas to reduce rural crime.

2013/127

Meeting with Anson Trust/JUPG.MCG – 6th June, 2013

The Chairman gave a report on the meeting hosted by the Parish Council which had taken place on 6th June. The Anson Trust, Joint Users Planning Group, Marcham Community Group and the Parish Council, had each provided an update on the current situation and position of their organisation. The Anson Trust may be looking at a different plan of a hall and housing in the Anson field, and sports pavilion and pitches elsewhere. The MCG had suggested that the short term difficulties be sorted and a joint approach to the Charity Commission be made. It was recognised that all the groups had to work constructively together. The next meeting of the JUPG would be on 19th June, and the intention was for all parties to be open and begin to work together to solve the short term, and then consider the longer term issues in order to provide village facilities for all

2013/128

Little Angels Nursery

Council considered a request from the Little Angels Nursery to lease land in the ownership of the Parish Council, to enable them to construct a new nursery building and outside play area. The only spare land which may be available would be the allotment land. Council considered that it may need the land for allotment use, there would be difficulties with access, parking, safe drop off

points and potential problems with obtaining planning consent. It would be an enormous undertaking to meet the legal requirements. A member suggested that Denman College may be able to assist in the short term.

RESOLVED:

- (i) that the Parish Council is committed to do what it could reasonably do to keep a nursery facility in the village
- (ii) that the allotment land in the ownership of the Parish Council is not suitable for nursery facilities.
- (iii) that Little Angels Nursery be asked to contact Denman College to see if the college could accommodate them.

2013/129

Community Led Plan

Council considered the final draft of the Community Led Plan. It noted that some amendments had been made owing to comments from the Vale of White Horse District Council and the County Council. Members were of the opinion that the map should be updated.

The Chairman called for a show of hands for those in favour of formally adopting the Community Led Plan as submitted.

In favour	Against	Abstain
5	0	2

RESOLVED:

that this Council adopt the Community Led Plan as presented

Those abstaining placed on record that they had been involved in the preparation of the plan.

2013/130

Longfields

Council noted concerns reported that there may have been changes within the Longfields development as to the number of properties available for rent, and that one of the properties may have been sold by the Housing Association. Members were reminded of the rural exception site provisions at the time of the first phase of housing. It appeared that the Housing Association may have gone against those provisions, and terms within the rental contract.

RESOLVED:

- (i) that the clerk obtains a copy of the appropriate s. 106 agreement for the relevant phase of housing
- (ii) that the clerk write to the Housing Association and other appropriate bodies to ask for an investigation into how a sale of a house on a rural exception site could be allowed to proceed.

2013/131 Thames Water Utilities Ltd – Water Resources Management Plan consultation  
Council considered the Water Resources Management Plan. It was noted that there was still a requirement for a reservoir. Members noted that Thames Water had not paid corporation tax this year and suggested the construction of a reservoir could be for tax advantages. Leakages were a continuing problem. Marcham suffered from an inadequate collection of sewage waste, and investment was needed in the public sewer system.

RESOLVED:

that the Council responds to Thames Water stating that the construction of a reservoir could be for tax advantages. Leakages should be repaired. Marcham suffered from an inadequate collection of sewage waste, and that investment was needed in the public sewer system.

2013/132 Allotments  
Council noted the number of allotments currently let, those recently surrendered and the waiting list figures. The Cow Lane site had had some plots surrendered and were about to be relet. One tenant at Parkside had not worked his plot for a little while.

RESOLVED:

that those tenants not working their allotment be reminded that should they not work the plot this season, notice to quit would be served.

Council also considered a request from a relative of a Parkside allotment tenant to take over the allotment plot and become the tenant. It was noted that the tenant was currently unable to work the plot, but that the relative was assisting the tenant. Council noted that the allotment agreement came to an end either on notice to quit, the death of a tenant, or on surrender. There was also a waiting list for Parkside allotments

RESOLVED:

- (i) that the relative be advised that she could continue to assist whilst the tenancy was in the name of the relative.
- (ii) that once the tenancy of the relative terminated for whatever reason, then the plot would revert to the Parish Council
- (iii) that consideration be given to reletting the allotment plot to the relative should there be no waiting list at that time

2013/133 Correspondence  
a) Vale of White Horse District Council – Summons and Agenda 15th May

- b) OALC – Update
- c) Wantage Independent Advice Centre – Annual General Meeting, Bear Hotel, Wantage 9th July, 2013 at 7.30 p.m.

2013/134

Accounts

Council had been provided with a copy of the proposed annual return. It considered the figures on the annual return and the governance assurance statement. Council noted a minor comment, relating to fixed asset figure, from the internal auditor on his report for the 2012/2013 year.

Council noted that owing to high winds on 25th May, a sycamore tree fell in the Churchyard next to the public footpath. Emergency works were required to clear this and an adjacent tree. The works, at a cost of £300 plus vat, had been notified to the clerk and chairman.

Council noted that unauthorised grass seeding and additional cutting had been undertaken by the contractor in the Churchyard, and an invoice produced for £444. Mr. Denton, the Council's representative on the Churchyard Working Party advised that following clearance works in the Churchyard he had asked the contractor for a price for further works and had asked that it be submitted to Council.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO Stoy Hayward on the annual return for 2012/13
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that the emergency works to fell a sycamore tree and an adjacent tree in the Churchyard be ratified at a cost of £360 including vat.
- (iv) that additional grass cutting and seeding works be approved at a cost of £444 including vat.
- (v) that the contractor be advised that undertaking works without authority is embarrassing for all concerned and that in future all works require express consent from the Parish Council before being undertaken.

Council noted the list of cheques numbered 2462 to 2474 be signed and authorised payments totalling £4048.96 in respect of administration costs, play area maintenance and rent, grass cutting, churchyard works, parishioner of the year award, and refreshments for annual meeting of electors

2013/135

Award to community organisation

Council, at a meeting held in April 2013, discussed whether a new award of merit should be created which could be given to a group to acknowledge and celebrate the success of the group within the community. This matter was deferred to a future meeting. Council continued to discuss whether an award to a community organisation would be appropriate. Council recognised the differences between an award to an individual and collectively to a group. The name of one possible group was suggested as a recipient this year.

RESOLVED:

- (i) that Council agrees in principle with an award of merit to a community group
- (ii) that the award be given only if there is a possible recipient, and not given necessarily on an annual basis
- (iii) that a draft citation be prepared for the possible recipient

2013/136

Matters raised by members for information

Longfields – play area grass

Mrs. Turney had been cutting this on a voluntary basis, and was no longer able to continue. There were a number of cats in the Longfields area, and cat faeces had been found. The clerk was asked to arrange for the grass cutting contractor to continue with the cutting, and also to advise him of the cats in the area.

A415 Zebra Crossing

It was reported that the beacon on the crossing was now being installed

Dog Fouling

Mr. Denton reported that he had ordered a pooper scooper kit from the Tidy Britain group.

2013/137

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2013/138

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th July, 2013 in the residents’ lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.40 p.m.

Signed..... Date .....



## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10th July, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes,  
Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor)

Cllr. C. Webber (District Councillor)

7 members of the public

Mr. Giles Ellerton, British Development Director from British Telecom

Prior to the commencement of formal business, Mr. Ellerton gave a presentation about superfast broadband provision within Oxfordshire. He provided an update on the situation with Oxfordshire County Council's tender. BT had submitted a quotation for providing 90% of premises and businesses which should be achievable from the central government funding available. More properties could be included if extra funding was available. He explained the method by which superfast broadband could be brought to properties. He referred to the timescales involved, the site surveys required, and explained the difference between the BT system and that of private companies. He then answered questions. Mr. Ellerton left the meeting at 8.10 p.m. along with 5 members of the public.

- 2013/139     Apologies for Absence  
No apologies for absence had been received.
- 2013/140     Declarations of Interest  
There were no declarations of interest.
- 2013/141     Minutes of the meeting held on 12th June 2013  
The minutes of the meeting held on 12th June, 2013 were agreed and signed as a true record of the meeting.
- 2013/142     Matters Arising from the meeting held on 12th June, 2013
- Longfields  
The clerk confirmed that the s. 106 planning agreement for phase I contained restrictions on acquiring the freehold interest. It appeared that an error had occurred regarding a rented property and Sovereign Housing Association was investigating the matter.

2013/143

Public Participation

Mr. J. Asher on behalf of Marcham Community Group made a statement regarding the agenda item relating to the possible use of Cow Lane pony paddocks. He reminded the Council of the view of the Sports, Scouts and Social Club which was that it was not sustainable to maintain 2 sites, and that previous comments were to the effect that a playing pitch, outfield and changing facilities would not fit within the paddock area. The Community Facilities Group had been established to consider all possibilities for providing community facilities, and he suggested that the matter should not be considered by the Parish Council, but referred to new community facilities group.

Mr. Chris Hillier on behalf of the Anson Trust made a statement saying that there was no conflict between the Parish Council's position as land owner assessing the principle of whether it would permit a football pitch on its land, and the role of the community facilities group in planning the new facilities.

2013/144

Planning Applications

a) Decisions on previous applications

P13/V0897/HH Single storey extension on south side of Tithe House  
15 Church Street  
Permitted 2nd July, 2013

P13/V0873/O Erection of 3 new dwellings, new access and associated  
works  
23 Packhorse Lane  
Permitted 27th June, 2013

b) Council noted the recommendation for approval on 19th June by the Vale of White Horse District Council planning committee for 18 dwellings at The Priory. No consultation regarding the s. 106 funding had taken place with the Parish Council (as it had with the Kings Field planning application), although the Chairman had raised the issue during his presentation to the planning committee. Cllr. R. Webber had advised that he had learned that s.106 funding had been allocated to changes in the bus service. This had not been requested by the Parish Council, which had its own list of priorities. Cllr. R. Webber stated that at a meeting of the County Council held yesterday there was recognition of the importance of housing development being planned in a sustainable way, with the infrastructure required in place at an early stage.

RESOLVED:

that a letter be sent to the Vale of White Horse District Council enquiring why the Parish Council was not consulted regarding its requirements for the s. 106 funding in connection with The Priory development and reminding the District Council that the Parish Council had its own priorities for parish needs.

c) Applications dealt with prior to the meeting

No applications had been received

d) Applications considered at the meeting

P13/V1313.HH Demolish existing conservatory and replace with a single storey rear extension over existing ground floor

30 Parkside

For: Mr and Mrs. K. Belcher

Comments: Council had no objections

P13/V1367/FUL Demolish existing dwelling and erect new dwelling Beechfield House, Frilford Heath

For: Mr. and Mrs. Keaney

Comments: Council had no objections

In the interests of transparency, the clerk placed on record that she was related to the agent for the applicant in regards to the following planning application.

P13/V1266.HH Demolish existing conservatory and form rear single storey kitchen extension

7 Fettiplace Road

For: Mr. P. Davies

Comments: Council had no objections

2013/145

District Councillor's Report

Cllr. C. Webber commented on the following items:

Bring Recycling Sites - These were going to be closed. The decision has been called into scrutiny and will be considered by scrutiny committee on 25th July.

Affordable housing – The maximum percentage of affordable housing on a development was 40%.

Air Quality – The Packhorse Lane area will become an air quality management area.

Surgery Dates – 21st September between 9-11 a.m. at the Marcham community shop, and 19th October in Shippon.

- 2013/146 County Councillor's Report  
Area Stewardship Fund – This was £15,000 for the whole of the division. This had to be split over different villages, yet in larger areas where there was more than one member, resources could be pooled. The funding was earmarked for weed spraying, and painting the gates at the entry points to the villages. Members suggested that as far as Marcham was concerned the cycle track needed cutting back and loose stones that came from the road required clearing. It was suggested that a road sweeper would be needed for this. Cllr. Webber undertook to investigate the source of a road sweeper. It was suggested that rumble strips at the entry points to the village would assist with traffic speeds. It was pointed out that these would generate noise.  
Community Grant Scheme – This was £10,000 which acted as seed funding for any new community idea. An approach to Cllr. Webber in the first instance and he could speed up the application process.  
Building of classrooms at Marcham Primary School – The County Council had agreed to Taylor Wimpey constructing 2 new classrooms at Marcham Primary School in lieu of a s. 106 contribution towards the County Council's education budget.
- 2013/147 Police Matters / Police Neighbourhood Action Group  
Mr. Denton, as Chairman of NAG, reported that youths had tried to set fire to the boiler house at the rear of the Church. Paper had been removed from the Church and piled near the boiler house. The Police had apprehended youngsters with cigarette lighters, and had spoken with their parents. He referred to the vulnerable and elderly residents scheme, the plans to reduce rural crime and increase neighbourhood watch areas.
- 2013/148 Community Facilities Group – Meeting 19th June, 2013  
The Clerk gave a report on a meeting of the new Community Facilities Group held on 19th June. All interested parties had met together to try and find a way forward to plan new community facilities. It had been agreed that all parties would set the past aside and would start again to plan for the future. Comments were invited on the draft terms of reference and community asset and liability list. Members were advised to contact the clerk should they have any comments. Mrs. Fabes advised that she could no longer attend future meetings of the group owing to other commitments.
- RESOLVED:
- that the Council's representatives to the new Community Facilities Group be Mr. Walton, Mr. Hillis, Miss Mander and the clerk.
- 2013/149 Possible Use of Cow Lane Pony Paddocks for football pitch  
Council considered the suggestion that the pony paddock area at Cow Lane be used as a football pitch. The Chairman advised it was important to see the

matter as a whole plan i.e. that the use of the land as a football pitch would enable housing to be constructed on the existing pitch. It could prove difficult to reject the wider plan at a later stage if the principle of a football pitch on the paddocks were accepted now. Members were reminded that the Football Club had spoken forcibly against the idea of splitting them from the Cricket Club. Mr. Bough stated that the number of houses on the Anson field would not be 51 as originally planned, but would be less. The proposal had to be taken seriously, but it was not necessarily the total obligation as suggested. The Anson Trust's overall project would enable 2 classrooms to be built at the school, would provide £2m for a community centre and there would also be an endowment. Discussion took place as to whether the pony paddocks were likely to accommodate a football pitch, outfield and changing facilities. In addition members were reminded of the decision not to lease the land to Little Angels Nursery and the need to obtain Secretary of State consent to alternate uses, as the land was allotment land. Members discussed keeping the football and cricket clubs together and noted that sustainability was difficult even if the clubs operated jointly. The Chairman called for a show of hand on the Parish Council supporting in principle the Pony Paddocks becoming a football pitch

In favour

Against

1

8

RESOLVED:

that this Council does not support the principle of using the pony paddocks off Cow Lane as a football pitch

2013/150

Parkside Parking

Council considered concerns from a resident regarding parking on the grass verge outside Parkside properties. Members commented that this was a problem throughout the village. The verge at that location was likely to be owned by the District Council. That area and New Road generally had many cars parked during the day.

RESOLVED:

- (i) that the resident be advised to record the information such as dates, times and vehicle details, regarding the cars parking on the verge and that this be passed to the Vale of White Horse District Council who owned that public amenity area.
- (ii) that a letter be sent to Denman College to remind staff of vehicle congestion problems and to ask if it were possible for staff to park within the grounds of Denman College itself.

2013/151 Vale of White Horse District Council – Draft Gambling Policy  
Council considered the draft gambling policy, and noted that currently no applications for casinos were considered, but under the new policy, applications would be considered on their merits.

RESOLVED:

that the District Council be advised that in the opinion of this Council, the policy of not considering applications for casinos should be retained.

2013/152 Vale of White Horse District Council – Town and Parish Forum 2013  
Council noted the forum meeting would take place on Wednesday 13th November between 5.30 p.m. – 9.30 p.m. The District Council was inviting questions or topics for consideration.

RESOLVED:

that consideration of questions or topics for discussion be deferred until nearer the time.

2013/153 Oxfordshire County Council – Community Resilience / Salt Bags  
Council noted that the County Council highways was combining with the emergency planning section to hold “community resilience” road shows. Details would be provided in the future. In addition salt bags were available free of charge, and grit bins available at a cost of £250 to include installation and one fill. Mr. Cumber had offered to store a salt bag.

RESOLVED:

- (i) that the Council obtain one free salt bag
- (ii) that this be stored at Manor Farm
- (iii) that the purchase of a grit bin be delegated to the clerk and the spending of £250 be authorised, should members identify a suitable location for a bin.
- (iv) that members notify the clerk should a suitable location for a new grit bin be identified.

2013/154 Vale of White Horse District Council – Review of Polling Stations.  
Council noted that the Vale of White Horse District Council was undertaking a review of the polling stations in the district.

RESOLVED:

- (i) that the District Council be advised that in the opinion of this council the polling station in the sports pavilion in the Anson field was satisfactory.

- (ii) that should an alternate station be required, then the use of Marcham Primary School may be possible.

- 2013/155 Correspondence  
a) Thames Valley Police – Open Day at the Police Training Centre in Sulhampstead Saturday 7th September from 10.00 a.m.  
b) Oxfordshire County Council and Ramblers Association – practical workshop session for parish path wardens Saturday 5th October at Eynsham Village Hall and Saturday 26th October at Horspath Village Hall. The clerk was asked to inform Mr. E. Dunford who led the monthly walks, about these workshops.

- 2013/156 Accounts  
Council noted the quarterly report on the accounts, and noted the list of cheques numbered 2475 to 2484 to be signed and authorised payments totalling £4996.35 in respect of administration costs, play area maintenance, grass cutting, weed spraying and purchase of dog waste bin.

- 2013/157 Award to community organisation  
Council considered the nominations and confirmed the recipient of the award.

RESOLVED:

that the matter of finalising the wording for and the preparation of the certificate be delegated to the clerk in consultation with the chairman and Mrs. Allan and Mr. Hillis who served on the parishioner of the year working party.

- 2013/158 Matters raised by members for information

Duffield Place - graffiti

It was reported that graffiti was on the end wall of Duffield Place facing Howard Cornish Road. It was suggested that the graffiti repellent paint be replaced. The clerk would report the matter to the Housing Association.

Longfields – Bus Shelter

It was reported that the Longfields bus shelter was in need of cleaning. The Clerk was asked to see if the handyman could do this.

North Street – hedge

It was reported that the hedge by 66 North Street was into the road.

Smartwater – marking system

Kits for security marking of goods and property were available at a discounted rate from Abingdon police station.

War Memorial

It was suggested that members consider relocating the war memorial as its current location suffers from considerable traffic, which was not the case when it was erected. The possible relocation could be considered as part of the renovation works required.

Churchyard paths

It was suggested that the handyman be asked to cut the edges of the paths in the Churchyard and keep this looking tidy as there were weddings planned in the Summer.

Footpath Church to Burial Ground

It was reported that this path had been swept as the surface with rounded pebbles was quite slippery. The stones had been brushed to one side, and could be put back during the Winter should the path become muddy.

Allotment Gate

It was reported that the allotment gate was being left open. Allotment holders should be reminded that if they were the last person in the site then the gate should be locked as they leave.

2013/159

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2013/160

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th September, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date .....



MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Thursday 29th August, 2013  
in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander,  
Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor)

Cllr. C. Webber (District Councillor)

2 members of the public – representatives from firms acting for the owners of  
Kings field

joined by Mr. W. Cumber

- 2013/161 Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan, Mr. M. Hillis and  
also from Mr. W. Cumber in anticipation of his late arrival
- 2013/162 Declarations of Interest  
There were no declarations of interest.
- 2013/163 Minutes of the meeting held on 10th July, 2013  
The minutes of the meeting held on 11th July, 2013 were agreed and signed as  
a true record of the meeting.
- 2013/164 Matters Arising from the meeting held on 10th July, 2013
- Parkside.New Road parking  
Council noted that Denman College had confirmed that an email had been sent  
by their estate manager to all staff reminding them of the need to park their  
vehicles within the college grounds.
- Longfields – Bus Shelter  
This had now been cleaned
- Duffield Place - graffiti  
This has now been cleaned off
- 2013/165 Public Participation  
Mr. M. Robinson, acting for the owners of Kings field made a statement  
advising of the current position regarding his client's planning application and  
situation regarding the s. 106 planning agreement. He outlined the agreed terms  
within the agreement with Oxfordshire County Council. In addition certain  
sums had been allocated within the s. 106 agreement with the Vale of White  
Horse District Council of which 2 of these would be assigned to the parish,  
namely £30,000 to provide a footway link along North Street between Howard

Cornish Road and The Gap, and £79,710 as a commuted sum should the Parish Council take over the responsibility of the public open space within the site. He confirmed the owners of Kings field, as they had long standing connections with the parish would provide, by way of gift, to the Parish Council, an additional sum. The parish element of the s. 106 agreement with the Vale of White Horse District Council, as those funds would be for facilities within the parish, would be deducted from any additional sum donated to the parish.

Members asked questions of Mr. Robinson.

Mr. Cumber joined the meeting.

Members considered the situation bizarre that provision had been made within the planning officer's report for certain parish funding, such as providing public open space, with the expectation that the Parish Council would take responsibility for it, without the knowledge or input of the Parish Council. It was unclear how the figure for the public open space contribution had been reached.

It was suggested that not all of this should be deducted from any supplementary gift. Mr. Robinson agreed to speak to his client. Questions were asked about the location of any pumping station required for Thames Water. The location was unknown at the present time. One member encouraged the Council to note that commenting now on the s.106 provisions may not be in the best interests of the parish given that other planning applications might be lodged in the near future, and that the matter should be considered in the light of any other s. 106 agreements, in order to consider the parish as a whole rather than individual planning sites.

2013/166

Planning Application P13/V0575/O s. Erection of 43 dwellings on Kings Field – s. 106 agreement

Council considered the questions posed by the planning officer regarding the parish contributions within the s. 106 agreement.

Marcham School

It was noted that the infrastructure at the school would need improving should all the primary aged children from the proposed housing be allocated places. The mechanism for calculating required contributions needed explanation and seemed flawed, as the formula may not meet the actual needs. It was difficult to comment on requirements at the school, and possibly suggest changes, when the s.106 agreement with the County Council had already been completed.

Footway

A footway to link Howard Cornish Road to The Gap, had support from residents during the community led plan consultation process. Council discussed the lack of recognition that certain basic facilities such as footways should appear in s. 106 agreements. Council accepted that the request for a footway was not part of the planning officer's original report, and accepted that it should be funded, within the s. 106 agreement, although the £30,000, the cost figure provided by the County Council, should be deducted from any gift to the parish.

### Village Hall

Council discussed the proposed s.106 contribution for a sports pavilion as referred to in the planning officer's report to committee. Questions as to accessing the funds were raised, as was the need to directly involve the Parish Council regarding the spending of the funds. Other likely solutions as to the provision of a village hall had subsequently been identified, although support for a hall would still be required and the provision of a village hall was confirmed as a priority. Members agreed that in future s. 106 agreements there would be a need to include a sum for a village hall.

### Public Open Space

Council considered whether it would wish to acquire the ownership of and responsibility for maintenance of the public open space within the new development. The required sum within the s. 106 agreement was £79710. The provision of the public open space had been a requirement of the Vale of White Horse District Council, and had not been requested by the Parish Council. Council considered it inequitable therefore that the commuted sum for the future maintenance should be deducted from any additional gift to the parish.

Members suggested that the agent for the landowner refer the matter back to his client, with the suggestion that, should the Parish Council take on the public open space, that only half that sum be deducted from any additional gift. The final negotiations for any deduction being delegated to the clerk in consultation with the chairman.

The Chairman called for a show of hands for those in support of the Parish Council becoming the owner of and having responsibility for the maintenance of the public open space.

In favour	Against	Abstentions
6	0	2

### RESOLVED:

- (i) that this Council believes the mechanism and process for calculating s. 106 contributions seemed flawed, as items very specific to the parish, such as education, did not include consultation with the parish council. Other items within the officer's report such as the provision for football pitch did not specify whether that was within Marcham.
- (ii) that a footway along North Street between Howard Cornish Road and The Gap be included in the s. 106 agreement, and the cost of £30,000 for its provision be deducted from any other gift to the parish.
- (iii) that whilst other possible solutions for the provision of a village hall had been identified, and its provision was a priority, it would be for future s. 106 agreements to include a sum towards this
- (iv) that this Council becomes the owner of and maintains the public open space within the site.

- (v) that the required sum for maintenance be shared with the current landowner, and that only half the expected cost of £79,710 be deducted from any other gift to the parish.
- (vi) that authority be given to the clerk in consultation with the chairman to finalise the maintenance contribution sum and any deduction from any other gift sum.

2013/167

Longfields

Council noted that the sale of 4 Longfields had been confirmed by Sovereign Housing Association. This was contrary to the terms of legal documentation and the fact that the property was part of a rural exception site where the properties could not be sold on the open market. Council discussed the situation, the implications for other tenants, and organisations involved, as well as for the Parish Council. Members could see no reason why the property could not be repurchased and returned to the rented housing stock

RESOLVED:

that this Council is of the opinion that the property should be repurchased by Sovereign Housing Association and returned to the housing stock as a rural exception site property with restricted local occupancy.

2013/168

Vale of White Horse District Council – Chairman’s Awards

Council noted that the Chairman of the Vale of White Horse District Council was hosting a lunch in October to acknowledge the efforts of those within the Vale district who had made a significant contribution to their community. Members were asked to consider possible nominees and to notify Cllr. Webber, the district councillor.

2013/169

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th September, 2013 in the residents’ lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed..... Date .....

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th September, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor)

Cllr. C. Webber (District Councillor)

14 members of the public

joined by Miss. R. Mander

Prior to the commencement of formal business, the Chairman, Mr. Walton, presented the prizes to the zone winners and overall winner of the best kept garden competition. The sponsorship of the competition by W. Cumber & Son (Theale) Ltd, Fallowfields Country House Hotel and Slade Estate Services Ltd was acknowledged.

9 members of the public then left the meeting.

- 2013/171      Resignation of Mrs. J. Fabes  
Council noted that Mrs. Fabes had resigned from the Parish Council. A casual vacancy had been declared and The Vale of White Horse District Council notified.
- 2013/172      Apologies for Absence  
Apologies for absence had been received from Mrs. J. Brown, who was attending another meeting.
- 2013/173      Declarations of Interest  
There were no declarations of interest.
- 2013/174      Minutes of the meeting held on 29th August, 2013  
The minutes of the meeting held on 29th August, 2013 were agreed and signed as a true record of the meeting.
- 2013/175      Matters Arising from the meeting held on 29th August, 2013  
s. 106 contributions Kings Field  
A member enquired whether a reply had been received from the Vale of White Horse District Council regarding in response to the Parish Council's suggestions for s. 106 contributions. The Clerk confirmed that no specific reply had been received, but the comments would be taken into account in the preparation of the planning agreement.
- 2013/176      Public Participation  
One member of the public wished to address Council on Cold Calling. Council

agreed that a statement could be made immediately prior to the agenda item.

2013/177

Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

P13/V1867/LB Conversion of part of garage to provide ground floor wheelchair access bedroom

14 Mill Road

For: Mr. D. Creasy

Comments: Council had no objections

P13/V1796/LB Replace rotten frames of existing windows and doors Morland, Sheepstead Road

For: Mr. A. Bradley

Comments: Council had no objections

2013/178

District Councillor's Report

Vale Chairman's Award Cllr. C. Webber advised that the deadline for receipt of nominations was 13th September. Cllr. J. Mayhew-Archer would substitute for her at the Award ceremony. Members discussed nominating the community shop committee members who, as volunteers, had contributed a significant amount of effort to ensure that the village shop could re-open. Mr. Denton would pass the names of the committee members to Cllr. Webber.

Kings Field s. 106 contributions Cllr. Webber had written a letter to the Solicitor at the Vale of White Horse District who was drafting the s. 106 agreement. She had referred to the definition of "vicinity" within the document and had asked that where funded items existed within the parish that the funds be spent within the parish rather than the wider "vicinity".

She encouraged the Parish Council to react quickly as far as parish provision was concerned when there was new development within the parish.

2013/179

County Councillor's Report

Localism – This demanded more input from Parish Councils yet the current system was not prepared for it. The Local Plan at the Vale of White Horse District Council was some 18 months away. He too encouraged the Parish Council to react quickly and have a plan in place to ensure that the parish benefited from any s. 106 funding.

School Transport – The cost of school transport was a problem for most county councils and savings had to be made within Oxfordshire. Some schools which

were becoming academies would receive their own funds. Marcham was on the 3 mile boundary for eligibility for school transport, with some houses within the limit and some without. The A34 slip road to date, had been deemed not safe.

Cllr. Webber answered questions. Members discussed a strategy of a ratio of s.106 contributions to the number of houses, and creating a list of matters within the parish where s. 106 funding could assist. This could be discussed at the next Parish Council meeting. Members were asked to consider items and ideas and let the clerk and other members know.

2013/180

Community Facilities Group

Mr. Walton gave a report on the meetings of this group. All interested parties were represented. The current financial position of the Anson Trust was being considered. He outlined the new proposal that was subject to negotiations between Taylor Wimpey and a local landowner. This provided for a new village hall on the Anson field, a sports pavilion, multi-use games area, sports pitches, and 92 houses behind Longfields/Hyde Copse and 2 classrooms to be built at the primary school. Taylor Wimpey was preparing a leaflet for villagers and would be hosting a public exhibition. The Parish Council would be involved in complex deliberations, such as the future management and running of the facilities, should the proposal develop.

2013/181

Miss. R. Mander joined the meeting

2013/182

Police Matters/police Neighbourhood Action Group

Mr. Denton reported that there had been vandalism at the church, and stones thrown through the leaded windows. There had been 3 separate incidents. The Police had visited certain families, and youngsters had been advised not to congregate. The Police were holding a display at Millets Farm.

2013/183

Play Area – RoSPA Safety Inspection Report

Council noted the RoSPA safety report. Minor issues had been raised, and these were being looked at by the handyman.

2013/184

War Memorial

Mr. Denton stated that he had recently cleared the war memorial area. It had deteriorated quite badly, and he presented a proposal that the war memorial should be relocated, as the heavy traffic passing the site was very different from the horses and carts of years ago. The project could be undertaken in time for the 100th anniversary of the end of the first world war. Council discussed this possibility.

RESOLVED:

that an article be placed in MAD news seeking the views of residents on the proposal to relocate the war memorial.

2013/185

Howard Cornish Road – Recycling Banks

Council noted the recycling banks had been removed by the Vale of White

Horse District Council. This area seemed to be available for other uses. Council discussed siting a bus shelter and bench seat at that location.

RESOLVED:

- (i) that the County Council be contacted to see whether a bus shelter could be funded from the s. 106 contributions for the no. 31 bus service
- (ii) that the Vale of White Horse District Council be contacted to see whether consent could be granted for siting a bus shelter and a seat on its land

2013/186

Howard Cornish Road – Duffield Place Eastbound Stop – litter bin

Council considered comments from a resident that the bin adjacent to the East bound Howard Cornish Road bus stop be relocated elsewhere owing to the fact that it was used for dog faeces as well as litter. This had been particularly unpleasant during the Summer.

RESOLVED:

- (i) that the Council supports the relocating of the litter bin 20 feet to the East
- (ii) that the Vale of White Horse District be asked whether consent could be granted for the re-siting of the litter bin on its land some 20 feet East of the Duffield Place Eastbound bus stop.

2013/187

The Real Poppy Campaign 2014

Council noted the provisions of the Real Poppy Campaign, to plant real poppies to commemorate the 100th anniversary of the start of World War I, and discussed the options in Marcham.

RESOLVED:

- (i) that this Council is keen to support the Real Poppy Campaign
- (ii) that an article be placed in Marcham and District News regarding the Council's support and asking for suggestions of where poppies could be planted.
- (iii) that Stuart Mabbutt, gardening contributor to MAD News, be asked for his opinion
- (iv) that the Parish Council funds the cost of the poppies and associated items.

2013/188

Cold Calling

Council suspended the meeting to allow a parishioner to address Council

A resident from Frilford Road expressed concern about the number of sales people disturbing residents in their homes, knocking at doors. This was becoming far too frequent. She referred to the possibility of introducing cold calling zones, which would make it a criminal offence to call on properties within the zone area should one be designated.



The Chairman reconvened the meeting. Mr. Denton advised that appropriate stickers for doors were available from neighbourhood watch. Also it was possible, when faced with a caller, to telephone the number 101 and ask for the licence to be checked. Mr. Denton offered to raise the issue of cold calling at the next neighbourhood action group meeting.

RESOLVED:

- (i) that the matter be investigated with the Neighbourhood Action Group and Trading Standards
- (ii) that advice, once obtained, be placed in Marcham and District News
- (iii) that the Council thanks the resident for bringing this to the attention of the Council.

2013/189

Remembrance Sunday 2013

Council discussed the arrangements for Remembrance Sunday, and the parade to the war memorial. Mr. Denton offered to contact the Police

RESOLVED:

- (i) that an application for a road closure order for the A415, Church Street and New Road be made.
- (ii) that the Police be contacted regarding traffic control

2013/190

A415 - New Zebra Crossing

Council noted concerns raised that it was thought that there was insufficient warning of the zebra crossing to the East side of the bend of the A415. Members were of the opinion that a permanent sign should be erected at that location. Cllr. R. Webber agreed to pursue the matter.

2013/191

Correspondence

- a) Vale Chairman's Community Awards Lunch on 19th October.
- b) Vale of White Horse District Council – Byelaws to regulate skin piercing
- c) Oxfordshire County Council – Review of subsidised bus service . This review would commence mid September and included the X15 service Abingdon to Witney.
- d) Vale of White Horse District Council – Council Tax briefing  
A briefing on the Council tax reduction scheme would take place on Tuesday 15th October, 2013 at 1.00 p.m. and Monday 21st October at 6.00 p.m. in the Council Chamber, Abbey House, Abingdon
- e) OALC – Update
- f) PlayBus – Santa's mobile grotto – available to visit the parish

2013/192

Accounts

Members, after the last meeting, agreed to instruct Solicitors to advise on the proposed legal undertaking in connection with the Kings Field development.

RESOLVED:

that this decision be ratified

Council noted the list of cheques numbered 2485 to 2502 to be signed and authorised payments totalling £5256.29 in respect of administration costs, play area maintenance, grass cutting, best kept garden competition, and legal advice

2013/193

Matters raised by members for information

OALC – Update

Reference was made to the article regarding the Post Office Community Enterprise Fund and a suggestion made that the internet and wi-fi provision could be considered within the village shop/post office.

Churchyard paths

It was reported that these had not been trimmed.

Nick Boles Minister for Planning - Meeting 20th September – Wantage Civic Hall

Members were reminded of this meeting. The village would be represented.

County Councillor / District Councillor surgery dates

Members were reminded of the surgery date of 21st September in Marcham village shop.

Village Tidy

It was suggested that the village volunteer group should be asked to look at the passageway between Haines Court and Orchard Way

School hedge

It was reported that this had been poorly cut. It would be for the school to deal with the matter via its contractor

2013/194

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2013/195

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th October, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.10 p.m.

Signed..... Date .....

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 9th October, 2013  
in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Miss R. Mander,  
Mrs. S. Turney, Mr. D. Walton (Chairman).  
Clerk: Mrs. L. Martin  
Cllr. R. Webber (County Councillor)  
Cllr. C. Webber (District Councillor)  
1 member of the public

2013/196     Apologies for Absence  
Apologies for absence had been received from Mrs. J. Brown, who was  
attending another meeting, Mr. M. Hillis who had work commitments,  
and from Mrs. J. Allan.

2013/197     Declarations of Interest  
Mr. Cumber declared a pecuniary interest in the agenda item relating to  
the exhibition by Taylor Wimpey held on 5th October in that he was a  
director of W. Cumber & Son (Theale) Ltd which owned land affected  
by the housing proposal.  
Council noted a request for dispensation (received on the day of the  
meeting) from Mr. Cumber to participate in any discussion, but not to  
vote, on the agenda item relating to the Taylor Wimpey housing  
proposal and the reports from the Community Facilities Group meeting.  
The Clerk had contacted the Vale of White Horse District Council for  
advice. The advice given was that a member requesting a dispensation  
was not prevented from participating in the consideration of his request,  
although he may absent himself if he believed that such participation  
would damage public confidence. Anyone with a financial interest  
could potentially gain from participating in discussions and in order to  
maintain public confidence, it would be inappropriate to grant a  
dispensation.

Mr. Cumber left the room. Council considered the request for  
dispensation. Council did not accept the advice from the Clerk or the  
Monitoring Officer at the Vale of White Horse District Council. The  
chairman called for a show of hands of those in favour of granting a  
dispensation for the agenda item at this meeting.

In favour

5

RESOLVED:

(i) that a dispensation be granted to Mr. Cumber to

participate, but not vote, in the agenda item relating to the Taylor Wimpey exhibition and housing proposals on land owned by a company of which Mr. Cumber was a director

- (ii) that the dispensation be granted for this meeting only.

Mr. Cumber rejoined the meeting.

- 2013/198 Minutes of the meeting held on 11th September, 2013  
The minutes of the meeting held on 11th September, 2013 were agreed and signed as a true record of the meeting.
- 2013/199 Matters Arising from the meeting held on 11th September, 2013  
Howard Cornish Road – recycling area  
A response from the Vale of White Horse District Council on the possibility of locating a bus shelter on the former hardstanding area for the recycling banks, and the relocation of the litter bin was awaited. Cllr. C. Webber advised that she had spoken with the estates section at the Vale of White Horse District Council who had thought that approval would be given, but their internal responses, from the legal section were awaited. The clerk would continue to liaise with the estates section  
A member commented that cardboard had been left by the textile bank.
- 2013/201 Additional Agenda Item  
Members noted a decision of the Cabinet at the Vale of White Horse District Council to relocate most of the office staff to the offices of South Oxfordshire District Council. They agreed to discuss this as an urgent agenda item.
- 2013/202 Public Participation  
There were no matters raised.
- 2013/203 Planning Applications
- a) Decisions on previous applications  
No decisions had been received
- b) Applications dealt with prior to the meeting  
No applications had been received
- c) Applications considered at the meeting  
  
There were no applications to consider
- 2013/204 District Councillor's Report  
Cllr. Webber outlined the proposals for the shared office

accommodation for the Vale of White Horse District Council and South Oxfordshire District Council.

Surgery – The first district / county councillors’ surgery had been held. The next date was in December.

Planning matters – Cllr. C. Webber was now a member of the planning committee. She had also visited the recent Taylor Wimpey exhibition.

2013/205 Relocation of Vale of White Horse District Council offices to shared accommodation with South Oxfordshire District Council in Crowmarsh  
Council considered the proposed relocation of the District Council offices to Crowmarsh. Concerns were raised regarding access for residents, particularly those from the Western Vale. Abingdon was a more central, more easily accessible location for both districts. There were disadvantages too for the local councillors who would not be able to have such easy access to officers. As such local representation would suffer.

RESOLVED:

that a letter be sent to the Vale of White Horse District Council expressing the Parish Council’s support for cost savings, but expressing serious concerns regarding the practicalities of the proposed relocation

2013/206 County Councillor’s Report  
Housing Proposals - Cllr. R. Webber had attended a meeting at the primary school, and outlined the requirements of the school as far as future housing was concerned.  
A415 Cross Roads – Cllr. Webber confirmed additional signs were to go in. The brightness of the belisha beacons was discussed. Up to £1000 may be available from the stewardship fund.

2013/207 Community Facilities Group  
The chairman gave a report on the meetings of this group. A finance sub group was meeting to look at a business plan for managing 2 buildings and 2 open green spaces. There had been a proposal for a unified management structure with separate sub committees for each. The CFG was considering possibilities as there was no firm proposal. The Chairman then summarised the content of the display boards at the Taylor Wimpey exhibition.

Members discussed generally the merits of building 2 new sports pitches near new housing when there were 2 existing pitches at the moment. A village hall together with a bar and sports facilities would be more sustainable. The colour of the proposed buildings, use of dark timber and lack of bungalows were commented upon. One suggestion for the cricket facilities to remain where they were, but football to be relocated to the north of the village. Council discussed undertaking questionnaire consultation in regards to the proposals. This had been

carried out on the previous planning application for housing and community facilities, but not on other smaller application sites for housing developments. Members noted that although village opinion had been against the last proposal, the planning committee at the District Council disregarded local views and resolved to grant consent. It was generally felt that the money spent undertaking village consultation could be better spent elsewhere, as the views of the villagers had been heard in recent months and were generally well known.

RESOLVED:

that no formal consultation with questionnaires to each household be undertaken when a planning application for the latest Taylor Wimpey proposals be lodged

2013/208

Community Led Plan

Council noted that the community led plan had been printed and distributed to all households in the village. An implementation group was about to be set up to monitor the actions arising from the plan. One of the actions was to develop a housing policy for the village with the Parish Council identified as the body to undertake that. Council considered setting up a working party to prepare a draft policy initially containing appearance and design issues

RESOLVED:

- (i) that a working party comprising Mr. Walton, Mr. Denton, Mrs Turney be set up to consider housing design issues were concerned and to report to Council
- (ii) that members absent from this meeting be invited to join the working party

2013/209

s.106 contributions from developments

Council considered setting up a working party to identify the areas within the parish which would benefit from s. 106 investment.

RESOLVED:

- (i) that the working party set up to consider a housing policy also consider s. 106 investment in the parish and how the benefit to the parish can be incorporated into any s. 106 agreement.
- (ii) that members absent from this meeting be invited to a) join the working party b) identify items that would benefit from s. 106 investment.

2013/210

Longfields – sale of Property

Council discussed the sale by Sovereign Housing Association of a property in Longfields that was a rural exception site property. The

Housing Association had apologised and had offered to put restrictive conditions on 2 properties in Haines Court which had been recently purchased. Members were concerned that as it may be some while before these properties came onto the rental market again, then the conditions may be overlooked or it would be several years before they could be included.

RESOLVED:

- (i) that Sovereign Housing Association be asked to include restrictive conditions as to local connection criteria on occupancy on the next 2 suitable properties from its Marcham housing stock that came on the rental market.
- (ii) that Sovereign Housing Association be asked to repurchase the property when it is offered back to them.

2013/211 Police Matters/police Neighbourhood Action Group  
Mr. Denton reported that on Monday 14th October the Crime Commissioner, Mr. Anthony Stansfeld, was hosting an open meeting from 9.00 a.m. at Didcot Civic Centre.

2013/212 Terms of Reference for Community Governance Review – Vale of White Horse District Council  
Council considered comments from the Vale of White Horse District Council review panel that Cothill be placed into a single parish.

RESOLVED:

that this Council supports consideration being given, when the parish boundary review took place, to including Cothill into a single parish

2013/213 Cothill – BT telephone box and parking for footpath walkers  
Council noted complaints from residents that the BT telephone box at Cothill had been removed. Also comments had been received that footpath walkers could no longer use the Cothill car park for their cars when walking the public footpaths as this land had been incorporated into Cothill School.

RESOLVED:

- (i) that an approach to made to BT to reconsider the removal of the telephone box
- (ii) that a letter be sent to Cothill School enquiring about the situation regarding car parking for walkers

2013/214 Public Transport Review – X15  
The County Council was reviewing the X15 service and the subsidy that

was provided. A drop-in session at Langdale Hall, Witney on Thursday 10th October from 1.30 p.m. to discuss the review was being held.

RESOLVED:

that the following comments be submitted to Oxfordshire County Council

- a) that consideration be given to routing the service around Howard Cornish Road
- b) that the timings be reviewed, as currently the X15 ran through the village at similar times to the Stagecoach 31 service

2013/215

Hill Aggregates Liaison Meeting - 24th September, 2013

Mr. Cumber gave a report on this meeting which he had attended. The Tubney Wood quarry was nearing the end of restoration. At Upwood Park rock crushing was taking place as well as concrete making. There had, so far, not been any complaints from near neighbours.

2013/216

Cow Lane Allotment – Water Charges

Council considered the water charges for the allotments for the 2013/14 year, based on previous water costs. Some members had received comments regarding the use of hosepipes.

RESOLVED:

- (i) that the charge for water per plot for the 2013/2014 year be set at £13.00
- (ii) that the use of hosepipes on the allotments be reviewed at a future meeting.

2013/217

Correspondence

- a) Oxfordshire Playing Fields Association - AGM 17th October, 2013 at Weston the Green Village Hall at 7.15 p.m.
- b) Oxfordshire County Council – Reduction in budget. Meetings to be held on Monday 21st October at Wantage Civic Hall at 7.30 p.m., and Wednesday 23rd October at Didcot Cornerstone Arts Centre at 7.30 p.m.
- c) Vale of White Horse District Council – Road Closure Order for Remembrance Sunday. This Order had been made on 8th October, 2013

2013/218

Accounts

The external audit for the year 2012/2013 had now been completed and Council noted that there were no matters which came to the attention of the external auditor which required the issuing of a separate additional issues arising report. Council noted the quarterly report on the accounts from the financial officer. Council considered the amount of a donation to Royal British Legion Poppy Appeal. Council noted that it was



starting its third year of its insurance agreement with Aviva, and considered the offer from the insurance brokers to extend this period by a further 2 years at a slightly discounted premium.

Council noted the list of cheques numbered 2503 to 2512 to be signed and authorised payments totalling £4633.34 in respect of administration costs, play area maintenance, grass cutting, and contribution to Joint Burial Committee for cemetery maintenance

RESOLVED:

- (i) that the external auditor's report be noted
- (ii) that the completed annual return be approved and accepted
- (iii) that a donation of £90 be given to the Royal British Legion Poppy Appeal
- (iv) that the insurance policy be renewed for one further year only and that the position be reviewed in 12 months time

- 2013/219     Matters raised by members for information  
Black boxes on lampposts  
It was reported that small black boxes had appeared up lampposts in Howard Cornish Road. It was thought that this could be for traffic reports in connection with future planning applications.
- 2013/220     Items for MAD News  
Council noted the items for inclusion in the next edition of MAD News including the road closure for Remembrance Sunday and a reminder about bonfire night and general safety
- 2013/221     Date of Next Meeting  
The next meeting of the Council would be held on Wednesday 13th November, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.  
  
The meeting closed at 9.40 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Monday 28th October, 2013  
in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Miss R. Mander,  
Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor)

Cllr. C. Webber (District Councillor)

16 members of the public

Mr. A. Cattermole and Miss S. Fabes from Taylor Wimpey Oxfordshire

The Chairman advised that a request had been received from Mr. J. Asher from Marcham Community Group, who wished to advise the Council of the feedback to MCG from residents attending the Taylor Wimpey exhibition on 5th October, 2013. Council agreed to allow Mr. Asher to speak.

Mr. Asher explained that a questionnaire had been handed to those attending the exhibition. A total of 98 responses had been received. There was a clear and strong support for not building on the Anson field and positive support for sports fields at the edge of the village, a new community hall on the Anson field and separating the two facilities. Support for siting 92 more houses north of the village was relatively weak. Concerns had been expressed about traffic, sewage capacity, and the capacity of the school, as well as loss of trees, woodland and the effect on wildlife. At the recent AGM of the MCG group, the members had given clear support to the concept, but sought to ensure that enough attention was given to addressing the concerns raised, and for MCG to work through the newly formed community facilities group talking to the developer on the practical details of the community facilities.

Prior to the commencement of formal business, Mr. Cattermole from Taylor Wimpey gave a presentation about the current proposals for housing development and community facilities. He outlined the original scheme which the planning committee had resolved to approve - 51 houses on the Anson field, and sports facilities to the north. The current proposal would leave the Anson field undeveloped other than a village hall, and 92 houses would be constructed with sports pitches, changing rooms and multi-use games area to the north. The reports to accompany the planning application would be extended from what had previously been prepared for the previous application of 51 houses. The planning officers had some concerns regarding the loss of the Hyde copse tree area. The application was likely to be a detailed application for housing, and an outline application for the village hall. Architects would be invited to submit proposals for the hall.

Options for the means of access to the site were raised. These were either off Howard Cornish Road, through Longfields or a mixture of both. Questions

were put to Mr. Cattermole. The public were invited to comment and put questions forward.

As far as the Parish Council was concerned, the issues for the new proposal appeared to be the access point, the loss of the copse and the rural feel of Howard Cornish Road. Members preference was for access from Howard Cornish Road and footpaths into Longfields, the worthwhile trees within the copse to be saved, but the area to be cleared and replanted as appropriate. and a green buffer area to exist adjacent to Howard Cornish Road, particularly if the ground levels were different. It was also suggested that the opportunity to use the sports facilities should be for a decent period of time such as a Lease for 50 years.

The Chairman thanked Mr. Cattermole and Miss Fabes and they left the meeting.

- 2013/222      Apologies for Absence  
Apologies for absence had been received from Mrs. J. Brown, who was on holiday, Mrs. J. Allan who was on holiday and Mrs. S. Turney who was unwell.
- 2013/223      Declarations of Interest  
There were no declarations of interest.
- 2013/224      Public Participation  
Planning Application - Erection of 18 dwellings east of driveway off A415 to The Priory  
A parishioner raised concerns that the layout of the dwellings, in the previous application to the west of the driveway, had had to be changed owing to the impact on the listed building at The Priory. The current proposal for more dwellings to the east would impact more, and create a greater impact on the entry point to the village, than any loss of the trees off Howard Cornish Road, which according to the Taylor Wimpey report just heard, was of concern to the planning officer. The District Council appeared to be granting consent for dwellings even though the shortfall in numbers identified in the Interim Housing Supply Policy had been reached.
- 2013/225      Planning Applications
- a) Decisions on previous applications
- P13/V0575/O Erection of 43 dwellings with associated mean of access, amenity space, landscaping  
        Kings's Field, Sheepstead Road  
        Permitted      26th September, 2013
- P13/V1887/LB Conversion of part of existing garage to provide bedroom  
        Yeoman's Cottage, 14 Mill Road  
        Permitted      1st October, 2013

P13/V1796/LB Replacement of rotten frames of existing windows and doors  
Morland, Sheepstead Road  
Permitted 16th October, 2013

c) Applications considered at the meeting

P13/V2046/FUL Erection of 18 dwellings with associated garages, and access road, associated works, and public open space

Land off A415 adjacent to The Priory

For: Manor Oak Homes Ltd

Comments: Members had concerns regarding the width of the path eastwards alongside the A415 to the pelican crossing, and questioned whether the cycle track could be extended so that there was a cycle route through the village without using the A415. It was noted however that Priory Lane itself was only a public footpath. Concerns were raised regarding the access, poor sight lines and vehicles crossing the middle line around the bend. The materials had not been specified in the application, nor had any pre application consultation be carried out. There were no pavements within the development, nor sufficient car parking spaces, and the driveway to The Priory had been incorrectly names Priory Lane.

The chairman called for a show of hands for those in support of the application

in favour	against	abstention
0	5	1

Members discussed that should consent be granted then consideration should be given to upgrading of the zebra crossing over the A415 by The Crown, additional use of village facilities, s. 106 contributions for their maintenance, the accumulative impact on the sewage pipe and a pavement westwards alongside the A415 to link with the existing pavement and possible moving of the wayside cross

2013/226

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th November, 2013 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 8.55 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th November, 2013 in the residents' lounge, Duffield Place, Marcham at 8.10. p.m.

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Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. C. Bough, Mr. M. Denton, Mr. M. Hillis,  
Miss R. Mander, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. C. Webber (District Councillor)

2013/227

### Apologies for Absence

Apologies for absence had been received from Mr. W. Cumber (away) and Mrs. S. Turney (unwell). Apologies had also been received from Cllr. R. Webber (County Councillor) who was attending another meeting. One candidate for the casual vacancy, Stuart Young, had also given apologies for not being able to attend the meeting.

2013/228

### Casual Vacancy

Following the resignation of Mrs. Fabes, a casual vacancy had been declared and advertised. Several enquiries had been made, and one formal application made. Members discussed postponing the co-option until other applicants could lodge applications. It was noted that the vacancy had been advertised in 2 different issues of MAD news. The chairman called for a show of hands for those in favour of accepting the candidate who had lodged a formal application

In favour

6

The chairman called for a show of hands for those in favour of deferring the co-option to allow more time for other candidates to submit applications.

In favour

1

### RESOLVED

that Mr. Stuart Young be co-opted to the Council to fill the casual vacancy that had occurred and to serve until the next election in May 2015

2013/229

### Declarations of Interest

There were no declarations of interest. The clerk reminded members of the need to sign the declarations of interest book available at each

meeting, when a declaration was made.

- 2013/230 Minutes of the meeting held on 9th October, 2013  
The minutes of the meeting held on 9th October, 2013 were agreed and signed as a true record of the meeting.
- 2013/231 Minutes of the meeting held on 28th October, 2013  
The minutes of the meeting held on 28th October, 2013 were agreed and signed as a true record of the meeting.
- 2013/232 Matters Arising from the meetings held on 9th October and 28th October, 2013  
Cothill – BT Telephone – Public Call Box  
BT had confirmed that once removed, there was very little chance of reinstalling a public call box.
- Cothill School – Parking for walkers  
A reply was awaited from the School
- Black Boxes on lampposts  
These had been removed
- Howard Cornish Road – Recycling Area  
The County Council had confirmed that the s. 106 funding from the Kings Field development could only be used for the provision and/or improvement to the local bus services, and could not be used for bus shelters or bench seats.
- 2013/233 Public Participation  
There were no members of the public present.
- 2013/234 Planning Applications
- a) Decisions on previous applications  
No decisions had been received
- b) Applications dealt with prior to the meeting  
No applications had been received
- c) Applications considered at the meeting
- P13/V2269/FUL Erection of attached dwelling  
26 Haines Court  
For: Mr and Mrs. P. Richardson  
Council discussed parking issues, visibility and impact on the area

The chairman called for a show of hands for those who wished to object to the application

In favour

4

The chairman called for a show of hands for those wishing just to raise concerns about the application

In favour

3

**RESOLVED:**

that the Council formally objects to the application on the grounds of parking, junction safety, access and impact on the area

2013/235

District Councillor's Report

Cllr. C. Webber referred to the poor air quality in Packhorse Lane and her efforts to locate a diffusion tube at the pinch point so that better air quality monitoring could take place. She referred to attempts to encourage an HGV ban and suggested that s. 106 funding from developments to the south of the A415 be geared towards the consultation and implementation of an HGV ban.

The District Councillor and County Councillor had both undertaken local surgery sessions which had proved useful. These would be open to residents of Shippon and Dry Sandford too. She provided the clerk with a booklet regarding energy savings in village halls. She commented on the District Council's Local Plan which had been delayed by several months.

2013/236

County Councillor's Report

In the absence of Cllr. R. Webber, Cllr. C. Webber advised that the County Council had taken on board the need for the existing school to expand to accommodate children from new developments. The County Council would support an extension to the school, rather than a new build, if some of the Anson field were available. It was suggested that the Parish Council should approach the Anson Trust regarding the use of the field for the expansion of the school.

2013/237

Vale of White Horse District Council – Relocation of offices

Council noted the reply from Cllr. Matthew Barber leader of the Council.

2013/238

Local housing Guidance

Council received a report from the working party. Draft planning and design principles for new housing in Marcham had been prepared.

These were considered. There were comments regarding the age profile of Marcham residents, the location of open green space in the centre of developments, and lower density housing in keeping with rural areas.

RESOLVED:

- (i) that the guidance be amended to take into account the comments made.
- (ii) that the revised guidance be circulated to members
- (iii) that the guidance, once adopted, be circulated to existing developers and land owners who had submitted planning application
- (iv) that the council would welcome detailed discussion with developers should they wish to take matters further.

2013/239

S. 106 planning contributions from future developments in the parish  
Council received a report from the working party and noted a list of parish items which would benefit from s.106 funding should future developments take place in the parish. A mechanism was needed so that things worked smoothly. It was noted that Marcham was not the only parish likely to have large scale development. It was suggested that an informal meeting with other parishes to discuss s. 106 funding would be helpful, as would the input from politicians. Cllr. Webber (District Councillor) agreed to consider this.

RESOLVED:

- (i) that a meeting be arranged, if possible, with parishes in the immediate area to discuss housing development and s. 106 contributions
- (ii) that the recommendations of the working party, and the list of likely needs within the parish be accepted

2013/240

Vale of White Horse District Council – Prospective developer contributions – 18 houses at The Priory (east of access road)  
Council noted the points previously raised: changes to the zebra crossing over the A415 to include LED lighting, or amendments to upgrade to a pelican crossing, funding for future sports and community facilities, play area, footway from the entrance into The Priory westwards to link with the existing footway on the south side of the A415, and relocating the wayside cross. In addition to these it was considered that funding should go to the community shop, the allotments, providing an HGV Ban, and road improvements at the Priory field exit with the A415.

RESOLVED:

- (i) that the following items be requested from the s. 106 funding from the 18 houses east of the



- access road at The Priory.
- a) Improvements to the zebra crossing at the A415 – LED lighting or upgrade to Pelican crossing.
  - b) Funding for future sport and community facilities
  - c) Play area facilities
  - d) Footway from the entrance to The Priory westwards on the south side of the A415 to link with the existing footway
  - e) Relocation of wayside cross
  - f) Funding of at least £2500 for the community shop
  - g) Funding of at least £3200 for allotments
  - h) Funding for an HGV ban and its implementation
  - i) Funding for road improvements at the junction of the entrance to The Priory and the A415
  - (ii) that all spending identified should be within Marcham and not defined as “within the vicinity”

2013/241 Vale of White Horse District Council – Terms of Reference for Community Governance Review

Council noted the areas under review. Members did not wish to add anything for consideration. Members considered the location of the shared boundary at Cothill.

RESOLVED:

- (i) that the decision as to whether Cothill be placed in one parish be left to the residents.
- (ii) that this Council was prepared to take the whole of Cothill into its parish.

2013/242 Police Matters / Police Neighbourhood Action Group

It was reported that there had been a break in in Mill Road and tools had been removed. It was recommended that with potential development works in the future, then residents should be vigilant. Marcham was still a low crime area.

2013/243 Longfields – Sale of Property

Council noted and considered a letter from Sovereign Housing Association. It appeared that decisions as to conditions being attached to properties, to substitute for the sold Longfields property, had been made without reference to the Parish Council.

RESOLVED:

- (i) that clarification be sought as to whether the conditions as to restricted occupancy had definitely been attached to the Haines Court properties.

- (ii) that clarification be sought as to attaching conditions to affordable housing within any new housing development that was likely to take place in the near future.

2013/244

Play Area

Council noted and considered the play area inspection report. Some damage had been noticed to a cradle swing seat, but was described as serviceable. The roller barrel was noisy when turning. It was suggested it may be possible to install grease nipples.

RESOLVED:

that a quotation for the works to the roller barrel be obtained.

2013/245

Vale of White Horse District Council – Council Tax Reduction Scheme

Council received a report from the Clerk who had attended a presentation by the Vale of White Horse District Council on the council tax reduction scheme. As the council tax benefit scheme ceased to exist from 1st April 2013, those in receipt of benefit applied for council tax reduction. Reductions offered took the form of a discount on the council tax bill. As a result the discounts given affected the taxbase and the calculation of the parish council tax element once the precept had been agreed. The Parish Council was likely to receive a share of the government grant available. This was likely to be distributed in accordance with the calculations undertaken for the current financial year.

2013/246

Grant Applications

Council considered grant applications from various organisations.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community.

Marcham Senior Citizens Club–running costs	£ 250
South and Vale Carers Centre-running costs	£ 150
Marcham Parochial Church Council- youth worker	£1500
Marcham Parochial Church Council – grant for repairs to windows and electricity work	£1250

- (ii) that the sum of £1000 be awarded to the Anson Field Management Committee under s. 19 Local Government (Misc.Prov.) Act 1976 towards the expenses of grass cutting in the recreation ground

- (iii) that the sum of £500 be awarded under s. 142

Local Government Act 1972 to the South and  
Vale Citizens Advice Bureau

- (iv) that the sum of £100 be awarded under s. 142  
Local Government Act 1972 to the Wantage  
Independent Advice Centre

2013/247

Correspondence

a) OALC – Update

Members noted the contents of the update and the details of a new  
publication – Local Councils Explained

RESOLVED:

- (i) that a copy of Local Councils Explained be  
purchased at a cost of £49.99 plus delivery  
(ii) that a copy of Local Council Administration by  
Charles Arnold Baker be purchased

b) ORCC – Annual Review

c) High Sheriff's Awards 2013/14 – Nominations invited

d) Thames Water Utilities Ltd – Draft Water Resources Management  
Plan – Statement of Responses

e) Oxfordshire County Council – Consultation on Home to School  
Transport – deadline for comments 20th December. Public meeting at  
Larkmead School 10th December, 2013 at 7.00 p.m.

f) ORCC – Community Led Plan / Neighbourhood Plan – planning  
conference Sat.25th January 2014 10.00 .m. – 2.00 p.m. Exeter hall,  
Kidlington

2013/248

Accounts

Council noted the list of cheques numbered 2513 to 2520 to be signed  
and authorised payments totalling £3010.40 in respect of administration  
costs, grass cutting, play area inspection, allotment water costs and grant  
to Royal British Legion Poppy Appeal

The cost of the water to the Cow Lane allotment site seemed excessive.  
The Summer had been a dry period. Concerns were raised that there  
might be a leak in the pipe network.

RESOLVED:

- (i) Regular checks should be made on water meter  
readings  
(ii) that the matter, together with the use of  
hosepipes be considered at the next meeting

- 2013/249      Matters raised by members for information  
Churchyard Paths  
 It was reported that the edges of the paths within the Churchyard needed to be cut back. It was thought that they had not been trimmed as requested earlier in the year. The clerk would check with the handyman.
- Marcham Primary School – Community Governor Vacancy  
 It was reported that there would soon be a vacancy on the Governing Body at Marcham Primary School. Anyone interested in being considered was invited to visit the school to find out more about the role.
- 2013/250      Items for MAD News  
 Council noted the items for inclusion in the next edition of MAD News including the Council’s housing guidance and the appointment of the new member to fill the casual vacancy.
- 2013/251      Date of Next Meeting  
 The next meeting of the Council would be held on Wednesday 11th December, 2013 in the residents’ lounge, Duffield Place at 7.30 p.m.
- The meeting closed at 10.10 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th December, 2013 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

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Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney,  
Mr. D. Walton (Chairman), Mr. S. Young.  
Clerk: Mrs. L. Martin  
2 members of the public

- 2013/252     Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan, Mrs. J. Brown (prior commitment), and Mr. M. Denton (away). Apologies had also been received from Cllr. C. Webber (District Councillor) and Cllr. R. Webber (County Councillor) who were attending another meeting.
- 2013/253     Casual Vacancy  
Council noted that Mr. S. Young, the newly co-opted member, had now signed the Declaration of Acceptance of office.
- 2013/254     Declarations of Interest  
Mr. Walton declared an interest in the agenda item relating to the allotment water costs, as his wife was an allotment holder.
- 2013/255     Minutes of the meeting held on 13th November, 2013  
The minutes of the meeting held on 13th November, 2013 were agreed and signed as a true record of the meeting.
- 2013/256     Matters Arising from the meetings held on 13th November, 2013  
Churchyard paths  
These had now been cut back.
- Cothill School  
The school had been contacted on 14th October and 15th November. A reply was still awaited. Mr. Cumber offered to speak with Mr. Blackmore, the former bursar.
- 2013/257     Public Participation  
There were no matters raised.
- 2013/258     Planning Applications  
  
a) Decisions on previous applications

P13/V2269/FUL Erection of attached dwelling, new access, and alterations to existing access.

26 Haines Court

Refused           4th December, 2013

b) Applications dealt with prior to the meeting  
No applications had been received

c) Applications considered at the meeting

P13/V2430/HH Erection of two storey extension and new  
outbuilding  
Sheepstead Cottage, Sheepstead Road  
For: Mr. P. Florey  
Comments: Council had no objections

2013/259

District Councillor's Report

In the absence of Cllr. C. Webber no report was available.

2013/260

County Councillor's Report

In the absence of Cllr. R. Webber no report was available.

2013/261

Pye Homes Exhibition - 4th December, 2013

Council considered the exhibition held by housing developer Pye Homes Ltd. on 4th December, requests for s. 106 funding should planning consent be granted, and requesting the landowners to make a contribution to community facilities. The chairman summarised the development proposals presented at the exhibition. The development now comprised 54 dwellings. There was a chance of a footway through the Pye development into the Manor Oak development. There was no indication as to the breakdown as to affordable housing. It seemed to be 40% by number, but not 40% by bedrooms. The housing need strategy within the Vale district was district wide and not Marcham specific. Members asked if there was any way of identifying the Marcham ratio. Discussion took place on building a larger pool of funds by obtaining contributions from each developer.

RESOLVED:

- (i) that s. 106 funding be considered for: a) continuing the cycle track to The Priory b) bus shelter and RTi screen at Howard Cornish Road eastbound bus stop c) cycle track renovation (alongside A415) as there was no lighting when cycling in the dark d) upgrade to LED zebra crossing e) improvements to the community shop facility f) improvements to the paths, g) sports, h) play area i) allotments j) burial ground provision/re-opening of Churchyard k) village newsletter l) traffic calming m) war memorial improvements n) car parking o) open green space p) community mini bus q) provision of super fast broadband

- (ii) that a personalised list for Marcham be prepared in readiness for any request from the District Council as to s. 106 contributions
- (iii) that the landowners be approached regarding a possible contribution to parish facilities in addition to any s. 106 contribution

2013/262

Terms of Reference for Community Governance Review – Parish Boundary Changes - Cothill

Council noted that St. Helen Without Parish Council wished to display posters on its noticeboard and undertake a leaflet drop to houses in the Cothill area regarding the District Council's review of parish boundaries. A copy of the proposed leaflet had been given to members. Council considered whether it would support this suggestion.

**RESOLVED:**

- (i) that this Council has no objections should St. Helen Without Parish Council wish to display posters and undertake a leaflet drop to houses within the Cothill area regarding possible changes to the parish boundary
- (ii) that the leaflet as drafted by St. Helen Without Parish Council be accepted, subject to residents sending any comments jointly to the clerks to St. Helen Without, Marcham and Besselsleigh parishes.

Council also considered, at the invitation of the Vale of White Horse District Council, comments on the proposed changes to the parish boundaries at the junction of the A420 and the A338

A triangle of land south of the A420 was to come into Marcham parish and the boundary would follow the line of the main roads. In addition a square of land on the northern side of the A420 in Fyfield and Tubney parish was proposed to be moved into Appleton parish.

**RESOLVED:**

- (i) that this Council has no objections to the relocation of the parish boundary to include a triangle of land south of the A420 within Marcham parish by realigning the parish boundary with the lines of the A338 and A420 roads.
- (ii) that this Council does not wish to comment on the proposal to include land on the northern side of the A420, formerly in Fyfield and Tubney parish, in Appleton parish.

- 2013/263      Police Matters / Police Neighbourhood Action Group  
In the absence of Mr. Denton no report was available.
- 2013/264      Longfields – Sale of Property  
Council noted that Sovereign Housing Association could not give any undertaking relating to restricting any additional properties to a local connection. It indicated that it was not possible to speculate as to whether other properties on new developments may be available, and that two properties at Haines Court, would be designated as housing with a local connection requirement, as they were free from any other restrictions.  
Council discussed the situation and was of the opinion that the matter would not be resolved by attaching conditions to two other properties in Haines Court. These houses had been constructed many years earlier and were of a different standard from the Longfields property which had been sold contrary to the terms of the s.106 agreement. Reference was made to contacting the local M.P in regards to the matter.
- RESOLVED:
- (i) that this Council is not satisfied with the proposed solution
  - (ii) that this Council is disappointed that Sovereign Housing Association has attempted to find a solution without reference to the Parish Council, one of the original supporters of the low cost housing scheme.
  - (iii) that this Council wishes to see an identical replacement with a property of the same standards and facilities
- 2013/265      Risk Assessment  
Council carried out a risk assessment as outlined in the National Association of Local Councils Guide on Governance and Accountability.  
Council considered risks to its assets and liabilities on an individual basis. The Clerk had updated the insurance valuations, and had included the newly purchased dog waste bin in the Cothill Road.
- RESOLVED:
- (i) that the dog waste bin in Cothill Road not be included specifically in the Council’s insurance.
  - (ii) that the risk assessment as presented be adopted
- 2013/266      Allotments – Cow Lane  
Council noted receipt of a letter from Thames Water advising of high water consumption. The clerk had taken several meter readings over a



period of time. There did not appear to be any leak. Hosepipes had been seen in use during the Summer. Council in September 2007 had resolved not to charge separately for hosepipes following a request from allotment holders that any water costs be shared between all allotment holders. Council considered that the introduction of a charge for the use of hosepipes would now be appropriate. Such a charge could be introduced after notice had been given to the allotment holders. The suggested figure for water charges was £10 per ordinary plot and £20 for one with a hosepipe.

**RESOLVED:**

that allotment holders at Cow Lane be advised of the Council's intention to charge a supplementary charge for the use of hosepipes owing to the significant rise in the use of water.

2013/267

Haines Court – parking

Council considered correspondence from a resident regarding parking congestion in Haines Court. Whilst the Council was sympathetic, the solution did not lie with the Parish Council, but with the residents themselves. Members considered that consideration may be given by Sovereign Housing Association to creating parking on the grass areas towards Howard Cornish Road, although this would cause the loss of open play areas. It was believed that garages may be available for rent. The problem was a community problem and a meeting of residents to try and resolve the issue could be one way forward.

**RESOLVED:**

- (i) that the Council is sympathetic to the problem which was a community issue.
- (ii) that the resident be advised to contact Sovereign Housing Association to enquire whether allocated parking spaces could be provided.

2013/268

Correspondence

a) OALC – Training Courses

Wed.5th March 2014 Roles and Responsibilities £78

Tues 8th April 2014 – Finance £72

Stuart Young, the newly co-opted member, expressed an interest in attending the training course on roles and responsibilities

**RESOLVED:**

that the Council funds the cost of £78 for a place on the Roles and Responsibilities training course

held by OALC on 5th March, 2014

b) Howard Cornish Road – Recycling Area

Confirmation received from the Vale of White Horse District

Council's officer that he does not have any issue with the litter bin being relocated and a bus shelter erected. He was seeking the necessary authority for this to proceed.

2013/269

Accounts

Council noted the list of cheques numbered 2521 to 2532 to be signed and authorised payments totalling £6644.13 in respect of administration costs, grass cutting, play area maintenance/litter pick and grants awarded

2013/270

Matters raised by members for information

Longfields Play Area fence

It was reported that two wooden slats on the Longfields play area fence were broken. The clerk would arranged for these to be repaired.

Competition for the best Christmas lights

It was suggested that a competition be arranged for the best Christmas lights. Mrs. Turney to put together a proposal for consideration.

2013/271

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News and to wish residents a happy new year.

2013/272

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th January, 2014 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 8.55 p.m.

Signed..... Date .....