

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th January, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. D. Walton (Chairman), Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton,
Mrs. M. Evans, Miss. R. Mander, Mrs. C. Ricketts.

Clerk: Mrs. L. Martin

5 members of the public

- 2011/1 Apologies for Absence
Apologies for absence had been received from Mrs. J. Allan and Cllr. J. Hanna.
(District Councillor).
- 2011/2 Declarations of Interest
There were no declarations of interest.
- 2011/3 Casual Vacancy
Following the resignation of Mr. Rowe, a casual vacancy had been declared and advertised. One expression of interest had been received. The Chairman asked members if they knew of any other interest in the vacancy. No one was aware of other interested applicants. Mr. Denton proposed, seconded by Mrs. Ricketts and
- RESOLVED nem con
that Mr. Matthew Hillis be co-opted to the Council to fill
the casual vacancy that had occurred and to serve until
the next election in May 2011.
- 2011/4 Declaration of Acceptance
Mr. Hillis signed the declaration of acceptance and joined the Council.
- 2011/5 Minutes of the meeting held on 8th December, 2010
These were agreed and signed as a true record of the proceedings
- 2011/6 Matters Arising from the Minutes of the meeting held on 8th December, 2010
Letter of thanks for grants awarded
Council noted letters of thanks for grants awarded received from Duffield Place Sunshine Club, St. John Ambulance, Marcham Senior Citizens Club, Marcham Parochial Church Council, Air Ambulance Berks, Oxon, Bucks and Marcham and District News
- Icy Roads – Availability of assistance
Council noted that the County Council, in severe conditions, and dependent on stocks of grit had indicated that it may be able to supply some grit for the Parish Council to spread itself.

One member stated he knew the County Council had supplied another parish with grit in bags, and that that parish had also acquired snow boards. He suggested that it might be helpful to have stock for Marcham located somewhere centrally in the village. This could be on a pallet to make moving it easier. The Clerk was asked to see if grit could be supplied in bags from the County Council.

Oxfordshire County Council – Premium Bus Routes

Council noted that the works to upgrade the bus stops had commenced. There had been two errors in installation, initially the Longfields westbound post and flag had not been installed in the correct location, but this had now been relocated, although not at a street light. Also the flag opposite the Post Office indicated the service for Wantage and Grove, yet the stop served Abingdon and Oxford. In addition the stop in the Frilford Road opposite the war memorial had been installed on a new post and not put on the street light column a few metres along the road as suggested by the Parish Council. It also indicated a stopping place for the RH X15 and Stagecoach 31 service, yet Stagecoach stopped in North Street and not Frilford Road. A member stated that it had been unpleasant waiting at the new stop near to the recycling area in Howard Cornish Road owing to the overflowing recycling bins which were in need of emptying. It was assumed these were full owing to the Christmas period. It was suggested that these bins were not used by parishioners, but were used by people from outside the village. It was suggested that those members who met with the County Council previously, meet again to review where the bus stops have ended up in relation to what was described.

RESOLVED:

that Mr. Walton, Mr. Denton and Miss Mander meet with Mr. Green from Oxfordshire County Council to review the bus stops.

Parishioner of the Year

Questions were asked on the progress of the Parishioner of the Year award. The Clerk responded that 4 nominations had been received to date following the appearance of the article in MAD news.

Overhanging and low trees - Marcham

An update was requested on the position regarding low and overhanging trees. The Clerk advised that letters were about to be sent out. A request was made to arrange for the removal of the firethorn from the public amenity area in Kings Avenue.

2011/7

Public Participation

Bus Routes

A member of the public commented that at the Frilford Road stop there was reference to the 31 service for Wantage and Grove in addition to the Witney service. Outside of the Post Office, although a new sign had been erected, the old one was still in place. From Sweetbriar to the garage there were parked cars

which prevented the bus from stopping. Mr. Walton offered to check the position of the new stop.

Thanks to Parish Councillors

A member of the public stated that he felt there was not enough gratitude for the work undertaken by Parish Councillors. He appreciated that they were volunteers and did much work outside of the meetings. The sentiment was welcomed by the members.

2011/8

Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

2011/9

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/10

District Councillor's Report

In the absence of Cllr. Hanna no report was available.

2011/11

Police Matters / Police Neighbourhood Action Group

Ms. Carly Smith, the newly appointed PCSO would attend a future meeting of the Parish Council to introduce herself. There had been two break-ins in Kings Avenue and Chancel Way, and an eviction of a tenant from Longfields. A note would be placed in MAD News by NAG regarding the burglaries.

2011/12

Oxfordshire County Council – Invitation to Meeting Wednesday 16th February, 2011 at John Mason School, Abingdon at 6.30 p.m.

Council noted an invitation received from the County Council to meet to discuss the Closer to Communities Strategy.

RESOLVED:

that Mr. Walton and Miss Mander attend and represent the Council.

2011/13

Maintenance Review

Council reviewed its maintenance in the parish over the past year. The weed killing had been a success. It considered the need for a contractor or whether certain jobs could be undertaken by volunteers. Council discussed the number of potholes and whether it could fill them itself. It was suggested that all

potholes be catalogued and sent into the County Council. It was thought that it would be beneficial to have several people reporting the potholes, as this might generate a quicker response.

It was also reported that flooding was still taking place in North Street around no. 62 even though the County Council's drainage vehicle had undertaken recent clearing.

RESOLVED:

Mr. Denton, Miss Mander and Mrs. Ricketts produce a list of the known potholes in the parish.

2011/14 Budget 2011/2012

The Chairman reminded members, that if they were in arrears with their personal council tax, then they were prevented from voting on the budget. Council carefully considered the current balances, the likely balances at the year end and the budget for 2011/2012. A member queried the potential rental income from renting the allotments and the stated sums received on the budget papers. The figures were not the same. The Clerk advised that the member's calculations had not included the senior citizens discount, the fact that allotment rents were collected in arrears, tenants that had started part way through a year, and had incorrectly assumed the same rent rate at Parkside.

RESOLVED:

- (i) that the budget as shown on the forms annexed to these minutes be approved.
- (ii) that a precept of £36,000 be set for the year 2011/2012
- (iii) that the Clerk provide a break down of the allotment rental income

2011/15 Marcham Community Group

Council received a report from Miss Mander who attended a meeting of Marcham Community Group on 9th December, 2010. The group had now agreed with the editor of MAD News to include a separate coloured page relating to its activities. The youngsters aged between 9-15 had been consulted on what they would like from a new village hall. The Memorandum of Association for the new company had been agreed. The group along with the Anson Trust was developing a finance plan. The timeline given by the Trust was one year to 18 months before it would be in serious difficulties.

2011/16 Annual Meeting for Electors

Council considered possible dates for the annual parish meeting. The Clerk would check the availability of the school. Members were asked to come with ideas for possible speakers to the next meeting.

2011/17 Absence of Dropped Kerbs – vehicles bumping up over kerbs

Mr. Denton and Miss Mander had inspected the areas where vehicles bumped up over kerbs. They had also noticed vehicles obscuring road signs and vision at junctions. Mr. Denton stated he would place an article in MAD News

regarding his findings. He would also hand a list of the problem areas to the PCSO. Whilst going around the village a concrete post, formerly a bus stop, was noticed near Parkside allotments. The Clerk was asked to make arrangements to remove this.

2011/18 Howard Cornish Road – Recycling Area

Council noted that the Vale of White Horse District Council had received a request from “Bag It Up” to site a textile bank at the Howard Cornish Road recycling area. The Parish Council had been invited to submit comments to the District Council on this. Council discussed the request. Members felt that they could not support an indirect commercial organisation. Council noted that the general mixed recycling banks were full and overflowing. It was unsure whether this was due to the Christmas period or not. It was suggested that there should be a sign indicating what to do when the recycling banks were full and a request not to leave items on the ground alongside the bins.

RESOLVED:

- (i) that this Council would not support the siting of a commercial textile bank at the Howard Cornish Road recycling area.
- (ii) that the Clerk draft an information sign for consideration at the next meeting.
- (iii) that the Clerk try and ensure the bins were emptied on a very regular basis.

2011/19 Oxfordshire Playing Fields Association – Focus Group

Council considered a request from the Playing Fields Association to join a focus group to create a base of local knowledge regarding playing field facilities.

RESOLVED:

that this Council not join the focus group.

2011/20 Correspondence

- a) Oxfordshire County Council – Temporary Road Closure A415 at Newbridge
Council noted that the A415 was likely to be closed at Newbridge from 19th February for a period of 9 days.
- b) Oxfordshire County Council – Officer’s report for Cabinet/Scrutiny – Capital Prioritisation Assessment
Council noted a County Council’s officer’s recommendation that certain schemes including the construction of a new bridge at Newbridge should be put on hold until further resources became available.
- c) Oxfordshire County Council – Letter Cllr. D. Robertson – Broadband
Council noted correspondence from the County Council advising what it, along with the Oxfordshire Economical Partnership and the Local Enterprise Partnership was doing to improve the broadband facilities within the county.
- d) Thames Valley Police – Neighbourhood Update newsletter
- e) Oxfordshire County Council – Snow Guide
- f) OALC – Update January 2011

It was noted that this update contained reference to the position of the Bank of Ireland. The Clerk was asked to add the risk of the Council holding funds

with the bank to the risk assessment.

g) Oxfordshire County Council – Highways/Transport Spring leaflet

2011/21

Accounts

Council noted the list of cheques to be signed and authorised payments totalling £6094.90 in respect of administration costs, paper for village newsletter, grass cutting, licence fee for tennis court use and grants awarded

2011/22

Matters Raised by members for information

Howard Cornish Road – wheelie bins outside flats

It was reported that 3 waste bins including the kitchen caddy had been left on the path. The caddy blew around on windy days. The situation would be checked when the collection schedule was back to normal after the Christmas period.

Street Lights

Queries had been raised with a member regarding the turning off of the street. The County Council had agreed that certain lights could be switched off between 12.30 am. – 5.30 a.m. Mr. Walton to check if these were now going off. An article could then be placed in MAD News. It was suggested that now bus stops had been relocated, other street lights too could be turned off. It was noted though that attending the midnight service at Church on Christmas eve had proved difficult for some people in the dark.

The Anson Field

It was reported that the litter bins by the pavilion were full and overflowing. The Clerk was asked to inform the Anson Trust. It was also reported that the car park area was full of potholes. These could be a danger particularly to the elderly and at election time when there were many visitors. Mr. Bough stated that he was aware that the Anson Trust had had the holes filled approximately 10 days ago.

Community Shop

Mr. Denton asked that the community shop be an agenda item for the next meeting.

2011/23

Items for MAD News

Council noted the list of items for inclusion in the village newsletter

2011/24

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th February, in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 9th February, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. D. Walton (Chairman), Mrs. J. Allan, Mr. C. Bough, Mr. M. Denton,
Mrs. M. Evans, Mr. M. Hillis, Miss. R. Mander, Mrs. C. Ricketts. Mrs. S. Turney
Clerk: Mrs. L. Martin

7 members of the public including Mr. Brett Jacobs from Millgate Homes Ltd

- 2011/25 Apologies for Absence
Apologies for absence had been received from Mr. W. Cumber
- 2011/26 Declarations of Interest
There were no declarations of interest.
- 2011/27 Minutes of the meeting held on 12th January, 2011
These were agreed and signed as a true record of the proceedings
- 2011/28 Additional Agenda Item
Miss Mander had produced a report, after the agenda had been prepared, on a meeting of Marcham Community Group that she had attended as representative for Marcham Parish Council. Council agreed to take the report as an additional agenda item.
- 2011/29 Matters Arising from the Minutes of the meeting held on 12th January 2011
- Wantage Independent Advice Centre - Grant
Council noted receipt of a letter of thanks for the grant awarded to the Wantage Independent Advice Centre
- 62 North Street – Drain
Council noted that the County Council had referred the matter of the overflowing drain to Thames Water for further investigation. The Parish Council had been asked to monitor the frequency of flooding over the Winter and to keep the County Council informed. It was suggested that the occupier at 62 North Street could be asked to help.
- Oxfordshire County Council – Provision of Grit
The highway steward for Marcham has confirmed that as far as she was aware the County Council would keep grit bins that were funded by Parish Councils topped up with grit, but she was not aware of it supplying grit in bags for storage. Mr. Denton confirmed that Leafield Parish Council had obtained grit in bags from the County Council. The Clerk was asked to continue to pursue the matter with the County Council.

Parish Council budget

The Clerk was asked to circulate the budget sheets agreed at the last meeting.

Allotment Rents

The Clerk had provided details of allotment rental rates, discounts, income received and possible arrears to Members. It was suggested that information regarding the rates charged at both allotment sites, and senior citizen discounts be placed on the website.

Snow Ploughs

Mr. Hillis advised Council that he had liaised with the County Council regarding Snow Ploughs. These were not available for public use owing to strict Licence, insurance and qualification provisions. It had been suggested that a mini gritter attached to a pick up would be easier. He had asked the County Council about the criteria for that and a reply was awaited.

2011/30 Public Participation

Haines Court – Royal Mail Post Box

It was suggested that the Royal Mail Post Box situated in Haines Court could be relocated to a more central position now that the shops there had closed and users of the area had diminished.

2011/31 Planning Applications

a) Decisions on previous applications

MAR/4625/1 First floor front extension and alterations
41 North Street
Permitted 14th January 2011

FRI/MAR/21385 Demolition of existing conservatory and boiler room
Keranderry, Faringdon Road
Permitted 14th January 2011

MAR/1584/1 Demolition of existing dwelling and replacement with new
4 bedroom dwelling
Woodend, Frilford Road
Permitted 23rd December, 2010

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

MAR/21183/1 Retention of existing house (The Croft), new garage for
The Croft and erection of 8 x 3, 4 and 5 bed homes with associated
amenities.

The Croft, Packhorse Lane

For: Mr. B. Jacobs on behalf of Millgate Homes Ltd

Members discussed the application and raised issues including (i) the increased density, (ii) the possible estate type appearance, (iii) the planning policies and requirements to have yet more affordable units, when the Council had already supported social housing more than others in the area, (v) effect of increased traffic, and (v) loss of the stone wall at the front of the site. Council agreed to suspend the meeting to allow Mr. Brett Jacobs from Millgate Homes (applicant) to speak. He addressed the highway issues, and answered questions from Members. The Chairman re-commenced the meeting. Council discussed eco build standards for the dwellings. One member raised concerns regarding the access and visibility, the footway within the development not being continuous, insufficient on site parking spaces and proposed building materials.

Comments: Council had no objections in principle but believed the area was better served by a less dense development. Council had supported affordable units elsewhere in the village and therefore more judicious planning of the site would have been better. Council wished a low stone wall to be retained at the front of the site as it was part of the street scene. Council requested that consideration be given to eco energy saving features, preferably for the whole development, but if not possible, then for the affordable units. Council was aware of need within the parish for new community facilities and asked for a developer contribution towards these to be included in any s. 106 agreement.

2011/32

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/33

District Councillor's Report

In the absence of Cllr. Hanna no report was available.

2011/34

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Council's representative on the NAG group gave a report on local Police matters. There had been minor incidents around 08.00 – 08.30 a.m. near the Post Office in North Street as children waited for the school bus. These involved graffiti, foul language and spitting. The PCSO was arranging to walk the village more and speak to offenders. A 3rd burglary had occurred. The Police were still investigating the matter of local burglaries.

2011/35

Howard Cornish Road – Recycling Area

Council noted that the bulk recycling bins were emptied on a weekly basis. Overflowing bins over the Christmas period were likely to have been due to the change of schedule over the holiday, additional items that residents had at that time of year, plus snow and severe weather conditions had affected collections. Council considered the suggested wording for a sign to advise parishioners of what to do when the bins were full. Council noted however, that the Vale of White Horse District Council was considering removing the community

recycling sites as part of its budget cuts. Council also noted that the Fundraising Standards Board had asked the Salvation Army to deal with a complaint that a substantial sum of money raised from its textile banks had gone to the company managing its textile facilities and not to the charity. Members expressed concern that parishioners' donations to the charity via its textile bank in the village may have been misused.

RESOLVED:

- (i) that the situation regarding the District Council's over full recycling banks be monitored.
- (ii) that the decision regarding the sign at the recycling area be deferred to a future meeting to allow time for the District Council's decision regarding the possible closure of the community recycling sites.
- (iii) that a letter be sent to the Salvation Army expressing Council's concern that the parishioners had essentially been tricked when depositing textiles as only a small percentage of funds raised have gone to the charity, and that Council may consider an alternate bin at the site.

2011/36

Oxfordshire County Council – Premium Bus Routes

Mr. Denton gave a report on a meeting with the County Council regarding the bus stops. Flags showing the wrong directions were to be altered, the stops on the Frilford Road by the war memorial had been purposely staggered, the post opposite the Post Office had now been installed, and the real time information installed at Longfields, hedging needed cutting back in two locations. Mr. Denton had expressed concern to the County Council that the Westbound Morland Road stop was too far away from a street light. The County Council had agreed to monitor the stop and reconsider its location if issues arose. One member raised the fact that cars were now parking at the Westbound Longfields stop when the mobile fish and chip vendor was in the village, this caused the bus to stop in the road and not to be able to pull in by the kerb. Council considered a letter from a parishioner requesting that the tarmac footway from Longfields be extended to the bus shelter. This had been raised briefly with the County Council at the site meeting. There was a possibility that it could be done, but that would depend on the financial situation.

RESOLVED:

- (i) that Oxfordshire County Council be advised that the Parish Council would support the installation of a footway from Longfields to the bus shelter
- (ii) Council would consider possible financial assistance towards the cost
- (iii) that a quotation for a path be obtained as a guide for the costs involved.

2011/37

Oxfordshire County Council – Street Lights

Council noted that the street lights originally to be left on over night were still switched off, and others due to be switched off were still on. Council considered further alterations suggested by the working party to the list of those due to be switched off now that the bus stop locations had altered. Council noted that the County Council had fitted a downward type lantern on lamp no. 7 on the path between Haines Court and Howard Cornish Road, this had resulted in much reduced direct light affecting the windows of the rear bedrooms of the Howard Cornish Road houses. The light in the garage block was more difficult to deal with as at that location it was intended to illuminate the block, and a downward type lantern would not be appropriate. It had been in situ since the estate was built. The options were therefore limited – either leave on or switch off.

RESOLVED:

- (i) that the comments from the County Council be noted
- (ii) that a request be made to turn lamps 19 and 21 in Howard Cornish Road to night time conversions as the bus stops had moved.
- (iii) that no further action be taken in regard to the lights rear of 36 Haines Court unless further complaints were received.

2011/38

Parishioner of the Year 2010

Council noted the nominations on the short list identified in the Clerk's report. The Chairman stated that whilst the full details of each nominee had been passed to and considered by the working party, all Members of Council did not have copies of the nominations. He suggested that the matter be deferred to the next meeting to allow for full information of the nominees on the shortlist to be circulated. There had been several nominations this year, plus unsuccessful nominations from previous years. It was not a question of rejecting some, but a question of choosing the best candidate for the current award.

RESOLVED:

that the matter of the selection of recipient of the Parishioner of the Year award be deferred to the next meeting

2011/39

Community Shop

Mr. Denton gave a report on the latest position. There had been 3 meetings of the working party. Someone had come forward who was interested in managing the community shop. It was thought best to try and re-open the shop on a low key basis, with opportunities for expansion in the future. A meeting with Ms. Jane Barker, village shops advisor from the Oxfordshire Rural Community Council had been arranged for a week's time. A training course on the running of community shops was being held on Tuesday 15th March at Eynsham Hall. It was suggested that the shop might also be able to operate as a telecottage with photocopying and other facilities available to the community

RESOLVED:

- (i) that Mrs. Ricketts and Mrs. Allan attend the training course on 15th March at Eynsham Hall
- (ii) that Miss Mander act as substitute
- (iii) that Council funds the course fee of £50 per person. Total fee payable £100

2011/40

Annual Meeting for Electors

Council noted that the school hall was free on both 18th and 25th May.
Council considered possible speakers for the annual meeting of electors.

RESOLVED:

- (i) that the clerk make arrangements for the meeting to be in the school hall preferably on 25th May.
- (ii) that the South Central Ambulance Service be invited to speak about the formation of a Foundation Trust
- (iii) that Squadron Leader Deborah Easby former resident of the parish be invited to speak about her role as a medical officer in returning injured service personnel from Afghanistan.

2011/41

The Pound

Miss Mander gave a report on her efforts to investigate the history and ownership of The Pound. The Members were aware of previous efforts by the Womens Institute to renovate the area. Concerns were raised regarding ongoing maintenance costs. It was suggested that the village volunteer group clear the area and then it would be easier to see what was there.

RESOLVED:

that the Marcham Society be asked for their records relating to the area.

2011/42

Correspondence

a) Royal British Legion Poppy Party

Invitation from the Legion to organise a fund raising poppy party at some point during the weekend 10th – 12th June in celebration of the Legion's 90th birthday.

b) Guideposts Trust - Dementia

Information as to Oxfordshire's new dementia helpline.

c) Oxfordshire Playing Fields Association

Annual Report and Playing Field Magazine

2011/43

Accounts

Mr. Walton gave a report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope,

independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils in Governance and Accountability – A Practitioners Guide. Council noted that the new computerised accounting system was being used alongside the manual system, and it was hoped that reports from the computerised system would be available from the end of the financial year. Council reviewed the Terms of Reference of the Internal Auditor and the Audit Plan. Council considered the appointment of an internal auditor for the 2011/12 year.

RESOLVED:

- (i) that the report of the “Review of the Effectiveness of the Internal Audit Working Party” be accepted.
- (ii) that the Terms of Reference for the Internal Auditor remain as previously adopted.
- (iii) that the Audit Plan as revised and appended to these minutes be adopted.
- (iv) that RJS(IA)Ltd be appointed as internal auditor for the next 16 months to complete his work on the 2010/11 year and to undertake the internal audit on the 2011/12 year.

Council noted the list of cheques to be signed and authorised payments totalling £2005.89 in respect of administration costs, grass cutting, play area maintenance, and allotment water costs.

2011/44

Matters Raised by members for information

3 Mill Road – Use of garage for residential purposes

It was reported that the garage area in 3 Mill Road was being used for residential purposes. Checks were needed as to whether planning consent had been obtained. It was suggested that this may be on a temporary basis whilst works to the remainder of the house were undertaken.

Cemetery

It was reported that 2 graves had sunk, the digger had gone over a grave and soil had been placed on an adjacent grave when a plot had been dug. These were matters for the Burial Committee and would be referred to that Committee. However, the Clerk would check the sunken graves and arrange for the grave digger to level them.

Path leading to Cow Lane between Longfields and rear of Kings Avenue

It was reported that the leylandii were overgrown and touching the fencing of the Longfields properties. It was difficult to walk the path. The clerk was asked to contact the owner of the trees and ask that they be cut back.

Longfields

It was reported that rats had been noticed in the area to the rear where a settee had been dumped. The Clerk was asked to contact the Vale Housing Association. The Clerk would remind the Association of the local connection

requirement when reallocating the empty flat.

Howard Cornish Road – metal plate in footway missing

It was reported that a metal plate in the footway in Howard Cornish Road East of the junction with Fettiplace Road was missing. The Clerk would report this to the County Council.

2011/45

Items for MAD News

Council noted the list of items for inclusion in the village newsletter. This included Salvation Army textile bank, night time conversions for the street lights, and a comment on the high standard of printing for the newsletter.

2011/46

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th March, in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date

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Mr. M. Denton, Mrs. M. Evans, Mr. M. Hillis, Miss. R. Mander, Mrs. C. Ricketts,
Mrs. S. Turney

Clerk: Mrs. L. Martin

3 members of the public and Police Community Support Officer Carly Milward

Prior to the commencement of formal business, Ms. Carly Milward introduced herself as the new Police Community Support Officer, and spoke briefly about the area for which she was responsible, and the "Have your Say" surgeries that she held. She then left the meeting.

- 2011/47 Apologies for Absence
There were no apologies for absence. Cllr. J. Hanna had indicated to the Chairman, prior to the meeting that she hoped to be present for the latter stages of the meeting.
- 2011/48 Declarations of Interest
Mr. W. Cumber declared a personal and prejudicial interest in the agenda item relating to the community shop in that he was a director of W. Cumber & Son (Theale) Ltd which owned shop premises which could be used for a new community shop.
Mr. M. Hillis and Miss R. Mander both declared personal interests in the agenda item relating to Marcham Community Group in that they had become members of that group.
- 2011/49 Minutes of the meeting held on 9th February, 2011
These were agreed and signed as a true record of the proceedings
- 2011/50 Matters Arising from the Minutes of the meeting held on 9th February, 2011
Oxfordshire County Council – Street Lights
The County Council had advised that the part time night conversion would be carried out by the end of the financial year.
- Oxfordshire County Council – Premium Bus Routes
The Clerk has obtained a quotation to extend the footway from Longfields to the bus stop. This had been submitted to Oxfordshire County Council. The Clerk was asked to ensure that any quotation included a dropped kerb on the Northern side of Howard Cornish Road to match one already on the Southern side.
- Vale of White Horse District Council - Trees

The Clerk read an email from the District Council which confirmed which trees and shrubs would be trimmed back. Owing to budgetary restraints certain other works would not be carried out.

Snow Ploughs

Mr. Hillis reported his emails with the County Council regarding the acquisition of a snow plough for local use. It seemed that it would not be possible to do owing to the legal requirements concerning its use on a road, the liability for potential damage to property and street furniture, and the training and licences needed to operate a snow plough.

2011/51

Public Participation

There were no matters brought to the attention of the Council by the members of the public.

2011/52

Planning Applications

a) Decisions on previous applications

No decisions on previous applications had been received.

b) Applications dealt with prior to the meeting

There had been no applications received

c) Applications for consideration at the meeting

R3.0032/11 Erection of single storey extension at main entrance including internal alterations
Marcham Primary School, Morland Road
For: Oxfordshire County Council
Comments: Council had no objections

2011/53

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/54

District Councillor's Report

In the absence of Cllr. Hanna no report was available. Council agreed to receive her report should she arrive before the end of the meeting.

2011/55

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Council's representative on the NAG group gave a report on local Police matters. Crime in the area was generally very low. There had been no success in tracking down those responsible for local burglaries, but there had been success in catching those responsible for hare coursing.

He reported that there was to be a merger of local police areas. There would be a new Vale/South area with a new superintendent. He also referred to fly tipping in Cow Lane, where tree branches and clippings had been dumped.

2011/56 Howard Cornish Road – Recycling Area
Council noted that the Vale of White Horse District Council had shelved the proposal to close the 25 recycling sites in the district. Council therefore agreed that the notice approved at the last meeting should now be placed at the recycling site. Council noted the reply from the Salvation Army regarding the textile bank. A third of the value of the gift was going to the trading company.

RESOLVED:

- (i) that a site meeting attended by Mr. Denton, Mr. Walton and the Clerk, be held to discuss the location of the advisory notice
- (ii) that a request be placed in Marcham and District News asking residents not to leave recyclables and non recyclables on the ground
- (iii) that no further action be taken for the time being in regards to the Salvation Army textile bank, but that the situation be monitored in a year's time.

2011/57 Marcham Community Group
Council agreed to take an additional agenda item regarding a request by the Marcham Community Group for a letter of support from the Council, as the group was lodging a grant application to the Vale of White Horse District Council.

Miss Mander gave a report on a meeting of the group that she had attended on 2nd March. The meeting had included an update on the group's position, its business plan, membership, fundraising and how to encourage future support. Membership rates for the group were £5 for individuals, £8 for families. Council considered the request from the group for support for its grant application. It was suggested that the group co-operate with the Anson Trust on matters that overlapped, such as the design of the building, as the Anson Trust was still pursuing its ideas and there were matters which could be common to both.

RESOLVED:

that a letter of support be written to the Vale of White Horse District Council, setting out the grant aid given to the group to date and referring to the sums set aside for future grants to village organisations in the forthcoming financial year.

2011/58 Oxfordshire County Council – Closer to Communities Strategy – Meeting 16th February
The notes of this meeting prepared by the County Council had been circulated to members. Mr. Walton gave a verbal report on this meeting which he and Miss Mander had attended.

2011/59 Cow Lane Paddocks and Parkside Allotments
Council considered the letting of Cow Lane paddocks.

RESOLVED:

that they be let at a cost of £400 per annum for the keeping of horses.

Council noted that a new allotment tenant was renting a plot at the rear of his property. Council discussed inserting a clause in the letting agreement which ensured that the boundary fence between the Council's allotment site and the private property remain. Council was of the opinion that there needed to be a clear demarcation.

RESOLVED:

that a clause be inserted into the allotment rental agreement requiring the boundary fence between the allotment site and the tenant's private property not to be removed.

Council noted that there was a leak on a water tap. The Clerk had arranged emergency repairs in the sum of £160 plus vat

RESOLVED:

that this action and spending be ratified

2011/60

Royal Mail – Letter Box – Haines Court

Council considered the criteria set by Royal Mail for the consideration of the relocation of a letter box, these included ease of use by the public and the postman emptying it, ease of parking for those using cars, to be sited in a location well away from the next letter box, and the requirements for justification for its removal from its present site. Consultation with Oxfordshire County Council as highway authority would also be carried out.

RESOLVED:

that the letter box in Haines Court remain in its present location.

2011/61

Weed Spraying

Council considered highway weed spraying for the 2011 season. Weed spraying last year had been successful.

RESOLVED:

- (i) that weed spraying be undertaken this year
- (ii) that the path to the Cemetery and concrete areas at the road junctions be included
- (iii) that flowers and plants between properties and the highway be avoided
- (iv) that property owners be reminded to tie up flowers overhanging footways
 - a) to help maximise the width of the footway, particularly in North Street
 - b) to avoid being treated with weed spray

2011/62 Local Government Boundary Commission – Electoral Review for Oxfordshire
Council noted that the Commission was recommending 64 elected members for Oxfordshire County Council rather than 72 which existed at the moment. Council discussed possible boundary lines.

RESOLVED:

that this Council's preference would be to be within a division with St. Helen Without parish as that was the closest built up area to Marcham and a common boundary was shared.

2011/63 Oxfordshire County Council – Children, Young people and Families
Council considered this consultation paper.

RESOLVED:

that this Council had no comment to make on this paper

2011/64 Grant Applications
Council considered late grant applications from Ryder Cheshire Volunteers and Sue Ryder Nettlebed Hospice.

RESOLVED:

- (i) that no grant be awarded to Ryder Cheshire Volunteers or Sue Ryder Nettlebed Hospice.
- (ii) that grant applicants be reminded that they need to provide detailed information as to the number of residents from the parish that they assist or as to the local connection.

2011/65 Parishioner of the Year
Council considered the information about the nominees that had been circulated by the clerk and considered the shortlist. The Chairman called for a show of hands for the candidates. Council, by a unanimous vote, selected the recipient of the award for 2010.

2011/66 Community Shop
A member of the working party gave an update report on the investigations into starting a community shop. A source of funding within the village had been found. A person had been identified to help run the process through. There was a sympathetic landowner who could support the project initially. A meeting had been held with the Oxfordshire Rural Community Council's village shops advisor. The working party members were going to attend an information/training session organised by the Plunkett Foundation. Discussion had been held regarding joining with the Marcham Community Group as a subsidiary company. Mrs. Ricketts added that the working group had registered with the Plunkett Foundation and it now had access to much information on the Foundation's website.

RESOLVED:

- (i) that the community shop group be asked to place an update report in MAD News
- (ii) that Council fund £75 attendance fee by way of grant for working party members to attend the Plunkett Foundation training session on the management of village shops

2011/67

Annual Meeting for Electors

Council noted that owing to the unavailability of one speaker for the 25th May, the date of 18th May had been selected as the date for the meeting.

2011/68

Youth Shelter

Council noted vandalism had taken place at the Youth Shelter and 3 paving slabs at the base had been smashed and/or uplifted. The Clerk, in consultation with the Chairman had arranged emergency repairs in the sum of £70 plus vat

RESOLVED:

that this action and spending be ratified

2011/69

The Pound

Miss Mander gave a report on the results of a search at the Land Registry to trace any registered owner of the site. Mr. Cumber specified the past history of the area and previous Parish Council involvement. It was suggested that the village volunteer group could possibly tidy the area.

2011/70

Correspondence

- a) Vale of White Horse District Council – Summons and Agenda 23rd February 2011
- b) Oxfordshire Association of Local Councils – Update
- c) Vale of White Horse District Council – Meeting everyone’s needs survey
- d) Police Community Awards 2011
- e) Oxfordshire County Council – Highways information report
- f) DEFRA – Letter – Thames Water - Water Resources Management Plan
The Plan as drafted had not been approved, and the Secretary of State required Thames Water to amend it.
- g) Oxfordshire County Council – Advance Notification that a review of subsidised bus services (Monday – Thursday evenings, Sundays and Bank Holidays) for the no. 31 Service would be taking place in a few weeks time.

2011/71

Model Publication Scheme / Data Transparency

Council noted the consultation on the Code of Recommended Practice for Local Authorities on data transparency. It was suggested that the Council’s own Publication Scheme should be reviewed

RESOLVED:

that a working party be set up to consider the list of documents available to the public once the

Central Government's consultation and report was complete.

2011/72 Accounts
Council noted the list of cheques to be signed and authorised payments totalling £1971.92 in respect of administration costs, play area maintenance, repairs to water supply at allotments, repairs to youth shelter, and grant.

2011/73 Matters Raised by members for information
Renewable Energy
Miss Mander reported that she had attended an event regarding the use of photovoltaics, energy generation, and the feed in tariff/export of surplus power into the grid. This may be something of interest to Marcham residents.

Street Light
It was reported that street light no. 10 on the footway between Fettiplace Road and The Gap was not working. This would be reported to the County Council.

Volunteer Group
Mr. Denton advised Council that the volunteer group would be undertaking a litter blitz in April. He had noticed litter around the new bus stops, and suggested that litter bins be considered at a future meeting.

Longfields to Cow Lane - path
It was reported that there was a bramble at the entrance to the path adjacent to Longfields. The Clerk would arrange for the handyman to clear this. Questions were asked as to the cutting back of the overhanging trees from the Western side of the path. The Clerk advised that a tree preservation order had been placed on some of the trees. There was a mixture of trees in the area, and whilst an Order was on some of the trees, it was considered that those overhanging the path were probably not included in this. The matter would be pursued.

2011/74 Items for MAD News
Council noted the list of items for inclusion in the village newsletter. This included information as to the forthcoming elections, the annual meeting of electors, and the District Council consultation on "meeting everyone's needs" Mr. Denton as a member of other village groups offered to include items regarding a litter blitz, village tidy and the community shop.

2011/75 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 13th April, 2011 the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.05 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th April, 2011
in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Miss. R. Mander,
Mrs. C. Ricketts, Mrs. S. Turney
Clerk: Mrs. L. Martin
Cllr. J. Hanna (District Councillor)
2 members of the public

In the absence of the Chairman, Miss. Mander as Vice-Chairman took the chair for the duration of the meeting.

- 2011/76 Apologies for Absence
Apologies had been received from Mrs. Evans (illness), Mr. Walton (illness) and Mr. Hillis (work commitment).
- 2011/77 Declarations of Interest
Mrs. Ricketts declared a personal and prejudicial interest in the agenda item relating to the planning application at 1 Hyde Copse in that she lived next door to the application site.
Mr. W. Cumber declared a personal and prejudicial interest in the agenda item relating to the community shop in that he was a director of W. Cumber & Son (Theale) Ltd which owned shop premises which could be used for a new community shop.
Mr. Denton, Mrs. Allan, Miss Mander and Mrs. Ricketts declared personal interests in the agenda item relating to the community shop in that they were members of the new community shop group.
- 2011/78 Minutes of the meeting held on 9th March, 2011
These were agreed and signed as a true record of the proceedings, subject to deleting in minute 2011/66 the word "Mr. Denton gave an update report" and substituting the words "A member of the working party gave an update report". and in the same minute deleting the words in the resolution from "Mr. Denton be asked to place an update report" to "a member of the community shop group be asked to place..."
- 2011/79 Matters Arising from the Minutes of the meeting held on 9th March, 2011
Path from Howard Cornish Road alongside Longfields to allotments
The Clerk confirmed that Mr. King has raised no objection to the trimming back of his leylandii should the Parish Council wish to do it. The handyman had been instructed to deal with this.

The Pound

Mr. Denton asked whether there had been any progress in regards to ownership of The Pound. Miss Mander replied that she was still dealing with the Land Registry, and would pursue her investigations.

2011/80

Public Participation

Post Office

A member of the public asked whether it was possible for the Council to obtain an undertaking from the person running the Post Office to commit to regular opening hours. It had been closed unexpectedly today.

2011/81

Planning Applications

a) Decisions on previous applications

RE.0032/11 Erection of single storey extension at main entrance to the school including internal alterations
Marcham Primary School, Morland Road
Permitted 13th April, 2011

b) Applications dealt with prior to the meeting

There had been no applications received

c) Applications for consideration at the meeting

MAR/21343/1 Demolition of existing garage and store. Erection of two storey extensions and a single garage

68 Howard Cornish Road

For: Mr. B. Phipps

Comments: Council had no objections, but noted that there were some discrepancies on the drawings between elevation plans and floor plans

Mrs. C. Ricketts stated that she was declaring a personal interest in the following application and remained in the room

MAR/9285/1 Erection of 2 storey side extension

1 Hyde Copse

For: Mr. A. Berry

Comments: Council had no objections

2011/82

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/83

District Councillor's Report

Cllr. Hanna apologised for not attending recent meetings, but there had been other meetings and obligations to which she had been committed.

Cllr. Hanna reported on the following matters:

Recycling – The Vale of White Horse District Council had received a national

award. The costs of waste collection had been reduced by £400,000. 70% of material collected was now recycled.

Abingdon Town Centre – The District Council had negotiated a £53 million injection of funds to improve the precinct area of the town.

The chairman invited questions for Cllr. Hanna.

Waste Collection – 2 points were raised. The first related to the recording of the weight of waste and statistics available. The second related to the splitting of waste into recyclables and landfill items when a litter blitz was undertaken. Often squashed cartons were muddy and were more suited to landfill. Cllr. Hanna undertook to check the statistics for recycling/waste collections and to see whether, when undertaking litter blitzes, if it were possible to class all items as landfill.

2011/84

Police Matters / Police Neighbourhood Action Group

Concerns were raised that at the first garage in Duffield Place there seemed to be a car that was being renovated. It was taken for testing along Duffield Place which was the elderly persons group of accommodation. The Clerk was asked if she could contact the Housing Association as Landlord of the garage block to contact its tenant.

The PCSO Carly Milward had attended the village café and met several residents. The Sports, Scouts and Social Club in the Anson field had been broken into, alcohol and chocolate had been taken.

2011/85

Cow Lane Paddocks

Council considered a request from the prospective tenant that the rent be payable monthly.

RESOLVED:

that a tenancy agreement be prepared for Cow Lane Paddocks showing the rent to be payable monthly.

2011/86

Exercise Watermark Community Day 12th March

A report was given by those members who attended this event. There had been displays and an opportunity to review parish plans for emergency services. Flood relief information would be put on the Parish Council's website and also on the Marcham and District News website.

2011/87

Community Shop

Council considered a request from the community shop group for £240 to enable it to become a member of the Community Shop network. A report was given by Miss Mander who attended the Plunkett Foundation's regional network event on 15th March. It was noted that in order to open a community shop a company arrangement was recommended. An approach had been made to the Marcham Community Group to see if the shop could become a subsidiary of that company. A positive reply had been received and matters were being explored. Funding was being sorted for a community shop, although accounting for this would be very separate from that of the community group.

Discussions were taking place with the Post Office Authorities for the running of the post office within the community shop.

RESOLVED:

that a grant of £240 be awarded to the community shop group under s. 137 LGA '72.

2011/88

Youth Shelter

Council noted that further vandalism at the youth shelter area had taken place. The litter bin had been badly damaged. The Clerk had, via the NAG group, asked the PCSO to monitor activity. Council considered possible repairs or replacement and noted quotations for both. Council noted that the Sports, Scouts and Social Club in the same recreation area had also been broken into and items stolen. A crime reference had been allocated by the police. Actions such as notices within the shelter or bans on alcohol were considered.

RESOLVED:

- (i) that Mr. Denton as Parish Council representative on the Police Neighbourhood Action Group speak to the PCSO again.
- (ii) that the Clerk in consultation with Mr. Denton consider more vandal proof litter bins and report to the next meeting.

2011/89

A415 – Army Lorries

Council noted complaints from residents on the Frilford Road that Army vehicles were again using the A415. Large lorries and tank transporters were negotiating the bends causing disruption to traffic flow. Council was reminded of an informal agreement with Dalton Barracks, that routes for convoys, and for tank transporter driver training would avoid the village.

RESOLVED:

- (i) that a letter be sent to Dalton Barracks reminding them of previous agreements and asking that vehicles use the A34
- (ii) that the situation be monitored

2011/90

Best Kept Garden Competition

Council considered the arrangements for the best kept garden competition. It was suggested that these remain the same as in 2009.

RESOLVED:

- (i) that the arrangements for the best kept garden competition remain the same as in previous years
- (ii) that the Manager of the Millets Farm Garden Centre be invited to be the final round judge.
- (iii) that local businesses be asked to contribute towards the prizes.

- 2011/91 Parish Transport Representatives Meeting 29th March
 In the absence of the Parish Transport Representative no detailed report was available. The Clerk reported that she had been advised that although there were to be cuts in bus subsidies, these were unlikely to be very severe. It was also understood that at the meeting assurances had been given regarding the transition of concessionary fare to the County Council.
- 2011/92 Correspondence
- a) Oxfordshire County Council – highways
 Council noted that the county council was considering the issue of grit bags to parishes next Winter. The matter, however, would require a cabinet resolution. The county council too had made changes to the Area Steward Team for highways.
 - b) Oxfordshire Association of Local Councils
 Copies of NALC Publications “It takes All Sorts”, “All about Local Councils”, “The Good Councillor’s Guide”.
 - c) Vale of White Horse District Council – Planning Update (2 letters)
 These letters advised of changes to the District Council’s planning service. These included a shared planning enforcement team with South Oxfordshire District Council based in Wallingford, and new electronic ways of storing application and enforcement files. Planning decision notices would no longer be sent out, nor would the Vale of White Horse District Council be able to accept Parish Council comments via fax.
- 2011/93 Accounts
 Council noted the list of cheques to be signed and authorised payments totalling £2845.54 in respect of administration costs, play area maintenance, grass cutting and grant awarded.
- 2011/94 Matters Raised by members for information
- Howard Cornish Road – Bus Stop at junction near Sheepstead Road
 It was suggested that consideration be given to siting a bench seat near this stop.
- The Gap to Fettiplace Road - Light on path
 Questions were asked as to whether this light had been repaired. Miss Mander offered to check this. It had been reported after the last meeting.
- A415 – children in road
 It was reported that young children had run out of the steps next to the Baptist Church and had ran into the road. It was suggested that a barrier or grid was required. The Clerk was asked to refer this to the County Council
- Mill Road – Potholes
 It was reported that as potholes in Mill Road had not been repaired, these had been reported again to the County Council. They now had white paint around them.
- 2011/95 Items for MAD News
 Council noted the list of items for inclusion in the village newsletter. This

included re-advertising the annual meeting of electors, asking parents to encourage their children to use the pavements and not run and play in the roads. and also to encourage anyone witnessing inappropriate activity in the Anson field to report it to the Police.

2011/96

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th May 2011, in the residents' lounge, Duffield Place at 7.30 p.m. This would be the first meeting of the new Council. The Chairman thanked everyone for their efforts on behalf of the community over the last term of office and particularly those who had served for many years and had decided not to seek re-election.

Mrs. Evans was not seeking re-election and as she was not present at the meeting, the Clerk was asked to write a letter of thanks to her. The Clerk passed on to the Council Mrs. Evans' best wishes for the new Council and its next term of office.

The meeting closed at 8.40 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the Annual Meeting of Marcham Parish Council held on Wednesday 11th May, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Ms. R. Mander
Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. J. Hanna
3 members of the public

The Chairman welcomed everyone to the first meeting of the new Council.
All members present, had made and signed their Declarations of Acceptance of Office.

- 2011/97 Election of Chairman
The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council
- It was moved by Mr. Denton, seconded by Mr. Bough and
- RESOLVED: nem.con
that Mr. Walton be elected Chairman of the Council to hold office until the next annual meeting of the Council
- 2011/98 Declaration of Acceptance of Chairman
Mr. Walton made and signed the declaration of acceptance of office as Chairman.
- 2011/99 Declarations of Interest
The Clerk reminded members of the obligations of the Code of Conduct and defined both a personal and personal and prejudicial interest and the requirements of both. Members had been given notes prepared by the Vale of White Horse District Council on the Code of Conduct, disclosure and registration of interests, gifts and hospitality, and restrictions on voting.
- Mr. Cumber declared a personal and prejudicial interest in the agenda item relating to the community shop in that he was a director of W. Cumber & Son (Theale) Ltd which owned premises which may be used for a community shop
- 2011/100 Application for vacancies left unfilled at the election by reason of insufficient nominations
Council noted that there had been one complete application and two enquiries. Those who had enquired were in the process of applying. Council considered whether to defer the one application until the next meeting. There were 3 vacancies to be filled

RESOLVED:

that the one complete application not be deferred.

Council then considered the application from Mrs. Jennifer Allan. Mrs. Allan, being present as a member of the public was available for questions.

RESOLVED:

that Mrs. Jennifer Allan be co-opted to the Council to serve until the next election

2011/101 Declaration of Acceptance of Office for new member
Mrs. Allan made and signed her declaration of acceptance of office.

2011/102 Non signature of Declarations of Office
Newly elected member Mrs. S. Turney had not made and signed a Declaration of Acceptance of Office.

RESOLVED:

that the Declaration be made and signed within the next 14 days.

2011/103 Election of Vice-Chairman
The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Mr. Cumber, seconded by Mr. Denton, and

RESOLVED: nem.con

that Miss Mander be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council

2011/104 Appointment of Planning Working Group

RESOLVED:

that the Clerk be given delegated powers in consultation with Mrs. Allan and Mr. Cumber to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.

2011/105 Appointment of Representative for the Oxfordshire Association of Local Councils

RESOLVED:

- (i) that no specific member be appointed as representative
- (ii) that the agenda for these meetings be presented to Council, and members would decide at that time if they

wished to attend

2011/106

Appointment of Parish Transport Representative

RESOLVED:

that Mr. Walton represent the Council

2011/107

Appointment of Representative to Hills Aggregates Liaison Committee

RESOLVED:

that Mr. Cumber represent the Council

2011/108

Appointment of Representatives to the Anson Field Management Committee

RESOLVED:

that Mr. Bough and Mr. Walton represent the Council

2011/109

Appointment of Members to the Churchyard Working Party

RESOLVED:

that Mrs. Allan and Mr. Denton represent the Council at meetings with 2 representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard

2011/110

Appointment of Representative to the Reservoir Affected Parishes Group

RESOLVED:

- (i) that no specific member be appointed as representative
- (ii) that information regarding these meetings be presented to Council, and members would decide at that time if they wished to attend

2011/111

Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2011/112

Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Walton and Mr. Hillis serve on the review of effectiveness of internal audit working party, to review the effectiveness and to report back to Council.

2011/113

Planning Consultation Working Party established by Cllr. J. Hanna

Council was reminded that this working party had been established to act as an

independent body to undertake parish consultation on any planning applications relating to new communities facilities or associated applications relating to housing, should part of the Anson recreation field be sold.

The purpose of the working party was to advise Cllr Hanna as District Council member and the Parish Council as statutory consultee as to public opinion. Since the working party had been established the Marcham Community Group had been formed which was looking at an alternate proposal to that of the Anson Trust.

RESOLVED:

- (i) that Mr. Walton represent the Council on the working party established by Cllr. Hanna to discuss parish consultation should a planning application for new housing and/or recreation facilities be lodged.
- (ii) that consideration be given at a future date to nominating additional Council representatives should the need arise.

2011/114 Parishioner of the Year Award working party

RESOLVED:

that Mrs. Allan and Mr. Hillis form a working party to consider nominations for the Parishioner of the Year Award and to administer the arrangements for the Certificate.

2011/115 Community Shop Working Group

Council had initially set up a working party to consider the impact of the closure of the village shop and to investigate and report on the possibility of a community run shop. Over time the group had become independent in that it had registered with the Plunkett Foundation and had applied for grant funding from the Parish Council.

RESOLVED:

- (i) that the community shop group be regarded as an independent separate body unconnected in any way with the Parish Council
- (ii) that the Parish Council not appoint members as observers to the community shop working group

2011/116 Review of publication scheme working party

RESOLVED:

that Mr. Denton, Mr. Hillis and Mr. Walton form a working party to review the publication scheme once Central Government's report on data transparency was published.

2011/117 Staff Working Party

RESOLVED:

that Mr. Denton, and Mrs. Turney form a working party to consider staff issues as per the adopted terms of reference

2011/118

Appointment of Charity Trustees for the parochial charities

Council noted that it had nomination rights for the parochial charities.

RESOLVED:

that Mr. M. Denton, Mrs. C. Denton, Mrs. M. Hall, Mrs. J. Myatt, and Mrs. S. Walton be appointed Trustees of the parochial charities for the period of this Council until May 2015

2011/119

Marcham Community Group

RESOLVED:

that Miss R. Mander be appointed as Parish Council observer to attend meetings of the Marcham Community Group.

2011/120

Apologies for Absence

Apologies for absence had been received from Mrs. S. Turney.

2011/121

Minutes of the meeting held on 13th April, 2011

These were agreed and signed as a true record of the proceedings

2011/122

Matters Arising from the Minutes of the meeting held on 13th April 2011

District Council Matters - Cllr. Hanna gave an update report

Waste collection – Statistics of waste and recyclables were gathered by the use of a weighbridge at the tipping or collection point. Individual wheelie bins were not monitored at the kerbside. It may be possible to extract the statistics for Marcham as a whole from Verdant. Mr. Cumber offered to obtain statistics. As for the collection of waste during litter blitzes, whilst a recycling bag and landfill bag were issued, it was possible to use just the landfill bag if it became too difficult to separate the waste.

Youth Shelter

There had been further incidents of problems at the youth shelter with glass bottles being smashed against the play area fence and “bee” game. Mr. Denton, as Chairman of the Police Neighbourhood Action Group had contacted the Police who were increasing patrols in the area. It had been thought that a replacement litter bin identical to the vandalised one would be suitable. However, as youngsters were able to take out bottles from the bin, one with a narrow litter slot or cover was thought probably more appropriate. Further research was being undertaken as to a suitable replacement litter bin.

2011/123

Public Participation

District Councillor – Cllr. J. Hanna

A member of the public offered Cllr. Hanna congratulations on being re-elected as the district member for the next 4 years.

2011/124

Planning Applications

a) Decisions on previous applications

MAR/21343/1 Demolition of existing garage and store. Erection of two storey extension and a single garage (re-submission)
68 Howard Cornish Road
Refused 27th April, 2011

b) Applications dealt with prior to the meeting

MAR/21558 Two storey side extension
25 Parkside
For: Mr. F. Barnes
Comments: Council had no objections

MAR/20333/3 Renewal of permission MAR/20333/2 for the erection of single storey extension to provide new guest sitting room, home office and garage
The Clockhouse, Sheepstead Road
For: Mr. and Mrs. M. Dunning
Comments: Whilst it was recognised that the application had already been granted consent in the past, the Council objected on the grounds of over development of the plot, and maintained its previous objections.

c) Applications for consideration at the meeting

No applications had been received

2011/125

District Councillor's Report

Cllr. Hanna reported that there was to be an independent review of the election process. A substantial number of people had not received polling cards and in some cases postal votes had gone astray. The Vale of White Horse District Council would be contacting Parish Clerks as part of the review.

2011/126

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/127

Police Matters/Police Neighbourhood Action Group

Issues relating to the youth shelter had been dealt with elsewhere in the meeting. Parents of known youngsters involved in anti-social behaviour had been spoken to. It was stated that there was a need to encourage those aware of anti-social behaviour to contact the Police.

- 2011/128 Oxfordshire County Council – Review of subsidised bus services
Council noted that the subsidy for some evening services both during the week and on Sundays was under review. Should the subsidy be withdrawn, this would be detrimental for those trying to get into Oxford and back in an evening. A public meeting was being held in Grove on 12th May. Council was supportive of the retention of all bus services.

RESOLVED:

- (i) that that the Council's response be delegated to the Clerk in consultation with Mr. Walton following the public meeting on 12th May
- (ii) that the Council would wish that there be no reduction in the bus services

Mr. Cumber left the room

- 2011/129 Community Shop
Funding had been raised locally, the business plan prepared and a grant from the Plunkett Foundation sought. The shop would be a subsidiary of the Marcham Community Group. The required three directors had been identified. The Foundation was awaiting further funding itself before being in a position to help further.

Mr. Cumber rejoined the meeting

- 2011/130 Oxfordshire County Council – 46 North Street – Disabled person parking bay
Council noted that the County Council was proposing to remove the disabled person's parking bay outside 46 North Street. Council was aware that the owner of the property was moving and it was therefore no longer required.

RESOLVED:

that the County Council be advised that this Council had no objections to the proposed removal of the disabled person's parking bay outside 46 North Street

- 2011/131 Best Kept Garden Competition
Council discussed the arrangements for the competition. Mr. Bough explained the zoning and how the competition had been run on previous years. Sponsorship for prizes had been sought. First round judging would take place during the first two weeks of June.

- 2011/132 Slip roads A34/A415 junction
The Council had been contacted by resident concerned at the safety of cyclists using the cycle track to Abingdon and trying to cross the slip roads off the A34. Visibility was extremely poor. Council discussed

several points including the fact that it was a 30 mph zone, but there were no signs to indicate this, improvements to the launching stations which needed to be wider to take bicycles, and seeking the support of Sustrans

RESOLVED:

- (i) that this Council encourages cycling
- (ii) that the dangers to cyclists and lack of visibility be referred to the County Council
- (iii) that Sustrans be asked to support the Council's concerns over the safety of cyclists and the ease of crossing the slip roads.

2011/133

Review Of Parish Council's Insurance Policy

Council considered the renewal of the insurance from Allianz and considered alternate quotations from Aviva for an annual policy and also for a three year agreement. Figures had also been quoted for a joint policy for the Parish Council together with Marcham and Frilford Joint Burial Committee. Council noted that there would be significant savings combining the policies and for entering into a 3 year agreement.

RESOLVED:

- (i) that the representatives from Frilford on the Joint Burial Committee be asked their views on a joint policy.
- (ii) that provided the Frilford representatives agree, then a 3 year agreement be entered to with Came & Co, brokers for Aviva for a joint policy for Marcham Parish Council and Marcham and Frilford Joint Burial Committee terminating September 2014.

2011/134

Correspondence

- a) Oxfordshire Playing Fields Association – magazine
- b) DEFRA – Thames Water's Water Resources Management Plan
- c) OALC – Update May
- d) Letter – Mr. and Mrs. J. Asher – Primary School Admissions

Council considered a letter from Mr. and Mrs. J. Asher expressing concern that not all 5 year old children from the village had been offered places at the village Primary School for September. Discussion took place on the way the County Council had calculated the distances from their homes to the school, and the fact that more planned development at The Croft could generate more need for school places. The general position regarding school admission was discussed.

RESOLVED:

- (i) that this Council supports the concerns

213

- raised by Mr. and Mrs. Asher
- (ii) that this Council strongly supports the principle of children from the parish being able to attend their catchment school.
 - (iii) that a letter be sent to Cllr. Iain Brown, (County Councillor) requesting his assistance to find a way for the children from the village to be able to be admitted to Marcham Primary School this year and in future years.
 - (iv) that Cllr. Brown report to the next meeting of the Parish Council advising on the latest position

2011/135

Accounts

Council considered the receipts and payments accounts for the year ended 31st March 2011. Council noted the list of cheques numbered 2231 to 2237 be signed and authorised payments totalling £2279.39 in respect of administration costs, play area maintenance, grass cutting and allotment water costs.

RESOLVED:

that Council approve the receipts and payments accounts for the year ended 31st March 2011 as presented.

2011/136

Matters Raised by members for information

Parkside - Litter Bin

It was reported that the litter bin at Parkside had not been emptied. The emptying schedule had been disrupted owing to the Easter and Bank Holidays. The Clerk would remind Verdant.

Chancel Way – Overhanging trees

Trees overhanging Chancel Way were reported. Mr. Denton offered to check these.

Howard Cornish Road – parked cars and vans

Cars and vans parked in Howard Cornish Road particularly near the bends were mentioned. These were sometimes a hindrance to motorists or an advantage as they slowed down the traffic. These were noted by Council.

Bus Stops

It was reported that the RTI information flag from the top of the post had still not been installed. The Clerk was asked to check with the County Council. Trees were overgrowing at the Longfields RTI stop and Howard Cornish Road/Sheepstead Road stops. The Clerk was asked to arrange for the handyman to cut these back.

Public Footpath between Anson Field and Baptist Church

It was reported that the triangle of land off the footpath from the top of the steps at the Baptist Church was overgrown and obstructing the footway. The Clerk was asked to write to the owner

Oxfordshire County Council – Street Lighting

It was reported that the alterations to night time conversions and those that needed changing back had not yet taken place. The Clerk was asked to contact the County Council. One street light adjacent to the garage in North Street was permanently on. Miss Mander said she would report this.

Parkside – Allotments

It was reported that there were overhanging trees from the Parkside allotment, and the wall underneath might be in need of repair. The Clerk was asked to arrange for the handyman to cut back the trees, so that the wall could be inspected.

Churchyard works

It was reported that works such as trimming branches was required in the Churchyard.

Playground

It was reported that the swing seat in the play area was split, and the chains needed oiling. The Clerk would deal with the matter.

Mill Road – Dog Waste Bin

The Clerk had been contacted by a resident requesting a dog waste bin in Mill Road. The Clerk would make enquiries of the District Council to ascertain its current policy.

2011/137

Items for MAD News

Council noted the list of items for inclusion in the village newsletter. This included advertising the vacant seats on the council and the garden competition.

2011/138

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th June, 2011. in the residents' lounge, Duffield Place at 7.30 p.m.
The meeting closed at 9.25 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th June, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. W. Cumber, Mr. M. Denton, Ms. R. Mander, Mrs. S. Turney,
Mr. D. Walton (Chairman)

Clerk: Mrs. L. Martin

Cllr. J. Hanna (District Councillor)

7 members of the public including 2 candidates for the casual vacancies

Joined by Cllr. I. Brown (County Councillor)

2011/139 Apologies for Absence
Apologies had been received from Mr. C. Bough (holiday) and Mr. M. Hillis (work).

2011/140 Declarations of Interest
There were no declarations of interest made.

2011/141 Casual Vacancies
Council noted that there were 2 candidates for the 2 casual vacancies on the Parish Council. The Chairman explained the voting procedure and dealt with each candidate in turn and invited questions.

The Chairman called for a show of hands for Judith Brown to be co-opted to the Council.

It was unanimously RESOLVED:

that Judith Brown be co-opted to the Council to serve until the next election.

The Chairman called for a show of hands for Caroline Fabes to be co-opted to the Council

It was unanimously RESOLVED:

that Caroline Fabes be co-opted to the Council to serve until the next election

2011/142 Declarations of Acceptance of Office for new members
Judith Brown and Caroline Fabes made and signed their declarations of acceptance of office

2011/143 Minutes of the annual meeting held on 11th May, 2011
These were agreed and signed as a true record of the proceedings

2011/144 Matters arising from the meeting held on 11th May, 2011
Parishioner of the Year Award

The recipient had been asked to consider where the Council's grant of £100 should be awarded. Council would be advised in due course

North Street – Bus Stop opposite Post Office – RTI information

Council noted that the RTI information flag could not be attached as there were problems with the electricity supply to the pole. Further trenching works were required. Members stated that some trimming works had been carried out to certain trees but others needed attention. It was suggested that the owner of the tree opposite the Longfields stop be asked to cut it back.

A34 Slip road – difficulties for cyclists

Council noted that Sustrans were supportive and recognised the difficulties experienced by cyclists in crossing the road. The suggested solutions included relocating the crossing point further up the slip road, the installation of a toucan crossing or a tunnel under the A34. A response had been received from the County Council that it was considering the issues raised.

Oxfordshire County Council – Street Lighting

Council noted that some night time conversions had taken place. The County Council had indicated that it believed that all required works had been carried out. Miss Mander had checked the lights. Changes to the timings of some street lights had been done, but possibly not all that had been requested by the Parish Council. It was suggested that the matter be deferred and further checks as to which lights had been adjusted be made.

2011/145 Public Participation

Bus Stop opposite Post Office

A member of the public asked whether a temporary bus stop could be located opposite the Post Office, as one particular bus driver had not acknowledged the stop owing to a missing "flag" during the conversion to an RTI stop. It was suggested that the clerk contact the County Council to find out when the works would be finally finished, and if it were a long time, to arrange for a temporary stop marker.

Cllr. I. Brown – County Council spending cuts

A member of the public asked questions about the comments in the press attributed to Cllr. Brown and his support for the spending cuts at the County Council. The Parish Council could not comment. As Cllr. Brown was due to attend the meeting, the member of the public was advised to speak directly to the County Councillor.

Community led plan

Mr. Jim Asher spoke about the Marcham Community Group's plans for village consultation on community facilities, and the requirement for a community led plan which would assist grant funding applications. The consultation would be launched on 7th July at a public meeting. There would be a follow up meeting

on 12th July. He asked for hands on support, and support from the Parish Council for a community led plan which could be expanded into a wider plan rather than just focusing on village facilities. This would start with a village questionnaire. Funding would be available from the District Council and the Oxfordshire Rural Community Council but Marcham Community Group would be seeking comparable financial support from the Parish Council. The Chairman invited questions for Mr. Asher which included the possibility of completing a questionnaire on line, timescales involved, and who would be involved in the plan.

Cllr. I Brown (County Councillor) joined the meeting.

2011/146

Community Led Plan – Email from Marcham Community Group

Council considered an email from Marcham Community Group which invited support and involvement from the Parish Council in a community plan, and the benefits of making any plan a wider plan covering all issues and not just community facilities. Cllr. Hanna advised on the position under the Localism Bill and Neighbourhood plans which could become part of the statutory planning framework. Council was supportive in principle of a wider plan and discussed arrangements for a meeting of interested parties. It was first thought that the plan should be launched at the public meeting called by MCG on 7th July, and that arrangements for involvement by other organisations be considered afterwards

RESOLVED:

- (i) that Council supports the initiative of Marcham Community Group in the undertaking of a community led plan
- (ii) that Council supports the plan being a wider community plan and not just based on community facilities.
- (iii) that the chairman attend the public meeting on 7th July and speak and invite village support for the proposal.

2011/147

Mill Road – Dog Waste Bin request

Council noted that the District Council may provide a litter bin which would serve a dual purpose. It was not currently installing dog waste bins. If however, the Parish Council funded a dog waste bin it could be added to the District Council's schedule for emptying, but the Parish Council would be re-charged.

RESOLVED:

that a quotation be obtained for the Parish Council providing its own litter bin which would serve a dual purpose.

2011/148

Planning Applications

a) Decisions on previous applications

MAR/9285/1 Erection of a two storey side extension
1 Hyde Copse
Permitted 17th May, 2011

MAR/843/7 Change of use of redundant pig buildings to provide 20
partitioned stables with associated feed and tack storage for equestrian
Land for outdoor exercising school 50m x 40 m
Buildings Farm, Gozzards Ford
Permitted 26th May, 2011

MAR/20333/3 Extension of time limit of MAR/20333/2 for the erection
of a single storey extension to provide new guest sitting room, home
office and garage
The Clockhouse, Sheepstead Road
Permitted 26th May, 2011

MAR/21183/1 Retention of existing house (The Croft) new garage for
The Croft and erection of 8 x 3, 4 and 5 bed dwellings with associated
amenities.
Land adjoining the Croft Packhorse Lane
Permitted 26th May, 2011

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

2011/149

County Councillor's Report

Cllr. Brown commented on the following items:

- a) Cllr. Brown had been approached by the press for his comments in regards to a new planning application for a Crematorium at Garford.
- b) As far as Marcham School was concerned all possible ways of accommodating local children were being considered including the construction of another classroom.
- c) The County Council had been affected by the financial difficulties of the Southern Cross Care Homes and a meeting of the cabinet was being arranged.
- d) The County Council's proposals for the library service were available for public consultation.
- e) Reservoir – The Environment Agency was discussing with Thames Water the

possibility of a smaller reservoir, but owing to economies of scale it may not be viable.

f) Community infrastructure levy – Cllr. Brown was supportive of this in that the scheme would ensure that funds were spent locally.

Mrs. Allan and Mr. Cumber left the meeting

Questions were put to Cllr. Brown. These included funding for any new classroom at Marcham Primary School. The County Council had a capital fund and there was the possibility of a local grant. The Chairman referred to a copy letter he had received from the Chairman of Garford Parish Meeting, addressed to the Head Teacher at the school which had requested her assistance to ensure that children from the catchment area were allocated places at the school.

2011/150

District Councillor's Report

Cllr. Hanna reported that there was to be an independent review of the election process. This was a joint review with South Oxfordshire District Council. A report would go to the District Council's scrutiny committee in July. The Clerk was asked to write to the District Council on behalf of the Parish Council expressing dissatisfaction as a community regarding the non delivery of polling cards and postal votes. Earlier communication as to the problems would have enabled residents to be advised of difficulties sooner.

Cllr. Hanna indicated that she had not been informed of the planning application for a crematorium, however this was not in the ward for which she was responsible

2011/151

Police Matters/Police Neighbourhood Action Group

It was reported that there had been another burglary in North Street. This was a repeat burglary of the household burgled a little while ago. It was also reported that patrols had increased near the youth shelter, and youngsters had been spoken to regarding their behaviour.

2011/152

Correspondence

- a) Wantage Independent Advice Centre – Annual General Meeting at Lains Barn 7.30 p.m. on Tuesday 12th July
- b) Vale of White Horse District Council – Investigation into non delivery of postal votes. Notification that Mr. Tim Revell, independent consultant would carry out a review of the elections.
- c) Vale of White Horse District Council – New Website – Notification of new website which gave households the opportunity to search by postcode for information relating to their area.
- d) Thames Valley Police – Update June
- e) Oxfordshire County Council – Library consultation
- f) Oxfordshire County Council – Notification of consultation on the administration of bus passes

2011/153

Accounts

Council had been provided with a copy of the proposed annual return. It

considered the figures on the annual return and the governance assurance statement. Council noted that the internal auditor had no matters to raise for his report for the 2010/2011 year.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO Stoy Hayward on the annual return
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted

Council noted the list of cheques numbered 2238 to 2248 be signed and authorised payments totalling £4930.97 in respect of administration costs, play area maintenance, grass cutting, allotment padlock, cemetery maintenance contribution and parishioner of the year expenses

2011/154 Matters Raised by members for information

Duffield Place – street nameplate

It was reported that the Duffield Place street nameplate was missing.

A415 – bollard opposite The Crown

It was reported that a bollard opposite The Crown had been knocked by a vehicle. This would be reported to the County Council.

Weed Spraying

It had been noted that the weeds were coming up in the paths. The Clerk would check when weed spraying was likely to take place.

Churchyard

Mr. Denton, the Council's representative on the Churchyard working party, reported that the western side of the Churchyard was being cleared as the adjacent landowner needed access to the boundary with machinery to undertake restoration works to his property. In addition village volunteers had earmarked 9th July for other clearance works in the Churchyard.

Longfields – play area

It was reported that the slats on the wooden fence needed screws to fix them. There was also a gap where some slats had been removed in order to permit the gate to open outwards. The gap needed filling in. A hedge at the side also needed trimming back. The Chairman and Clerk would inspect the area.

2011/155 Items for MAD News

Council noted the list of items for inclusion in the village newsletter. This included advertising the County Council's consultation on the bus pass administration and the libraries. It also included reference to the Parish

Council's position in regard to the Community Led Plan

2011/156

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th July, 2011.
in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.10 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 13th July, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton,
Mrs. J. Fabes, Mr. M. Hillis, Ms. R. Mander, Mr. D. Walton (Chairman)

Clerk: Mrs. L. Martin

4 members of the public

- 2011/157 Apologies for Absence
Apologies had been received from Mrs. S. Turney (work commitments), and from Cllr. J. Hanna (District Councillor).
- 2011/158 Declarations of Interest
Mrs. J. Brown declared a personal interest in the agenda item relating to the planning application for Cothill kindergarten in that her children attended the kindergarten. Mr. Walton declared a personal interest in the agenda item relating to the planning application for a crematorium at Garford. He had previously written to the Vale of White Horse District Council as an individual with comments that the development would add to the traffic problems on the A415 going through Marcham. He stated that the Parish Council had previously expressed its concern in past issues regarding the vehicles on the A415 and he felt that his involvement did not amount to a prejudicial interest. Mr. Denton declared a personal interest in the agenda item relating to the planning application relating to the crematorium in that he too had commented on the application.
Discussion was had on the requirements under the Code of Conduct and the clerk clarified that a member should not pre-determine an agenda item and was required to keep an open mind until the agenda item was considered. The difference between a personal, and a personal and prejudicial interest was explained, and members advised that it was their own responsibility to decide whether to declare an interest or not under the Code of Conduct.
- 2011/159 Minutes of the meeting held on 8th June, 2011
These were agreed and signed as a true record of the proceedings
- 2011/160 Matters arising from the meeting held on 8th June, 2011
North Street – Bus Stop opposite Post Office – RTI information
The RTI information had been installed and was now fully operational. Stagecoach bus services had given assurances that the Wantage bound timetable at the East bound Oxford stop, and the Oxford information displayed at the Wantage stop would be changed over.

Other bus stop issues were raised by members:

- (i) The Longfields East bound stop still had its old flag in situ

- (ii) The X15 RH Transport Service timetable case by the war memorial did not contain a timetable.
- (iii) The new RTI information at the Post Office was not registering correctly, as one bus at 8.30 a.m. had not arrived at all, and another showing 20 minutes until its arrival, arrived after a short space of time. The Chairman, as public transport representative would take up this issue, and advised individuals who had been inconvenienced to also do the same direct with Stagecoach.
- (iv) The new premium route bus stops at Frilford were currently being installed.

Duffield Place – missing street nameplate

A new street nameplate had been installed.

Weed Spraying

This had now been done. A comment was made that the path from the Church to the Cemetery had not been done. The Clerk would check this.

Longfields Play Area

The Chairman and Clerk had inspected the fence at this site. Some vertical slats were missing. All missing slats had now been replaced and screwed in, and the hedge had also been cut.

Churchyard

Mr. Denton reported that a volunteer group within the village of about 20 – 25 people had cleared the Northern wall in the Churchyard. 8 trailer loads had been taken away. Some branches remained, which required chipping, as the bark chips were to be used as mulch elsewhere in the Churchyard. The cost of this would be £90 plus vat. The Parish Council maintained the closed Churchyard and a request was made for the Council to fund this. The Clerk advised that resolutions for financial spending should not be made under matters arising. Nevertheless, members seemed supportive of the request.

2011/161

Public Participation

Mr. Frank Buckingham

Mr. Buckingham informed the Council that he would be moving from the village, and he thanked the members for the work that they have done on behalf of the parish. The members, in turn, thanked Mr. Buckingham for his regular interest in and attendance at the meetings of the Council.

Wheelie Bin stickers to reduce speeding traffic

Council's attention was drawn to an article in the magazine published by the Vale of White Horse District Council which referred to placing stickers on wheelie bins which advised motorists of the speed limit for the area.

The Clerk was asked to find out more information.

Planning Application – Crematorium, Garford

Two members of the public from Garford, Mr. Treadgold, and Mr. Kershaw spoke about the efforts within Garford to gauge public opinion on the planning application for the crematorium. The drawings had been displayed and a public

meeting held. They outlined the issues that were of concern to Garford parish – the traffic on the A338, the turning into the proposed site near to a blind bend where accidents had taken place, the impact on vistas, the fact it was contrary to Vale District Council policies and the Garford Local Plan. They indicated that they were beginning to analyse the reports with the application and had found some flaws within them. They proposed to send a further letter to the Vale of White Horse District Council.

2011/162

Planning Applications

Council agreed to a re-arrangement of the agenda order and agreed to consider the application for a Crematorium at Garford whilst residents from Garford were present.

a) Applications for consideration at the meeting

11/01281/FUL Erection of a new crematorium together with new associated highway works, car park, gardens of remembrance, and provision for land for natural burials

Land East of the A338, Garford

For: Memorial Ltd

Council discussed the application and expressed concern that it had not been consulted about the application when it was so close to the parish boundary. It too was concerned about development in the open countryside, the increased traffic that it would bring through the village, and the junction off the A338 into the proposed site which was near a blind bend.

The Chairman called for a show of hands for those objecting to the application 8 members raised their hands.

RESOLVED:

that the Council objects to the application for the reasons stated above.

b) Decisions on previous applications

MAR/ 21558 Proposed two storey rear extension

25 Parkside Marcham

Permitted 7th June, 2011

c) Applications dealt with prior to the meeting

No applications had been received

d) Further application for consideration at the meeting

MAR/4881/12 Removal of condition 5 of MAR/4881/10 that the building shall be used ancillary office/staff room purposes only, to allow use for babies.

Cothill Kindergarten, 68 Cothill Road
For: Abingdon Kindergarten
Comments: Council had no objections.

- 2011/163 County Councillor's Report
As Cllr. Brown was absent from the meeting no report was available.
- 2011/164 District Councillor's Report
Cllr. Hanna had offered for absence from the meeting, and had no District Council matters to bring to the attention of Council.
- 2011/165 Police Matters/Police Neighbourhood Action Group
Mr. Denton gave a report on Police matters. Crime in the area was generally low, there was an increase in Police patrols, and the PCSOs were talking to youths more. There had been some vandalism in the Cemetery where flower containers had been taken from headstones and strewn around. Another member reported vehicle having been broken into in Packhorse Lane.
- 2011/166 Community Led Plan
Council received a report from the members who attended the launch meeting of the Community Plan on 7th July. A further meeting had taken place in the Sports, Scouts and Social Club where about 30 residents had attended. Council discussed the possible content of a plan and the reasons behind creating a community plan. Mr. Bough, as an Anson Trustee confirmed the current position as far as the Trust was concerned. Timescales were considered and it was recognised that the completion of a community plan in a short timeframe was important, but without compromising its content. It was recognised that there may be the need for the group established by District Councillor Cllr. Jane Hanna to undertake detailed consultation about any planning application in due course should the Plan not be at an appropriate stage.

RESOLVED:

- (i) that the Council further considers the matter once the initial meeting of the Community Plan Steering Group had taken place
- (ii) that Mrs. Brown, Miss Mander and Mr. Walton represent the Council at the initial meeting of the Steering Group.

- 2011/167 Mill Road – Litter Bin/Dog Waste Bin
Youth Shelter – Litter Bin
Council noted that the cost of providing a litter bin for Mill Road would be £151 plus vat, and the cost of a bin with litter flaps, for the Youth Shelter would be £185 plus vat. Council discussed a possible location in Mill Road

RESOLVED:

- (i) that a bin with litter flaps for the youth shelter be purchased at a cost of £185 plus vat
- (ii) that a bin for Mill Road be purchased at a cost of 226

- £151 plus vat.
- (iii) that the preferred location for siting a bin in Mill Road would be on the verge opposite the Northern end of The Pound
- (iv) that permission be sought from the County Council for this.

2011/168

Trees overhanging bus stops

Council noted that the Vale of White Horse District Council had agreed to trim back their trees at the stops in Howard Cornish Road. The tree at 54 Howard Cornish Road, however, would be severely misshapen should this be trimmed back to the back edge of the footway. The County Council had been approached for its comments. Council considered a proposal by the County Council that the stop could be moved slightly more westbound closer to the start of the layby and relocated at the road side of the footway.

RESOLVED:

that Council supports the proposal to relocate the bus stop further westwards towards the start of the layby, and at the roadside edge of the footway

2011/169

Anson Trust

Council noted that under the terms of the Articles and Memorandum of Association of the Arthur Anson Memorial Trust Ltd, the Parish Council had nomination rights to nominate 2 of the Trustees. The current term of office was coming to an end. An existing nominee Colin Bough was prepared to continue, but the other Council nominee was moving away from the area.

RESOLVED:

- (i) that Colin Bough be nominated as an Anson Trustee
- (ii) that an article be placed in MAD News to see request those interested in being considered to contact the clerk.

2011/170

Vale of White Horse District Council – Planning Training

Council noted that the Vale of White Horse District Council was arranging planning training and that the Council had been invited to send two representatives. Mrs. Allan and Mrs. Brown expressed an interest in attending at Didcot. Council considered possible topics for discussion

RESOLVED:

- (i) that Mrs. Allan and Mrs. Brown represent the Council at the planning training event.
- (ii) that topics for discussion be notified to the Vale of White Horse District Council at a later date.

2011/171

Oxfordshire County Council – Street Lighting

Council noted that the position regarding the street lighting did not appear to

have changed since the lights were last checked. Miss Mander had prepared a list of lights that required switching back on, and those which required turning off.

RESOLVED:

that this list be sent to the County Council

2011/172

A415 – Roadside barrier adjacent to Baptist Church

Following a suggestion some months ago that a roadside barrier should be installed at the edge of the footway opposite the end of the rural footpath no. 11, an article had been placed in MAD News. Only one response had been received. The County Council was not in a position to fund any barrier.

RESOLVED:

- (i) that the County Council be asked whether that authority would arrange for the installation, or whether the Parish Council would have to find its own contractor.
- (ii) that the Parish Council offer a contribution towards the cost should the barrier be installed
- (iii) that further direct consultation be carried out and a letter from the Parish Council be sent to those properties immediately in the vicinity of the site.

2011/173

The Pound, Mill Road

Council noted the position regarding the title to The Pound as per the Land Registry Search. There appeared to be no registered owner. Council discussed possible registration as it had been in receipt of rental income many years ago. It was unknown what works were required to restore the land to a decent state. Mr. Denton advised that the village volunteer group may be able to help in clearing the site in the first instance, and then the matter could be reviewed.

RESOLVED:

that the village volunteer group be asked to clear the site of The pound in Mill Road

2011/174

Send a Cow – keyhole Garden

Council discussed a request from the Parochial Church Council to site a keyhole garden on the Council's allotments and on the Village Green. Other sites had been requested, but these were not in the ownership of the Parish Council and the PCC had been advised of whom to contact. The garden would serve the purpose of advertising the Send a Cow to Africa Charity. Council noted advice from the clerk as to the legislation covering the village green.

RESOLVED:

- (i) that permission be given to Marcham Parochial Church Council to site a keyhole garden on the

village green at an approximate location close to the central access road in line with the telephone box

- (ii) that the clerk in consultation with Mr. Denton agree the final location when the garden was ready to be located.
- (iii) that only temporary permission be given
- (iv) that permission be given to Marcham Parochial Church Council to site a keyhole garden on the Cow Lane allotments, on plot 36 for a temporary period.
- (v) that the Parochial Church Council be advised that they should have the necessary insurance cover, be responsible for restoring any damage caused and for ensuring compliance with any planning regulations, particularly in regard to advertising.

2011/175

Oxfordshire County Council – Consultation on library closures

Council noted that consultation by the County Council on library closures was taking place until September 2011. Council noted the proposals for the county's libraries and in particular that the local library at Abingdon was to remain fully staffed and the mobile library remained unaffected.

RESOLVED:

that no response be submitted to the County Council

2011/176

Blue Plaque Scheme

Council considered an invitation from the Vale of White Horse District Council to submit nominations for a blue plaque to be installed in the parish.

RESOLVED:

that no nomination be submitted

2011/177

Request from Leiston cum Sizewell Town Council for support in its bid to change planning guidance

Council discussed a request from Leiston cum Sizewell Town Council for support in its bid to enable and empower parish and town councils to request that developers of major proposals attend parish meetings to answer questions about their planning application and to provide resources to enable local councils to assess their application.

RESOLVED:

that this Council supports Leiston cum Sizewell Town Council in its bid to enable and empower parish and town councils to request that developers of major proposals attend parish meeting to answer questions about their planning application and to provide resources to enable local councils to assess their application.

2011/178

Correspondence

- a) Wantage Independent Advice Centre – Annual Report 2010-2011
- b) Thames Valley Police – Open Day – Saturday 3rd September
Sulhamstead near Reading from 10.00 a.m.
- c) Watermark Day feedback
- d) Thames Valley Police – Rural Police Update
- e) Vale of White Horse District Council–Summons for meeting 13th July, 2011
- f) Kingston Bagpuize with Southmoor Parish Council – Local Plan
- g) Sue Ryder – Women of Achievement Awards 2011 – Invitation to nominate
- h) Christ Church Cathedral, Oxford – St. Frideswide Civic Service 18th October
Invitation to attend

2011/179

Accounts

Council considered the quarterly report on the accounts. Council considered the purchase of the Local Council Review magazine for the newly co-opted members. Council considered the reimbursement to Miss Mander of the Land Registry search fee she encountered in connection with The Pound. Council also considered the signatories to the accounts following the formation of the new Council.

RESOLVED:

- (i) that the clerk's report on the accounts as at 30th June be accepted
- (ii) that the Local Council Review Magazine be purchased at a cost of £36 for the 3 newly co-opted members
- (iii) that the sum of £5 Land Registry search fee be reimbursed to Miss Mander
- (iv) that any 2 signatories from Mr. Bough, Mr. Cumber, Mr. Denton, Miss Mander and Mr. Walton be authorised to sign cheques for the Council's NatWest and Bank of Ireland accounts in accordance with the previously approved requirements of those banks.

Council noted the list of cheques numbered 2249 to 2261 be signed and authorised payments totalling £3519.08 in respect of administration costs, play area maintenance, grass cutting, tennis courts, weed spraying, and chairman's allowance

2011/180

Matters Raised by members for information

Nuisance caused by crowing cockerel

It was reported that a nuisance was being caused by a crowing cockerel early morning. It was thought that this was a personal matter and not necessarily a matter for the Parish Council at this stage.

Mobile chip van

A member reported that the mobile chip van which visited the village on a Wednesday was looking to relocate to Orchard Way.

2011/181 Items for MAD News
Council noted the list of items for inclusion in the village newsletter. This included inviting those interested in becoming an Anson Trustee to contact the clerk. Also a possible article regarding the Community plan, if appropriate, as the next issue of Marcham and District News would not be until September.

2011/182 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 14th September, 2011 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 14th September, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes,
Mr. M. Hillis, Mrs. S. Turney, Mr. D. Walton (Chairman)

Clerk: Mrs. L. Martin

14 members of the public and PCSO Carly Millward

Prior to the commencement of formal business, the Chairman, Mr. Walton, explained the history of the garden competition and thanked the sponsors of this year's competition namely: Fallowfields Country House Hotel, Slade Estate Services Ltd, and W. Cumber & Son (Theale) Ltd. He then presented the prizes to the zone winners and overall winner of the best kept garden competition.

The members of the public present, then left the meeting.

- 2011/183 Apologies for Absence
Apologies had been received from Mrs. J. Allan (away) and Miss. R. Mander (holiday).
- 2011/184 Declarations of Interest
Mr. Cumber declared a personal and prejudicial interest in the agenda item relating to consultation event by Taylor Wimpey, in that the proposal affected land owned by W. Cumber & Son (Theale) Ltd of which he was a director. Mr. Bough declared a personal interest in the agenda item relating to consultation event by Taylor Wimpey in that he was a Director of the Arthur Anson Memorial Trust Ltd who had entered into negotiations with Taylor Wimpey regarding community facilities in the parish. (Subsequently Mr. Bough changed his declaration to personal and prejudicial, see minute 2011/192).
- 2011/185 Minutes of the meeting held on 13th July, 2011
These were agreed and signed as a true record of the proceedings
- 2011/186 Matters arising from the meeting held on 13th July, 2011
- Longfields westbound bus stop
Confirmation received from the County Council that the stop was to be relocated to the highway edge of the footway. The new location would be monitored for problems.
- Longfields Eastbound bus stop with RTI
The real time information at this stop did not appear to be working adequately. It provided information as to the imminent arrival of the bus, but did not provide information up to 30 minutes away as was the case with other RTI

posts. Queries were raised as to whether it was receiving the radio signal, as the online information appeared more accurate.

Frilford Bus stops

It was reported that 4 bus stop posts had been installed at Frilford Cross Roads together with some cycle racks. The flags for the tops of these posts were awaited.

Play Area

Council noted that the litter bin for the youth shelter had been delivered and was about to be installed. The play area fence had been damaged and vertical metal bar broken and sticking out. This was made safe and the clerk, in consultation with the Chairman, arranged under delegated powers for this to be repaired.

Anson Trust Directors – Nominations by the Parish Council

It was reported that no response had been received to the article in the village newsletter, requesting those interested in being considered for nomination as a Trustee, to contact the clerk. The advertisement would be re-printed in the next edition.

2011/187

Public Participation

PCSO Carly Millward

PCSO Carly Millward reported that she had been discussing the vandalism and problems around the play area with some of the youths in the village. She was arranging a football match between the youths and the Police, and in exchange for that they would undertake something useful within the parish such as a litter pick.

Members drew the PCSO's attention to the parking on the bends in Howard Cornish Road which was causing obstruction to vision for other motorists. She offered to investigate the problem. She also referred to speed indicator devices that could be used should there be speeding traffic. There was reference too to the lamppost in Sheepstead Road which had been knocked down by a vehicle.

2011/188

Planning Applications

a) Decisions on previous applications

MAR/4881/12 Removal of condition 5 of MAR/4881/10 that the building shall be used ancillary office/staff room purposes only, to allow use for babies.

Cothill Kindergarten, 68 Cothill Road

For: Abingdon Kindergarten

Permitted 18th August, 2011

b) Applications dealt with prior to the meeting

11/01703/LBC Proposed new weather vane for the Dovecote

15 Church Street
For: Mr. J. Duffield
Comments: Council had no objections

11/01275 and 11/01718LBC Proposed installation of 30 Kw
photovoltaic panels
2 ground mounted areas, and 4 roof areas
Denman College, New Road
For: Denman College
Comments: Council had no objections

c) Applications for consideration at the meeting

None received

d) Other planning issues

A member requested that should the list of planning applications considered by the Parish Council appear in Marcham and District News, then instructions on how to find the detailed information on the District Council's website should also be included.

- 2011/189 County Councillor's Report
Cllr. Brown had advised the clerk that a query had arisen regarding the width of the public right of way at Peat Moor Lane from the end of Cow Lane to the A415, following the erection of fencing. The County Council was discussing the matter with the landowner.
- 2011/190 District Councillor's Report
In the absence of Cllr. Hanna no report was available.
- 2011/191 Further Declaration of Interest
Mr. Bough declared a personal and prejudicial interest in the agenda item relating to the Parish Council's position and action regarding the advertised consultation event, and the review of the Council's representation on Jane Hanna's working group.

Mr. Cumber left the meeting.
- 2011/192 Consultation by Taylor Wimpey
Council noted that an article had appeared in MAD News which advertised public consultation events planned by Taylor Wimpey on 22nd and 24th September, regarding proposals to provide a replacement sports facility, and a development on the existing facility. A letter dated 12th September addressed to the Parish Council had just been received by the clerk advising of the same exhibition.
Mr. Bough, who was also an Anson Trustee made a statement that Taylor Wimpey had written and inserted the article in MAD News, and that they were

driving things forward. The Trustees had been shown an outline drawing of new community facilities as prepared by Taylor Wimpey. The Trust's proposal was to sell half the field, and the application for housing on the field site went hand in hand with the application for new facilities to the north of the village. Plans for the sale of land would generate income for development elsewhere. A follow up exhibition was planned for 17th and 19th November. There was no agreement as yet as to who would design and build the new facilities.

Mr. Bough left the room

Council expressed concern that it had previously resolved that it would rent, in some form, part of the Anson field from the Trust, yet the article in MAD News referred to the possibility of development on all of the field. Questions were raised as to whether Taylor Wimpey was being given an option of the whole field, or if not, then they needed advising as to the position of the Trust. Council discussed its representation on Cllr. Jane Hanna's group, which she had set up as an independent body to undertake parish consultation on any planning applications. Owing to the local elections and resignations, some of those serving on the group were no longer councillors. It was felt that the opinion of Cllr. Hanna was required before a decision was made. Questions were asked as to the timing of likely planning applications, and reference was made to the community led plan and its significance to the proposals.

RESOLVED:

- (i) that a letter be written to the Arthur Anson Memorial Trust Ltd asking for clarification of its intentions relating to the existing Anson field owing to the discrepancies of offering some of the land to the Parish Council and Taylor Wimpey seeking comments on the development of the whole field.
- (ii) that a letter be sent to Taylor Wimpey making enquiries as to the timescale of events and the likely planning application dates, and also advising them of the Council's support of the community led plan of which they no doubt were taking account.

2011/193 Police Matters / Police Neighbourhood Action Group
There were no further points raised under this item.

2011/194 Cow Lane Allotments
Council considered comments from an allotment holder regarding the large rat population at the Cow Lane allotment site. Discussions took place as to how to reduce the number of rodents. Baiting was considered. The Clerk was asked to arrange for the allotment holder who had raised the issue to speak with Mr. Cumber.

Council considered the charges for water for the 2011/12 year based on the consumption and costs for previous years.

RESOLVED:

- (i) that the clerk be authorised to purchase bait boxes
- (ii) that the water charge for a whole plot be set at £13 for 2011/12

2011/195 Local Government Boundary Commission – Oxfordshire County Council – Electoral Review

Council noted the proposal to reduce the number of councillors at Oxfordshire County Council and to create a county division by merging Marcham with Drayton, Milton and Sutton Courtenay. Council discussed the proposal.

RESOLVED:

that this Council submits no comment to the Local Government Boundary Commission on the proposal

2011/196 Community Led Plan

Council received a report from Mr. Walton as one of its representative on the steering group as to progress so far. Council also considered the draft terms of reference.

RESOLVED:

- (i) that the Council was supportive of the draft terms of reference
- (ii) that Mr. Walton convey Council's support to the next meeting of the steering group.

2011/197 Oxfordshire County Council – s. 106 money for public transport infrastructure
Council was advised that approximately £5500 had been provided to the County Council from the development at Cotsdale, Abingdon Road for public transport infrastructure improvements. Council considered possible uses for the funds, and made suggestions. It was noted that some of the suggestions were not public transport issues.

RESOLVED:

that the following suggestions be put to the County Council

- a) road crossing over the A415 garage to village green
- b) litter bins at all bus stops
- c) bus shelter at the East bound Morland Road stop
- d) extension of the footway from Longfields to the Eastbound Longfields stop

2011/198 Oxfordshire County Council – Emergency Response and Winter preparedness

Council noted details of a training event on emergency responses and being ready for Winter. This was to be held on Tuesday 4th October at the offices of the Vale of White Horse District Council at 6.15 p.m. Mr. Denton expressed

an interest in attending. Council noted the County Council was proposing to deliver 1 tonne of road salt to each parish and that further bags were available at a cost of £100 and salt/grit bins at a cost of £250. The grit bins would be filled once by the County Council. Council also noted details of a “snow day” event at its Drayton Depot on Saturday 29th October.

Mr. Cumber, local farmer, had offered to store the 1 tonne bag of salt from the County Council, and distribute it when required.

RESOLVED:

- (i) that the County Council be advised that a private individual, Mr. Cumber, had agreed to store and distribute the salt when required
- (ii) that the Parish Council not purchase supplies of salt or grit bins
- (iii) that the Council sends two representatives to the snow day event

2011/199

Abbey Shopping Centre (Precinct)/charter Area – Abingdon

Council noted the proposals for the Abingdon town centre on which the Vale of White Horse District Council was consulting

RESOLVED:

that this council not submit any comments

2011/200

Oxfordshire County Council – Review of Dial a Ride Service

Council noted that currently the dial a ride service was operated Monday to Friday between 9.00 a.m. – 5.00 p.m. and was funded jointly by the County Council and the District Council where it operated. Changes to the service were proposed which included providing a baseline service throughout the county and each District enhancing the service should it choose to do so. Council was unsure of who currently used the service from the parish

RESOLVED:

- (i) that steps be taken to identify the current users from the parish
- (ii) that the response be delegated to the Clerk in consultation with the Chairman

2011/201

Parishioner of the Year – Community Donation

Council noted that Mrs. J. Rowe, parishioner of the year award recipient, had requested that the community donation, given as part of the award should go to the Balsam Family Project based in Garford. The clerk advised that as this organisation was a registered charity operating in the UK, then this was possible under the Council’s statutory powers.

RESOLVED:

that under s. 137 (3) L.G.A. 1972 a grant of £100 be given to the Balsam Family Project

2011/202

A415 – Roadside Barrier

Council further considered the installation of a roadside barrier/pedestrian guard rail opposite the steps leading to footpath no.11 and noted comments both of objection and support from parishioners and users of the adjacent Baptist Church.

A suggestion was put forward that a short section of barrier might be possible to leave sufficient room for cars parking and going into the Baptist Church and at the same time prevent children from the footpath running out into the road.

RESOLVED:

that the Clerk make enquiries from the County Council as to the minimum width of the possible barrier

2011/203

Royal British Legion Poppy Appeal

Council considered a donation to the Royal British Legion Poppy Appeal to cover the costs of the wreath supplied by it for Remembrance Sunday

RESOLVED:

that under s. 137 LGA 1972 the sum of £75 be paid to the Royal British Legion

2011/204

Correspondence

- a) Oxfordshire County Council – Notification of temporary road closure A415 Frilford (Millets Farm to Kingston Bagpuize) for 5 days from 19th September.
- b) Royal Horticultural Society – In Bloom Campaign – Invitation to participate in the “In Bloom” competition.
- c) Oxfordshire Rural Community Council – Networking Event and AGM
Invitation to attend the networking and AGM event 6.30 p.m. in Chalgrove village hall, together with an invitation to nominate individuals for election to the Board of ORCC.
- d) OALC – Update and Training information for new members Tuesday 8th November 6.30 p.m. at Stratfield Brake pavilion.
Mrs. Fabes expressed an interest in attending the new councillor training event

RESOLVED:

that Council funds the cost of £40 plus vat for Mrs. Fabes to attend the training event.

- e) Thames Water Utilities Ltd – Stakeholder Meeting 23rd November 5.30 p.m. London

2011/205

Accounts

Council noted that OALC was running a training event for Chairman/Vice-

Chairman on 19th October, and the current Vice-Chairman had expressed an interest in attending.

RESOLVED:

that Council funds the cost of £50 plus vat for Miss Mander to attend the Chairmanship training event.

Council noted the list of cheques numbered 2262 to 2278 be signed and authorised payments totalling £5210.24 in respect of administration costs, subscription, play area maintenance and fencing repairs, grass cutting, Churchyard clearance, litter bin.

2011/206 Matters Raised by members for information

Community Shop

It was reported that it was understood the legal structure for a community shop had been sorted, a grant application had been approved and a loan application was pending.

Longfields Play Area fence

It was reported that the wooden fencing at the Longfields play area was coming loose. The top sections had been screwed in, but the bottom sections which were nailed were coming loose as footballs were being kicked against them. The Clerk would bring this to the attention of the handyman.

2011/207 Items for MAD News

Council noted the list of items for inclusion in the village newsletter.

2011/208 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th October, in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.25 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 12th October, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mrs. J. Fabes, Miss R. Mander,
Mr. D. Walton (Chairman)
Clerk: Mrs. L. Martin
Cllr. J. Hanna (District Councillor)
2 members of the public

- 2011/209 Apologies for Absence
Apologies had been received from Mr. W. Cumber (family commitment), Mr. M. Denton (holiday), Mr. M. Hillis (work) and Mrs. S. Turney (work).
- 2011/210 Declarations of Interest
Mr. Bough declared a personal interest in the agenda item relating to consultation by Taylor Wimpey Oxfordshire/new community facilities in that he was a Director of the Arthur Anson Memorial Trust Ltd who had entered into negotiations with Taylor Wimpey regarding community facilities in the parish.
- 2011/211 Minutes of the meeting held on 14th September, 2011
These were agreed and signed as a true record of the proceedings subject in minute 2011/188 to changing the word "van" to "vane" in the section relating to 15 Church Street.
- 2011/212 Matters arising from the meeting held on 13th July, 2011

Dial a Ride – Response
Council noted that the response had been sent to the County Council had indicated that this Council would not like to see a reduction in the service provided locally. Members suggested that an article be placed in MAD News for anyone who used the service to contact the clerk, so that information as to numbers of users could be gathered.
- 2011/213 Public Participation
Kings Avenue - Public Amenity Space
Concerns were raised that a pyracantha hedge on the amenity space had been trimmed, but that it had been left at a height of about 9 feet and there was debris on the pavement. It was suggested that it would be better if it was removed given that the site was an open play area. The resident asked for information as to previous requests by the Parish Council for work to the shrub.
- Best Kept Garden Competition
Mrs. M. Bough placed on record her thanks to W. Cumber & Son (Theale) Ltd for the farm shop voucher she had been given as a prize winner in the garden competition.

Street Lighting

Questions were asked regarding street lighting. Some had been changed to night time conversions, but one left on in Kings Avenue was very bright. A query was raised as to whether this could be turned down. The Chairman responded that fitting a shield may be possible to direct light, and advised the resident to check the street light on the path between Howard Cornish Road and Haines Court, where one had been fitted, to see if would be appropriate for the Kings Avenue lamp.

2011/214 Planning Applications

a) Decisions on previous applications

11/01275/FUL and 11/01718/LBC Installation of 30kw photovoltaic panels – 2 ground mounted and 4 roof mounted
Denman College
Withdrawn 23rd September, 2011

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

d) Planning Enquiry

Concerns had been raised that the garage at 3 Mill Road had been converted for and was being used for living accommodation.

RESOLVED:

that the matter be referred to the District Council for further investigation

Queries were raised regarding alterations to a property in Parkside where consent may or may not have been given. Information would be given to the clerk so that further checks could be made

2011/215 County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/216 District Councillor's Report

Cllr. Hanna stated that the Taylor Wimpey Consultation has triggered the consultation group to meet again. She provided details of the current members. The composition of the group had been reviewed. It was a well established group and no changes had been made. It had reviewed its consultation document prepared some while ago and, following minor amendments, it would

be ready to use after any Taylor Wimpey application was lodged. There would be the need to take up the finance set aside by the Parish Council for village consultation. She outlined the action plan for obtaining village views and would write in MAD News what the intentions were. She had consulted with the Vale of White Horse District Council' policy and planning sections and had had received confirmation in writing that the proposal was unlikely to be successful unless it had village support. The views of the village were therefore important, and the consultation with the village was proceeding using a simple form. She advised that she had received an offer to meet with Taylor Wimpey. Her group had considered holding a public meeting.

2011/217 Consultation by Taylor Wimpey Oxfordshire/Proposed new community facilities

Council noted the response from Taylor Wimpey. This confirmed a further consultation event in November would take place with planning applications submitted early in the new year. These would comprise a detailed application for the replacement sports facility, a detailed application for residential development and an outline application for residential development. These would be submitted separately but accompanied by Heads of Terms which would become the basis of a s.106 agreement to ensure that the residential development could not take place without the sports facility being developed. Council noted the suggestion by Taylor Wimpey that it present its proposals to members. Council thought this would be an opportunity to question them. Queries were raised as to the impact on the primary school in regard to admission numbers and whether any new development would solve or add to the problem of the school being oversubscribed. Discussion took place as to whether Cllr. Hanna would be able to be present at any presentation by Taylor Wimpey.

Council noted the letter from the Anson Trust. This stated that “ the Trust foresees selling only one half of the field in pursuit of its proposal and sees no reason why it would depart from that in the future”. Members expressed disappointment that there was no firm commitment not to sell the other half of the field. Mr. Bough made a statement that the current decision could not bind future Trustees. The current negotiation with the developer was for half of the field, and the Directors had no intention otherwise, however if the public expressed a wish for the whole field to be developed, then the Trustees may probably have to think again. A full commitment could not be given, and the letter as stated was a statement, that as far as the Trustees knew, the Directors had every intention of keeping the remainder of the field.

2011/218 Police Matters / Police Neighbourhood Action Group
There were no matters raised.

2011/219 Oxfordshire County Council – s. 106 money for public transport infrastructure improvements

The Clerk clarified the funding available from the CotSDale development allocated to Marcham and pointed out possible additional funding from The Croft development. The County Council had asked the order of priority of the

items discussed at the last meeting. Various items such as a new pedestrian crossing for the A415, extending the tarmac path to the bus stop at Longfields, a bus shelter at Morland Road Eastbound, a bench seat or shelter with seats at Duffield Place Eastbound and litter bins were again considered. Miss Mander offered to investigate suppliers of bus shelters with proper seating rather than perching areas.

RESOLVED:

- (i) that the clerk make further enquiries as to the funding available from The Croft development
- (ii) that should this not be available, then the order of preference would be for the Longfields path extension, a bus shelter at the Morland Road Eastbound stop, a seat at Duffield Place Eastbound, then litter bins at the stops.

2011/220 Duffield Place – Eastbound bus stop – Request for bench seat
Council noted the request for a bench seat at the Duffield Place Eastbound stop. In view of the previous agenda item it was

RESOLVED:

that this matter be deferred to a future meeting.

2011/221 Play Area – RoSPA safety inspection report
Council noted the items referred to in the RoSPA safety inspection report on the play equipment, which referred to slight unevenness between the edge of the grass and the rubber safety surfacing, and rubber tiles which were in need of re-sticking. Discussion took place as to the installation of new surfacing, the possible requirement to replace some of the older items of equipment and the merits of undertaking the work until the future of the play area was clearer given the Anson Trust's current proposals for redevelopment in the vicinity.

RESOLVED:

- (i) that the handyman be asked to level and turf the worn areas on the grass
- (ii) that a quotation be obtained for re-sticking the tiles.

2011/222 A415 – Roadside Barrier
The Chairman stated that he had measured the area in question and it seemed possible to erect a barrier in such a position to ensure vehicles still had room and to protect pedestrians leaving the public footpath. A suggested location had been referred to the County Council for further investigation and its comments were awaited.

2011/223 Oxfordshire County Council – Parish Transport Representatives Meeting 9th September
Council received a report from Mr. Walton who had attended this meeting. There had been some budget cuts, but general savings had been made by negotiation with transport operators. The Thornhill Park and Ride was to be extended. The local services 31 Wantage to Oxford and service 43 Eaton/Appleton/Gozzards Ford/Abingdon remain broadly unchanged, and new contracts would commence from 11th December.

2011/224 Oxfordshire County Council – Consultation on Minerals and Waste Planning Strategy
Council noted the draft strategy documents.

RESOLVED:

that no comment be submitted to the County Council.

2011/225 Remembrance Sunday
Council considered the arrangements for Remembrance Sunday. The Clerk had applied for a road closure order for the A415, and ordered the wreath. Owing to a change of highways contractor for Oxfordshire County Council it was uncertain at this stage as to whether road signage was available. It was understood that PCSO Carly Milward was going to be in attendance to help control traffic or she would arrange for other officers to be present. The Clerk was asked to check whether Mr. Cumber too was available to assist.

2011/226 Anson Trust – Parish Council nominees
Although an advertisement had appeared twice in MAD News for anyone interested in being considered as a nominee to contact the Clerk, no one had done so. Council had the opportunity of nominating 2 representatives. Mr. Bough was one of the Council's previous nominees accepted by the Trust, and he was prepared to continue

RESOLVED:

- (i) that an open invitation be placed in MAD News inviting anyone to apply at any time.
- (ii) that the Council nominates Mr. Bough for consideration by the Trust to become a Trustee.

2011/227 Correspondence
a) Oxfordshire Playing Field Association – Annual General Meeting 17th October, 7.00 p.m. Tackley Village Hall
b) CPRE/NALC – Booklet “How to respond to planning applications”
c) Vale of White Horse District Council – Precept Timetable Change
Council noted that the Vale of White Horse District Council had revised forward its budget setting timetable owing to funding pressures and a reduction in accountancy resources. As a result it was requesting parish precept figures by early January. The Parish Council's budget meeting was therefore likely to be brought forwards.

- d) CPRE – National Planning Policy Framework – www.communities.gov.uk Consultation paper.
- e) ORCC – Annual Review 2010/11

2011/228

Accounts

The external audit for the year 2010/2011 had now been completed and council noted that there were no matters which came to the attention of the external auditor which required the issuing of a separate additional issues arising report. Council noted the quarterly report on the accounts from the financial officer. Council noted the list of cheques numbered 2279 – 2289 to be signed and authorised payments totalling £2958.14 in respect of administration costs, grass cutting, grants awarded, play area inspection and maintenance

RESOLVED:

that the completed annual return be approved and accepted

2011/229

Matters Raised by members for information

Footpath Church to Cemetery

It was reported that there were weeds at each side of the path. The Clerk was asked to arrange for the handyman to clear these.

Footpath Alongside Anson field to Baptist Church

It was reported that the section of footpath close to the Baptist Church was restricted owing to overhanging shrubs. The Clerk was asked to write to the owner of the land requesting that they be trimmed back.

Footway Orchard Way to Haines Court

It was reported that some of the holes left in the footway following the removal of barriers had not been filled in. These could present a danger.

2011/230

Items for MAD News

Council noted the list of items for inclusion in the village newsletter including the vacancy for an Anson Trustees, the road closure information for Remembrance Sunday, and safety information for bonfire night.

2011/231

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th November, 2011 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 9th November, 2011 in the residents' lounge, Duffield Place, Marcham at 7.40 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. D. Denton,
Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton
(Chairman)

Clerk: Mrs. L. Martin

PCSO Carly Millward

2011/232 Apologies for Absence

No apologies for absence had been received.

2011/233 Declarations of Interest

Mr. Bough declared a personal and prejudicial interest in the agenda item relating to grant application by the Anson Trust in that he was a director of the Trust. Mr. Cumber declared a personal and prejudicial interest in the grant application relating to the community shop in that he was a director of W. Cumber & son (Theale) Ltd which owned the proposed shop premises. Mr. Denton, Mrs. Allan and Miss Mander declared personal interests in the agenda item relating to the grant application by the community shop in that they were members of a village group investigating the possibility of opening a community shop. Mr. Bough and Mr. Cumber declared personal and prejudicial interests in the agenda item relating to a presentation by Taylor Wimpey for new village facilities in that Mr. Bough was a director of the Anson Trust and Mr. Cumber was a director of W. Cumber & Son (Theale) Ltd, and both organisations were involved in negotiations regarding community facilities in the parish.

2011/234 Additional Agenda Items

The Chairman advised that additional items had been received since the circulation of the agenda and asked whether Council would agree to taking the items at the meeting. These were 3 further grant applications from Abingdon and District Citizens Advice Bureau, Marcham Duffield Place Sunshine Club and a second application from the Arthur Anson Memorial Trust for sports goals. A letter had also been received from the Anson Trust inviting the Parish Council to join the process of consulting with the villagers regarding the uses, design and management of a new community building, sports pitches and any remaining open space on the Anson field. This letter had been circulated to members the day prior to the meeting.

RESOLVED:

that the additional agenda items be considered at the meeting.

2011/235 Minutes of the meeting held on 12th October, 2011
These were agreed and signed as a true record of the proceedings.

2011/236 Matters arising from the meeting held on 12th October, 2011

County Council matters – Roadside Barrier / Crossing point

Council noted that the Clerk, together with the Chairman had met with the County Council's highways representative on site, and had discussed the holes in the path between Orchard Way and Haines Court (now repaired), the roadside barrier opposite the end of the footpath which emerged adjacent to the Baptist Church, and the possibility of a crossing point over the A415 somewhere near the junction of Mill Road/North Street. A drawing had been given to the County Council showing a suggested position of the roadside barrier. These two matters were being further assessed by the County Council.

Donation awarded to Royal British Legion Poppy Appeal

Council noted receipt of a letter of thanks for the donation to the Royal British Legion Poppy appeal.

2011/237 Public Participation

In the absence of any members of the public, no matters were raised.

2011/238 Vale of White Horse District Council – Consultation on draft Interim Housing Supply Policy

The Chairman summarised the key issues of the draft policy. The Government required councils to maintain a supply of deliverable housing sites sufficient to meet house building targets. Owing to planned schemes not being on target, the District Council no longer had a five year housing land supply, despite it having longer term housing land reserves. It was therefore looking at relaxing constraints, and inviting land owners to put forward sites for screening. where if acceptable, planning consent could be granted. This would enable better control on development. Council discussed the draft policy. Concerns were raised that the expected housing requirements by 2026 were an additional 62 houses for Marcham. The policy was suggesting immediate development, then if that were the case, then there would no further house construction until after 2026, or there would be a continuing expansion of the number of dwellings in the parish.

Council expressed concerns about the whole proposal, the limitations on services in the village and asked for greater weight to be added for the local Parish Council view. Council noted that there was a workshop being arranged by the Vale of White Horse District Council on 17th November.

RESOLVED:

- (i) that the response to the Vale of White Horse District Council be delegated to the clerk in consultation with the Chairman, Mr. Denton and Mrs. Fabes.

- (ii) that Mrs. Fabes represent the Council at the workshop meeting on 17th November.

2011/239 Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

11/02275/FUL Extensions to side and rear
68 Howard Cornish Road
For: Mr. B. Phipps
Comments: Council had no objections

11/02474 Renewal Extension of time limit for 08/01617/FUL for
conversion of garage to offices. Insertion of windows including
clerestory and new cladding
Denman College, New Road
For: Denman College
Comments: Council had no objections

c) Applications for consideration at the meeting

11/02453/FUL Erection of new crematorium together with associated
highway works, car park, gardens of remembrance and provision of land
for natural burials
Land off A338 Garford
For: Memoria Ltd
Comments: that Council's comments on the previous application
relating to failure to comply with Local Plan policies, the traffic impact
on rural roads and the impact on the environment be re-stated.

11/02430 and 11/02438/LBC Internal alterations, single storey rear
extension
Tithe House, 15 Church Street
For: Mr. J. Duffield
Comments: Council had no objections

2011/240 County Councillor's Report
In the absence of Cllr. Brown no report was available.

2011/241 District Councillor's Report
In the absence of Cllr. Hanna no report was available.

2011/242 Police Matters/ Police Neighbourhood Action Group
PCSO Carly Millward, reported that there had been 3 thefts from motor vehicles
parked in Marcham over the previous weekend. Police attendance at the
Remembrance Day service and assistance with traffic control were discussed.

2011/243

Community Led Plan

The Chairman gave a report on the progress of the community led plan. The steering group held meetings once a month and articles were included in the village newsletter. There were various working parties considering design and budget matters. It was thought that the Plan could be finished around September 2012, with a questionnaire being circulated during April or May. The progress of new village facilities and stage reached will determine whether that topic was included in the questionnaire. The village consultation on any new village facilities involving the Anson Trust and Taylor Wimpey would be undertaken by the group established by Cllr. Hanna.

2011/244

Remembrance Day 13th November, 2011

Council noted that the Road Closure Order for the A415 between Church Street and North Street, together with Church Street and New Road had been made. This would operate anytime between 10.30 a.m. and 12.30 p.m. The County Council had supplied the necessary road signs, and arrangements were in hand for the erection of these, together with Police assistance for traffic control.

PCSO Carly Milward left the meeting.

2011/245

Village Green – BT Pole

Council discussed the sudden erection of a BT pole on the village green. This had been erected without the knowledge of the Council. The Clerk had sought advice as to the requirements for planning consent in a conservation area for such a pole, and advised as to the legal position relating to a village green. Council was concerned regarding the impact on the conservation area, the cluttering on the green, and the likely difficulties in maintaining the grass.

RESOLVED:

- (i) that Council objects to the erection of a BT pole on the village green for the reasons set out above
- (ii) that BT be asked to relocate the pole to another location.

2011/246

Grant Applications

Cllr. Bough left the meeting during the discussion of the item of the grant request from the Arthur Anson Memorial Trust Ltd. Miss Mander left the room during the discussion of the item relating to the grant request by Marcham Community Shop.

Council considered grant applications from various organisations and

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community.

| | |
|--|-------|
| Marcham Senior Citizens Club–running costs | £250 |
| Duffield Place Sunshine Club- running costs | £250 |
| South and Vale Carers Centre-running costs | £150 |
| Marcham Parochial Church Council- youth worker | £1500 |

Marcham Community Shop – set up costs £2000

- (ii) that the sum of £1000 be awarded to the Anson Field Management Committee under s. 19 Local Government (Misc.Prov.) Act 1976 towards the expenses of grass cutting in the recreation ground
- (iii) that the sum of £450 be awarded under s. 142 Local Government Act 1972 to the Abingdon and District Citizens Advice Bureau.
- (iv) that the sum of £50 be awarded under s. 137 (3) to the Oxford Repatriation Memorial Bell Appeal
- (v) that no grants be awarded to the St. John Ambulance, the Oxfordshire Carers Forum, Home Start Southern Oxfordshire, or the Berks, Bucks and Oxon Farming and wildlife advisory group
- (vi) that the general application from Marcham Community Group be deferred until the budget meeting and consideration then be given to setting aside funding, once a firm proposal and specific needs for funding were clarified.

2011/247 Vale of White Horse District Council – Corporate Plan – Consultation
Council considered the draft Corporate Plan of the Vale of White Horse District Council.

RESOLVED:

that no comment be submitted to the Vale of White Horse District Council

2011/248 Diamond Jubilee Celebrations – Queen Elizabeth II
Council noted that the Woodland Trust had discovered the Royal Record relating to tree planting for King George VI coronation. This reveals that 2 chestnut trees and 1 apple tree were planted on Marcham village green in 1937. The Trust was creating Jubilee woods to commemorate the Queen’s diamond jubilee and was also creating a new Royal Record for 2012. Council considered the possible tree planting or other involvement in the Diamond Jubilee Celebrations.

RESOLVED:

that the matter be deferred until the budget meeting.

2011/249 Risk Assessment
Council carried out a risk assessment as outlined in the National Association of Local Councils Guide on Governance and Accountability.

Council considered risks to its assets and liabilities on an individual basis. The clerk confirmed that the public liability insurance cover had been extended to £10million. It was suggested that a VDU risk assessment should be included for future reference.

RESOLVED:

that the risk assessment as presented be adopted subject to adding confirmation of £10million public liability insurance cover and a VDU risk analysis on future assessments.

Mr. Cumber left the room

2011/250

Taylor Wimpey Presentation to Members

Mr Bough confirmed that the Anson Trust would specify the budget for the construction of new community facilities as a sum would be required to be available for an endowment for future running costs. Mr. Bough confirmed that Taylor Wimpey would be the developer responsible for construction of the new facilities should planning consent be granted

Mr. Bough left the room.

Council considered issues arising from the presentation to members by Taylor Wimpey. The key issues were information relating to the discussions with the school and the views of the County Council, and the data that they were using to calculate the impact on the school.

Council noted that the both the Anson Trust and the Marcham Community Group were gathering information as to the needs and requirements of user groups in any new community facilities. Council discussed whether it should have any role in encouraging residents to participate in surveys as to users' needs. This was thought to be indicative of support for the project, and such a decision had not been made.

Council considered a letter from The Anson Trust inviting the Council to join the consultation process and discuss the Council's requirements in new community facilities, and if the Trusts and Taylor Wimpey planning applications were successful, how the Parish Council might wish to approach the subject of securing any remaining land in the Anson field as public open space for the benefit of the village.

RESOLVED:

- (i) that a working party comprising Mr. Walton, Mr. Hillis and Mrs. Fabes be set up to consider the letter from the Anson Trust.
- (ii) that the working party produce a report for consideration at the next meeting.

Mr. Cumber and Mr. Bough rejoined the meeting.

2011/251

The duration of the meeting was 2 hours and Council agreed to suspend

standing order no. 1a to allow the meeting to continue.

- 2011/252 Correspondence
a) Vale of White Horse District Council – Summons and Agenda 19th October
b) OALC – update October
c) Queen’s Diamond Jubilee Beacons – A guide to taking party
- 2011/253 Accounts
Council noted the list of cheques numbered 2290 – 2296 to be signed and authorised payments totalling £2505.35 in respect of administration costs, grass cutting, allotment water costs, and play area inspection /maintenance.
- 2011/254 Matters Raised by members for information
A415 – speed of emergency vehicles
Comments were made regarding the speed of emergency vehicles that travelled through the village.
- Parking and Reduced visibility
Concerns were raised regarding parking in Howard Cornish Road which was restricting visibility for motorists, parking on the grass verge at the junction of Longfields, and double parking in the layby and outside the layby opposite Longfields.
- Kings Avenue – street light
It was reported that some street lights seemed to have been affected by the change of clocks and were off when they should be on and vice-versa.
- 2011/255 Items for MAD News
Dumping in Cow Lane
In addition to regular items the clerk was asked to include an item relating to recent fly tipping which had taken place in the village and to ask residents to ensure that if they are undertaking works to make sure that they or their contractors remove unwanted items to the Drayton Recycling centre.
- 2011/256 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 14th December, 2011 in the residents’ lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.50 p.m.

Signed..... Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 14th December, 2011 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. D. Denton, Mrs. J. Fabes, Mr. M. Hillis,
Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman)
Clerk: Mrs. L. Martin
Cllr. J. Hanna (District Councillor)

2011/257 Apologies for Absence
Apologies had been received from Mrs. J. Brown (family commitment) and Mrs. J. Allan (unwell).

The Chairman welcomed Cllr. Hanna to the meeting and stated that he would re arrange the agenda order, to take her report earlier, as she had to leave to attend another meeting.

2011/258 Declarations of Interest
Mr. Bough declared a personal and prejudicial interest in the agenda item relating to a letter from the Anson Trust in that he was a director of the Trust

2011/259 Minutes of the meeting held on 9th November, 2011
These were agreed and signed as a true record of the proceedings subject to a suggested revision to minute 2011/250. The draft minute stated that the working party produce a report for consideration at the next meeting. The suggested amendment was that the Council had delegated its response to the 3 members of the working party, and not the preparation of a report. The Clerk advised that the written notes taken at the meeting referred to a report, and that the delegation to members of writing correspondence without any report was not possible. Council discussed the matter and

RESOLVED:

that the minute be amended to refer to the working party members preparing the Council's response to the Anson Trust.

2011/260 Matters arising from the meeting held on 9th November, 2011

Howard Cornish Road – parked van

Mr. Denton confirmed he had received an email from PCSO Carly Milward. She had spoken to the owner of the van which, owing to its parking position, was increasing the difficulties in vision for drivers around the curve in the road. She had offered him advice.

2011/261 District Councillor's Report

Cllr. Hanna spoke regarding the District Council's draft interim housing supply policy. This was likely to go through in some form. There was a proposed relaxation of policy for Marcham to permit 62 dwellings. Localism, however,

was very relevant in terms of housing need, commenting on planning applications and a say in the spending of s. 106 monies. These issues would need to be considered in regards to any Taylor Wimpey application. She had spoken to Taylor Wimpey and that company had advised her that they were looking at the responses to the consultation and consulting with an educational specialist regarding the s. 106 benefit for the school. The architect for any community building would be someone whose main area of specialism was non residential. The next stage of consultation with the village was planned for 2nd and 4th February. Taylor Wimpey had made an offer to her to fund any village consultation required. She stated there was a clear requirement to remain independent from any applicant, and she would not support this. The advice she had received from the Vale of White Horse District Council was that regardless of any Interim Housing Supply Policy, any construction on the recreation field and the construction of a new village hall elsewhere would require the support from the village. Members asked whether the village consultation questionnaire prepared by her group would be available to the Parish Council prior to circulation. A member commented on the Kings field site which had been submitted for screening under the draft interim housing supply policy, and suggested similarities with the Anson Trust's proposals. It was unclear whether all sites submitted under screening would be taken together, or individually on a case by case basis. Cllr. Hanna would clarify the position with District Council officers.

Cllr. Hanna left the meeting.

2011/262

Public Participation

In the absence of any members of the public, no matters were raised.

2011/263

Planning Applications

a) Decisions on previous applications

11/02275/FUL Proposed rear and side extensions. Erection of a single garage
68 Howard Cornish Road
Permitted 1st December, 2011

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

11/027714/RMC Variation of condition 7 of 10/02352/FUL to permit boundary /landscaping alterations
Land adjacent to The Croft, Packhorse Lane
For: Millgate Homes
Comments: Council had no objections

11/02777/FUL Installation of photovoltaic panels in various locations (roof and ground mounted)
Denman College, New Road

For: Denman College
Comments: Council had no objections

11/02629/FUL Demolition of existing front porch. Erection of a two storey side annexe extension with entrance lobby
2 Orchard Way
For: Mrs. S. Reese
Comments: Council had no objections

Non compliance with condition 1 of FYF/10304/6-CM to allow extension of time for completion and restoration of the site by 3rd December 2016
Tubney Wood Sand Quarry and Landfill site
For: Hill Quarry Products Ltd
Comments: Council had no objections

Non compliance with condition 1 FYF/10304/10-CM to allow the use of the site as a waste transfer station and recycle facility to allow completion of the development by 2015
Tubney Wood Sand Quarry and Landfill site
For: Hills Quarry Products Ltd
Comments: Council had no objections

Non compliance with condition 1 of FYF/10304/8-CM to allow an extension of time for completion and restoration of the site by December 2016
Tubney Wood Sand Quarry and Landfill site
For: Hills Quarry Products Ltd
Comments: Council had no objections

d) Vale of White Horse District Council – 3 Mill Road

Council noted correspondence from the Vale of White Horse District Council confirming that a breach of planning control existed in relation to the garage converted to a separate dwelling, as no permission for this to take place had been given. The District Council was pursuing the matter.

2011/264

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2011/265

Police Matters / Police Neighbourhood Action Group

Mr. Cumber referred to matters about which he had been notified as a member of countryside watch. These included agricultural stores being broken into, and theft and attempted theft of machinery. He suggested that an article be placed in Marcham and District News asking for residents to take the details and registration number of any vehicle seen locally loading or transporting machinery.

2011/266

Marcham Community Group

Miss Mander gave a report on a meeting of the group on 24th November which she attended as Council's observer. An update on the position of the Marcham Community Group had been given. The group had been invited to comment by

the Anson Trust on the requirements within a new community building. It had been thought that if it did not contribute, then any new facilities could be designed by an outside architect without any input from the community. The group was meeting with the Anson Trust but without prejudicing its own position. She had also attended an interactive family afternoon meeting, which too had focused on the requirements of a new building.

At the meeting on 24th November a resident had raised a query regarding the new development at The Croft and the lack of a footpath to the rear of that development. The Clerk had confirmed with the developer that the path, as shown on the drawings would be included.

Mr. Bough left the room

- 2011/267 Letter from Anson Trust inviting the Parish Council to join in consultation on new community facilities
Council considered the letter prepared by the 3 members on the working party

RESOLVED:

that the letter as drafted be submitted to the Anson Trust as the view of the Council

Mr. Bough rejoined the meeting.

- 2011/268 Vale of White Horse District Council – Interim Housing Supply Policy
Council noted receipt of correspondence that Taylor Wimpey Oxfordshire had lodged the Anson field site off Morland Road as a site for screening under the draft IHSP, and also correspondence from Carter Jonas that the site north of King Avenue too had been lodged for screening. One or more developments would need appropriate infrastructure and would impact on the primary school. Members felt that they would like to discuss the matter with the county councillor. The clerk was asked to try and arrange for Cllr. Brown to attend the next meeting.

- 2011/269 Taylor Wimpey Oxfordshire
Council considered an offer from Taylor Wimpey to provide a presentation to members of the detailed drawings for housing on the Anson field and community facilities in advance of any public consultation. This was considered a good idea.

RESOLVED:

that the clerk arrange a presentation for members

- 2011/270 Development of The Croft, Packhorse Lane - numbering
Council considered the naming and numbering of the new development at the site of the house known as The Croft in Packhorse Lane. The developer, Millgate Homes, had suggested 1-9 The Croft. Council agreed this was appropriate.

RESOLVED:

(i) that the suggestion put forward by Millgate

- Homes be accepted
- (ii) that the Vale of White Horse District Council be advised that the new development be named and numbered 1 – 9 The Croft.

2011/271 Budget 2012/2013

Council considered repairs to the surfacing in the play area as identified in the RoSPA report, and noted quotations from Wicksteed Leisure for replacing safety surfacing under the slide unit and swings with wet pour rubber, or a new ecoscape surface. A quotation had also been obtained from MRH Services for making good the existing base, relaying any tiles and infilling gaps. Temporary repairs were expected to last about 2-3 years. Whilst regular checks were made on the play area, Council considered arranging “service” inspections on play equipment. It also considered a recommendation that “key links” between the swing chain and shackle be replaced.

RESOLVED:

- (i) that the quotation from MRH Services in the sum of £817.94 for a temporary repair be accepted
- (ii) that the “key links” at the top of the swings be replaced at a cost of £96.60
- (iii) that MRH Services undertake a quarterly “service” inspection at a cost of £154 per annum.
- (iv) that S.T. Grounds Maintenance continue with its regular play equipment/safety surfacing checks.

The duration of the meeting had been two hours, and during discussion of the budget Council suspended standing order no. 1a to allow business to continue.

Council considered arrangements for grass cutting for the next season and considered 3 quotations obtained. A query was raised with regard to the cost of cutting the arboretum area.

RESOLVED:

that subject to satisfactory answers to the query, Slade Estate Services Ltd be appointed grass cutting contractor

Council carefully considered the current balances, the likely balances at the year end and the budget for 2012/2013.

RESOLVED:

- (i) that the budget as shown on the forms annexed to these minutes be approved.
- (ii) that a precept of £37,000 be set for the year 2012/2013

2011/272 Vale of White Horse District Council – Budget Consultation

Council considered the budget of the Vale of White Horse District Council that was available for public consultation.

RESOLVED:

that no comments be made to the District Council

2011/273

Correspondence

a) High Sheriff of Oxford - Awards

Notification received of the Award Scheme for 2012. Nominations were invited for the categories of care for the elderly, bravery, helpfulness in the neighbourhood and long and/or meritorious service.

b) OALC – Update November

c) Crimestoppers – Winter Nights Burglary Postcards

Council considered the postcards which advised residents on how to protect their homes.

RESOLVED:

that 600 postcards be purchased under s. 137 LGA '72. at a cost of £25 per 100 plus postage and packaging.

2011/274

Accounts

Council noted that a further training course for new councillors was being arranged by the Oxfordshire Association of Local Councils. Mrs. Brown and Mrs. Fabes had expressed an interest in attending.

RESOLVED:

that the training fee of £80 plus vat for Mrs. Brown and Mrs. Fabes to attend the new members training course be paid.

Council noted the list of cheques numbered 2297 – 2311 to be signed and authorised payments totalling £5723.69 in respect of administration costs, grass cutting, grants, cemetery maintenance contribution and play area inspection /maintenance.

2011/275

Matters Raised by members for information

There were no matters raised.

2011/276

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2011/277

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th January, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.50 p.m.

Signed..... Date