

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11th January 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
3. Minutes of the meeting held on 14th December, 2011
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 14th December, 2011
Grants awarded
Letters of thanks for the grants awarded have been received from:
Duffield Place Sunshine Club, Marcham Senior Citizens Club, Abingdon and District Citizens Advice Bureau, Marcham Parochial Church Council, Oxfordshire Repatriation Memorial Bell Appeal, The Anson Trust, South and Vale Carers Centre
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from the District Councillor
9. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
10. Oxfordshire Rural Community Council transport team - review
To consider a letter from Oxfordshire County Council regarding the review and to decide any Parish Council comments.
11. Correspondence
 - a) CPRE/NALC – Guide “planning explained”
A free e learning course to put the guide into practice is available at www.ntselearning.co.uk
 - b) MCG – Community Hall, design specification notes
 - c) Vale of White Horse District Council – Summons and agenda 14th December, 2011
 - d) Notification from St. Helen Without Parish Council that hedging is overgrowing Blackhorse Lane. The Clerk has previously contacted the landowners and/or their agents. To consider any action on the part of the Parish Council
 - e) “Unlock Democracy” – confirmation received that the government has been holding constructive negotiations with Leiston cum Sizewell Town Council regarding the proposal to require developers to attend town/parish council meetings and provide resources so that applications can be independently assessed. The outcome is awaited.
12. Accounts
 - a) To note summary receipts and payments report as at 31st December, 2011.
 - b) To approve accounts for payment as per list circulated to members
13. Matters raised by Members for information
14. Items for MAD News
15. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 8th February, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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3. Minutes of the meeting held on 11th January, 2012
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 11th January, 2012

Grants awarded – Marcham Community Shop

To note receipt of a letter of thanks for the grant awarded.

The Croft, Packhorse Lane – Felled Trees

To note from checks made, it appears that none of the trees identified to be retained has been felled.

A415 – Crossing / Pedestrian Guardrail at Baptist Church

The Chairman and Clerk met with a principal traffic technician from the County Council. The location of the guardrail at the Baptist Church was agreed. The Church has been informed, and it too agrees the location. The County Council has placed an order for this to be installed at no cost to the Parish Council. A possible crossing over the A415 in the vicinity of the The Crown PH / garage was discussed. It appeared

possible in principle, but would be subject to detailed traffic speed checks, sight lines, and further investigations.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

12/00196 Extension of time limit for erection of two storey side extension
(09/00325/FUL)

8 Longfields

For: Mr and Mrs M. Cousins

12/00188/FUL Demolition of existing garage and erection of new two storey
annexe, and single storey store room

15 North Street

For: Mr. M. Allen

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

a) To receive a report on District Council matters from Cllr. J. Hanna.

b) To receive a report on the work of the consultation working party

c) To note the draft questionnaire for village consultation on the Anson Trust's/Taylor Wimpey proposals.

d) To note that Council has set aside a total of £1000 in the current and next year's budget for village consultation and to resolve to permit the spending of part of this in preparation for consultation.

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Localism Act 2011

To note that in November 2011 the Localism Act received royal assent. This gives new freedom and flexibilities for government, abolishes the Standards Board and requires Parish Councils to display members' registers of interest on the Parish Council's website, requires the adoption of a new Code of Conduct, gives new rights and powers for communities, including bidding for community assets, reforms the planning system, changes the way decisions about housing are made. The coming into force of various sections of the Act has been delayed. The Oxfordshire Association of Local Councils is preparing training packages in the legislation, and the National Association of Local

Councils and the Local Government Association are in talks with Government over the new Code of Conduct. Members may be interested, in the interim, in reading The Plain English Guide to the Localism Act 2011, available on the Local Government and Communities website, and to begin to consider the issues contained therein.

11. Vale of White Horse District Council – Interim Housing Supply Policy
 - a) To note that submissions for screening have been made under the IHSP and to consider any Parish Council reaction to the proposed enlargement of the village.
 - b) To consider a request from one applicant to meet with the Council.
12. Taylor Wimpey – exhibition - housing/community facilities
 - a) To consider any issues arising from the Taylor Wimpey exhibition
 - b) To note the fact that as part of any planning process, Taylor Wimpey will be required to contribute funding under s. 106 T & C P Act 1990. To consider a request from Taylor Wimpey to nominate local schemes and projects.
13. Community Led Plan
 - a) To receive an update report from Council’s representatives on the Community Plan Group.
 - b) To consider a request from the Community Plan Group for a grant for £89.71 to register and host the domain name www.marchamforward.org to build a community plan website.
14. Local Government Boundary Commission

To note the report from the Local Government Boundary Commission for Oxfordshire County Council. The final recommendations are, as far as Marcham is concerned, the same as the draft proposal – a Sutton Courtenay/Marcham division. Minor changes have been made to ensure that St. Helen Without as a parish is not split between divisions. A draft Order will go before Parliament and new electoral arrangements will be implemented at the 2013 elections.
15. Toucan Crossing – A415 at Eastern end of village

To consider the suggestion that the lights at the crossing be permanently on red, turning to green when traffic approached.
16. Oxfordshire County Council – Draft Equality Policy 2012 - 2017

To consider the County Council’s draft equality policy and any Parish Council comments.
17. Howard Cornish Road – Textile and Recycling Banks

Council resolved a year ago to review the recycling area/textile bank in Howard Cornish and to assess the use and whether they were still required.
18. Annual Meeting for Electors

To consider arrangements for the annual meeting of electors, and possible guest speakers.
19. Correspondence
 - a) CPRE/NALC – Guide to Neighbourhood Planning

- b) OALC Training events – Guide to Data Transparency Tuesday 15th May 10.00 a.m. – 12.30 a.m. (for medium to large councils) cost £35 plus vat
How Councils fit into the planning system and how to respond to planning applications Wednesday 11th July, 2012 9.30 a.m. – 1.00 p.m. cost £35 plus vat
- c) OALC- Update January
- d) Vale of White Horse District Council – Review of District Council numbers briefing session.
The Chairman and Clerk or two other members have been invited to attend a briefing session on the forthcoming review of the district councillor numbers.
Wednesday 29th February at Cornerstone Arts Centre in Didcot at either 3.00 p.m. or 6.30 p.m.

20. Accounts

- a) To receive a report from the working party on a meeting to review the effectiveness of the internal audit.
- b) To approve the audit plan
- c) To approve the terms of reference for the internal auditor
- d) To appoint RJS (IA) Ltd as the auditor for the next financial year.
- e) To approve accounts for payment as per list circulated to members

21. Matters raised by Members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 14th March, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

Notes on Declaration of Interest

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Other Literature

Hills Aggregates – magazine “In Touch”

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3. Minutes of the meeting held on 8th February, 2012
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 8th February, 2012
Oxfordshire County Council – Primary School provision should housing numbers increase in the parish
The Parish Council's letter has been acknowledged and a detailed reply is awaited.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

12/00310/FUL Erection of two storey side extension
2 Morland Road
For: Mrs. S. Reese
Comments: Council had no objections

12/00300/FUL Proposed first floor extension to rear
45 Packhorse Lane
For: Mr and Mrs Mcavoy
Comments: Council had no objections

c) Applications for consideration at the meeting

None received

7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
9. Cllr. Hanna/Parish Council consultation on Anson Field/New Hall proposals (Taylor Wimpey)
To note and consider timetable for parish consultation once proposed planning applications are lodged.
10. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
11. Hills Aggregates Liaison Committee - 20th February, 2012
To receive a report from the Clerk who attended this meeting
12. Local Government Boundary Commission – Presentation on the review of District Ward Boundaries - 29th February, 2012
To receive a report from the Clerk who attended the presentation.
13. Marcham Community Group – Meetings
To receive a report from Miss Mander who attended these meetings.
14. Vale of White Horse District Council – Interim Housing Supply Policy
To note correspondence from the Vale of White Horse District Council
15. Parishioner of the Year Award
To consider the selection of the parishioner of the year
16. Annual Meeting for Electors
To consider arrangements for the annual meeting of electors, and possible guest speakers.

17. Oxfordshire County Council – Rail Strategy
To consider the proposed rail strategy and any Parish Council comments
Available for viewing on the County Council’s website
<https://myconsultations.oxfordshire.gov.uk/consult.ti/equalities.2012/consultationHome>
18. Correspondence
- a) Copy letter from Mr and Mrs Cumber to Anson Trust / MCG
Letter requesting space for village archives in any new facility, as the area currently used would probably not be available indefinitely.
 - b) Vale of White Horse District Council – Summons and Agenda 22nd Feb, 2012
 - c) Vale of White Horse District Council – Parish Forum Report
 - d) Oxfordshire County Council – Changes to Blue Badge Scheme
 - e) Oxfordshire Playing Fields Association – Event “making the most of your field”
Olympic Year 2012 - Kennington Village Hall 21st March 7.30 p.m.
 - f) Vale of White Horse District Council – Planning Service Update
19. Accounts
- a) To consider Council’s investments
 - b) To approve accounts for payment as per list circulated to members
20. Matters raised by Members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 11th April, 2012 at 7.30 p.m. in the residents’ lounge, Duffield Place

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3. Minutes of the meeting held on 14th March, 2012
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 14th March, 2012
Oxfordshire County Council – Primary School provision should housing numbers increase in the parish
Oxfordshire County Council has been reminded that a reply is awaited regarding the provision within the primary school should housing numbers increase in the parish.
A415 – Traffic Control Signals near Howard Cornish Road
To note the response from the County Council that leaving the signal on red would not be possible.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications

- a) Decisions on previous applications
- b) Applications dealt with prior to the meeting

none received

- c) Applications for consideration at the meeting

P12/V0491 Change of use of garage to living accommodation
3 Mill Road
For: Mr. S. Middleton

- 7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
- 8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
- 9. Taylor Wimpey
 - a) To note the planning application has been delayed and is now due to be submitted to Vale of White Horse District Council on 11th April.
 - b) To note and consider the latest version of the draft consultation questionnaire
 - c) To note the proposed consultation timetable.
- 10. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
- 11. Community Led Plan
To note and consider the draft questionnaire for the community led plan.
- 12. GMJW – Grant Request
To consider a grant request from the GMJW committee for a grant of up to £800 to cover public liability insurance, hire of portaloos, licence for the sale of alcohol, St. John Ambulance cover, contribution towards the cost of the band and costs in regard to a street closure.
- 13. Local Government Boundary Commission – Review of Vale of White Horse District Council
Notification from both the LGBC and Vale of White Horse District Council that an electoral review has commenced. The proposal is to reduce the number of councillors from 51 to 38. The Commission is now seeking views on a council size of 38 members. To consider any Parish Council comments. Once the optimum number of electors per councillor has been determined there will be a public period of information gathering on ward boundaries.
- 14. Youth Shelter
To consider estimates for the repair to the youth shelter following vandalism to the slabs. The options are to (i) replace broken slabs, (ii) concrete the area where the broken slabs are, (iii) concrete the whole area.

15. Churchyard – work to trees.
To consider the request from the Churchyard working group to fund costs of shredding/chipping tree branches/scrub from Churchyard clearance works.
To resolve to vire £150 from the sum set aside for the roadside barrier at the Baptist Church to cover costs of the works. (The barrier was funded by the County Council).
16. Cow Lane paddocks
To consider the letting of the Cow Lane paddocks for the 2012/13 year.
17. Correspondence
- a) Letter of complaint from resident regarding the noise and disturbance from the waste collection lorry serving the Little Angels Nursery. In addition damage has allegedly been caused to the highway verge. Disturbance has also been caused by a white van and motorbike using the access road in the Anson field. The matter has also been brought to the attention of Little Angels, and The Anson Trust.
- b) Hill Aggregates – Minutes of the meeting of Upwood Quarry Liaison Committee on 20th February.
- c) Acknowledgement from family of former Cllr. Norah McCrystal of the letter of condolence sent on behalf of the Parish Council.
18. Accounts
- a) To note to close the Bond in the Nat West bank would incur 60 days loss of interest.
To further consider Council's investments
- b) To approve accounts for payment as per list circulated to members
19. Matters raised by Members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 9th May, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place. This will be the annual meeting of the Council.

Notes on Declaration of Interest

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A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Declarations of Interest
 - a) To receive Clerk's reminder on the Code of Conduct and position regarding Declarations of Interest
 - b) To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
4. Election of Vice-Chairman
5. Appointment of Planning Working Group (2)
6. Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
7. Appointment of Public Transport Representative (1)
8. Appointment of Representative to Hills Aggregates Liaison Committee (1)
9. Appointment of Representatives to the Anson Field Management Committee (2)
10. Appointment of Representatives to the Churchyard Working Party (2)
11. Appointment of Representative for the Reservoir Affected Parishes Group (1)
12. Appointment of MAD News Correspondent (1)
13. Appointment of members to a working party to "review the effectiveness of internal audit". (2)
14. Appointment of members to a working party established by Cllr. J. Hanna to

discuss village consultation should planning application(s) in regard to new community facilities.(1)

15. Appointment of members to parishioner of the year working party (2).
16. Appointment of members to a working party to review the publication scheme, if necessary, following the government's report on data transparency.
17. Appointment of members to staff working party (2)
18. Apologies for Absence
19. Minutes of the meeting held on 11th April, 2012
To agree the minutes as a correct record of the meeting.
20. Matters arising from the meeting held on 11th April, 2012
21. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
22. Planning Applications

- a) Decisions on previous applications
- b) Applications dealt with prior to the meeting

none received

- c) Applications for consideration at the meeting

P12/V0934 and P12/V0936/LB Removal of lean to greenhouse and replacement with new lean to conservatory
Hyde Farm House, Abingdon Road
For: Ms. C. Goulding-Mew

P12/V0955 and P12/V0956/LB Change of use of barn to ancillary accommodation. Alterations and minor repairs to barn.
Hyde Farm House, Abingdon Road
For: Mrs. C. Goulding-Mew

P12/V0792 and P12/V0879-LB Demolish existing garage and side porch to main house and replace with new garage including lean to potting shed. Form new link block porch between existing house and proposed new garage. Reverse door to bedroom 3 and form new en suite within airing cupboard
Hyde Farm House, Abingdon Road
For: Ms. C. Goulding-Mew

P12/V0866 Extend, renovate and modernise the existing bungalow to form new chalet style bungalow
9 Mill Road
For: Mr. S. Capel

23. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
24. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
25. Annual Meeting for electors
To consider matters arising from the annual meeting of electors, and arrangements for the meeting next year following the request for a microphone to be used.
26. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
27. Morland Road – Road Closure Saturday 2nd June
District Council consultation on an application from Marcham Community Group for a road closure for the full length of Morland Road between 08.00 – 20.00 on Saturday 2nd June.
To consider any Parish Council comments.
28. Weed Spraying
a) To note and consider correspondence from two residents regarding the delaying of the weed killing, and a request that it not be used outside a property in The Gap.
b) To consider any special instructions for the contractor.
29. Information to parishioners
To consider communication with residents and distribution of Parish Council information, and whether there are ways of improving and developing this.
30. Thames Valley Fire Control Service – consultation
To consider Parish Council comments on the proposed merger of the control room facilities of the Oxfordshire Fire and Rescue Service with that of Royal Berkshire. Consultation document at www.oxfordshire.gov.uk under consultations.
31. Correspondence
a) Oxfordshire County Council – Dial a Ride Service
From 1st April the Dial a Ride Service will be operated by the County Council's Integrated Transport Unit. It will still operate Monday – Friday and those in receipt of concessionary bus passes will travel free of charge.
b) Oxfordshire County Council – Buy with Confidence Scheme
The scheme started in 2008 provides a list of businesses which have given their commitment to trade fairly. Request from the County Council for help in promoting this scheme.
c) Letter from parishioner
(i) Request that the ivy from the wall at new Road allotments be cut back
(ii) Concerns expressed regarding the erosion of grass verge in new Road owing to car parking.
(iii) Request for seat/shelter at the bus stop near the bottle banks.

d) OALC – Update

32. Accounts

- a) To approve receipts and payments account for the year ended 31st March 2012
- b) To approve accounts for payment as per list circulated to members

33. Matters raised by Members for information

34. Items for MAD News

35. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 6th June, 2012 at 7.30 p.m. at a location to be agreed.

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Other Literature

Oxfordshire Playing Fields Association – The Playing Field magazine

The Chairman to move, that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the remainder of the meeting.

Remainder of the meeting – Discussion of allotment rent arrears

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3. Public Participation
An opportunity for the public to address the Council on agenda item 4 – planning application. (prior notice to have been given to the clerk in accordance with standing orders – by 9.00 a.m. on the day prior to the meeting).
4. Planning Application
P12/V0854 - Demolition of the existing 'Marcham Sports, Scouts and Social Club' and 'Little Angels Nursery' and the redevelopment of half of the Anson Field to provide for 51 residential units with associated means of access from Morland Road, car parking, landscape, amenity space and service infrastructure and application for the erection of a new community hub comprising: a replacement cricket and football pitch, a multi use games area (including floodlights) a childrens day nursery, community halls, youth facilities, a bar area, a kitchen, sports changing rooms and other associated accommodation along with two garage structures to provide storage on land north of Hyde Copse, with associated means of access from Howard Cornish Road, car parking, landscape, amenity space and service infrastructure.

The Anson Field, Morland Road and Hyde Copse, Howard Cornish Road
For: Taylor Wimpey Oxon

a) To note the results of the parish consultation undertaken by Cllr. J. Hanna (District Councillor) and the Parish Council.

b) To consider the application

5. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 13th June, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th June, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
3. Minutes of the meeting held on 9th May, 2012
4. Matters arising from the meeting held on 9th May, 2012 or on 6th June, 2012
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P12/V0870 Demolition of conservatory and erection of single storey rear extension. Alterations to porch and new tile roof to conservatory
8 Kings Avenue
For: Mr and Mrs. H. Bedford

c) Applications for consideration at the meeting

P12/V1156/HH Demolish existing single garage. Erection of a garage at the rear and alterations.

4 Hyde Copse

For: Mr and Mrs K McKenzie

7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
10. Oxfordshire County Council – Request from resident for parking restrictions in North Street
The County Council has invited the Parish Council to comment on a request for parking restrictions opposite 17 North Street. To consider any comments to be sent to the County Council.
11. Vale of White Horse District Council – Code of Conduct
The Department for Communities and Local Government has decided that 1st July 2012 will be the effective date for the new Code of Conduct. The monitoring officers of the County Council and District Councils in Oxfordshire have decided to ask their respective councils to adopt a code of conduct, however they still await the regulations to allow them to include wording on disclosable pecuniary interests. The Code currently does not include provision on non-pecuniary interests. There may therefore be changes in the future.
The Parish Council has been instructed to adopt the new Code without amendment to come into force with effect from 1st July, 2012 Therefore the following resolution is required:
“that
a) the code of conduct adopted by Vale of White Horse District Council be adopted as the code for members and co-opted members of Marcham Parish Council will effect from 1st July 2012, or such other date as may be specified in regulation, to replace the current code of conduct and
b) the clerk be requested to notify the monitoring officer of Vale of White Horse District Council of the passing of the above resolution”
12. Jubilee Celebrations
To note correspondence from Dr. E. Dunford regarding tree planting. The Parish Council has previously considered the principle of planting a tree. To consider the matter further and to finalise any arrangements.
13. Thames Valley Primary Care Agency – Application for inclusion in pharmaceutical list
Before a registered pharmacy can dispense prescriptions issued under the National Health Service, it must be included in the pharmaceutical list of the local Primary Care

Trust. An application has been lodged by Salman Healthcare Ltd for premises in the vicinity of Draycott Road, Southmoor. The PCT is required to determine whether the proposed pharmacy location is in a rural or urban area.

The Parish Council has been invited to comment to assist the Thames Valley Agency with its determination.

14. OALC – Training Course – Data Transparency

To receive a report from Mr. Walton on the training course he attended.

15. Correspondence

a) Vale of White Horse District Council – Naming of 39 North Street

To note that the Vale of White Horse District Council has approved the name “Courtenay House” to be added to the street address.

b) OALC – Notification of the Annual General Meeting 2012

Meeting will take place on Monday 25th June 2012 at Stratfield Brake Pavilion at 7.30 p.m. Meeting to include a presentation by Oxfordshire County Council on “localism in practice”.

c) Oxfordshire County Council – Flood Risk Management Strategy Survey

The survey is to gather information to contribute towards a draft strategy. Available for viewing on the County Council’s website.

d) Oxfordshire County Council – routes to school

To note that the assessment of the route to Larkmead school has now been completed. It has been deemed unsafe owing to the lack of sufficient gap in vehicle movements at the A34 slip roads to enable children to cross. The route will be assessed again in a few years, as the situation may have changed. In the meantime the County Council will provide transport from Marcham to Larkmead school free of charge.

e) Village Green – telegraph pole

Confirmation received from Open Reach that the unauthorised telegraph pole will be removed within the next 6 weeks.

f) Wantage Independent Advice Centre – Annual General Meeting 10th July 2012

Invitation received, the AGM of the Advice Centre will be held at The Bear Hotel, Wantage at 7.30 p.m. on Tuesday 10th July 2012

g) Vale of White Horse District Council – Licensing Committee and Annual Council Meeting agendas – 16th May, 2012

16. Accounts

a) To note the report from the internal auditor

b) To approve the annual return and to provide a statement of assurance to the external auditor.

c) To note that the Audit Commission intends to appoint BDO of Southampton as the external auditor for 5 years commencing in the 2012/13 year. There is a duty to consult Local Government bodies on the appointment.

To consider whether the Parish Council has reasons why the Commission should not appoint BDO LLP as the auditor.

d) To approve the accounts for payment as per list circulated to members

17. Matters raised by Members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 11th July, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
 - (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial
-

Other Literature

The Chairman to move, that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the remainder of the meeting.

Remainder of the meeting – Approval of minutes of the confidential section held on 9th May, 2012

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Friday 29th June, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting.
3. Vale of White Horse District Council – Code of Conduct
The Department for Communities and Local Government has decided that 1st July 2012 will be the effective date for the new Code of Conduct. The monitoring officers of the County Council and District Councils in Oxfordshire have requested their respective councils and Parish/Town councils to adopt the code of conduct as attached.

The Parish Council has been instructed to pass the following resolution:
“that
a) the code of conduct adopted by Vale of White Horse District Council be adopted as the code for members and co-opted members of Marcham Parish Council with effect from 1st July 2012, or such other date as may be specified in regulation, to replace the current code of conduct and
b) the clerk be requested to notify the monitoring officer of Vale of White Horse District Council of the passing of the above resolution”
4. Date of next meeting – 11th July, 2012

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11th July, 2012 at 7.30 p.m. for the transaction of the business stated below.

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
3. Minutes of the meetings held on 6th June, 13th June and 29th June, 2012
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 13th June and 29th June, 2012

Village Green – Telegraph Pole

This has now been removed

Path alongside Anson Field

This has now been cleared

Path to Allotments from Howard Cornish Road

The District Council has confirmed that action, where problems with leylandii as defined in legislation, can be taken by the Local Authority, when all other methods to resolve issues have been exhausted and subject to a payment of £450 by the complainant.

Highway Verges

All verges have now been cut

North Street – lines opposite 17 North Street

To note that the white line proposed for outside the Institute will be funded by the residents of North Street and will be advisory only.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

none received

c) Applications for consideration at the meeting

P12/V1254 DCU Change of use of 4 agricultural buildings for self storage purposes with associated parking and turning
Building Farm, Gozzards Ford
For: W. Cumber & Son (Theale) Ltd

P12/V1235 HH Single storey side and rear extensions
15 Tower Close
For: Mrs. A. Davies

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from Cllr. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Local Government Boundary Commission – Electoral Review, Vale of White Horse

The Local Government Boundary Commission has commenced the information gathering stage of the review. It is inviting comments to help identify communities and facilities, and suggestions as to future wards, their names and number of councillors. Any representation from the parish needs to take into account community identity and local interest as well as convenience and effective local government and electoral equality.

To consider any comments.

11. Oxfordshire County Council – Joint Municipal Waste Management Strategy Consultation

To consider any Parish Council comments on the proposed strategy. Available for viewing on the County Council's website.

12. Parishioner of the Year Award

To consider the name of the award, and the suggestion that it should be renamed Villager of the Year.

13. Community Led Plan
- a) To receive an update on the progress of the plan and to note the arrangements for delivery of the questionnaire in September 2012
 - b) To note that Council set aside £1500 in the budget towards the cost of the plan. £89.71 has been paid to date. (inc.vat) To resolve to fund the printing of the questionnaire at a sum not exceeding the balance available.
 - c) To consider a request from the Community Led Plan group that grant funding paid to the group from Oxfordshire County Council, can be paid to Marcham Community Group. The County Council has requested that Marcham Parish Council, as a stakeholder in the Community Led Plan confirm that it has no objections to the proposal.
14. Correspondence
- a) Vale of White Horse District Council – Neighbourhood Planning Briefing
This event will take place on Monday 16th July at the Guildhall, Abingdon at 6.00 p.m. To nominate Council’s representatives to attend. (2 maximum)
 - b) CPRE – Development of a Neighbourhood Plan Workshop for Parish Councils who have a proven commitment to undertaking a plan.
 - c) Oxfordshire Association of Local Councils – Update June
 - d) Wantage Independent Advice Centre – Annual Report
15. Accounts
- a) To receive quarterly report on accounts.
 - b) To approve the accounts for payment as per list circulated to members
16. Matters raised by Members for information
17. Items for MAD News
18. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 12th September, 2012 at 7.30 p.m. in the residents’ lounge, Duffield Place

Other Literature

Local Council Review Magazine
Hills “In Touch” magazine

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 1st August, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
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Orchard House,
90 Howard Cornish Rd.,
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Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
To receive any Declaration of Interests in respect of items on the agenda for this meeting.
3. Public Participation
An opportunity for the public to address the Council on agenda item 4 – planning applications.
4. Planning Applications
 - a) P12/V1506/HH Proposed two storey rear extension
4 The Gap Marcham
For: Mr. N. Kingsbury
 - b) P12/V1445/HH Alterations to the existing dwelling including installation of a through floor lift, conversion of garage into new therapy room, lift to be installed within new therapy room. Construction of external ramp to gain access to therapy room to accommodate a disabled person.
Longford House, The Croft, Packhorse Lane, Marcham
For: Mr. V. Chernogor
 - c) Amendments to application P12/V0854 - Demolition of the existing 'Marcham Sports, Scouts and Social Club' and 'Little Angels Nursery' and the redevelopment of half of the Anson Field to provide for 51 residential units with associated means of access from Morland Road, car parking, landscape, amenity space and service infrastructure and application for the erection of a new community hub comprising: a replacement cricket and football pitch, a multi use games area (including floodlights) a childrens day nursery, community halls, youth facilities, a bar area, a kitchen, sports changing rooms and other associated accommodation along with two garage structures to provide storage on land north of Hyde Copse, with associated means of access from Howard Cornish Road, car parking, landscape, amenity space and service infrastructure.

The Anson Field, Morland Road and Hyde Copse, Howard Cornish Road
For: Taylor Wimpey Oxon
5. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 12th September, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12th September, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
3. Minutes of the meetings held on 11th July, 2012 and 1st August, 2012
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11th July, 2012 and 1st August, 2012
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting
none received
 - c) Applications for consideration at the meeting
none received
7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
10. Oxfordshire County Council – Proposed disabled parking bay – Duffield Place
To consider comments, at the request of the County Council, on a proposal to install a disabled driver parking bay in Duffield Place.
11. Play Area – Safety inspection reports
To consider the reports on the play area issued by RoSPA and MRH Services.
12. Planning Application – The Anson Field/New community facilities – Taylor Wimpey
 - a) To note the authority to grant planning consent was, on 15th August, delegated to the Chairman of planning in consultation with certain members.
 - b) To note receipt of and consider an email from Jim Asher regarding the formation of a joint user group to represent users in regard to future discussions with the Anson Trust /Taylor Wimpey.
 - c) To consider whether the Parish Council has a role in the future running of community facilities and/or whether it wishes to become involved in the joint user group.
 - d) To consider the management arrangements for the remaining half of the field and any approach the Parish Council now wishes to make to the Anson Trust.
13. Vale of White Horse District Council – Housing Supply Statement
 - a) To note the housing supply statement issued by the District Council (previously emailed to members)
 - b) Statement from Liberal Democrat Group (previously emailed to members)
To consider the request from the Liberal Democrat Group to write to the District Council requesting a public meeting to discuss the IHSP
 - c) Notification received regarding extraordinary meeting of the Vale of White Horse District Council on 13th September to consider the effects of the withdrawn IHSP on planning policy.
14. Oxfordshire County Council – Preparing for Winter
 - a) To note the Drayton Depot will be open on 22nd September for demonstrations on salt spreading, general information and trade displays
 - b) The County Council is repeating its offer from last year and is issuing a free bulk bag of salt with further bags at a cost of £100.
To consider whether the Parish Council wishes to acquire additional salt.
15. Parishioner of the Year Award
To consider the name of the award, and the suggestion that it should be renamed Villager of the Year.
16. Correspondence
 - a) Oxfordshire Playing Fields Association – Playground inspection training 22nd September.
 - b) OALC – Update
 - c) Vale of White Horse District Council – Guide to Code of Conduct (previously emailed to members).

d) Vale of White Horse District Council – Code of Conduct – questions

In order to provide guidance and training that best suits the needs of members, the District Council is asking for questions that members have regarding the Code of Conduct.

e) Vale of White Horse District Council – Presentation on the proposed changes to council tax and the effect on precept. 18th September, either 12.30 p.m. or 18.00 at Council Chamber, Abbey House, Abingdon.

f) Thames Valley Primary Care Agency – Determination of rurality of Southmoor Confirmation received that the PCT has determined that Southmoor and its surrounds is “rural”.

17. Accounts

To approve the accounts for payment as per list circulated to members

18. Matters raised by Members for information

19. Items for MAD News

20. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 10th October, 2012 at 7.30 p.m. in the residents’ lounge, Duffield Place

Other Literature

Oxfordshire Playing Fields Association – The Playing Field magazine

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10th October, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
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Orchard House,
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
3. Minutes of the meetings held on 12th September, 2012
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 12th September, 2012

The Anson Field/New Community Facilities

To note that the request to meet with the Anson Trust to discuss the management of future facilities was to be put to the Trust's director's and a detailed reply will follow.

Duffield Place – Disabled Parking Bay

To note that the County Council has confirmed that a review of disabled parking bays takes place every 3 years, so should the space not be required in the future, it will be removed.

Play Area - Repairs

To note that the contractor has been reminded, on more than one occasion, that the works are outstanding.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P12/V1907/HH Proposed first floor side extension over existing garages
4 Hyde Copse
For: Mr and Mrs McKenzie
Comments: Council had no objections

c) Applications for consideration at the meeting

P12/V2007/HH Demolish bungalow and construct a chalet style bungalow
9 Mill Road
For: Mr. S. Capel

7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
10. Remembrance Sunday 11th November, 2012
 - a) To note the clerk has applied to the Vale of White Horse District Council for the Road Closure Order
 - b) To consider any further necessary arrangements
 - c) To set the amount of the donation to the Royal British Legion Poppy Appeal
11. Vale of White Horse District Council – Proposed Changes to Council Tax and the effect on Precept
 - a) To receive a report from the clerk who attended the presentation on 18th September.
 - b) To consider the level of the precept in comparison with other parishes, and the services provided.
12. Vale of White Horse District Council – Consultation on the updated Sustainability Appraisal Scoping Report
To consider any comments on updated Sustainability Appraisal Scoping Report. Available for viewing on the District Council's website at www.whitehorsedc.gov.uk/evidence
13. Vale of White Horse District Council – Consultation on its 2013/14 budget
An invitation to comment on what services the Vale of White Horse District Council should prioritise. Information available at www.whitehorsedc.gov.uk/haveyoursay
14. Anson Field – Housing Development
To consider, at the request of the Vale of White Horse District Council, a street name for the proposed new housing development.

15. North Street – litter bin
To consider whether a litter bin is required in North Street near the steps at the end of the footpath which runs alongside the Anson field
16. Footway between Fettiplace Road / The Gap - Barrier
To consider concerns that have been raised regarding the offset barriers at The Gap and which do not allow mobility scooters to go underneath. There is no easy alternate route from the Eastern side of the village to the village shop for the less mobile.
To consider supporting the removal of the top rail to enable easier access.
17. Longfields Play Area
The grass in this area is cut by Mr. A. Turney on a voluntary basis. To note comments that there is a quantity of cat faeces found on a regular basis, and that he may not be able to continue to cut the grass unless the problem can be solved. To consider any possible action by the Parish Council.
18. Allotments – water charges
To resolve that the charges for water on the allotments at Cow Lane should be £13.00 per whole plot for the 2012/13 year.
19. Correspondence
 - a) Vale of White Horse District Council – Town and Parish Forum Wed 28th November Wantage Civic Hall at 5.15 p.m. To nominate 2 representatives to attend.
 - b) Oxfordshire Playing Fields Association - Invitation to attend the Annual General Meeting and networking event, on Wednesday 17th October, 7 for 7.15pm at Holton Village Hall.
 - c) Vale of White Horse District Council – Vale News – previously emailed to members. To note and consider the request for parishes to think about infrastructure for new development.
20. Accounts
 - a) To receive external audit report for the year 2011/2012
 - b) To note that the Audit Commission has appointed BDO LLP as the external auditor for a period of 5 years commencing 2012/13
 - c) To receive quarterly report on the accounts.
 - d) To approve the accounts for payment as per list circulated to members
21. Matters raised by Members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 14th November, 2012 at 7.30 p.m. in the residents' lounge, Duffield Place

Other Literature

Hills Aggregates – magazine

MARCHAM PARISH COUNCIL

To: All Members of the Council

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 10th October, 2012
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 10th October, 2012
 - Footway between The Gap and Fettiplace Road – barrier
To note that the county Council has agreed to remove the metal pole(s), but leave the wooden posts in situ.
 - Howard Cornish Road – Parking
To note response from the County Council
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from Cllr. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Anson Trust

a) Street Names

To further consider the proposed street names for the new road in the Anson field
At the last meeting, the matter was delegated to the Clerk in consultation with the Chairman after consultation with Mrs. S. Dunford. There is now less urgency and the matter is brought back to Council.

b) JUPG

To receive a report from Ruth Mander who attended a meeting of JUPG as an observer.

c) New Proposals

To consider the Anson Trust article in November's edition of Marcham and District News, and the new proposals.

To consider parish consultation on any new proposals.

d) Management arrangements of the new facilities and remainder of the Anson field

To consider the response from the Anson Trust

11. Parkside Allotments

a) To consider a request from the owner of 17 Parkside to purchase the allotment land at the rear of 17 and 18 Parkside

b) To consider a request to keep bees on Parkside allotment no. 8

12. Marcham Community Shop – Licence

The Parish Council has been notified, as a consultee, by the Vale of White Horse District Council that Marcham Community Shop has applied for a licence to sell alcohol.

To consider any Parish Council comments.

13. Grant Applications

To consider grant applications from:

- i) The Anson Trust – towards grass cutting
- ii) Marcham Senior Citizens Club – towards running costs
- iii) Duffield Place Sunshine Club – towards running costs
- iv) South and Vale Carers Centre – towards running costs
- v) Marcham Mini Bus – towards the purchase of a new mini bus
- vi) Denise Asher/Malcolm Denton/Revd.Richard Zair - towards the cost of the village welcome pack produced by All Saints Church
- vii) Abingdon Street Pastors – towards running costs
- viii) Thames Valley and Chiltern Air Ambulance Trust – towards running costs
- ix) Marcham Parochial Church Council – towards the cost of providing a touring theatre company's production
- x) Sue Ryder Hospice Care – towards running costs
- xi) Nomination by Parishioners of the Year also to be considered (The Pound)

14. The Pound, Mill Road

To consider clearance of The Pound

15. Marcham - Bus Stops

To review possible clearway box markings at the bus stops.

16. Neighbourhood Plans

Notification received from the Vale DC that Drayton parish is preparing a neighbourhood plan. The plan area follows the line of the parish boundary. To comment on the appropriateness of the proposed plan area. Available for viewing at <http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy/neighbourhood-plans/drayton-neighbourhood->

17. Ditch clearance

To consider a request that the Parish Council write to the County Council to ask that land owners clear the ditches alongside the A415.

18. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

19. Correspondence

a) Oxfordshire County Council – Entry to Primary Schools

Notification of application dates for entry into primary schools

b) Thames Valley Primary Care Trust – Pharmacy at Southmoor

To note the PCR did not receive any appeal against the decision to determine Southmoor as a rural area, and therefore the decision stands.

c) OALC – Winter General Meeting Monday 19th November 2012 at Stratfield Brake

d) ORCC – Annual Review report 2011/2012

e) Community Shop

(i) Confirmation from the Post Office Authorities that the Post Office will re-open on 9th November

(ii) To note Ed Vaizey MP will formally open the community shop at 3.00 p.m. on Friday 16th November, 2012

20. Accounts

a) To note that from the next tax year April 2013 HMRC requires “real time information”. It requires on line filing and reporting of payroll information each time salary payments are made.

b) To approve accounts for payment as per list circulated to members

21. Matters raised by Members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 12th December, 2012 at 7.30 p.m. in the residents’ lounge, Duffield Place

Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12th December, 2012 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 14th November, 2012
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 14th November, 2012
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P12/V2284/EX Extension of time limit of P12/V0114/EX for the demolition of the existing bungalow and erection of 3 bed house
Rushey, Mill Road
For: Mr. J. Duffield
Comments: Council had no objections

c) Applications for consideration at the meeting

P12/V2348/FUL Demolition of brick storage building. Proposed internal alterations to existing dwelling. Erection of new 2 bed dwelling
25 Fettiplace Road
For: Mr. G. Ayres

7. County Councillor's Report
To receive a report on County Council matters from Cllr. I. Brown.
8. District Councillor's Report
To receive a report on District Council matters from Cllr. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group
To note any comments/report from the NAG group.
10. Oxfordshire County Council – Bus Subsidies
Notification received from the County Council that the routes affected by the collapse of the RH Buses (X15 in Marcham) will be re-tendered in the new year. New short term contracts will be awarded from June 2013 until the contract start date that corresponds to its next scheduled review. (June 2014 for X15). The Parish Council has been invited to make suggestions, should it wish to do so, for minor timing changes etc. To consider any Parish Council comments.
11. Planning Application for erection of 19 dwellings at The Priors
 - a) To note that this application has now been lodged with the Vale of White Horse District Council.
 - b) To consider how to gather the views of residents on the application
 - c) To set a date for a meeting to determine the view and comments of the Parish Council.
12. Local Government Boundary Commission
To note the proposal for a District Council comprising 38 members and a single member ward of Marcham and part of St. Helen Without. Full details at www.lgbc.org.uk.
To consider the Parish Council's comments.
13. A415 – Pedestrian Crossing
To note that the County Council has funding to install a zebra crossing between The Crown and the South side of the A415.
To further consider the matter.
14. Parkside – Allotments- Bees (deferred from last meeting)
To note that the adjacent allotment holder has not raised any objections to the keeping bees, but has requested that the hive be located in such a position, so that the primary flight path of the bees is not over the adjacent plot.
To further consider the request to locate a hive at Parkside allotment Plot 8.

15. Churchyard – Proposed works to trees
To discuss proposed works to trees in the Churchyard.
16. Village Green – Cherry tree
The cherry tree at the southern most end of the village green has honey fungus and is almost dead.
To resolve to remove this tree. Approximate cost £150 plus vat.
17. Stay Warm and well this Winter
To discuss any Parish Council role in this campaign.
18. Fire and Rescue Service Community Risk Management Plan 2013/2018 and Action Plan 2013
To consider any Parish Council comments on the Plans. Available at www.oxfordshire.gov.uk under consultations.
19. Vale of White Horse District Council – Arts, Sports and Leisure Participation Consultation
The Parish Council is invited to comment on the draft strategy. Available for viewing at www.whitehorsedc.gov.uk
20. Vale of White Horse District Council – Sports and Leisure Facilities Consultation
Available for viewing at www.whitehorsedc.gov.uk. the document covers the period up to 2029 and will provide an evidence base for relevant policies contained with the emerging new core strategy/local plan.
21. Budget 2013/2014

(A) To consider the budget for 2013/2014

- a) To resolve to take into reserves any unspent sums from the current year.
- b) Council's obligatory expenditure
- c) Chairman's Allowance
- d) Council's expenditure on non Parish Council owned land
- e) Capital Items
- f) Allowances for future expenditure on issues relating to new community facilities/ Lease of play area
- g) Allowances for grant allocations/expenses in connection with Jubilee
- h) Working balance/contingencies
- i) Earmark reserves for specific items

(B) To consider a likely sum for the precept for 2013/2014

Owing to information awaited from the Vale of White Horse District council as to the council tax base, and how the District Council is dealing with the Council Tax discounts and availability of central government grant, the Parish Council is advised not to set the precept figure at this stage.

22. Correspondence
OALC – Update
23. Accounts
To approve accounts for payment as per list circulated to members
24. Matters raised by members for information
25. Items for MAD News
26. Date of Next Meeting: To set a date for the January 2013 meeting. Council will require to consider the planning application at The Priory.

Other Literature