

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9th January, 2013 at 7.45 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 12th December, 2012  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 12th December, 2012  
Hedge at 7 Packhorse Lane  
This has now been cut back  
  
Oxfordshire County Council – Retendering for X15 route  
Oxfordshire County Council has confirmed it will consider the Parish Council's request to route the X15 around the village, but the existing demands as far as the timetable is concerned may not permit this.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Parish Council's Strategy and Procedure in regards to large scale planning applications for housing
  - a) To note the interim analysis of data on housing from the Community Led Plan questionnaire
  - b) To consider the Parish Council's strategy
7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P12/V2447/FUL Erection of 19 dwellings and associated garages, roads and open space  
Land north of Priory Lane  
For: Manor Oak Homes

8. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
9. District Councillor's Report  
To receive a report on District Council matters from Cllr. J. Hanna.
10. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
11. Budget 2013/2014
  - a) To note the council tax base and grant allocation to reduce the financial impact of the new council tax reduction scheme.
  - b) To set the precept for 2013/2014 based on the budget prepared at the last meeting.
12. Drayton Parish Council – Neighbourhood Plan  
To note an invitation from Drayton Parish Council to send representatives (3) to a meeting in February (date to be decided) to discuss matters of common interest that could be taken into account when Drayton prepares its neighbourhood plan.
13. Oxfordshire County Council – Consultation  
Older people's Joint Commissioning Strategy 2013-2016  
available for viewing on the County Council's website  
To consider any Parish Council comments on the consultation document.
14. CPRE – Invitation to join  
To consider an invitation to become a member of the Campaign to Protect Rural England. Cost £29 per annum.
15. Correspondence
16. Accounts
  - a) To receive summary of income and expenditure report as at 31st December 2012
  - b) To approve accounts for payment as per list circulated to members
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting will be held on Wednesday 13th February, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

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  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 9th January, 2013

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 9th January, 2013

Vale of White Horse District Council - Dog faeces  
The community wardens from the Vale of White Horse District Council have agreed to visit the village and put up additional notices regarding cleaning up after your dog. They will also undertake patrols in the area. They can issue on the spot fines.

Kings Avenue – Removal of Pyracantha  
The District Council appreciated the thanks offered by the Parish Council, and were passing these on to the relevant people.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

MW.0017/13 Request for prior approval, of the installation and use of a Concrete Batching Plant to produce ready-mixed concrete for sale, under Town & Country Planning (Gen. Permitted Development) Order 1995 Class B Part 19 Upwood Quarry, Besselsleigh, Oxfordshire.  
For: Hills Quarry Products Ltd

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. J. Hanna.
9. Vale of White Horse District Council – Strategic Housing Land Supply Assessment Draft methodology  
To consider the draft statement (available on the District Council's website), and any Parish Council comments.
10. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
11. Drayton Parish Council – Neighbourhood Plan  
To receive a report from the Council's representative – D. Walton – who attend a meeting at Drayton regarding its neighbourhood plan.
12. Annual Meeting for Electors  
To consider dates and arrangements for the annual meeting of electors, and possible guest speakers.
13. Best Kept Garden Competition  
To consider whether to run this competition in 2013, and if so, the arrangements for it.
14. Parishioner of the Year  
To receive an update report from the working party.
15. Oxfordshire Rural Community Council – Membership  
The Parish Council has been a long standing member of the ORCC. The membership fee has been £30 per annum for many years. With effect from April 2013 the membership fee for a parish the size of Marcham will be £65 (10% discount for paying before April). Membership benefits will include national policy updates, assistance with neighbourhood planning, access to statistical data produced from the 2011 census, access to members' forum, training/conferences etc.  
To consider whether the Parish Council wishes to renew its membership.
16. Vale of White Horse District Council – Housing Allocation Policy  
To note and consider the proposed changes to the District Council's housing allocation policy. Available on the District Council's website.  
To consider any Parish Council comments.
17. S. 106 funding  
The Clerk has confirmed with the County Council that there is a s.106 sum in excess of £5000 from the CotSDale development unspent, and available for public transport infrastructure. The Council is required to put in priority order the items that have been suggested so far: Bus shelter at the Morland Road eastbound stop, bus shelter at the

Duffield Place eastbound stop, tarmac path from Longfields around to the Longfields eastbound bus stop, and litter bins at the bus stops.

18. Play Area

- a) To consider the quarterly play area inspection.
- b) To approve expenditure of £104.44 to replace fork chains on the flat swings which are beginning to wear.

19. Correspondence

- a) Email received from Mr. M. Blanch

“Having read the Council News in madnews I am surprised that the Parish Council budget is to be kept the same. There is a new community facility to be built and it is strange that we as taxpayers are contributing nothing to it.”

To consider this statement and any response to Mr. Blanch.

- b) Thames Valley Primary Care Agency – Southmoor pharmacy

To note that following the designation of the Southmoor area as “rural”, an application has been lodged by Salman Healthcare Ltd to establish a pharmacy in the vicinity of Draycott Road, Southmoor

The Parish Council is a consultee. To consider any Parish Council comments.

- c) Oxfordshire County Council – Notification that the matter of the proposed zebra crossing over the A415 goes to Committee on 14th February

- d) Vale of White Horse District Council – Community Governance Review

To note that the Vale of White Horse District Council will commence a local review of parishes now that the County Council review is complete and the Local Government Boundary Commission is about to publish its recommendations on the Vale of White Horse District Council. This will commence later in the year around June.

- e) OALC – Update

- f) Letters of thanks for grants awarded received from the Abingdon Citizens Advice Bureau, and the Duffield Place Sunshine Club

- g) Oxfordshire County Council - Stanford in the Vale reuse centre

Notification that the Stanford in the Vale recycling centre has also become a “reuse” centre where items suitable for selling and reusing can be left.

- h) Oxfordshire Playing Fields Association – Newsletter

20. Accounts

To approve accounts for payment as per list circulated to members

21. Matters raised by members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting will be held on Wednesday 13th March, 2013 at 7.30 p.m. in the residents’ lounge at Duffield Place.

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  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 13th February, 2013  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 13th February, 2013
  - s. 106 funding CotSDale  
To note current response from the County Council.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
  
None received
  - c) Applications for consideration at the meeting

P13/V0301/HH Proposed 2 storey rear extension  
33 Packhorse Lane  
For: Mr and Mrs J. Macreadie

P13/V0243/FUL Creation of new community hub, comprising replacement cricket and football pitch, multi games area (including floodlights), a children's day nursery, community halls, youth facilities, a bar area, a kitchen, sports changing rooms and other associated accommodation along with two garage structures to provide storage with associated access from Marcham Road, car parking, landscaping, amenity space and service infrastructure including pedestrian access from Hyde Copse.

Land north of Marcham Road/East of Hyde Copse  
For: Taylor Wimpey

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Annual Meeting for Electors  
To consider arrangements for the annual meeting of electors, and possible guest speakers. N.B. The school hall is available Wed 15th and Wed. 22nd May
11. Parishioner of the Year  
To receive an update report from the working party.
12. Cothill Road  
To consider a request from residents for the installation of a dog waste/litter bin at the entrance to the haul road to the former pit which is frequented by dog walkers.
13. "Bag It Up"- Request to install textile bank at Howard Cornish Road adjacent to recycling bins  
To consider a request from Bag It Up to install a textile bank adjacent to the existing recycling bins and Salvation Army textile bank in Howard Cornish Road
14. Correspondence
  - a) Abingdon Street Pastors  
Letter of thanks for grant awarded.
  - b) Vale of White Horse District Council – Local Plan consultation exhibition  
Tuesday 12th March Bury Street Abingdon, Wednesday 13th March Wantage Civic Hall, Thursday 19th March Methodist Hall Grove. All between 12.00 noon and 7.00 p.m.  
The Local Plan 2029 Part One was published on 28th February and is available on the District Council's website. This will be an agenda item for the next meeting. (deadline for commenting to the District Council is 9th May 2013)

- c) Vale of White Horse District Council – Local Plan stakeholder event  
A stakeholder briefing event will take place on Monday 25th March at 7.00 p.m. in the Guildhall, Abingdon. The Council has been invited to send one representative. To appoint a person to attend.
  - d) Drayton Neighbourhood Plan  
Confirmation received that the Vale of White Horse District Council has approved the Drayton neighbourhood Plan Area and the also approved Drayton Parish Council to act as the relevant body.
  - e) Environment Agency – Request for volunteers for river Thames  
Request for volunteers to assist lock keepers for the Summer season.
  - f) OALC – Update February
  - g) Kings Field – Exhibition by Carter Jonas  
To note and consider correspondence received from residents in regards to the exhibition.
15. Accounts
- a) To receive a report from the working party on a meeting to review the effectiveness of the internal audit.
  - b) To approve the audit plan
  - c) To approve the terms of reference for the internal auditor
  - d) To appoint RJS (IA) Ltd as the auditor for the next financial year.
  - e) To approve accounts for payment as per list circulated to members
16. Matters raised by members for information
17. Items for MAD News
18. Date of Next Meeting: The next meeting will be held on Wednesday 10th April, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

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Other Literature



## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10th April, 2013 at 7.30 p.m. for the transaction of the business stated below.

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  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 13th March, 2013  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 13th March, 2013

#### Annual Meeting for Electors

This will take place on Wednesday 22nd May in the hall at Marcham Primary School  
The guest speaker is Mr. Andrew Haines, Chief Executive of the Civil Aviation Authority.

#### S. 106 Funding CotSDale

The unilateral undertaking document referring to public transport infrastructure has been obtained and circulated to members.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P13/V0313/HH Single storey extension to garage and kitchen  
5 Orchard Way  
For: Mr. K. Mersh

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
8. District Council Report if available  
To receive a report on District Council matters.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Drayton Neighbourhood Plan Meeting – 8th April  
To receive a report from members who attended the Drayton Neighbourhood Plan meeting on 8th April.
11. Community Led Plan  
To consider Parish Council comments on the first draft of the Community Led Plan.
12. Vale of White Horse District Council – Local Plan 2029 Part One  
To consider Parish Council comments on the draft Local Plan. This is available for viewing at [www.whitehorsedc.gov.uk/localplanpartone](http://www.whitehorsedc.gov.uk/localplanpartone)
13. Letter from Anson Trust  
To consider a letter received from the Anson Trust requesting a meeting to discuss the future of the Trust.
14. Local Government Boundary Commission  
The Commission has now completed its review of the Vale of White Horse. The recommendation is for 38 members. Marcham ward has slight amendments, but remains a single member ward. Full reports are available at [www.lgbce.org.uk](http://www.lgbce.org.uk)  
To consider any Parish Council comments.
15. Correspondence
  - a) Thames Valley Community Policing Awards 2013  
Nominations are invited for constables, special constables, PCSOs or volunteers by 12th April. Nominees are judged by relationship they have built with the public, and the initiatives introduced to reduce crime and disorder.
  - b) Oxfordshire County Council – Former RH Bus services  
Emergency contracts for subsidised bus services formerly operated by RH Buses have been under review. New contracts will come into effect from June 2013. The X15 service remains unchanged.
  - c) OALC – Update April

16. Accounts
  - a) To resolve to spend up to £50 on posts and the fixing of posters regarding clearing up after your dog. As suggested at the last meeting.
  - b) To approve accounts for payment as per list circulated to members
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting will be held on Wednesday 8th May, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place. This will be the annual meeting of the Council.

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Other Literature

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A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
4. To suspend standing orders no. 17 and 18 to rearrange the order of business for the annual meeting.
5. Apologies for Absence
6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting
    - (i) P13/V0575/O Erection of 48 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping.  
Kings Field, Sheepstead Road  
For: Mrs. King-Thompson and Mrs. Shorthouse

- (ii) To consider prospective developer contributions generated from the proposed development as requested by the planning officer

P13/V0859 Development of 18 dwellings with garages, access road, associated works, public open space and a detention basin. Re-submission of withdrawn application P132/V2447/FUL  
Land to the north of Priory Lane

8. Letter from Anson Trust  
To consider a request from the Anson Trust for Parish Council assistance in providing community facilities and to review the information provided by the Trust at the recent meeting with them.
9. Vale of White Horse District Council – Community Governance Review  
The District Council is undertaking a review of the Community Governance and is inviting the Parish Council to put forward any suggested changes to the local arrangements that it would like to see.  
To consider any comments to the District Council.
10. Cothill Road – dog waste bin  
To note the Vale of White Horse District Council is no longer installing dog waste bins. If the Parish Council were to fund such a bin, the District Council could arrange the emptying of it and would re-charge the parish.
11. Minutes of the meeting held on 10th April, 2013  
To agree the minutes as a correct record of the meeting.
12. Matters arising from the meeting held on 10th April, 2013  
s. 106 CotSDale funding  
To note that the County Council is progressing the investigation of the possibility of siting a bus shelter at the Morland Road Eastbound bus stop, and is formally consulting the residents.  
  
Annual Meeting of Electors – 22nd May, 2013  
To note that Gigaclear has agreed to attend the meeting and give a short presentation (5-10 mins) about the broadband services that they can provide.
13. County Councillor  
To note the election of a new County Councillor
14. District Councillor  
To note the election of a new District Councillor
15. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
16. Remainder of Council Appointments
  - (i) Election of Vice-Chairman
  - (ii) Appointment of Planning Working Group (2)

- (iii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
- (iv) Appointment of Public Transport Representative (1)
- (v) Appointment of Representative to Hills Aggregates Liaison Committee (1)
- (vi) Appointment of Representatives to the Anson Field Management Committee (2)
- (vii) Appointment of Representatives to the Churchyard Working Party (2)
- (viii) Appointment of Representative for the Reservoir Affected Parishes Group (1)
- (ix) Appointment of MAD News Correspondent (1)
- (x) Appointment of members to a working party to “review the effectiveness of internal audit”. (2)
- (xi) Appointment of members to represent the council at meetings of the Joint User Planning Group
- (xii) To appoint members to serve on a future working party, if necessary, to discuss village consultation should planning application(s) in regard to new community facilities be lodged
- (xiii) Appointment of members to parishioner of the year working party (2).
- (xiv) Appointment of members to a working party to review the publication scheme, and to consider communication with the parish.
- (xv) Appointment of members to staff working party (2)

#### 17. Correspondence

- a) National Institute for Health Research  
Open day – West Wing Atrium at the John Radcliffe Wednesday 15th May, 2013 between 12.30 p.m. and 4.30 p.m.
- b) Southern Oxfordshire Leader Fund - Final Event 7th June, 2013 Dorchester Abbey  
Invitation to attend the final meeting regarding the success of the Southern Oxfordshire Leader Programme and the future funding available through Leader. An opportunity also to view some of the projects.
- c) Oxfordshire County Council – Cothill Road – road closure  
Notification that the section of Cothill Road between the Merry Miller and the junction with Blackhorse Lane will be closed from 4th June for approximately 5 days.

#### 18. Accounts

- a) To approve receipts and payments account for the year ended 31st March 2013
- b) To approve accounts for payment as per list circulated to members

#### 19. Matters raised by members for information

#### 20. Items for MAD News

- 21. Date of Next Meeting: The next meeting will be held on Wednesday 12th June, 2013 at 7.30 p.m. in the residents’ lounge at Duffield Place.

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  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
  - d) To note the DCLG guide to openness and transparency on personal interests dated March 2013.

3. Minutes of the meetings held on 8th May, 2013  
To agree the minutes of the meetings as a correct record

4. Matters arising from the meeting held on 8th May, 2013

#### Cothill Road – Dog Waste Bin

The County Council has now approved the location of a dog waste bin in the Cothill Road. This is now being ordered and arrangements made for the installation.

#### Howard Cornish Road – parking on verge near junction with North Street

Sovereign Housing Association has confirmed that they are speaking with their tenants regarding parking on the verges. They are, however, of the opinion that not all the damage has been done by cars, and could be caused by larger vehicles.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P13/V0575/O Erection of 43 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping (as amended)  
Kings Field, Sheepstead Road  
For: Mrs. King-Thompson and Mrs. Shorthouse

P13/V087/O Erection of 3 dwellings, new access and associated works  
23 Packhorse Lane  
For: Mr. and Mrs. B. Jones

P13/V0641/HH Formation of pitched roof to garage  
Hyde Farm Bungalow, Abingdon Road  
For: Mr. P. Collett

P13/V0897/HH and P13/V0898/LB Single storey extension on the south side to form utility room, new opening in existing wall, and new glass partition  
The Tithe House, Church Street  
For: Mr. J. Duffield

P13/V1028/FUL Demolition of existing classroom and erection of new 6 classroom teaching block.  
Cothill House School  
For: Cothill Education Trust

P13/V0859/FUL – Development of 18 houses with garages, access road, associated works, public open space and a detention basin. (Re-submission of withdrawn application P12/V2447/FUL) (amended plans)  
Land north of Priory Lane  
For: Manor Oak Homes

P13/V1170/HH Single storey living room extension at the rear. Demolish existing outbuilding and form double garage, utility room and boot room. Extend existing vehicle entrance to form new driveway to proposed garage  
1 Parkside  
For: Mr. P. Blake and Miss J. John

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Meeting with Anson Trust/JUPG/MCG - 6th June, 2013  
To receive a report on the meeting with the Anson Trust/JUPG/MCG held on 6th June, and to consider any issues arising.
11. Little Angels Nursery  
To consider a request from the Little Angels Nursery to lease land in the ownership of the Parish Council to the Nursery, (Cow Lane pony paddocks) on terms to be agreed, so that they may construct a new nursery building/outside play area.



12. Community Led Plan  
To consider the final draft of the Community Led Plan, and whether the Council supports the general principles and actions.  
If agreed, to consider the formal adoption of the plan.
13. Longfields – Rented/Shared Ownership/Outright purchase  
To note concerns expressed to the clerk that there may be changes within Longfields as to the percentage numbers of properties available for rent, shared ownership and full purchase.  
To resolve to pursue the matter with the Housing Association, District Council and other appropriate bodies in view of the fact that Longfields is a rural exception site.
14. Thames Water Utilities Ltd – Water Resources Management Plan consultation  
To consider Parish Council comments on the Water Resources Management Plan.  
Available for viewing on Thames Water’s website.
15. Allotments
  - a) To note the number of allotments currently let, those recently surrendered, waiting list figures and information as to unworked allotments at Cow Lane and Parkside.
  - b) To consider action in regard to those tenanted but unworked allotments.
  - c) To consider a request from a relative of an allotment tenant to take over the allotment plot and become the new tenant.
16. Correspondence
  - a) Vale of White Horse District Council – Summons and Agenda 15th May, 2013
  - b) OALC – Update
  - c) Wantage Independent Advice Centre – Annual General Meeting, Bear Hotel, Wantage on Tuesday 9th July, 2013 at 7.30 p.m.
17. Accounts
  - a) To receive the audit report from the internal auditor for the accounts year 2012/2013
  - b) To consider and approve the annual return and governance statement for 2012/2013
  - c) To note that owing to high winds on 25th May, a sycamore tree fell in the Churchyard next to the public footpath. Emergency works were required to clear this and an adjacent tree, and were notified to the clerk and chairman. To approve additional cost of £360 (£300 + vat).
  - d) To note that unauthorised grass seeding and additional cutting has been undertaken by the contractor, in the Churchyard, and an invoice produced for £444 (£370+vat)  
To consider whether or not to pay this invoice.
  - e) To approve accounts for payment as per list circulated to members
18. Award to community organisation  
Council, at the meeting held in April 2013, discussed whether a new award of merit should be created which could be given to a group to acknowledge and celebrate the success of the group within the community. This was deferred to a future agenda.  
To consider whether to progress the suggestion, and if so, to consider any suitable groups for an award in 2013/14.
19. Matters raised by members for information
20. Items for MAD News

21. Date of Next Meeting: The next meeting will be held on Wednesday 10th July, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

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Other Literature

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10th July, 2013 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business, Mr. Giles Ellerton from British Telecom will give a presentation and answer questions regarding the installation of fibre and high speed broadband in the area.

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 12th June, 2013

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 12th June, 2013

Longfields  
The clerk has confirmed that the s. 106 planning agreement contains restrictions on acquiring the freehold interest.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) To note the recommendation for approval on 19th June by the Vale of White Horse District Council planning committee for 18 dwellings at The Priory. To consider writing to the Vale of White Horse District Council to enquire why the Parish Council was not consulted regarding its requirements for s. 106 funding in connection with this development, as was the case with the Kings Field proposal.

c) Applications dealt with prior to the meeting

None received

d) Applications for consideration at the meeting

P13/V1313/HH Demolish existing conservatory and replace with a single storey rear extension over existing ground floor

30 Parkside

For: Mr and Mrs. K. Belcher

P13/V1367/FUL Demolish existing dwelling and erect new dwelling

Beechfield House, Frilford Heath

For: Mr and Mrs Keaney

P13/V1266/HH Demolish existing conservatory and form rear single storey kitchen extension

7 Fettiplace Road

For: Mr. P. Davies

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Community Facilities Group – Meeting 19th June, 2013  
To receive a report on this meeting.
11. Possible Use of Cow Lane Pony Paddocks for football pitch  
To consider a suggestion put forward by Mr. Bough that the Pony Paddocks be used for a football pitch. To consider whether the Council would support this suggestion in principle.
12. Parkside - parking  
To discuss concerns raised by a resident that cars are parking on the grass verge outside Parkside properties.
13. Vale of White Horse District Council – Draft Gambling Policy for the Vale and South Oxfordshire  
To consider any Parish Council comments on the draft gambling policy. Available for viewing on the website of the Vale of White Horse District Council under “consultations”. One particular change is that currently no applications for casinos are considered, whereas under the new policy applications would be considered on their merits.
14. Vale of White Horse District Council – Town and Parish Forum 2013
  - a) To note that the forum meeting will take place on Wednesday 13th November between 5.30 p.m. – 9.00 p.m.
  - b) To consider any suggestions for questions or topics that could be put forward for the forum.

15. Oxfordshire County Council – Community Resilience / Salt Bags  
Owing to the small number of people who attended the depot open days regarding preparing for Winter, this year the County Council is combining with the emergency planning section to hold “community resilience” road shows. Details of the dates and locations will be provided in due course.  
Salt bins should be available from the County Council at a cost of £250 plus vat, to include installation and the first fill. Also salt bags are going to be available again free of charge (one per parish).  
To consider whether the Parish Council wishes to take delivery of a salt bag  
To consider whether the Parish Council wishes to take the opportunity of purchasing a grit bin.
16. Vale of White Horse District Council – Review of Polling Stations  
The Vale of White Horse District Council will be visiting polling stations in the district during the Summer as part of its review of election arrangements. The Parish Council has been invited to give its view on the current polling arrangements and to comment if there are any alternative venues that would be more suitable or for use as a last minute emergency location.  
To consider any comments to the District Council.
17. Correspondence
- a) Thames Valley Police – Open Day at the Police Training Centre in Sulhamstead near Reading Saturday 7th September between 10.00 a.m. – 4.00 p.m.
- b) Notification that The Ramblers Association and the County Council are holding practical workshop sessions for parish path wardens on Saturday 5th October Eynsham Village Hall and Saturday 26th October Horspath Village Hall, between 9.30 a.m. and 4.30 p.m. The workshop will include the definitive map and role of the rights of way officer and also include a walk in the afternoon to identify path problems and improvements.
18. Accounts
- a) To receive quarterly report on the accounts – April/June 2013  
b) To approve accounts for payment as per list circulated to members
19. Award to community organisation  
To confirm the recipient for a community award in 2013, and to delegate to the clerk in consultation with relevant members the wording of the certificate.
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting will be held on Wednesday 11th September, 2013 at 7.30 p.m. in the residents’ lounge at Duffield Place.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Thursday 29th August, 2013 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 11th July, 2013

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11th July, 2013

Parkside/ New Road parking  
Denman College has accepted that it is quite possible that some of the vehicles in New Road are from Denman. An email has been sent by the estate manager to all staff reminding them of the need to park their vehicles within the college grounds.

Longfields Bus Shelter – this has now been cleaned  
Duffield Place – graffiti – this has now been cleaned off
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Application P13/V0575/O Erection of 43 dwellings on Kings Field, off Sheepstead Road

To consider the email from the planning officer and the points contained therein:

- a) Does the parish wish the development to provide additional contributions to the school secured by the parish?
- b) Footway along North Street. The estimate from the County Council for this work is £30,000
- c) As a village hall is supposed to be provided as part of the Anson Field development, does the parish require a separate contribution to be made to the village hall?
- d) Does the Parish Council wish to take on the ownership and maintenance of the public open space within the King Field development?

To consider how best to secure the offer, made by the agent, of funding for community facilities. In addition to consider the suggestion from the agent for the applicant that the commuted sum required by the Vale of White Horse District Council for maintenance for the public open space, and the cost of the North Street footway, would be deducted from the gift to the parish.

7. Longfields

The sale of 4 Longfields has been confirmed by Sovereign Housing Association. To resolve that the Parish Council wishes the terms of the s. 106 to be observed, and that the property remain as a rental property to be occupied by people with a local connection, and that clerk notifies the relevant parties of this.

8. Vale of White Horse District Council – Chairman’s Awards

To note that the Chairman of the Vale of White Horse District Council is again hosting a lunch in October to acknowledge the efforts of those within the Vale who have made a significant contribution to their communities. Cllr. C. Webber wishes to be advised of any possible nominations.

9. Date of Next Meeting: The next meeting will be held on Wednesday 11th September, 2013 at 7.30 p.m. in the residents’ lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday, 11th September, 2013 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
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Oxon. OX13 6PU

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A G E N D A

Prior to the commencement of formal business, the prizes for the Best Kept Garden Competition 2013 will be presented.

1. Resignation of Mrs. Jane Fabes  
To note that Jane Fabes has resigned from the Parish Council. The Vale of White Horse District Council has been notified and a casual vacancy has been declared.
2. Apologies for Absence
3. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
4. Minutes of the meetings held on 29th August, 2013  
To agree the minutes of the meetings as a correct record
5. Matters arising from the meeting held on 29th August, 2013
6. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
  
None received
  - d) Applications for consideration at the meeting  
  
P13/V1867/LB Conversion of part of garage to provide ground floor wheelchair access bedroom  
14 Mill Road  
For: Mr. D. Creasy



P13/V1796/LB Replace rotten frames of existing windows and doors  
Morland, Sheepstead Road  
For: Mr. A. Bradley

8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
10. Community Facilities Group  
To receive a report from the Council's representatives.
11. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
12. Play Area – RoSPA safety inspection report  
To consider the RoSPA inspection report
13. War Memorial  
To consider improvements/repairs to the War Memorial and possible relocation to another site in the village.
14. Howard Cornish Road - Recycling Banks
  - a) To note that the recycling banks have been removed.
  - b) To consider possible future uses for the area.
15. Howard Cornish Road – Duffield Place Eastbound bus stop – litter bin  
To consider comments from a resident that the bin adjacent to this bus stop should be relocated elsewhere owing to the fact that it is used for dog excrement as well as litter.
16. The Real Poppy Campaign 2014  
To consider taking part in the campaign to plant real poppies for 2014 to commemorate the sacrifice made during WWI. Further information is available at [www.realpoppy.co.uk](http://www.realpoppy.co.uk)
17. Cold Calling  
To consider complaints from a resident about cold calling, and the suggestion that a “no cold calling zone” be set up.
18. Remembrance Sunday 2013  
To consider the arrangements for Remembrance Sunday.
19. New Zebra Crossing  
To note concerns raised that there is insufficient warning on the East side of the bend about the new zebra crossing. To consider asking the County Council to relocate the temporary advisory notice.

20. Correspondence

- a) Vale Chairman's Community Awards Lunch on 19th October, 2013 (referred to at meeting on 29th August)  
To consider any nominations
- b) Vale of White Horse District Council – Byelaws to regulate skin piercing  
To note receipt of a copy of the byelaws
- c) Oxfordshire County Council – Review of subsidised bus service Witney  
To note that the County Council will be undertaking a review from mid September of the bus services in the Witney, Woodstock and Chipping North areas. The Witney review will include the X15 to Abingdon. Formal consultation will follow.
- d) Vale of White Horse District Council – Council Tax briefing  
Last year changes were introduced by central government to the Council Tax system which impacted upon the council tax base on which the precept is calculated. Update briefings will be held on Tuesday 15th October, 2013 at 1.00 p.m. and Monday 21st October, 2013 at 6.00 p.m. Both meetings will take place in the Council chamber, Abbey House, Abingdon  
To nominate 2 members to attend.
- e) OALC - Update

21. Accounts

- a) Members after the last meeting agreed to instruct Solicitors to advise on the proposed legal undertaking in connection with the Kings Field development. To ratify this decision.
- b) To approve accounts for payment as per list circulated to members

22. Matters raised by members for information

23. Items for MAD News

24. Date of Next Meeting: The next meeting will be held on Wednesday 8th October, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

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Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday, 9th October, 2013 at 8.00 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 11th September, 2013  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11th September, 2013  
Howard Cornish Road – recycling area – response awaited from Vale of White Horse District Council
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
  
None received
  - d) Applications for consideration at the meeting  
  
None received

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities Group/ Taylor Wimpey Exhibition  
To receive a report from the Council's representatives on the CFG and to consider any issues arising from the exhibition arranged by Taylor Wimpey on 5th October.
10. Community Led Plan  
To note that the Community Led Plan has been printed and distributed to all households in the village. An implementation group is about to be set up to monitor the actions arising from the plan. Action no. 21 in the Plan is to develop a housing policy for the village with the Parish Council identified as the body to undertake this.  
To consider the setting up of a working party to produce a draft housing policy, to appoint members to that working party, and to consider the terms of reference for it.
11. s. 106 contributions from developments  
To consider setting up a working party to identify the areas within the parish which would benefit from s.106 investment. To set the terms of reference for such working party.
12. Longfields – sale of property  
To note and consider the proposal suggested by Sovereign Housing Association.
13. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
14. Terms of reference for Community Governance Review – Vale of White Horse District Council  
To consider Parish Council comments on the recommendation that the whole of Cothill be placed into a single parish. Comments should be on the principle and not on the preferred outcome.
15. Cothill – BT telephone box and parking for footpath walkers  
To note that the BT telephone box has been removed from Cothill. Complaints have been lodged with the clerk by residents. To consider whether the Parish Council wishes to try and have this reinstated.  
To consider comments that footpath walkers can no longer use the Cothill car park to leave their cars when walking the paths. To consider any Parish Council action.
16. Public Transport Bus Review – X15  
The County Council is reviewing the X15 service and the subsidy that is provided. Comments from the Parish Council are invited. Also there is a drop in session for consultees on Thursday 10th October, between 1.30 p.m. – 3.30 p.m. at the Langdale Hall, Market Place, Witney to discuss the matter with county council officers.

17. Hills Aggregates Liaison Meeting 24th September, 2013  
To receive a report from Mr. Cumber who attended this meeting.
18. Cow Lane Allotments – Water charges  
To resolve that the charges for water on the allotments at Cow Lane should be £13.00 per whole plot for the 2013/14 year.
19. Correspondence
  - a) Oxfordshire Playing Fields Association – AGM 17th October, 2013 Weston on the Green Village hall at 7.15 p.m.
  - b) Oxfordshire County Council – Reduction in budget. Meetings on Monday 21st October at Wantage Civic Hall 7.30 p.m. and Wednesday 23rd October at Didcot Cornerstone Arts Centre at 7.30 p.m. The County's financial position explained and opportunity for residents' views.
20. Accounts
  - a) To receive external audit report for the year 2012/2013
  - b) To receive quarterly report on the accounts.
  - c) To approve accounts for payment as per list circulated to members
  - d) To consider a donation to the Royal British Legion Poppy Appeal and the amount of the donation.
21. Matters raised by members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting will be held on Wednesday 13th November, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

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Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Monday, 28th October, 2013 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

Prior to the commencement of formal business, representatives from Taylor Wimpey will present their latest proposals for housing, and also community facilities in the village.

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
4. Planning Applications
  - a) Decisions on previous applications
  - b) Applications for consideration at the meeting

P13/V2046/FUL Erection of 18 dwellings with associated garages, and access road, associated works, and public open space  
Land off the A415  
For: Manor Oak Homes Ltd
5. Date of Next Meeting: The next meeting will be held on Wednesday 13th November, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday, 13th November, 2013 at **8.00 p.m.** for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Casual Vacancy  
To consider the co-option of a new councillor to fill the vacant seat that has occurred.
3. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
4. Minutes of the meetings held on 9th October, and 28th October, 2013  
To agree the minutes of the meetings as a correct record
5. Matters arising from the meetings held on 9th October, and 28th October, 2013

Cothill – BT Telephone Box

BT. has confirmed that once removed there is very little chance of reinstalling a public call box.

Black Boxes on lamposts

These have now been removed.

Howard Cornish Road – Recycling Area

The County Council has confirmed that the s. 106 funding from the Kings Field development can only be used for the provision and/or improvement to the local bus services, and cannot be used for bus shelters/bench seats.

6. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

P13/V2269/FUL Erection of attached dwelling  
26 Haines Court  
For: Mr and Mrs. P. Richardson
8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber
10. Vale of White Horse District Council – Relocation of offices

To note and consider a letter from Cllr. Barber
11. Local Housing Guidance
  - a) To receive a report from the working party.
  - b) To consider draft housing guidance
12. S. 106 planning contributions from future developments in the parish

To consider possible uses for s. 106 funding generated by future developments in the parish.
13. Vale of White Horse District Council – Prospective developer contributions generated from the erection of 18 dwellings at The Priory

To consider a letter from the planning officer dealing with this application.
14. Terms of reference for Community Governance Review – Vale of White Horse District Council
  - a) To note the areas under review and the terms of reference
  - b) To consider whether the Parish Council wishes to add anything for consideration
  - c) To consider any evidence that the Council wishes to put forward to support or oppose any particular change.
15. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.
16. Longfields – sale of property

To note and consider a letter from Sovereign Housing Association.



17. Play Area  
To note and consider the play area inspection report.
18. Vale of White Horse – Council Tax Reduction Scheme  
To receive a report from the clerk who attended a meeting at the Vale of White Horse District Council on 15th October, 2013
19. Grant Applications  
To consider grant applications from:
  - i) The Anson Trust – towards grass cutting
  - ii) Marcham Senior Citizens Club – towards running costs
  - iii) South and Vale Carers Centre – towards running costs
  - iv) Marcham PCC - £4032.30 towards employment of a youth / childrens worker, replacement of vandalised windows and electrical work in the Church
  - v) South and Vale Citizens Advice Bureau – toward running costs
20. Correspondence
  - a) OALC – Update
  - b) ORCC - Annual Review 2012/13
  - c) High Sheriff's Awards 2013/14 – Nominations invited deadline 13th December, 2013
  - d) Thames Water Utilities Ltd – Draft Water Resources Management Plan – Statement of Response is available for viewing at [www.thameswater.co.uk.wrmpsor](http://www.thameswater.co.uk.wrmpsor)
  - e) Oxfordshire County Council – Consultation on Home to School Transport  
deadline for comments 20th December public meeting Larkmead School, Abingdon 7.00 p.m. on Tuesday 10th December, 2013
  - f) ORCC – Community Led Plan / Neighbourhood Plan planning conference Sat. 25th January 2014 10.00 a.m. – 2.00 p.m. Exeter Hall, Kidlington. Free event for councils undertaking community led/neighbourhood plans
21. Accounts  
To approve accounts for payment as per list circulated to members
22. Matters raised by members for information
23. Items for MAD News
24. Date of Next Meeting: The next meeting will be held on Wednesday 11th December, 2013 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday, 11th December, 2013 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Casual Vacancy  
To confirm the signing of the Declaration of Acceptance by Mr. S. Young as the new member.
3. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
4. Minutes of the meetings held on 13th November, 2013  
To agree the minutes of the meetings as a correct record
5. Matters arising from the meetings held on 13th November, 2013

Churchyard paths – These have now been cut back.

Cothill School – Reply still awaited. School contacted on 14th October and 15th November
6. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P113/V2430/HH Erection of two storey extension and new outbuilding  
Sheepstead Cottage, Sheepstead Road  
For: Mr. P. Florey

8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
10. Pye Homes Exhibition – 4th December, 2013  
To consider any issues arising from the exhibition held by Pye Homes.  
To consider any Parish Council requests for any s. 106 funding should planning consent be granted.  
To consider making a request to the owners of Willow Farm for an ex gratia payment towards community facilities within Marcham
11. Terms of reference for Community Governance Review – Parish Boundary Changes (A) Cothill  
  
To note that St. Helen Without Parish Council wishes to display posters and undertake a leaflet drop to houses in the Cothill area regarding the district Council's review of parish boundaries.  
To:  
  - (i) consider if Marcham Parish Council support this suggestion, and if so
  - (ii) consider the leaflet as drafted by St. Helen Without Parish Council
  - (iii) consider the area for delivery within Marcham parish.  
(B) A420 Fyfield Tubney / Appleton parishes  
  
To consider, at the invitation of the Vale of White Horse District Council, comments on the proposed changes to the parish boundaries at the junction of the A338/A420.
12. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
13. Longfields – sale of property  
To note and consider a letter from Sovereign Housing Association.
14. Risk Assessment  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence

15. Allotments – Cow Lane

To note receipt of a letter from Thames Water advising of high water consumption at Cow Lane allotments and advising that checks be made if there is no known reason. To note reports that some allotment holders were using hosepipes during the Summer. To consider any Parish Council action.

16. Haines Court – Parking

To note and consider correspondence regarding parking difficulties in Haines Court.

17. Correspondence

- a) Oxfordshire Association of Local Councils – Training Courses  
Wed. 5th March 2014 – Roles and Responsibilities, working on your Council £78  
Tues. 8th April, 2014 – Finance £72
- b) Howard Cornish Road – recycling area – Email confirmation received from the District Council's officer that he does not have any issue with the litter bin being relocated and a bus shelter erected. He is seeking the necessary authority for this to proceed.

18. Accounts

To approve accounts for payment as per list circulated to members

19. Matters raised by members for information

20. Items for MAD News

21. Date of Next Meeting: The next meeting will be held on Wednesday 8th January, 2014 at 7.30 p.m. in the residents' lounge at Duffield Place.

22. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting: Exempt information : Staff Matters