

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8th January, 2020 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate

Members are reminded to keep their Register of Interests held by the Vale of White Horse District Council up to date.

3. Minutes of the meeting held on 11th December, 2019
To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 11th December, 2019
North Street - pavements
Photographs of uneven surfaces have been sent to the County Council. An acknowledgement was received, but with comments that earlier similar reports had been received, and the matter had therefore been logged previously.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application
 - b) Applications dealt with prior to the meeting

P19/V3148/FUL Proposed new 4 No. 10m high floodlighting columns to multi-use games area, Anson Field
Comments: As the Parish Council was the applicant, and future owner of the site, it advised the planning officer that it would not comment on the application.

d) Applications for consideration at the meeting

R3.0128/19 Travel Plan for Marcham Primary School pursuant to condition 3 of R3.0008/19 - two classrooms
Marcham Primary School, Morland Road

P19/V2478/FUL

Demolition of the existing garage, replacement new parking, amenity space and associated dwelling (amended plans and information)
Land at The Farthings

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Community Facilities

a) To receive update report.

b) To select a surveyor to supervise the construction of the Multi-Use games area.

10. Neighbourhood Plan

To receive a report from the Neighbourhood Plan working party

11. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and the Cemetery Committee and its assets and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

a) take steps to identify and update key risks facing the Council

b) evaluate the potential consequences to the Council if an event identified as a risk takes place.

c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

12. Budget 2020/21

(A) To consider the budget for 2020/2021

a) To resolve to take into reserves any unspent sums from the current year.

b) Council's obligatory expenditure

c) Chairman's Allowance

d) Capital Items

e) Working balance/contingencies

f) Earmark reserves for specific items

(B) To set the precept for 2020/21

13. Parishioner of the Year Award
To note nominations are being received for the Parishioner of the Year Award. These have been referred to the working party who will produce a report for the next meeting
14. Annual meeting of electors
To consider the arrangements for the annual meeting of electors 2020 and guest speaker(s)
- 15 (i) Correspondence – A420
To note and consider copy correspondence from Fyfield and Tubney Parish Council.
- 15 (ii) Correspondence - other
 - a) Oxfordshire County Council – Waymarking signs have now been installed in Hitchcose Wood.
 - b) OALC update – December
 - c) South Central Ambulance Service – Newsletter Foundation Times
 - d) Police/Crime Commissioner newsletter – December 2019
16. Accounts
 - a) To consider and approve the Investment Policy
 - b) To approve accounts for payment as per list circulated to members
 - c) To confirm Marcham Parish Council as lead Authority in regards to the operation of the Joint Burial Committee.
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12th February, 2020 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12th February, 2020 at 7.30 p.m. for the transaction of the business stated below.

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 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 8th January, 2020

To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 8th January, 2020

North Street (Southern end) – pavements
To note the response from the County Council. The footways have been inspected and are not at the stage of requiring immediate works. They will be kept under review by the Asset Renewals Team who will consider them when planning their future works.

Annual Parish Meeting
The school hall is available Wednesday 21st May or Thursday 22nd May and a speaker has provisionally offered to talk on neighbourhood planning.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Planning Correspondence
 - (i) To note confirmation from the Vale of White Horse District Council that a Tree Preservation Order has been placed on the plane tree in the grounds of Denman College, but which overhangs the garden of 13 The Farthings.
 - (ii) The Willows – Planning Enforcement Action – Update
To note information from the Vale of White Horse District Council regarding the paths to link the site with the adjacent site.

(iii) Oxfordshire County Council - Marcham Primary School – Travel Plan
Following comments submitted by the Parish Council on the Plan, the County Council has confirmed that they will monitor the Plan. If targets are not being met, then a re-assessment would be undertaken and actions amended.

b) Decisions on previous planning applications

To note decisions on previous application

c) Applications dealt with prior to the meeting

s. 73 amendment to MW.0049/11 for change of use from agriculture, to site for the import, storage and screening of waste soils without complying with conditions 5, 10, 13 and 15 of permission MW.0049/11 at Swannybrook Farm, Abingdon Road, Kingston Bagpuize

Comments: Council objected to this as the numbers of vehicles passing through the AQMA in Marcham had increased. This would have a detrimental impact on the amenity of the residents who lived within the AQMA. As such the application appeared to breach policies within the District Council's local plan.

d) Applications for consideration at the meeting

P20/V003/HH Demolition of existing conservatory to be replaced with larger single storey rear extension
6 The Farthings

P20/V0168/HH Form single storey side extension to create a study and utility room
22 Anson Close

P20/V0210/DIS Discharge of conditions 5 (parking), 7 (footpath link to Cow Lane), 10 (travel information pack) and 20 (charging points for electric vehicles) on application P18/V2470/FUL [This application was to vary condition 2 –the approved plan on P16/V3224/FUL]

Erection of 47 dwellings on land off Sheepstead Road for Mactggart Mickel

7. Mactaggart Mickel Development – Sheepstead Road

To consider correspondence from resident regarding the proposed path in the south east corner from the Mactaggart Mickel site leading southwards to join the path in Harding Way.

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. S. 106 Art Funding
a) To note likely available s. 106 art funding in region of £67,000 (some not yet paid over to the District Council)
b) To consider suggestions for the use of these funds.
- (i) Youth Shelter
 - (ii) New Village Hall
 - (iii) Church – Labrynth paths with centre sculpture and also etching on the glass entrance doors to the Church.
 - (iv) Marcham Primary School – trellis with scriptural verses and cross in main entrance made from photos of the children

The Council is required to make a recommendation about which project it would wish to achieve and the amount allocated to each one.

11. Oxfordshire County Council – Draft Minerals and Waste sites plan
To consider Council’s comments on the draft Plan

12. Community Facilities
a) To receive update report on the hall and MUGA
b) To note the Council’s Solicitor is in the course of drafting the Lease and Underlease for the building and the field
c) To consider whether to require a Services Agreement supplementary to the Lease and Underlease.
d) To consider sub-letting only part of the Recreation Field and retaining a part for use as a play area.
e) To consider a letter from a youngster in the parish regarding the provision of a skatepark in the Anson field
f) To appoint a substitute until May 2020, for James Plumb as representative for the Parish Council to attend hall committee meetings.
g) To resolve to place the purchase order for flood lighting on the MUGA at a cost of £15575 plus vat.

13. HR – Training – 29th January, 2020
a) To receive a report from members who attended this training event.
b) To authorise expenditure for hall and projector hire for HR/Employment law training in the sum of £58.

14. North Street – footway
To consider any possible further action in regards to the footway

15. Correspondence
a) Meeting with David Johnston MP at Pharmagenesis at Tubney Warren Barn, Tubney at 10.00 a.m. Friday 6th March to discuss A420 and traffic. Invitation received from Fyfield & Tubney Parish Council to send representative(s) from Marcham.
b) OALC – Circular January
c) Healthwatch Oxfordshire – January briefing
d) Vale of White Horse District Council – Waste Tour Dates Ardley Incinerator and anaerobic digestion.
e) Letter from parishioner regarding A415, reduction in speed limit, and related points.

16. Parishioner of the Year Award
To receive a report from the working party.

17. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) To note bank reconciliations and budget monitoring as at 31st December, 2019
 - c) To note that the Nationwide Building Society is closing the Treasurers Accounts and these will no longer be available. To consider alternate accounts for the Council's funds.
 - d) To receive the report from the working party on the review of the effectiveness of internal audit in regards to the Parish Council and the Marcham and Frilford Joint Burial Committee, including its review of the financial regulations.
 - e) To confirm IAC as the internal auditor for the next year.
18. Matters raised by members for information
19. Items for MAD News
20. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11th March, 2020 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

PERSONNEL COMMITTEE

To: All Members of the Personnel Committee

You are hereby summoned to attend a meeting of the Personnel Committee to be held in the lounge, Duffield Place, Marcham on Tuesday 18th February, 2020 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
3. Minutes of the meeting held on 29th May, 2019

To agree the minutes of the meeting.
4. Matters arising from the meeting held on 29th May, 2019
5. Disciplinary policy
 - a) To review the NALC Disciplinary Policy
 - b) To adopt a Disciplinary Policy
6. Grievance policy
 - a) To review the NALC Grievance Policy
 - b) To adopt a Grievance Policy
7. Personnel Sub-Committee
 - a) To appoint the members of the Personnel Sub-Committee
8. Exclusion of the Public
 - a) To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality under the Data Protection Act 1998.

9. Review of Clerk's Employment Contract
 - a) To review the Employment Contract of the Clerk
10. Review of Clerk's Salary
 - a) To review the salary of the Clerk
 - b) To recommend to the Council any changes to the Clerk's salary
11. Matters raised by members for information
12. Date of Next Meeting

To decide the date of the next meeting of the Personnel Committee.

MARCHAM PARISH COUNCIL

To: All Members of the Council

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A G E N D A

1. Apologies for Absence
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 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3.
 - a) Minutes of the meeting held on 12th February, 2020
To agree the minutes of the Council meeting as a correct record
 - b) Minutes of the Personnel Committee held on 29th May, 2019
To receive the minutes of the Personnel Committee.
4. Matters arising from the meeting held on 12th February, 2020

Annual Parish Meeting
This has been confirmed as Thursday 21st May, currently in Marcham Primary School at 7.30 p.m. Mr. Tom McCulloch from Community First Oxfordshire will talk on Neighbourhood Planning

North Street – footway
Information from the County Council is awaited.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application
 - b) Applications dealt with prior to the meeting
None received

d) Applications for consideration at the meeting

None received

8. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
10. A420 traffic – Meeting 6th of March with David Johnston MP
To receive a report from James Plumb who attended this meeting.
11. Play Area
To receive a report from the inspector in regards to the play equipment.
12. Correspondence from residents
 - a) A415 –traffic calming measures part of the Catesby development
To consider parish council comments
 - b) Harding way –path linking site to Mactaggart Mickel development
To note copy correspondence received.
 - c) The Gap - North street junction
To consider a request from a resident for double yellow lines in The Gap
13. Community Facilities
 - a) To receive update report on the hall, MUGA and works to the sports pitches. Kieran O Leary to report on a hall meeting he attended on 18 February, Ruth Mander to report on the hall meeting she attended on 4th March.
 - b) To receive update report on the Lease, Underlease, Management Agreement, and S.106 funding Agreement with the Vale of White Horse District Council.
To resolve that the Clerk in consultation with the working party progress these to completion, and to resolve that the Chairman and Vice-Chairman, or other two members of the Council execute the documents.
 - c) To note booking arrangements for the Council meetings for the hall.
14. Vale of White Horse District Council – Draft Statement of Community Involvement
To consider parish council comments on the draft Statement. Available for viewing on the District Council's website.
15. Neighbourhood Plan
 - a) To receive a risk analysis report from the NP working party
 - b) To note email from Catherine Webber, District Councillor, regarding grant funding.
16. Path Howard Cornish Road to Harding Way – lighting
To note comments from an electrician in regards to lighting.
To consider any further Parish Council action.
17. Correspondence
 - a) OALC – Circular February
 - b) Healthwatch Oxfordshire briefing March

18. Parishioner of the Year Award
To receive a report from the working party.
19. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) To receive a report from the internal audit working party on a review of the asset register.
 - c) To note the accounts held by the Parish Council and Frilford Joint Burial Committee with the Nationwide building society have been closed and a new account has been opened with the Newbury building society.
 - d) To note receipt of a donation of £130.70 from a dormant village organisation following the closure of its account with the Nationwide building society.
20. Matters raised by members for information
21. Items for MAD News
22. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted -- Employee matters
22. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8th April

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 8th April, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following links:

7.30pm: <https://us04web.zoom.us/j/791668834>

8.10pm: <https://us04web.zoom.us/j/523916848>

8.50pm: <https://us04web.zoom.us/j/574280539>

L. Martin

Mrs. L.A. Martin
Clerk of the Council
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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 11th March, 2020
To agree the minutes of the Council meeting as a correct record
4. Matters arising from the meeting held on 11th March, 2020

Annual Parish Meeting

Whilst this has been arranged for Thursday 21st May, 2020, the arrangements will be reviewed in due course, in the light of the Covid- 19 virus.

OALC – Roles and Responsibilities Training 18th March - Cancelled

A refund for the cost of 2 members will be provided by OALC

North Street – Footway

No further information is available from the County Council.

Path - Howard Cornish Road to Harding Way – Lighting

To note comments from the County Council that it is unable to assist with lighting.

Neighbourhood Plan

Owing to the outbreak of the Covid 19 virus work to define the designated area for the plan had not progressed.

Police – Speed Detection

A meeting had taken place with PCSO Richard Osborn. He had agreed to undertake speed checks initially with the SID (speed indication device), and then possibly the Police's traffic enforcement section on the A415 and Sheepstead Road.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with prior to the meeting

P20/V0676/HH Demolition of existing single storey outbuilding, and erection of new single storey rear and side extension. Widening front porch and alterations

5 The Gap

Comments: A note was made of the proximity to the conservation area, and therefore materials and appearance needed to match the existing, a construction traffic plan was needed owing to vehicle congestion in The Gap. A drainage assessment was required, or plans for additional surface water disposal provided, owing to the loss of permeable ground, and the height above North Street.

P19/V3128/FUL New 4 bed house and parking (amended information 9th March 2020)

Land rear of 8a The Gap

Comments: Council had no additional comments on the amendments, but wished the key points of its first response to be taken into account.

P20/V0210/DIS Revised information for the Travel Plan

Erection of 47 dwellings on land off Sheepstead Road

For: Mactaggart Mickel

Comments: Council sought confirmation that fibre broadband was to be installed to each property as the Travel Plan indicated encouragement for home working, and a reduction in the need to travel. Confirmation was sought that as cycling was to be encouraged, that all paths provided by the developer would be suitable for cyclists and constructed of tarmac. All properties on the development, and not just the market houses. should have electric charging points.

d) Applications for consideration at the meeting

None received

7. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. Delegation to Clerk/ RFO – Covid -19

a) To resolve that, during the period of restricted activity declared by the Government in respect of the Covid-19 virus, to delegate to the Clerk/RFO to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. Such delegation to enable the Council to fulfil its responsibilities to its residents.

b) To resolve that any two members of the Council are authorised to approve the payments to be made during the period that the delegation is applicable.

c) To amend Standing Orders as appropriate

10. Covid 19 – Parish Support

a) To receive a report from members who participated in a virtual meeting hosted by Neil Rowe, Church warden, to discuss community support within the parish

b) To consider any action required on the part of the Parish Council

11. Community Facilities

a) To receive update report on the hall, MUGA and works to the sports pitches.

b) To receive update report on the Lease, Underlease, Management Agreement, and s.106 funding Agreement with the Vale of White Horse District Council.

c) To consider quotations for insurance of the hall and muga

d) To receive a report from Sandra Hill following a meeting with the arts officer at the Vale of White Horse District Council regarding s.106 art funds and the youth shelter project.

e) Muga flood lighting – payment for work

12. Oxfordshire County Council – Local Transport and Connectivity Plan - Engagement Activity (Topic papers on transport issues prior to formal consultation at a later date)

<https://consultations.oxfordshire.gov.uk/consult/ti/ltcp.engagement/consultationHome>

a) To consider a note produced by Cllr. Yvonne Constance, in regards to the A420

b) To consider Parish Council comments on the topics within the Engagement Activity

13. Didcot and Surrounding Area – Infrastructure Improvements

To consider and Parish Council comments on the County Council's consultation

<https://consultations.oxfordshire.gov.uk/consult/ti/DidcotAreaInfrastructureUpdate/consultationHome>

a) 4130 widening from A34 Milton Interchange towards Didcot

b) A new “Science Bridge” over the A4130, Great Western Railway Line and Milton Road into the former Didcot A Power Station site, back to the A4130 near Purchas Road

c) A new Didcot to Culham River Crossing between the A4130 Northern Perimeter Road at Didcot and A415 near Culham Science Centre

d) A new Clifton Hampden Bypass between A415 near Culham Science Centre and B4015 Oxford Road north of the village.

14. Parkside Allotments – Unauthorised access

To note and consider a report of unauthorised access into the section of these allotments rear of North Street.

15. Vale of White Horse District Council s. 106 application for sports hall funding

Notification has been received that the Vale of White Horse District Council is applying for £8737.10 sports hall contribution, from the Abbots Grange development to install a disabled access at the front of the White Horse Tennis & Leisure Centre

(ramp to replace steps/lift)and changing place facility within the sports hall changing area

To resolve to support the application.

16. Correspondence

a) Tidy Britain – The National Spring Clean has been postponed

b) Police and Crime Commissioner Newsletter - March

c) Catesby Estates – Notification of an updated masterplan for the housing site south of the A415.

d) Vale of White Horse DC – Community Support information – Covid 19 and notification that kerbside collection of electrical items, batteries and textiles will cease temporarily.

17. Accounts

a) To approve accounts for payment as per list circulated to members

b) To note that the bank account in the name of Marcham and Frilford Joint Burial Committee has now be re-named Marcham PC Cemetery account, and the bank has issued a new cheque book and paying in book in that name.

c) To note notification from Newbury Building Society of interest rate reduction to .5%

d) To consider future Parish Council meeting arrangements via Zoom

18 Matters raised by members for information

19. Items for MAD News

20. Date of Next Meeting: The annual meeting of the Council is scheduled to be held on Wednesday 13th May, 2020 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

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3. Minutes of the online meeting held on 8th April, 2020
To agree the minutes of the Council meeting as a correct record
4. Matters arising from the online meeting held on 8th April, 2020

Annual Parish Meeting – 21st May 2020

This meeting has been cancelled. The guest speaker on neighbourhood planning will be able to attend at a future date, by arrangement, should the meeting be re- arranged.

Covid- 19 – Parish Support – Virtual Meeting

To receive update report from council members who attend the parish's weekly meetings.

Salvation Army Textile Bank – Howard Cornish Road

Arrangements were made with Biffa to collect the items which were overflowing, however the arrangement was cancelled at the last minute, as the School Nursery came forward offering to take the sacks.

5. Annual Meeting of the Council
To discuss the postponement of the Annual Meeting of the Council to May 2021 with David Walton remaining as Chairman and Ruth Mander remaining as Vice-Chairman. Representation, committee appointments, and working party appointments to remain as previously resolved at the annual meeting of the Council in May 2020 and subsequent meetings.
6. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application
 - b) Applications dealt with prior to the meeting
None received
 - d) Applications for consideration at the meeting
None received
 - e) Vale of White Horse District Council – Call for sites for the next Local Plan
Local Authorities are required to review the Local Plan every 5 years, and the Vale of White Horse District Council is beginning to work on its Local Plan 2041. It has invited landowners, agents, developers, community groups etc who are interested in having land, with different uses, considered for inclusion, to submit information by 29th May, 2020 to enable the District Council to assess the sites.
To discuss any Parish Council comments.
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
10. Community Facilities
 - a) To receive update report on the hall, MUGA and works to the sports pitches.
 - b) To receive update report on the Lease, Underlease, Management Agreement, and s.106 funding Agreement with the Vale of White Horse District Council.
 - c) To note the surveyor has undertaken an inspection in April, and produced a list of snagging items.
 - d) To consider quotations for insurance of the hall and muga
 - e) To review hirer's liability cover for reconstruction costs in the event of total loss.
 - f) To consider the draft application for s. 106 funding for the youth shelter.
 - g) To consider a request from Marcham Community Group to relocate the defibrillator at the school to the hall site.
11. New Road – Grass Cutting
To consider correspondence from a resident regarding County Council grass cutting in New Road.

12. Marcham Churchyard
To consider a request from the Church, for the Parish Council to fund the cost, or contribute, along with the Church, towards the cost of a temporary repair with hoggin, to the driveway from Church Street and footpath from Denman steps to the main door of the Church.
13. Oxfordshire County Council – Proposed diversion of footpath 5 – part of Upwood Quarry
To consider Parish Council comments, on the proposed temporary diversion of footpath 5 at Hills Aggregates Upwood quarry off the A338, to 30th September 2028 at the latest, to enable sand extraction to continue.
14. Path Howard Cornish Road to Harding Way
 - a) To consider correspondence from a resident regarding the trees
 - b) To receive update report on lighting the path.
15. Path - Harding Way to Mactaggart Mickel site through Eastern public open space – maintenance responsibility
Mactaggart Mickel are currently working on outstanding items in regards to their development so that construction can commence as soon as possible once Covid restrictions are lifted. Their plan was to include the path that is their responsibility to construct as part of the planning consent, within the roadways and paths that are passed to the County Council.
To discuss the matter and form a Parish Council opinion.
16. Harding Way – Public Open Space
To consider a request from a resident in Harding Way to purchase part of the public open space to extend a garden area so that a property extension could be constructed.
17. Weed Spraying
To confirm that the contractor should undertake weed spraying twice in the season.
18. Allotments
 - a) To consider a request from an allotment holder for fresh horse manure to be left at allotment site, to rot down and be available for allotment users.
 - b) To note that the pedestrian gate off Sheepstead Road and the vehicle gate at the eastern side are in need of repair. The clerk has asked the handyman to inspect these.
 - c) To note and consider comments that the pillbox off Cow Lane is overgrown and to consider a request that the Parish Council takes action to clear it.
 - d) To note that the Clerk has written to certain allotment holders who have not worked their plots recently, to see whether they wish to continue this season, and also to some who were in arrears with rent as at 31st March. To authorise the Clerk to proceed with a Notice to Quit if outstanding issues cannot be resolved.
19. Correspondence
 - a) Thames Water – Water Resources Management Plan
 - b) Vale of White Horse District Council – Covid 19 Business Grants information.
To note that following discussion with members, although the Council received business rates invoices from the District Council, and a reminder to apply for funding, no grant application was lodged. To ratify this decision.
 - c) OALC – April newsletter
 - d) Cow Lane Paddocks – Notification received from the tenant that the tenancy will be surrendered in July. Steps are being taken to advertise the paddocks.

- e) Oxford Preservation Trust Awards – Nominations for Awards are invited before 30th June, 2020
 - f) Oxfordshire County Council – Road works and Road Closure A338 at Hanney to allow for the installation of a new drainage pipe, commencing 26th May for 3 weeks.
 - g) Healthwatch – May briefing
20. Accounts
- a) To approve accounts for payment as per list circulated to members
 - b) To note budget monitoring and initial year end balances as at 31st March 2020
- 21 Matters raised by members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 10th June 2020 at 7.30 p.m. via Zoom.

MARCHAM PARISH COUNCIL

PERSONNEL COMMITTEE

To: All Members of the Personnel Committee

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Personnel Committee will meet virtually via Zoom.

You are hereby summoned to attend an extraordinary meeting of the Personnel Committee to be held online on Thursday 4th June, 2020 at 7.30p.m. for the transaction of the business stated below. Access is available via the following link: <https://us02web.zoom.us/j/82191476713>

David Walton
Chairman

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
3. Exclusion of the Public
To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality under the Data Protection Act 1998.
4. Absence of the Clerk
To consider appointing a temporary replacement while the Clerk is unwell.
5. Matters raised by members for information
6. Date of Next Meeting
To decide the date of the next meeting of the Personnel Committee.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 10th June, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://us02web.zoom.us/j/86109802796>



Mrs W Quigley
Interim Proper Officer to the Council

A G E N D A

1. Absence of the Clerk
 - a) To note that the Clerk is unwell.
 - b) The Personnel Committee met on 4th June 2020 and resolved to appoint Wendy Quigley as interim Proper Officer while the Clerk is unwell. To resolve to approve additional expenditure in the preparation of minutes, agenda, planning application responses, village news article and general correspondence etc. as may be required.
2. Casual Vacancy

To note that following the resignation of Malcolm Denton, the notice of vacancy has been advertised.
3. Apologies for Absence
4. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
5. Minutes of the online meeting held on 13th May, 2020

To agree the minutes of the Council meeting as a correct record
6. Matters arising from the online meeting held on 13th May, 2020
 - a) The online training course for Neighbourhood planning was full, so our Councillors were not able to attend.
 - b) Harding Way public open space – the circumstances of the family next to the open area have changed, and they no longer wish to acquire some of the Council's land.
 - c) The notices on the textile bank in Howard Cornish Road regarding not leaving clothes have been put there by the VoWHDC.

- d) The Clerk has been in contact with the PCC to get further details about the PCC's wishes for repairs to the path and drive in the Churchyard.

7. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

8. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with prior to the meeting

P20/V1097/LB – New central heating system at 21 North Street.

Comments: Council had no objections per se, but as there were no elevation drawings included, it was difficult to assess position of flue, and its possible impact on the bedroom window. Gas Meter cupboard was to be sited on the outside of the cottage, and shown on an area which overhung the highway, and not part of the property.

P20/V1083/FUL 19 Mill Road Marcham Abingdon Oxfordshire OX13 6NZ. Proposed wheelchair accessible two bed detached bungalow.

Comments: Council objected. The bungalow was in the front garden of 19 Mill Road, whereas existing housing is on the line of 19 Mill Road. Impact on street scene, and conservation area. Reference to screening on the application was doubtful, as the trees were in an adjacent garden, and therefore no planning conditions as to retention could be imposed. Access difficulties over a ditch, no clear information as to parking for the property, or for 19 Mill Road, and no turning area.

P20/V1101/FUL Land off Packhorse Lane Packhorse Lane Marcham Marcham OX13 6NU. Variation of condition 8 of application P16/V0644/O - to regularise the 'as built' material of the path - finished in hoggin - instead of tarmac as approved. Outline application for erection of 37 new dwellings, with associated works, garages, access road and public open space. (Phases 2 & 3) (as amplified by information received 7 October 2014).

Comments: Council objected. There were 2 issues – one the surface of the path, and the second the missing link paths to Pye site. The hoggin surface was breaking up, as were the edges, requested tarmac as per the planning approval. It was unsure of any standard for construction of the existing path, so there was no standard for future maintenance. Urged linking paths to be built to Pye site.

P20/V0600/HH 86 Howard Cornish Road. Move dining room window forward in line with garage and porch protrusions. Move porch wall over in line with lounge window (600mm) to extend porch area. Remove flat roof from dining room recess and porch and replace with pitched tiled roof. Remove internal wall between dining room and kitchen and replace with RSJ supported by pillars and pad stones.

Comments: Council had no objection, but requested materials to be in keeping with the house and other properties in the area, to avoid a clash in a prominent location.

c) Applications for consideration at the meeting

None received

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

11. Community Facilities

- a) To receive an update report on the hall, MUGA and works to the sports pitches.
- b) To receive an update report on the Lease, Underlease and Management Agreement.
- c) To receive an update report on the s.106 funding Agreement with the Vale of White Horse District Council.
- d) To consider the draft Deed of Variation to the Council's 2017 Agreement with the Arthur Anson Memorial Trust Ltd and to resolve to approve it.
- e) To consider the proposed handover of the new village hall, MUGA and recreation fields on 19th June 2020.

12. Cow Lane Pony Paddock

The pony paddock letting agreement is about to expire. The tenant had given notice that they do not wish to renew their tenancy. The availability of the paddock to rent has been advertised locally and bids have been invited. To consider letting the paddock for the year July 2020 to July 2021.

13. Peat Moor Lane

A local resident has asked if we could arrange for the entrance to Peat Moor Lane off Cow Lane to be strimmed in order to open up that footpath. To consider asking the Council's handyman to carry out the work.

14. Trees on the Village Green

The chestnut tree planted for the coronation of George VI is possibly diseased and needs work or may require felling in due course. Other trees are low and over the path on the western side of the Green. A quotation has been obtained to carry out the work, As the area is in a conservation area, any work requires giving notice to the VoWHDC. To resolve to carry out the work on the trees.

15. Subscription to Local Council Review Magazine for 20/21

The Council currently subscribes to the Local Council Review Magazine and receives 5 copies. To resolve to renew the subscription for 20/21 and to review the number of copies that are required.

16. Accounts

- a) To approve accounts for payment as per list circulated to members
- b) To approve section 1 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020
- c) To approve section 2 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020

17. Matters raised by members for information

18. Items for MAD News

19. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 8th July 2020 at 7.30 p.m. via Zoom.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 8th July, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://us02web.zoom.us/j/86110825924>



Mrs W Quigley
Interim Proper Officer to the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the online meeting held on 10th June, 2020

To agree the minutes of the Council meeting as a correct record
4. Matters arising from the online meeting held on 10th June, 2020
 - a) The legal arrangements and transfer of funds connected with the new Community Facilities on Anson Field were completed on 19th June 2020.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications

P20/V1097/LB Installation of a new central heating system into the cottage, 21 North Street Marcham Abingdon OX13 6NG.
Decision: Listed Building Consent on 24th June 2020.

P20/V0676/HH Demolition of existing single storey rear outbuilding and erection of new single storey side and rear extension, widening front porch + alterations, 5 The Gap Marcham Abingdon OX13 6NJ.
Decision: Planning Permission on 10th June 2020.

b) Applications dealt with prior to the meeting

None

c) Applications for consideration at the meeting

P20/V1480/MPO Modification of a section 52 agreement in connection with application P89/V0804/FUL to remove clause 2 which prevents the property from being leased to a registered provider.

70 Howard Cornish Road

P20/V1388/O Outline planning permission for residential development of up to 90 dwellings (Use Class C3) including means of access into the site (not internal roads) and associated highway works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Land south of A415.

7. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. Children's Play Area

The Government advice is that playgrounds can be opened from 4th July. RoSPA will undertake an inspection of the play area in July.

- a) To resolve to re-open the play area dependent on RoSPA's report following their July inspection and completion of a risk assessment.
- b) To authorise the Clerk in consultation with Chairman, to progress, and for Council to fund, any urgent repair works should items be identified.

10. Chestnut tree on the Village Green

To note that the VoWHDC has raised no objections to the Parish Council's proposal to carry out works to the trees on the village green, including the possible felling of the chestnut tree planted for the coronation of George VI if found necessary. Any works are required to be carried out within two years. The contractor will commence on 27th July 2020.

11. Allotments

- a) To consider a request from a parishioner to transfer her husband's tenancy of a Cow Lane allotment to her name following the sad death of her husband.
- b) To consider a proposal from a parishioner that a committee of allotment holders might run the allotments.

12. Business Plan for new Community Facilities

To note the Business Plan for the new Community Facilities that has been prepared by Marcham Community Group.

13. Correspondence

- a) Oxfordshire County Council–Road Closure of Sheepstead Road for resurfacing works starting 1 September 2020. The anticipated completion date is 3 September 2020 (full closure 24hrs each day).

14. Accounts

- a) To receive the Internal Auditor's report for 2019/2020.

- b) To approve section 1 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020.
- c) To approve section 2 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020.
- d) To resolve to vire sufficient additional funds from reserves to meet the costs of consultants.
- e) To approve accounts for payment as per list circulated to members.
- f) To resolve to change the signatories of the Council's bank accounts.
- g) To note the budget monitoring report for the quarter ending 30 June 2020.

15. Matters raised by members for information

16. Items for MAD News

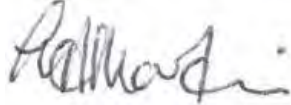
17. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 9th September 2020 at 7.30 p.m. via Zoom.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 9th September, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Election of Chairman
 - a) To note the resignation of David Walton as Chairman of the Parish Council, (but not from the Council itself), owing to his move away from Marcham.
 - b) To elect a Chairman to hold office until the next annual meeting of the Council.
 - c) To appoint a replacement member to serve on the Personnel Committee.
2. Apologies for Absence
3. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
4. Minutes of the meeting held on 8th July, 2020

To agree the minutes of the Council meeting as a correct record
5. Matters arising from the meeting held on 8th July, 2020

Village Green – Trees
To note works to these trees were undertaken and completed on 27th July.
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Matters
 - a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P20/V1820/HH Oak timber-framed with tiled roof 2.5m height to eaves, garden shed/office sat on saddle stones. Floor space 3m x 3.5m

3 Mill Road

Comments: The Council objected as there was conflict between the location plan and block plan as to where the building was to be sited. There was no information as to the overall height, and no assessment of the impact on the adjacent listed building.

P20/V1849/LB Taking of core samples from the arch barrels of Noah's Ark Bridge.

A338, Wantage Road, Garford

Comments: Council had no objections

d) Applications for consideration at the meeting

None received

e) Planning Correspondence – Appeals

(i) Notification of appeal – 19 Mill Road

(ii) Notification of appeal – Land off The Farthings (adj No. 13)

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

10. Community Facilities

a) Footway adjacent to entrance to Anson field off Morland Road

To note and consider perceived dangers regarding the entrance into the Anson Field off Morland Road, and the location of the footway, and to discuss any need for changes.

b) Litter Bins

To consider a request from Marcham Community Group that the Parish Council consider the installation of 3 external litter bins at the village hall premises.

c) Valuation of hall

To note and consider correspondence received from the District Valuer confirming the rateable value of the new hall is £13,000.

d) Naming of one of the halls in memory of Christine Ricketts

As owner of the hall, to consider naming of one of the halls in memory of Christine Ricketts, and the erection of a plaque.

If agreed, to consider funding arrangements for the plaque, and to set a limit on the amount.

e) Direction Signage for hall

To consider direction signs for the hall.

f) Hall booking for future Council meetings

Council has previously resolved to move its meetings to a Monday night if required.

To note MCG's preference for allocating Mondays for organisations that meet monthly. The large hall is available at a cost of £15 per hour for a Monday, and the smaller "office" is still available for a Wednesday meeting, at a cost of £5 per hour.

To note that current Government advice is for Councils to meet remotely.

To confirm that when Council resumes face to face meetings, it will be in the large hall in the new community facilities at a cost of £15 per hour.

11. Risk Assessment – Community Facilities
 - a) To note the Review of Internal Audit/Risk Assessment working party has prepared a risk assessment in regards to the new Community Facilities site.
 - b) To consider and adopt the risk assessment for the newly acquired facilities.
 - c) To note that this risk assessment will be reviewed early in 2021 when the next annual review of all risks takes place by the working party.

12. Play Area
 - a) To note the play area was re-opened on 29th July.
 - b) To receive a report from Mr. Hoath and Mrs. Garvey who attended a meeting with the contractor to discuss works identified in the RoSPA report. To consider estimates provided for suggested works

13. Harding Way – footpath around first public open space area, and trees at the eastern public open space/path to Howard Cornish Road
 - a) To note the application for the s.106 commuted sum is being considered by the Vale of White Horse District Council.
 - b) To note that the footpath around the first public open space area adjacent to 29 Harding Way is beginning to break away from the edging. To discuss Parish Council action.
 - c) To consider quotations for undertaking a tree survey on the trees along the path from Howard Cornish Road to Harding Way, and on the public open space at the Eastern side.

14. Vale of White Horse CIL contributions

The Council has been notified that the Vale of White Horse District Council that that Council has identified CIL monies due to the parish.
To consider whether to leave these temporarily with the District Council or have them transferred to the Parish Council.

15. Allotments
 - a) To receive a report from the working party.
 - b) To appoint David Walton as a member of the working party.

16. Churchyard driveway/path update

To receive a report from Caroline Garvey following a meeting with a possible contractor regarding repairs to the driveway and footpath from the Denman steps to the front of the Church.

17. Correspondence
 - a) Oxfordshire County Council - Footpath no 5 Diversion Order (Hills Aggregates site).

This Diversion order has been withdrawn owing to the fact that it contained incorrect grid references. The route, however, is still the same. Re-consultation has commenced.
 - b) Bus Service X15 Abingdon to Witney from 1st September is being run by Pulmans Coaches and not Stagecoach.
 - c) OALC August circular
 - d) SSE supply pole – entrance to lane leading to Hyde Farm Nurseries – The Clerk was contacted by a resident concerned regarding the stability of the pole as it had been damaged by a vehicle . Sandra Hill reported this to SSE.
 - e) Information Commissioner Office – Data Protection Renewal
 - f) Abingdon Bridge – Newsletter August
 - g) OALC – Deadline for consultation on proposed new Code of Conduct, extended to 28th August. No comments were submitted by the Parish Council.

18. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) To consider internal audit observations for 19/20 year.
 - c) To confirm signatories for the Nat West Bank account
 - d) To consider insurance renewal.

19. Matters raised by members for information

20. Items for MAD News

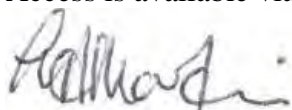
21. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 14th October, 2020 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 14th October, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Casual Vacancies
 - a) To note that David Walton has now formally submitted his resignation from the Parish Council. A casual vacancy has been declared and the Vale of White Horse District Council has been notified, and Notice published.
 - b) To note expressions of interest have been received from residents wishing to join the Parish Council. To consider co-option arrangements.
4. Minutes of the meeting held on 9th September, 2020

To agree the minutes of the Council meeting as a correct record
5. Matters arising from the meeting held on 9th September 2020
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Matters
 - a) Decisions on previous planning applications

To note decisions on previous application

- b) Applications dealt with under delegated powers prior to the meeting
P20/V2155/HH Alterations to existing detached garage to form guest bedroom/playroom. Enlargement of first floor by provision of two gables.
Pinetops, Oxford Rd, Frilford
Comments: Council had no objections to the building works, but requested that materials match the existing and were in keeping with the surroundings. It also requested a condition that, as the garage was to be used as living accommodation, the residential accommodation should be occupied only as accommodation ancillary and incidental to the existing dwelling on the site, and not be occupied separately, and that no separate curtilage should be created.

P20/V1388/ Residential development of up to 90 dwellings

Land south of A415

Air Quality Assessment update

Comments: Council noted that the revised Air Quality Assessment accepted that there was some impact on the air quality from the development, but the assessment document considered that permissible. The Parish Council disagreed stating that adverse impacts on air quality and the consequent impact on public health were not acceptable.

- c) Applications for consideration at the meeting

P18/V2791/O 660 homes, 70 care units, local centre with mixed usages,
primary school and road construction
Land East of Kingston Bagpuize

8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber, including reference to the field entrance off Morland Road.
9. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
10. Community Facilities
.
- a) Litter Bins
To note comments from Cllr. Catherine Webber, and to further consider the request for bins from Marcham Community Group.
- b) Direction signage
To note comments from the County Council regarding the application for direction signage.
- c) Pumping Station
To note correspondence from Thomas Homes advising that the company has collected contributions from the new residents of the houses towards maintenance of the pumping station. As MCG has the Lease of the land where the pumping station is situated, and responsibility for its maintenance, Thomas Homes has been asked to pay the funds to MCG.
11. Harding Way – footpath around first public open space area, and trees at the eastern public open space/path to Howard Cornish Road
a) To note receipt of notification from the Vale of White Horse District Council that the application for the s. 106 funding is on the agenda for its Senior Management Team/ s.106 meeting to be held on 22nd October.

- b) To note the aboricultural consultant has been instructed and the tree survey will commence on 15th October, 2020.
- c) To note that the Clerk contacted a tarmac specialist in regards to the tarmac path at the western side. To consider the comments, and decide on a course of action.
12. Parishioner of the Year
To consider any arrangements for the Parishioner of the Year Award 2020.
13. Churchyard driveway/path update
a) To receive a report on the position regarding quotations.
b) To consider the state and condition of the Churchyard, grass cutting and raking.
14. Remembrance Sunday - Arrangements
a) To note comments from Revd Mark Newman at All Saints Church in regards to arrangements and to consider how Remembrance Sunday can be commemorated in view of Covid restrictions
b) To note that an application has been made to the Vale of White Horse District Council for a road closure order for New Road, Church Street and the section of A415 between Church Street and North Street, to allow for a service at the war memorial if one is being arranged this year.
c) To note the British Legion is supplying a wreath for Remembrance Sunday.
To determine the amount of grant to be given to the Poppy Appeal.
d) To note arrangements for this year's war memorial tidying in readiness for Remembrance Sunday, and to consider whether year round arrangements are required.
15. Arboretum – Litter Bin
To consider a request to install a litter bin in the Arboretum.
16. Correspondence
a) Oxfordshire County Council - Footpath no 5 Diversion Order (Hills Aggregates site).
This Diversion order has now been made.
b) OALC September circular
c) South and Vale Citizens Advice Bureau – Annual General Meeting 20th October, 2020 at 7.00 p.m. Electronic link to be provided.
d) Vale of White Horse District Council – Planning Policy update
e) Vale of White Horse District Council – Safety information as to events held during Covid.
17. Accounts
a) To approve accounts for payment as per list circulated to members.
b) The National Joint Council for Local Government Services has reached agreement with National Employers on salary scales to be backdated to 1st April. A 2.75% increase has been agreed. HMRC have increased the home working allowance by £2 per week. To resolve to agree the recommended increases.
18. Matters raised by members for information
19. Items for MAD News
20. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 11th November, 2020 at 7.30 p.m.

MARCHAM PARISH COUNCIL PERSONNEL COMMITTEE

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Personnel Committee will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 28th October, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Appointment of Chairman
To note that Parish Councillor David Walton and former Chairman of the Personnel Committee has resigned from the Council.
To appoint a replacement Chairman to hold office until the next annual meeting of the Council.
2. Apologies for Absence
3. Declarations of Interest
To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
4. Exclusion of public
To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality

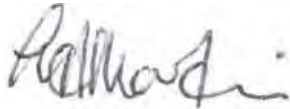
5. Minutes of the Personnel Committee meeting held on 4th June, 2020
To agree or amend the draft minutes of the meeting.
6. Matters Arising from the minutes
7. Annual Appraisal / Workload
 - (i) To consider how to undertake the annual appraisal for the Clerk
 - (ii) To consider how to review of the Clerk's workload as agreed at the meeting of the Personnel Committee held on 29th May 2019
8. Clerk's contract of Employment
 - (i) The Clerk is currently employed on the National Joint Council for Local Government Services terms. To note the agreement with National Employers for a 2.75% increase from 1st April 2020, and the HMRC increase in home working allowance of £2 per week. These increases were agreed by Council on 14th October, 2020.
 - (ii) To consider how best to review the Clerk's Contract of Employment, in view that this was an internal audit requirement as at March 2019.
9. Matters raised by members for information
10. Public to rejoin the meeting
11. Date of next meeting
To decide the date of the next meeting of the Personnel Committee

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 11th November, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 14th October, 2020
To agree the minutes of the Council meeting as a correct record
4. Matters arising from the meeting held on 14th October, 2020

Hall – Direction Signage

The County Council has advised that it would be possible to affix only one sign to an existing pole, the other two would require separate poles. The County Council has asked for a design of a sign to be submitted to them to enable them to seek an accurate quotation. Ruth Mander has this in hand.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Casual Vacancies
 - (i) To note that the Vale of White Horse District Council has confirmed that an election has not been demanded in regards to the vacant seat following the resignation of David Walton, and that the Parish Council can proceed to co-opt.
 - (ii) To consider co-option to fill the vacancies

7. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P20/V2564/HH Edwardian style conservatory to be installed at the rear of the property

Sheepstead Lodge, Sheepstead Road

Comments: The Council had no objections providing the materials, and colour of windows matched the existing.

c) Applications for consideration at the meeting

P20/V2702/HH Roof extension to form additional habitable space at first floor level

Trinafour, Abingdon Road

d) Planning Correspondence - CIL

To note correspondence from the Vale of White Horse District Council advising that it has not received the expected CIL payment (£1232.86) as at 1st September from Mactaggart Mickel. An application from the developer to delay payment owing to Covid 19 has been agreed by the District Council. This will now become due in March 2021.

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

9. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

10. Vale of White Horse District Council – Consultation on car parking

To consider any Parish Council comments on the consultation

11. Howard Cornish Road – Correspondence regarding crossing

To consider correspondence received regarding the dangers of crossing Howard Cornish Road.

12. Community Facilities

a) To consider matters arising as landowner in regards to the new community facilities.

b) To note that correspondence has been received in regards to parking at the hall site. This was also sent direct to MCG and is being dealt with by them.

13. Harding Way – path in public open space

To note further comments from Vanderbilt Homes, and to consider any Parish Council action.

14. Churchyard driveway/path update

To note further information has been supplied by the Church and to consider their request for further funding.

15. Grant Applications
To consider applications for grants from:
- a) Marcham with Garford Parochial Parish Council
 - b) South and Vale Be Free Young Carers
 - c) Marcham Colts Football Club
 - d) South and Vale Citizens Advice Bureau
 - e) Marcham Pre-School
 - f) Home Start Southern Oxfordshire
 - g) Marcham Thirsty Café
 - h) Marcham Community Group
16. Vale of White Horse – Licensing Application
The Happy Plaice, mobile fish/ship van has applied to the Vale of White Horse District Council for a Licence to trade in the sale of hot food, at the junction of Orchard Way/ Elwes Road. 4.00 p.m. – 8.30 p.m. on Wednesdays.
To consider any Parish Council comments.
17. Remembrance Sunday
To receive a report from the Chairman on the Remembrance Sunday event
18. Village Green – Christmas tree with solar lighting
To consider a suggestion that there be a Christmas tree with solar lighting on the village green.
19. The Pound, Mill Road
To consider a suggestion that the Pound be cleared and a bench seat installed.
20. Correspondence
- a) Fettiplace Road – barrier at entrance to The Gap
To note that a vehicle reversed into and damaged the barrier at the footway through to The Gap. Oxfordshire County Council has agreed to replace this.
 - b) Vale of White Horse District Council – 3 Mill Road – garage
The garage converted to a dwelling at 3 Mill Road has been allocated the separate number of 3A Mill Road
 - c) Vale of White Horse District Council – Christmas Tree Collection
To note arrangements have been made with the Vale of White Horse District Council to collect, and recycle real Christmas trees, from the hardstanding adjacent to the textile bank in Howard Cornish Road. Date of collection to be provided by the District Council.
 - d) NALC – Invitation to submit examples of Parish Councillors undertaking exemplary work
 - e) OALC – Newsletter October
 - f) Wantage Independent Advice Centre – Invitation to AGM 12th November at noon.
21. Accounts
- a) To approve accounts for payment as per list circulated to members
 - b) To agree a replacement signatory for David Walton on the Council’s 2 Cambridge Building Society accounts.
 - c) To receive report on the Council’s financial position.
22. Matters raised by members for information
23. Items for MAD News
24. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 9th December, 2020 at 7.30 p.m.

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 9th December, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
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A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. **Minutes of the meeting held on 11th November, 2020**

To agree the minutes of the Council meeting as a correct record
4. **Matters arising from the meeting held on 11th November, 2020**

Church Driveway/path
Council's comments from the last meeting were conveyed to the PCC. A response is awaited.

Village Green – Christmas Tree
This, together with lights, has been progressed.

Village Hall – Registration of Title
Council's solicitor has confirmed that it can take 9- 12 months to register a complex title. The Parish Council will be kept informed as and when the Land Registry has dealt with the matter.
5. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.
6. **Casual Vacancies**

To consider co-option to fill the vacancies

7. **Planning Matters**

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P18/V2791/O Revised air quality assessment

Erection of 660 houses and 70 care units on land at Kingston Bagpuize

Comments: Traffic will still pass through Marcham. These plans appear to conflict with the Local Plan Part 2 concerning the need to alleviate traffic flows through the AQMA.

P20/V1388/O Erection of 90 houses – revised air quality assessment and revised highway plans

Land south of the A415

Comments: The poor design of the access will maximise interference with traffic flows. The highway plan does not improve the situation in Marcham. The air quality assessment is unable to confirm zero impact by the proposal.

c) Applications for consideration at the meeting

None Received

d) Planning Enforcement matters

Queries have been raised with the Clerk regarding possible unauthorised building works.

To consider these and resolve to refer them to the District Council, if appropriate.

8. **County Councillor's Report**

To receive a report on County Council matters from Cllr. R. Webber.

9. **District Councillor's Report**

To receive a report on District Council matters from Cllr. Mrs. C. Webber

10. **Footpaths between Monks Walk and Pye Homes**

To note update report on enforcement action by the Vale of White Horse District Council.

11. **North Street – footway and Howard Cornish Road safety**

To receive a report from Ruth Mander who attended a meeting with the County Council in regards to highway matters.

12. **Community Facilities**

a) Morland Road – traffic congestion

To receive a report from Ruth Mander who attended a meeting with the County Council to discuss traffic congestion in Morland Road, and the access into the Anson field.

b) Proposed Artwork

(i) To consider the design for a piece of free standing artwork at the village hall site.

(ii) As Landlord to determine the Landlord's approval or otherwise to the siting of artwork on its land.

c) Snagging list with building

To note items found outstanding in regards to the building.

13. **Play Area – inspection report**
To receive the quarterly play area inspection report.
14. **Grant Applications**
Marcham Community Café
To consider new information supplied by the Café.
15. **Harding Way public open space – Arboricultural Report**
 - a) To note the consultant’s arboricultural report.
 - b) To delegate to the Clerk in consultation with the Chairman to incur expenditure up to £3500 to allow for a contractor to carry out the initial recommended works.
16. **Allotment Working Party**
To receive a report from the allotment working party.
17. **Correspondence**
 - a) Oxfordshire County Council – Bridge over river Ock – Bridleway 17
The Clerk received correspondence from the County Council providing an update. This has been published in Marcham and District News.
 - b) Vale of White Horse District Council – Christmas Tree Collections
Residents who do not take part in the brown bin garden waste recycling scheme, can leave real Christmas trees by the Salvation Army Bank in Howard Cornish Road by Tuesday 19th January and they will be collected for recycling.
 - c) Fyfield and Tubney Parish Council – A420
Notification that David Johnston MP raised an adjournment debate in the Commons regarding the A420. The text in Hansard is available.
 - d) PCC – Neil Rowe – church artwork
Confirmation received that the PCC is picking up the artwork project again, and they will be contacting the Parish Council in due course.
 - e) Thames Water / Affinity Water – Forum – Wednesday 16th December, 2020 at 10.00 a.m.
Covering an update on “water resources south east”, developing a best value plan, and the options. Registration is required then the link to join the meeting will be provided.
18. **Accounts**
 - a) To approve accounts for payment as per list circulated to members
 - b) To receive the report from the External Auditor on the accounts for the 19/20 year.
19. **Matters raised by members for information**
20. **Items for MAD News**
21. **Date of Next Meeting**: The next meeting of the Council is scheduled to be held on Wednesday 13th January, 2021 at 7.30 p.m.