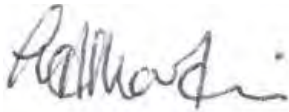


MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 13th January, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate

3. **Minutes of the meeting held on 9th December, 2020**
To agree the minutes of the Council meeting as a correct record

4. **Matters arising from the meeting held on 9th December, 2020**

Grants Awarded – Letter of Thanks

To note that a letters of thanks has been received from Marcham Community Group and South and Vale Citizens Advice Bureau for the grants awarded.

5. **Public Participation**
An opportunity for the public to bring parish matters to the attention of the Council.
6. **Planning Matters**
 - a) Decisions on previous planning applications
To note decisions on previous application
 - b) Applications dealt with under delegated powers prior to the meeting
 - c) Applications for consideration at the meeting
P20/V3185 Single white UPVC conservatory to the rear of the property with an Anthracite Grey Edwardian roof.
20 Plantation Avenue

- d) Planning Enforcement matters
The Vale of White Horse District Council has opened files on 14 Orchard Way, 17 Parkside and 50 Howard Cornish Road.
7. **County Councillor's Report**
To receive a report on County Council matters from Cllr. R. Webber.
8. **District Councillor's Report**
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. **Community Facilities**
a) Hall Signage
To consider the proposals and quotation from the County Council for signage on the A415/Howard Cornish Road junction, the Howard Cornish Road/Morland Road junction, and at the point of entry into the Anson Field off Morland Road.
b) Snagging List
To receive updated list of items outstanding in regards to the site.
c) To note Marcham Community Group has installed "stop" signs to assist with road safety in the vicinity of the entrance off Morland Road.
10. **Parishioner of the Year**
To receive a report from the working party.
11. **Marcham Churchyard – grass cutting schedule**
To note that Marcham Society is due to discuss the grass cutting arrangements in the Churchyard at its meeting on 11th January, 2021, and have offered to meet with the Parish Council.
To appoint representatives to meet with them in due course.
12. **Risk Assessment**
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and the Cemetery Committee and its assets and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.
Members are required to:
a) take steps to identify and update key risks facing the Council
b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
13. **Bus Shelter Cleaning – Longfields Eastbound**
To consider a quotation for the cleaning of the Longfields bus shelter.
14. **Harding Way – s. 106 funding for public open space**
a) To consider and accept the Agreement terms with the Vale of White Horse District Council for access to the funding
b) To resolve that the Clerk signs the Agreement on behalf of the Parish Council

15. **Budget 2021/22**

(A) To consider the budget for 2021/2022

- a) To resolve to take into reserves any unspent sums from the current year.
- b) Council's obligatory expenditure
- c) Chairman's Allowance
- d) Capital Items
- e) Working balance/contingencies
- f) Earmark reserves for specific items

(B) To set the precept for 2021/22

16. **Correspondence**

- a) Police Crime Commissioner Update
- b) Oxfordshire Association of Local Councils – December newsletter
- c) Vale of White Horse District Council – Information for parishes:
Census 2021 will be digital first. Letters to be issued with a unique code, so that questionnaire forms are completed on line. The Clerk has completed a questionnaire asking for information about the parish to assist with the organisation of the census.
Covid Grants Vaccination information
- d) South Oxfordshire District Council – Adoption of Local Plan 10th December 2020

17. **Accounts**

To approve accounts for payment as per list circulated to members

18. **Matters raised by members for information**

19. **Items for MAD News**

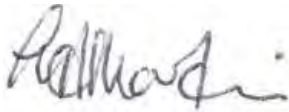
20. **Date of Next Meeting:** The next meeting of the Council is scheduled to be held on Wednesday 10th February, 2021 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 10th February, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
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A G E N D A

Prior to the commencement of formal business, Mr. Jim Asher will give a brief presentation on the history of the Churchyard conservation project.

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. **Resignation of Peter Steere**

To note that Peter Steere has resigned from the Parish Council. A notice of the casual vacancy has been declared.
4. **Minutes of the meeting held on 13th January, 2021**

To agree the minutes of the Council meeting as a correct record
5. **Matters arising from the meeting held on 13th January, 2021**
 - a) **Harding Way – Public Open Space**

To note that the Agreement has been completed, and the commuted sum of £79,710 was due to be transferred at the end of January 2021.
 - b) **Access into Barrow Close – wall at 5 Morland Road**

Planning consent was granted for wall/fence in the current location when the property was built. The height was not determined specifically at the time, but it has been in situ in its present form, for many years.
6. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.

7. **Marcham Churchyard – grass cutting schedule**

To consider issues raised at the presentation on the Churchyard conservation project.

8. **Planning Matters**

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P20/V3330/PDH - No formal consultation and invitation for the Parish Council to comment, but notification of application to determine whether prior planning consent was required for the erection of a single storey rear extension at 4 Barrow Close.

c) Applications for consideration at the meeting

P21/V0123/HH Part demolition of existing attached garage and replacement with new side and rear extension.

9 Tower Close Marcham Abingdon

P21/V0124/HH Demolition of single storey side extensions, removal of rear roof at first floor. Proposed single storey side extension and two storey side and rear extensions.

11 North Street

P21/V0189/HH Porch to front

Sheepstead Folly, Sheepstead Road

MW.0005/21 Details pursuant to condition 19 – Water Monitoring data on application MW.0019/15 – Sand extraction off A338 at Upwood Quarry.

<https://myeplanning.oxfordshire.gov.uk/Planning/Display/MW.0005/21/>

Hills Aggregates Upwood Park Quarry, A338.

R3.0003/21 Erection of 1.8m high and 2.7m high fencing to the front of the school; Installation of 2no. new doors to replace existing windows to the north and south elevations; and the installation of approx 27m² ground mounted kitchen air handling equipment

<https://myeplanning.oxfordshire.gov.uk/Planning/Display/R3.0003/21/>

Marcham Primary School, Morland Road

d) Planning Issues – Willow Farm flooding

To note that over the weekend of 30th/31st January, following heavy rainfall, flooding took place in Willow Farm roadway. This has been referred to the drainage section and planning officer at Vale of White Horse District Council, and also the planning enforcement officer.

9. **County Councillor's Report**

To receive a report on County Council matters from Cllr. R. Webber.

10. **District Councillor's Report**

To receive a report on District Council matters from Cllr. Mrs. C. Webber

11. **Community Facilities**

Art Work

To receive an update report on the proposed art work.

12. **To review Council policies, standing orders and regulations**

Financial Regulations

Standing Orders

Data Protection Policy and privacy notice
Complaints Procedure
Grants Policy
Asset Register
Investment Policy

13. **Review of Effectiveness of the Internal Audit / Risk Assessment**

- a) To receive a report from the working party which undertook a review of the effectiveness of the internal audit, and considered the risk assessment.
- b) To resolve to adopt the audit plan and terms of reference
- c) To resolve to accept the report and risk assessment as drafted.
- d) To receive a report from the Personnel Committee, and to resolve that the existing contract of employment be re-signed, until a full review of the contract can take place.

14. **Correspondence**

- a) Reminder – Oxfordshire County Council – Public Transport Representatives' meeting 23rd February, at 1.30 p.m.
- b) OALC – Notification of vacancy for Chair of Trust for Oxfordshire's Environment
- c) OALC – January newsletter
- d) Oxfordshire County Council – Military covenant
- e) Abingdon Bridge - Newsletter

15. **Accounts**

- a) To approve accounts for payment as per list circulated to members
- b) To consider locations for the deposit of the commuted sum of £79,710 for Harding Way public open space.
- c) To receive bank reconciliation as at 31st December, 2020 and budget monitoring report.

16. **Matters raised by members for information**

17. **Items for MAD News**


18. **Date of Next Meeting:** The next meeting of the Council is scheduled to be held on Wednesday 10th March, 2021 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 10th March, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link <https://zoom.us/j/97448591611>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. **Resignation of Kieran O'Leary**

To note that following the resignation of Kieran O'Leary from the Parish Council, a notice of the casual vacancy has been declared.
4. **Minutes of the meeting held on 10th February, 2021**

To agree the minutes of the Council meeting as a correct record
5. **Matters arising from the meeting held on 10th February, 2021**

Re-debate of request of litter/dog waste bin for Arboretum
The Council had passed a valid resolution in October 2020 not to purchase a litter/dog waste bin, and to review the situation in approximately 12 months time.
6. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.

7. **Planning Matters**

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P21/V0271/FUL – Variation of condition 6 of permission P19/V2137/FUL to vary the timing of submission of a European Protected Species Licence (conversion of existing listed barn to new 3 bed dwelling)

12 Frilford Road

Comments: Council had no comment to make, as it was of the opinion that it did not have the relevant expertise in bat habitats, to judge whether the proposed works would affect them.

c) Applications for consideration at the meeting

P20/V1388/O Erection of up to 90 dwellings including means of access into the site and associated highway works, with all other matters reserved (amendment)

Land South of A415

Catesby Land Promotions Ltd

For viewing on the Vale of White Horse District Council website

d) Planning Correspondence

Vale of White Horse District Council – Request for Parish Council's comments on the Appleton with Eaton Neighbourhood Plan

Available for viewing on the website of Vale of White Horse District Council.

8. **County Councillor's Report**

To receive a report on County Council matters from Cllr. R. Webber.

9. **District Councillor's Report**

To receive a report on District Council matters from Cllr. Mrs. C. Webber

10. **Community Facilities**

a) To receive updated snagging list from Marcham Community Group

b) To note the position in regards to the financial grant awarded to the Anson Trust

c) To consider the instruction of a company to undertake a final inspection of the playing field area, before release of the balance of any grant.

d) To consider Council's requirements in regards to information to be supplied to the Parish Council in regards to the proposed artwork.

e) To note the proposal as circulated to members, to relocate the fencing during the first week of March, and to remove it completely on 12th April.

11. **Cow Lane Allotments**

To receive a report from the allotment working party

12. **Oxfordshire County Council – Local Transport and Connectivity Plan**
To consider any Parish Council comments on the Plan
Available for viewing on the County Council's website.
13. **Climate Change**
To consider correspondence from a resident.
14. **Vale of White Horse District Council – Community Infrastructure Payments**
To consider whether to request the Vale of White Horse District Council to pay to the Parish Council any CIL contribution (currently £1232.86)
15. **Play Area – Inspection Report**
To receive the play area inspection report.
16. **To review Council's Code of Conduct**
17. **Correspondence**
 - a) OALC - Census Poster and February newsletter
 - b) Vale of White Horse District Council – Street Cleansing Team in Marcham early March (Priority Areas identified by members have been notified to the District Council)
 - c) Highways England – Notification of commencement of a project on the A34 to understand how local roads and the A34 interact so that potential improvements could be explored.
 - d) Police Crime Commissioner – February Bulletin
 - e) Thames Water and Affinity Joint Water Resources Forum 25th March at 10.00 a.m.
 - f) Vale of White Horse District Council – Proposal for Joint Local Plan being considered
 - g) Oxfordshire County Council – Update on Bridleway 17 bridge
 - h) Traffic Calming – village entrance feature – Frilford Road
Email from visitor to the Frilford Road recreation stating that the village entrance gateway obstructs the sight lines for those leaving the Arboretum area by car.
18. **Accounts**
 - a) To approve accounts for payment as per list circulated to members
 - b) To consider accounts for the commuted sum for Harding Way
 - c) To consider signatories for accounts.
19. **Matters raised by members for information**
20. **Items for MAD News**
21. **Date of Next Meeting:** The next meeting of the Council is scheduled to be held on Wednesday 14th April, 2021 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Monday 26th April, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. **Minutes of the meeting held on 10th March, 2021**

To agree the minutes of the Council meeting as a correct record
4. **Matters arising from the meeting held on 10th March, 2021**

Casual Vacancy

To note that the Vale of White Horse District Council has confirmed that no election has been demanded following the resignation of Kieran O'Leary, and that the Parish Council may proceed to co-opt to fill the vacancy.

Lodge Hill – A34 junction

Under powers delegated to the Clerk, the Council commented that it was disappointed the plan only covered the interchange itself. There was no indication as to how the road system would link into that required for the Dalton Barracks development. Owing to the lack of a wider road strategy, the eventual impact on Abingdon, and the impact on Marcham could not be assessed.

5. **Community Facilities**

- a) To receive updated snagging list from Marcham Community Group
- b) To receive the report from the Council's appointed agronomist following the final inspection of the playing field.
- c) To consider any outstanding requirements in regards to the completion of the project, including the authorisation to the Council's solicitor to release any balance of the grant funds to the Anson Trust.
- d) To consider correspondence from MCG in regards to items fixed within the hall and items to be fixed for which they seek Landlord's consent, including "Marcham village hall" name adjacent to the entrance.
- e) To consider the suggestion of MCG to set up a joint working party to enable future discussion to take place on hall matters.

6. **Future Meetings**

- a) To consider the arrangements for future meetings of the Parish Council in view of the current legislation which allows meetings to be held remotely, ceasing from 7th May 2021.
- b) To consider the scheme of delegation to the Clerk.
- c) To consider whether to hold an annual meeting for electors owing to Covid restrictions.

7. **Accounts**

To approve accounts for payment as per list circulated to members

8. **Matters raised by members for information**

9. **Date of Next Meeting:**

To arrange the date of the next meeting which is the annual meeting of the Council.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online annual meeting of the Parish Council to be held on Wednesday 5th May, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
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Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
5. Election of Vice-Chairman
6. Appointments
 - (i) Appointment of Planning Working Group (2)
 - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iii) Appointment of Representatives to the Churchyard Working Party (2)
 - (iv) Appointment of MAD News Correspondent (1)
 - (v) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
 - (vi) Appointment of members to parishioner of the year working party (2).
 - (vii) Appointment of members to a s. 106 / hall working party to consider planning obligation and funding available for village projects, to include review of community facilities/management of hall leases, and management of changes and alterations to the facilities. (3)
 - (viii) Nomination by the Parish Council of an MCG Trustee to hold office for one year.

- (ix) Appointment of members to a play area working party to consider children's play provision and youth shelter.
 - (x) Appointment of members to an allotment working party to consider the management of the allotment sites.
 - (xi) Appointment of members to a "green" working party to consider footpaths, environment and climate change.
 - (xii) To consider membership of the staff committee.
7. To review and adopt data protection policy and privacy notice
 8. To review standing orders and financial regulations
 9. To review the Council's complaints procedure
 10. To review grants policy
 11. To note and review land and assets of the Council
 12. To consider representation of Council at other outside meetings, and arrangements for reporting back.
 13. To review subscriptions to other bodies
 14. To confirm insurance cover in respect of all insurable risks.
 15. To review email arrangements for the Council.
16. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
17. Planning Applications
- a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting
 P21/V0564/FUL Improvements to existing access and creation of an agricultural track on land south of the A415 adjacent to the war memorial
 The Council requested a condition, should the application be approved, that it be used solely for agricultural purposes

 P21/V0700/FUL Demolition of existing house and garage. Replacement detached property and replacement detached garage at Keranderry, Faringdon Road, Frilford Heath. Council commented on visibility for the exit onto a busy road and impact on parking and traffic, and the need for screening.

 P20/V1388/O Outline application for residential development of up to 90 dwellings. Amendments– drainage technical note and Frilford Lights technical note on Land south of the A415. Council maintained its concerns regarding the impact of additional dwellings on drainage and traffic in the area.

 P21/V0530/HH Second storey side extension at 10 Chancel Way. The Council had no objection
 - c) Applications for consideration at the meeting

P21/V0903/HH Single storey extension to form compensatory living room space, following conversion of existing living space for disabled family member.

15 Abbots Grange

P21/V0967/LDP Erection of rear conservatory

5 Barrow Close

P21/V0983/HH Demolition of conservatory and erection of 2 storey rear extension to form new bedroom and ensuite. Extend existing bed 3 over garage and form ensuite.

4 Hyde Copse

18. District Councillor's Report
To receive a report on County Council matters from Cllr. C. Webber.
19. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
20. Community Facilities
To consider any action for the hall and field required following the last meeting.
21. Cow Lane Allotments
To receive a report from the allotment working party.
22. Remote Meetings – Government call for evidence
Central Government is undertaking consultation and is seeking views on the use of the provision for local authorities to hold meetings remotely.
To consider Parish Council's comments and submission to Government.
23. Hitchcose wood – Footpaths
To consider correspondence from the owner of the Hitchcose regarding trespassing by walkers and cyclists on his land.
24. North Street – junction with Howard Cornish Road – overhanging shrubs on western side.
To consider correspondence from a resident concerned that shrubs from rear gardens of properties in The Farthings overhang North Street/Sheepstead Road causing difficulties for motorists.
25. Correspondence
 - a) JISC – Notification that the Council's provider of its domain name registration suffered a data breach on 22nd March in that its database was accessible to the internet.
 - b) Notification from Jim Asher that a group of volunteers undertook a voluntary cut of the grass in the conservation area of the Churchyard in order to give the wild flowers a better chance to thrive.

- c) Oxfordshire County Council – Highways department officer structure chart
- d) Vale of White Horse District Council – Notification of Tree Preservation Order placed on trees within Denman College grounds.
- e) Oxfordshire County Council – Revised Strategic Vision adopted by the Oxfordshire Growth Board 22nd March, 2021.
- f) Oxfordshire County Council – Notification that the junction area in Drayton of the B4016 High Street, Abingdon Road, and Steventon Road will be closed overnight 20.00 – 6.00 from 22nd July for up to 5 nights for resurfacing.
- g) Vale of White Horse District Council – Community Litter pick services. Plans are being made for these to re-commence once the country meets the required steps of the Government’s roadmap.
- h) Website host company – cessation of . gov domain name hosting from May 2022.
- i) Land Registry – Council’s solicitor has confirmed registrations are taking well over 1 year, and the Council will be kept updated when there is progress as to the village hall title.

26. Accounts

To approve accounts for payment as per list circulated to members

27. Matters raised by members for information

28. Items for MAD News

29. Date of Next Meeting:

To arrange the date of the next meeting.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Wed. 16th June, 2021 at 7.30 p.m. for the transaction of the business stated below.

The meeting will be in the main hall, and will be Covid-secure. Masks should be worn at all times other than when speaking.

Mrs. L.A. Martin
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(Tel: 01865 391833)

Orchard House,
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 26th April, 2021 and 5th May 2021

To agree the minutes of the meetings.
4. Matters arising from those meetings
Directions signs to village hall - update

Cllr. Webber has authorised 50% of the cost of the signs to be paid from the Councillor's priority fund. The County Council, as the school sign is involved, will fund the remaining 50%.
5. Casual Vacancy

To consider an application to fill one of the vacant seats.
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P21/V1190/HH Single storey extension to the kitchen at rear with parapet wall to match style of property
Sheepstead Folly, Sheepstead Road
Comments: Council had no objections

P21/V1238/FUL Single storey rear extension to Children's Nursery Building, Barrow Close
Comments: Council lodged a holding objection as the application also included absorbing the open landscaped area into the rear enclosed boundary of the nursery, and erecting new fencing. It was unclear how the conditions in the previous planning consent, which required landscaping, were affected. The fence, would require foliage screening. The existing landscaping should be maintained. Concerns were raised regarding increased numbers of children / staff and the greater need for parking. Council requested an assessment of the access off Morland Road as there were known safety issues and poor visibility. A traffic management scheme would need to be created for the construction period owing to the numbers of children in the area. A drainage assessment would be required owing to the proposed covering over of permeable land.

P21/V0837/A Erection of free standing sign and sign on hall building Marcham Centre, Barrow Close
Comments: Marcham Parish Council was of the opinion that it could not comment in detail as it was the applicant, however it supported the application.

P21/V1351/HH Erection of oak framed garage replacing existing garage Redlands, Rowleigh Lane
Comments: The Council asked that materials used were compatible with existing buildings, and that an appropriate condition be included if necessary. It requested a condition to ensure that the garage could not become a separate dwelling. Checks should be made to see whether specific policies such as green belt applied.

c) Applications for consideration at the meeting

None received

8. District Councillor's Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

10. Call for Evidence – Transport Connectivity
England’s Economic Heartland has brought to the attention of the Council studies aimed at improving transport connectivity in Oxfordshire, Buckinghamshire, Northamptonshire and Peterborough. There is a call for evidence <https://www.englandseconomicheartland.com/our-work/connectivity-studies/oxford-milton-keynes/>
Council has been invited to submit its views.
11. Community Facilities
To receive a report from the s. 106 working party on a review of the Leases
12. Footpaths
 - Hitchcops - Update
To receive a report from the footpaths working party
 - The Willows – Path linking site to Monks Walk
To receive a report from the footpaths working party
 - Lion Close development
To note the situation in regards to linking the site with the public footpath.
13. Parking on grass
To note and consider comments in regards to parking on open public space at the northern end of Parkside and the open triangle opposite Longfields bus shelter.
14. Correspondence
 - a) Police Crime Commissioner – Bulletin
 - b) OALC – Circular
 - c) Abingdon Bridge AGM – 8th June – Details previously circulated
 - d) Oxfordshire County Council – Trials to improve air quality and safety near schools.
 - e) South and Vale Citizens Advice Bureau - Newsletter
 - f) RoSPA notification of play area inspection July 2021
15. Accounts
 - a) To receive the financial statement for the year ending 31st March, 2021
 - b) To receive the report from internal auditor, and to consider points raised.
 - c) To approve the Governance Statement
 - d) To approve the accounting statement
 - e) To set the dates for public access to the accounts.
 - f) To approve accounts for payments as per list circulated to members
16. Matters raised by members for information
17. Items for MAD News
18. Date of Next Meeting: A date in July to be confirmed.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Thursday 15th July, at 7.30 p.m. for the transaction of the business stated below.

The meeting will be in the small hall, and will be Covid-secure. Masks should be worn at all times other than when speaking.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 16th June, 2021

To agree the minutes of the meeting.
4. Matters arising from those meetings
5. Casual Vacancies

To consider an application for one of the casual vacancies
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P21/V1303/LB Structural repair and conservation of Grade 2 listed two arch masonry bridge including provision of a structural capping to spread load and reduce risk of future failure

Marcham Mill bridge – Bridleway 17
50m south of Marcham Mill, Mill Road

Comments: Council had no objections and supported the work to conserve the bridge.

c) Applications for consideration at the meeting

P21/V1806/HH Front and side extension. Garage conversion. Associated external and internal alterations, inclusive of replacing an existing flat roof along the southern elevation.

5 Hyde Copse

P21/V0564/FUL widening existing access and creation of track to Manor Farm off A415 (additional information – response in reply to conservation officer's comments)

Manor Farm, Marcham

P21/VP21/V1238/FUL Proposed single storey rear extension. Increase in the number of children from 46 to 50. Enlargement of outdoor space to include erecting a low timber fence around an area of land located to the front of the site (Amended plans and additional information received 5 July 2021)

The Nursery, Barrow Close

P21/V1708/LDP Single storey extension across the rear to form swimming pool room

3 Barrow Close

8. District Councillor's Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

10. Neighbourhood Plan

To consider a report prepared by Tony Mackelworth.

11. Community Facilities

a) To note the current snagging list of issues relating to the new facilities

b) To note position in regards to drainage odours raised by residents

c) To note the s.106/hall working party is arranging a meeting with MCG when all parties are available to discuss points raised at the last meeting.

d) Litter Bins

Council previously resolved to purchase 2 litter bins for the Anson field, and fund the emptying for one year. Marcham Community Group has now advised as to its bin preferences.

To resolve to authorise the clerk to spend up to £2000 for the bins and emptying.

e) Correspondence from resident with continuing concerns regarding the access and safety for pedestrians in Morland Road owing to the speed at which vehicles leave the site.

12. Footpaths

Hitchcops

- a) To receive an update report on the paths
- b) To authorise the clerk in consultation with the Chairman to spend up to a fixed amount on signage.
- c) To set the limit on spending.

Lion Close development

To receive an update report.

13. Allotments

- a) To consider the wording of a new draft allotment tenancy Agreement
- b) To approve guidance notes to support the Agreement.

14. Pony Paddocks – Cow Lane

To note that the current holder of the grazing licence wishes to renew it for a further period of 364 days. To resolve to renew the Licence at the same fee as last year.

15. War Memorial

- a) To note receipt of a grant in the sum of £1080 from the War Memorial Trust towards the cost of stone conservation work.
- b) The War Memorial has weed growth in the garden area around it.
To consider maintenance of the area.

16. Howard Cornish Road / North Street – junction – Wooden Bench Seat

To note that this wooden bench is in need of replacement. To authorise the clerk in consultation with the Chairman to incur expenditure to replace the bench with a similar wooden one.

17. Grant to Marcham Pre-School

Marcham Pre-School was awarded a grant in November 2020 towards the purchase of certain items for the pre-school. A request has been received for permission to use some of the funding on other items.
To consider the request.

18. Correspondence

- a) Oxfordshire County Council – Notice of Road Closure Order for North Street coming into effect 9th August. Water connection works by the Institute are expected to take 8 days.
- b) War Memorial Trust – Notification that £1080 is being paid to the Council by way of grant towards the conservation works to the war memorial.
- c) OALC – Newsletter June
- d) Police & Crime Bulletin – June

19. Accounts

- a) To receive budget monitoring report as at 30th June 2021
- b) To approve accounts for payments as per list circulated to members

20. Matters raised by members for information

21. Items for MAD News

22. Date of Next Meeting: Monday 13th September, 2021 at. 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Monday 13th September, 2021, at 7.30 p.m. for the transaction of the business stated below.

The meeting will be in the large hall. Please follow Government's guidance on Covid 19, and the hall committee's requirements on mask wearing, hand sanitising, and social distancing.



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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on Thursday 15th July, 2021

To agree the minutes of the meeting.
4. Matters arising from those meetings

Hitchcopse – Footpaths
St. Helen Without Parish Council has agreed to attend any site meeting with the landowner to discuss deviation from the rights of way. The landowner has been approached in regards to a meeting.

War Memorial

The war memorial area has been weeded. A local resident has offered to tidy it in readiness for Remembrance Sunday on 14th November 2021.

5. Casual Vacancies

- a) To consider applications for the casual vacancies.
- b) To receive the declarations of acceptance of office, if a new member(s) is co-opted.

6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P21/V1928/HH and P21/V1929/LB Conversion of existing garage to habitable accommodation. Erection of conservatory
Christmas Cottage, 22 Gozzards Ford

Comments: Council had no comments in principle, provided materials were fully compatible with the listed building. The loss of the garage would result in reduced on site parking. Council required a condition to ensure that the accommodation, if consent were granted, did not become an independent residential unit.

P21/V1846/O - Erection of semi-detached dwelling joined to
19 Mill Road

Comments: Council requested confirmation from the County Council that it was content for a 3rd property to use the shared driveway and access onto Mill Road. It request parking areas and amenity spaces to be identified on the drawings, and also referred to having sight of a flood risk assessment before finalising its comments, as there had been flooding in 2007 in Priory Lane, close to the site of the proposed new house.

P21/V0965/FUL Independent steel frame 20m x 15m storage unit
North west corner of site at

Oxford Instruments, Tubney Wood

Comments: The site was not visible from the road. Provided the District Council's environment and tree officers were certain there was no impact on the surrounding area, as a result of its siting, construction or use, then the Parish Council had no objections.

P21/V2345/HH New garage with office above

The School House, Oakley Park, Faringdon Road

Comments: Council requested a condition that the accommodation created shall be occupied only as accommodation ancillary and incidental to the existing dwelling on the site, and should not be occupied or used separately, and no separate curtilage shall be created.

c) Applications for consideration at the meeting

None received

8. Oxford-Cambridge Arc – Consultation
To consider Parish Council’s comments on the Government’s consultation document in order to help shape the spatial framework
9. Vale of White Horse District Council – Joint Local Plan 2041 - Call for sites and buildings.
To note the District Council’s call for sites.
10. District Councillor’s Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
11. County Councillor’s Report.
To receive a report on County Council matters from Cllr. R. Webber.
12. Oxfordshire Plan 2050
To receive a report from Michael Hoath who attended an information seminar on 8th September.
To consider any Parish Council comments on the strategic plan.
13. Neighbourhood Plan
To consider a report prepared by Tony Mackelworth.
14. Community Facilities
 - a) To receive a report from the working party on its meeting with Marcham Community Group (Review the Management Agreement, Lease terms and discussion on authorised works within the hall and site where no referral back to the Council as Landlord would be required)
 - b) To consider the recommendations of the working party.
 - c) Youth Shelter
 - (i) To receive a report from Sandra Hill.
 - (ii) To consider a possible relocation of the youth shelter from the agreed position between the cricket and football pitches, on the south side of the Anson field, to the north or west side beyond the play area.
 - d) Fencing to east and south side of field – Notification received of MCG’s intention to erect 6m high fencing rear of the football goal area on the east side of the field, and 4m high fencing to the south to prevent footballs going into the gardens of nearby housing.
15. Litter Bin for Arboretum
To consider the need for a litter bin in the arboretum area. (Item deferred from a previous meeting, to allow time for consideration of the volume of litter).
16. Plantation Avenue – request from resident regarding dog fouling
To note comments from a resident that dog walkers using the footpath from Howard Cornish Road to Cow Lane, are letting their dogs off the lead, and in turn they run into

Plantation Avenue. It is suggested that dog walkers are not cleaning up after their dog and a request has been made for signage and a litter/dog waste bin.

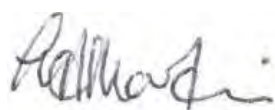
17. Vale of White Horse District Council - Community Infrastructure Levy
To note that the District Council is holding the parish element of CIL funds collected from housing developments.
To resolve to leave these temporarily with the District Council until further sums have been received and a project identified.
18. Public Noticeboard
To consider the erection of a noticeboard by the entrance to the school – Morland Road
Item deferred during the construction of the new classrooms.
19. Play Area – inspection report
To receive the report on the play area inspection.
20. Correspondence
 - a) Request from GigaClear to meet with representatives of the Parish Council to discuss ultrafast broadband.
 - b) Vale of White Horse District Council – New Monitoring Officer, Patrick Allan, has been appointed. He is working on reviewing the complaints process under the Code of Conduct, and the Code itself. Training on standards to be observed, will be provided in the Autumn.
 - c) Oxfordshire County Council – Library opening times to return to pre-pandemic hours.
 - d) Vale of White Horse District Council – letter for use in circumstances where dog fouling occurs.
 - e) Police Crime Commissioner – Newsletters July and August
 - f) Oxfordshire County Council – Notification that civil enforcement for parking infringement commences on 1st November, 2021
 - g) OALC – newsletters July and August
 - h) Vale of White Horse District Council - ~Confirmation of Tree Preservation Order for certain trees within the grounds of Denman College.
 - i) Oxfordshire County Council – Notes from Public Transport Representative Meeting 6th July 2021
 - j) Oxfordshire County Council – Bridleway 17 – bridge repairs
Email received from the County Council that it is hopeful of works to repair the bridge can start around the end of the month, provided the consent from the Environment Agency, which is awaited, is received.
21. Accounts
To approve accounts for payments as per list circulated to members
22. Matters raised by members for information
23. Items for MAD News
24. Date of Next Meeting: Monday 11th October, 2021 at. 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the larger hall at the village hall, Barrow Close, Marcham on Monday 11th October, 2021, at 7.30 p.m. for the transaction of the business stated below.

The meeting will be in the large hall. Please follow Government's guidance on Covid 19, and the hall committee's requirements on mask wearing, hand sanitising, and social distancing.



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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on Monday 13th September, 2021
To agree the minutes of the meeting.
4. Matters arising from those meetings
Dog Fouling – Plantation Avenue
Adhesive penalty notices have been obtained by the clerk. These can be affixed in appropriate location around the village.

Hyde Copse wood – fallen tree towards Howard Cornish Road
The landowner is aware, and is dealing with it.

5. Casual Vacancy
 - a) To consider applications for the casual vacancy.
 - b) To receive the declarations of acceptance of office, if a new member is co-opted.
 - c) To note that new member Keely Ewart-Brookes has expressed an interest in joining the “Green” working party, and being involved in any Neighbourhood Plan group.
To resolve that Keely Ewart-Brookes becomes a member of the “Green” working party.
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P21/V2541/LDP Replace garage with a garden office/storage building
11 North Street
Comments: Council wished to see where the replacement parking was proposed.
 - c) Applications for consideration at the meeting

P21/V2651/LB Retrospective application for damp proofing and new partition works. Repair and restoration works to the rear lean-to roof, including replacement rainwater goods.
44 North Street

P21/V2597/PDH Single storey rear extension Depth 4.5m, height 2.7m
3 Barrow Close

P21/V23520/ Demolition of existing buildings and erection of 6 bed dwelling for people with highly complex difficulties (planning use class C3b). Revised access, parking and ancillary works.
Baptist Church, Packhorse Lane
8. District Councillor’s Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.
9. County Councillor’s Report.

To receive a report on County Council matters from Cllr. R. Webber.
10. Neighbourhood Plan

To consider a report prepared by Tony Mackelworth.

11. Community Facilities

- a) MCG has now installed the defibrillator on the outside wall of the hall near the main entrance door.
- b) To receive update on the snagging list.
- c) Vale of White Horse District Council – Community Safety Officer Lewis Vaughan, has offered his assistance, as he had heard about some damage within the multi-use games area. The Clerk has contacted the Church’s youth worker, and Chairman has referred the Vale’s officer details to MCG.

12. Remembrance Sunday 14th November, 2021 – Arrangements

- a) To note that an application has been made to the Vale of White Horse District Council for a road closure order for New Road, Church Street and the section of A415 between Church Street and North Street, to allow for a service at the war memorial if one is being arranged this year.
- b) To note the British Legion is supplying a wreath for Remembrance Sunday. To determine the amount of grant to be given to the Poppy Appeal.

13. Village Green – Christmas tree with solar lighting

- To consider a suggestion that there be a Christmas tree with solar lighting on the village green.
To receive a report from Ruth Mander.

14. Speeding Traffic

- To discuss concerns regarding speeding traffic within the village

15. Mill Road Bridleway 17 – bridge

- To consider a request from a resident that the County Council should be asked to:
- a) undertake a further risk assessment to see whether the bridge could be opened to pedestrians pending its repair
 - b) investigate with the landowner, the possibility of extending the restricted byway that is to the west of bridge, as a temporary measure pending bridge repairs.

16. GigaClear – networks

- a) To receive a report on the presentation by GigaClear on 28th September, 2021.
- b) To note that roadworks to lay fibre will commence in the New Rd/Church St/Parkside area from 19th October. GigaClear are planning an online community meeting in October.

17. Oxfordshire County Council – Volunteers supporting highways

- The County Council has been trialling a system in parts of the county whereby a “super user” can raise works orders for fixing potholes and kerbing issues on unclassified roads of less than 30 mph. An appointed volunteer would assist highway officers by being the eyes and ears locally. This scheme has been extended and Council is required to consider appointing a “super user” for Marcham.

18. Correspondence
- a) Vale of White Horse District Council – Garden Waste Collection
Garden waste collection recommenced on a 4 weekly cycle, within the Vale DC area from 27th September, with Marcham parish being divided into 2 and collected on different weeks.
 - b) South and Vale Citizens Advice Bureau – AGM Tuesday 19th October at 6.30 p.m. (Hybrid meeting whereby guests attending join via Zoom).
 - c) Oxfordshire County Council – Public Transport Representatives meeting 12th October, 2021 at 1.30 p.m. (held virtually). Handbook on OCC website.
 - d) Police Crime Commissioner – September update
 - e) Oxfordshire Playing Fields Association – AGM Tues 26th October, 2021 at Exeter Hall, Kidlington at 7.30 p.m.
 - f) Oxfordshire County Council – Civil Parking Enforcement will commence on 1st November 2021.
 - g) Oxfordshire County Council – A417 road closure at West Challow overnight 14th/15th October.
 - h) Oxfordshire County Council – Workshop sessions to explore the nine new priorities of the County Council. Mon 18th Oct 7.00 p.m. and Thurs. 21st Oc. 2.00 p.m.
19. Accounts
- a) To receive external auditor report
 - b) To receive quarterly report on budget monitoring and financial position.
 - c) To approve accounts for payments as per list circulated to members
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: Monday 8th November, 2021 at. 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the larger hall at the village hall, Barrow Close, Marcham on Monday 8th November, 2021, at 7.30 p.m. for the transaction of the business stated below.

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on Monday 11th October, 2021
To agree the minutes of the meeting.
4. Matters arising from those meetings

Hyde Copse wood – fallen tree towards Howard Cornish Road
The landowner has now removed this tree.

Vale of White Horse District Council – Garden Waste Collection service returned to fortnightly.

Speeding Traffic

The Police have offered to attend the December meeting of the Parish Council to discuss speeding traffic and control measures.

5. Working Party Membership

Suzanne Saunter has expressed an interest in joining the neighbourhood plan group and play area working party. To confirm her membership of these groups.

6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

8. District Councillor's Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

10. Vale of White Horse District Council – Dalton Barracks Supplementary Planning Document

To consider the Supplementary Planning Document for Dalton Barracks and the comments to be submitted to the District Council.

11. Neighbourhood Plan

To receive an update report following a meeting with a neighbourhood plan officer from the District Council.

12. Community Facilities

a) The community safety officer from Vale of White Horse District Council

Lewis Vaughan, has been supporting MCG with information for youngsters during half term week.

b) To note the fixing of the artwork is progressing

c) To receive an update report on Youth Shelter

13. Village Green – Christmas tree with solar lighting

To receive a report from Ruth Mander as to the availability of bare rooted trees, and the planting of one on the village green.

14. Grant Applications

To consider applications for grants from:

- a) South and Vale Citizens Advice Bureau
- b) Marcham Community Group
- c) Be Free Young Carers

15. Vale of White Horse District Council – Arrangements for assessing allegations of breaches of the Code of Conduct

To consider Parish Council comments on the draft document.

16. Climate Emergency

a) To consider a request from Zero Hour Oxfordshire to support the Climate Emergency Bill

b) To note and consider the National Association of Local Council's publication "What can Local Councils do on climate change"

<https://www.nalc.gov.uk/library/our-work/climate-change/3598-what-can-local-councils-do-on-climate-change-2021/file>

c) To note Vale of White Horse District Council will provide and plant trees on land in its ownership, at the request of 3rd parties, provided the 3rd party will maintain and water the trees. To consider any Parish Council request.

17. Oxfordshire County Council – Parish Council workshops on priorities

To receive a report from members who attended the workshop.

18. Website – Emails - Storage

To consider new website/email proposals.

19. Correspondence

a) GigaClear

(i) Community online information event 2nd November 2021 at 7.00 p.m. and programme of when work will be carried out.

(ii) Letter from resident regarding the location of a cabinet at the junction of Parkside/New Road.

b) Oxfordshire County Council – Drayton Recycling Centre closed Wed 9th/Thurs 10th November.

c) Oxfordshire County Council – A415 Road Closure Kingston Bagpuize (Co-op store in the direction of A420) 22nd November 2021 to 3rd December 2021 to allow for sewer connections.

d) Oxfordshire County Council – North Street, (A415 The Crown junction to the vehicle access into Sweetbriar) Road Closure 10th January 2022 to 14th January 2021 to allow for replacement gas mains. Diverted bus route will be in operation.

e) Oxfordshire County Council – A338 – Temporary speed restriction March 14th 2022

- 29th April 2022. 20 mph Frilford to East Hanney to allow for repairs at Noah's Ark bridge.

20. Accounts

- a) To receive quarterly report on budget monitoring and financial position.
- b) To approve accounts for payments as per list circulated to members

21. Matters raised by members for information

22. Items for MAD News


23. Date of Next Meeting: Next ordinary meeting - Monday 13th December, 2021 at. 7.30 p.m.
To consider a date for the budget 2022/23 meeting.

MARCHAM PARISH COUNCIL

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Prior to the commencement of formal business PCSO Richard Osborn will discuss community speed watch, speeding traffic and control measures.

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 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on Monday 8th November, 2021
To agree the minutes of the meeting.
4. Matters arising from those meetings
Village Green – Christmas Tree

Sheepstead Road - mud
The local farmer has confirmed he would speak to the occupant of the field who had the pigs, in regards to bringing mud from the field onto the road.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P21/V3037/HH Demolition of current garage to the rear of the garden and erection of garden office.

11 North Street

Comments: On site parking would be removed. There should be no reliance on street parking.

P21/V3023/FUL Erection of new dwelling

Land Rear of 21 Mill Road

Comments: Council objected on grounds of access, and materials not in keeping.

c) Applications for consideration at the meeting

P21/V3081/N4B_Prior approval for the change of use of an agricultural building to create a dwelling.

Hitchcose Farm, Cothill Road

P21/V3185/HH Erection of log stores

17 Parkside

P21/V3297/FUL Erection of 2 storey 4 bed detached dwelling

Greystones, 8A The Gap

P21/V3164/HH Erection of 2m high wooden fence along boundary

The Old Bakehouse, 4 North Street

P21/V3227/FUL Erection of 4m ball stop netting on south of football pitch and 6m netting on east boundary of the football pitch

Barrow Close

P21/V3312/HH Change of use of garage to form family/breakfast area incorporating existing utility store. Formation of new lean to roof

4 Hyde Copse

P21/V3355/LDP Erection of single storey conservatory to the rear

5 Abbots Grange

7. District Councillor's Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

9. RAPID (Regulators' Alliance for Progressing Infrastructure Development) – Thames Water – Reservoir

To confirm Council's continued concerns that it remains to be convinced as to the

need for a reservoir, and that it supports the issues raised by the Group Against the Reservoir Development.

10. GigaClear – Parkside

a) To note that the Vale of White Horse District Council has confirmed that the size of the cabinet falls within permitted development limits, and no planning consent is therefore required.

b) To consider a request from a resident that the Council should approach GigaClear asking for the cabinet to be moved as it is not in keeping with its location, and it obstructs visibility for motorists.

11. Neighbourhood Plan

To receive an update report following a meeting of the initial steering group.

12. Community Facilities

a) Artwork – Unveiling

This took place on 11th December.

b) Youth Shelter

Written quotations for the construction of the youth shelter, and detailed drawings are awaited

c) Play Area Working Party

To note the working party intends to meet in the new year.

13. Grant Applications

To consider applications for grants from:

a) Marcham Community Group

Further information from MCG has been provided

b) Be Free Young Carers

Grant application towards running costs.

14 Oxfordshire County Council – Parish Council workshops on priorities

To receive a report from members who attended the workshop (deferred from last meeting)

14. Harding Way – housing development to north by Pye Homes

To note that the construction in the development has commenced, and the drainage connection into the public sewer in the Council's public open space in Harding Way started. A footpath is due to be constructed through the eastern public open space to link to the path to Howard Cornish Road.

To delegate to the Clerk, in consultation with the footpaths working party, authority to progress any issues in regards to the public open spaces, including instructing consultants if required.

15. Website – Emails - Storage

To consider new email/storage proposals deferred from last meeting.

16. Arboretum Trees – survey report

To note the survey report on the trees.

17. Correspondence
- a) Oxfordshire County Council – Primary School Admissions
Notification of deadline for applications for September admissions for school places for children - 15th January 2022
 - b) Vale of White Horse District Council – Christmas Tree Recycling
Real Christmas trees for recycling can be placed by the Salvation Army Textile bank in Howard Cornish Road for collection by Wednesday 19th January 2022, or taken to Millets Farm by Sat. 8th January 2022.
 - c) Oxfordshire County Council – Bus Changes
Notification that from 2nd January, 2022 the S8 bus Wantage/Oxford will cease to be operated by Stagecoach and will become the X1 operated by Thames Travel. The S9 Wantage to Oxford bus via the A338 Frilford will continue to be operated by Stagecoach but will have timetable changes.
 - d) Vale of White Horse District Council – Code of Conduct/Ethical Standards report
A report as to the consideration of allegations of breaches of the code of Conduct has been accepted by the Joint Audit and Governance Committee and recommended to both South Oxfordshire and Vale of White Horse District Councils for adoption.
 - e) South and Vale Citizens Advice Bureau – Director of the Bureau, Jon Bright is stepping down with effect from February 2022.
 - f) Dalton Barracks site – future development – Invitation from the Chairman of St. Helen Without Parish Council for the Chairman to attend a meeting in the new year, with representatives of other local parishes, to discuss shared themes on the proposal for re-development of the Dalton Barracks site and the Vale of White Horse District Council’s strategy document.
 - g) Royal British Legion Poppy Appeal – Letter of thanks for donation
18. Accounts
- a) To approve accounts for payments as per list circulated to members
 - b) To note replacement defibrillator pads and battery are required for the defibrillator in Morland Road. Replacements have been ordered.
19. Matters raised by members for information
Operation London Bridge – Future Plans preparing for the death of Queen Elizabeth II
The Chairman and Clerk met via Zoom with Revd. Nick Weldon and representatives from the Church to discuss village arrangements.
20. Items for MAD News
21. Date of Next Meeting: - Monday 10th January, 2022 at 7.30 p.m.