

Marcham Parish Council

Grant Application Form

Please complete this form and send, along with the requested paperwork, to the address or email as listed on page 2. If you need assistance with filling in the forms, please contact Mrs Linda Martin (Clerk) on 01865 391833 or email clerk@marchamparishcouncil.gov.uk

If there is insufficient space in the boxes please include any additional information on page 3.

Name of Organisation requesting a grant:

Name of person submitting application:

What is your role, title or position within the organisation?

Telephone:

Email:

Provide the postal address to which the grant cheque should be sent (if your application is successful):

Please provide the exact name of the organisation's Bank account into which any such cheque will be paid:

State briefly the purpose/objectives of your organisation:

Please give more details about your organisation.

For example is it a charity, run by volunteers, does it have membership subscriptions.

Your grant request

Describe the specific purposes(s) for which the grant is needed:

How much grant are you seeking?

Will you be raising additional funding to meet these purpose(s)? If so please give details:

Please give details of how the grant will be spent and the associated costs:

Local benefit

How many people in the Parish of Marcham will benefit from this grant?

If the grant is to be used for more than one purpose, please give the numbers associated with each purpose

Please list any other grant applications you have made for the above purpose (s):

Please provide a copy of your most recent accounts or summary of accounts or bank statement as appropriate to your organisation.

Please send this form, along with your most recent financial details to:

Mrs. Linda Martin, Clerk, Marcham Parish Council, 90 Howard Cornish Road, Marcham, Abingdon, Oxon.OX13 6PU

Or email it to Clerk@marchamparishcouncil.gov.uk

Marcham Parish Council considers grant applications at its November meeting, being the second Wednesday in November. Therefore, all applications should be submitted to the Parish Clerk by 15th October.

Additional information

Declaration

I declare that the information given in this grant application and the accompanying paperwork is true and accurate.

PLEASE NOTE: If it is found that the information and/or subject for which the grant has been applied for is not accurate, the Council has a right to reclaim any monies awarded. The Council may also ask for proof of authenticity, or visit the organisation to ensure that the grant has been correctly used.

Signature

Date: