

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12<sup>th</sup> January, 2011 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Casual Vacancy  
To consider the co-option of a new councillor to fill the vacant seat that had occurred.
4. Minutes of the meeting held on 8<sup>th</sup> December, 2010  
To agree the minutes as a correct record of the meeting.
5. Matters arising from the meeting held on 8<sup>th</sup> December, 2010  
Letters of thanks for grants awarded have been received from:  
Duffield Place Sunshine Club, St. John Ambulance, Marcham Senior Citizens Club, Marcham Parochial Church Council, Air Ambulance Berks, Oxon, Bucks.

#### Icy Roads – Availability of assistance

The County Council, in severe conditions, and dependent on their stocks of grit have indicated that they may be able to supply some grit for the Parish Council to spread itself.

Oxfordshire County Council – Premium Bus Routes

The works to upgrade the bus stops has commenced. The West bound stop at Longfields, however, has not been located in the position identified by the County Council. They have been advised of this and have issued instructions to the contractor to relocate it at the agreed place.

6. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

none received
  - c) Applications for consideration at the meeting

none received
8. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
9. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
10. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
11. Oxfordshire County Council – Invitation to Meeting Wed. 16<sup>th</sup> February 2011 at John Mason School, Abingdon at 6.30 p.m.  
To consider the invitation to meet with the County Council to discuss the Closer to Communities Strategy. If supportive of the meeting, then to appoint 2 representatives to attend.
12. Maintenance Review  
To consider areas for weed spraying in the 2011 season and other aspects of maintenance.
13. Budget 2011/2012
  - a) To consider the budget for 2011/12
  - b) To set the precept for 2011/12
14. Marcham Community Group  
To receive a report from Miss Mander who attended meetings of Marcham Community Group on 9<sup>th</sup> December, 2010 and 10<sup>th</sup> January, 2011

15. Annual Meeting for Electors  
To consider initial plans for the annual parish meeting, its date and possible guest speakers.
16. Absence of Dropped Kerbs – vehicles bumping up over kerbs  
To receive a report from Mr. Denton and Miss Mander and to further consider the problem of lack of dropped kerbs.
17. Howard Cornish Road – Recycling Area
  - a) To note the Vale of White Horse District Council has received a request for permission to install a textile bank at the Howard Cornish Road recycling area. The request was lodged with them by “Bag It Up” who collect textiles for fund raising purposes on behalf of the Air Ambulance.  
Before the District Council decides whether to grant permission or not, the Parish Council has been invited by them to submit its view on another textile bank at that location.
  - b) To note that in the local press – Abingdon Herald - there was an article regarding the possibility of the Vale of White Horse District Council closing the recycling area at Howard Cornish Road.  
  
To discuss the Parish Council’s view on this possibility and to consider writing to the Vale of White Horse District Council.
18. Oxfordshire Playing Fields Association – Focus Group  
To consider an invitation from the Playing Fields Association to join the focus group.
19. Correspondence
  - a) Oxfordshire County Council – Temporary Road Closure A415 at Newbridge  
To note the likely temporary closure of this section of the A415 from 19<sup>th</sup> February for 9 days.
  - b) Oxfordshire County Council – Officer’s report for Cabinet/Scrutiny – Capital Prioritisation Assessment  
To note a recommendation that certain schemes requiring significant funding should be put on hold until further resources become available. This would include the building of a new bridge at Newbridge.
  - c) Oxfordshire County Council – Letter Cllr. David Robertson - Broadband  
Letter regarding what the County Council jointly with the Oxfordshire Economic Partnership and the Local Enterprise Partnership are doing to improve the broadband facilities within the county.
  - d) Thames Valley Police – Neighbourhood Update
  - e) Oxfordshire County Council – Snow Guide
  - f) OALC – Update January 2011
20. Accounts  
To approve accounts for payment as per list circulated to members

21. Matters raised by Members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council will take place on 9<sup>th</sup> February, 2011 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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Other Literature

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9<sup>th</sup> February, 2011 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 12<sup>th</sup> January, 2011  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 12<sup>th</sup> January, 2011  
A letter of thanks for grant awarded have been received from the Wantage Independent Advice Centre.

#### Drain – outside 62 North Street

The County Council has referred the matter of the overflowing drain to Thames Water for further investigation. The Parish Council has been asked to monitor the frequency of flooding over the Winter and to keep the County Council informed.

#### Oxfordshire County Council - Provision of grit

The highway steward for Marcham has confirmed that as far as she is aware the Drayton depot will keep grit bins (funded by parish councils) topped up with grit. She was not aware of any grit being supplied in bags for storage.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

MAR/ 21183/1 Retention of the existing house (The Croft), new garage for The Croft and erection of 8 x 3, 4 and 5 bed homes with associated amenities.

Land adjoining The Croft, Packhorse Lane

For: Mr. B. Jacobs on behalf of Millgate Homes

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Howard Cornish Road – Recycling Area

a) To note that the bins are emptied on a weekly basis. Problems experienced during the Christmas holiday period are likely to have been due to change of schedule over the Christmas period, weather conditions and to additional items that residents have at that time of year. If, at any time they are overflowing, a telephone call to Verdant is sufficient to arrange for an additional visit to empty the bins.

b) To consider the wording for a notice for the bins

c) Salvation Army textile bank - to consider any Parish Council action in the light of the fact that the Fundraising Standards Board has asked the Salvation Army to deal with a complaint that £10m out of £16.3m has gone to the company managing its textiles banks, and not to the charity. Parishioners' donations to the charity therefore may have been misused.

11. Oxfordshire County Council – Premium Bus Routes

a) To receive a report from the working party on a site meeting held with representatives from the County Council.

b) To consider a letter from a parishioner requesting a footway from Longfields/Howard Cornish Road junction to the East bound bus stop/shelter at Longfields.

12. Oxfordshire County Council – Street Lights
  - a) To note that the lights originally to be left on over night are still switched off.
  - b) To consider any further alterations to the list of those that could be switched off.
  - c) To note that the County Council’s records show that the lamp no. 7 on the path between Haines Court and Howard Cornish Road had been fitted with a downward type lantern. They were undertaking a site visit to confirm. They were also checking on site the situation regarding the lamp in the garage block. They were of the opinion that it might be more difficult to do anything with this lamp as the intention was to light the garage area. They were assessing whether it was possible to fit a downlighter to reduce the distant view effect, but that would reduce the length of the lighting effect in the garage/parking area.
13. Parishioner of the Year

To receive a report from the working party and to consider the shortlist of nominated recipients.
14. Community Shop

To receive an update report from the working party.
15. Annual Meeting for Electors
  - a) To note the school is available on Wednesday 18<sup>th</sup> May and also Wednesday 25<sup>th</sup> May. To set the date of the meeting.
  - b) To consider speakers for the meeting.
16. The Pound

To consider possible renovations to The Pound, Mill Road.  
To receive a report from Miss Mander who has been looking at the possibilities.
17. Correspondence
  - a) Royal British Legion Poppy Party

To note an invitation from the Legion to organise a fund raising poppy party at some point during the weekend 10<sup>th</sup>-12<sup>th</sup> June in celebration of the Legion’s 90<sup>th</sup> birthday.
  - b) Guideposts Trust – Dementia

Information as to Oxfordshire’s new Dementia helpline. (Clerk has placed this in MAD News on the noticeboard).
  - c) Oxfordshire Playing Fields Association – Annual Report and Playing Field magazine
18. Accounts
  - a) To receive a report from the working party on a meeting to review the effectiveness of the internal audit.
  - b) To approve the revised audit plan
  - c) To approve the terms of reference for the internal auditor
  - d) To appoint RJS (IA) Ltd as the auditor for the next financial year.
  - e) To approve accounts for payment as per list circulated to members

19. Matters raised by Members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will take place on 9<sup>th</sup> March, residents' lounge at Duffield Place.

Notes on Declaration of Interest

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Other Literature

Hills Aggregates - Magazine

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3. Minutes of the meeting held on 9<sup>th</sup> February, 2011  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 9<sup>th</sup> February, 2011
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

R3.0032/11

Erection of single storey extension at main entrance including internal alterations

Marcham Primary School

For Oxfordshire County Council

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Howard Cornish Road – Recycling Area
  - a) To note the Vale of White Horse District Council has shelved the proposal to close the 25 recycling sites in the district.
  - b) To resolve that the notice agreed at the last meeting, now be placed on the recycling banks.
  - c) To note the response from the Salvation Army regarding the textile bank
11. Marcham Community Group  
To receive a report from Miss Mander who attended a meeting of the group.
12. Oxfordshire County Council – Closer to Communities Strategy – Meeting 16<sup>th</sup> February  
To receive the notes of this meeting drafted by Oxfordshire County Council and a report from Mr. Walton and Miss Mander who attended.
13. Cow Lane Paddocks and Parkside Allotments
  - a) To note the enquiries regarding the letting of these paddocks.  
To consider the future of the paddocks and any letting arrangements
  - b) To consider inserting a clause in the new Parkside allotment agreements requiring retention of any existing boundary fence or other enclosure between a property garden and allotment plot.
14. Royal Mail – Letter Box – Haines Court  
To consider the relocation of the letter box now that the shops have closed.
15. Weed Spraying  
To consider the locations for weed spraying in 2011.
16. Local Government Boundary Commission – Electoral Review for Oxfordshire  
To note that the Commission is recommending 64 elected members for Oxfordshire County Council.  
To propose and submit suggestions for a new pattern of divisions for the Marcham area based on a Council size of 64 members.
17. Oxfordshire County Council – Children, Young People and Families

To note that the way in which services provided by this department at Oxfordshire County Council are delivered is changing.

The consultation documents regarding the changes can be viewed at

<http://www.oxfordshire.gov.uk/CYPFserviceredesign>

To consider any Parish Council comments.

18. Grant Applications  
To consider late grant applications from  
Ryder Cheshire Volunteers  
Sue Ryder – Nettlebed Hospice
19. Parishioner of the Year  
To receive a report from the working party and to consider the shortlist of nominated recipients.
20. Community Shop
  - a) To resolve to fund £75.00 training fee for members wishing to attend a course run by the Plunkett Foundation on community shops
  - b) To receive an update report from the working party.
21. Annual Meeting for Electors  
To note that one speaker was unavailable on 25<sup>th</sup> May, and therefore the date of 18<sup>th</sup> May has been selected. Both speakers are free that evening.
22. Youth Shelter  
To note that 3 new slabs at the base of the youth shelter have been damaged, one of which has been ripped out of the ground. The Clerk, in consultation with the Chairman has instructed a contractor to replace these.
23. The Pound  
To receive a report from Miss Mander who has been researching ownership.
24. Correspondence
  - a) Vale of White Horse District Council – Summons and Agenda 23<sup>rd</sup> February, 2011
  - b) OALC – Update
  - c) Vale of White Horse District Council – Meeting everyone’s needs survey  
As government spending is being reduced significantly the Vale DC is inviting comments and suggestions on how things can be done differently to meet everyone’s needs. Survey is on line at [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)
25. Model Publication Scheme
  - a) To note the consultation on the Code of Recommended Practice for Local Authorities on data transparency.
  - b) To resolve to set up a working party to review the Council’s model publication scheme with effect from May 2011.

26. Accounts  
To approve accounts for payment as per list circulated to members
27. Matters raised by Members for information
28. Items for MAD News
29. Date of Next Meeting: The next meeting of the Council will take place on 13<sup>th</sup> April, 2011 in residents' lounge at Duffield Place at 7.30 p.m.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered. (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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3. Minutes of the meeting held on 9<sup>th</sup> March, 2011

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 9<sup>th</sup> March, 2011

Path from Howard Cornish Road alongside Longfields to allotments

Mr. King has raised no objection to the trimming back of his leylandii should the Parish Council wish to do it. The handyman has been asked to deal with this.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

MAR/21343/1 Demolition of existing garage and store. Erection of two storey extensions and a single garage.

68 Howard Cornish Road

For: Mr. B. Phipps

MAR/9285/1 Erection of 2 storey side extension

1 Hyde Copse

For: Mr. A. Berry

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Cow Lane Paddocks  
To consider a request from the tenant that the rent payable for the paddocks be payable monthly.
11. Exercise Watermark Community Day 12<sup>th</sup> March  
To receive a report from Council representatives who attended this event.
12. Community Shop
  - a) To consider a request for grant funding (£240) from the community shop group to enable it to become a member of the Community Shop network
  - b) To receive a report from Miss R. Mander who attended the Plunkett Foundation's Regional Network Event on 15<sup>th</sup> March
13. Youth Shelter
  - a) To note further vandalism at the youth shelter area has taken place. The litter bin has been badly damaged. It requires either a new lid and liner at a cost of £118, or a complete new bin at a cost of £185  
To resolve what action the Parish Council wishes to take.
  - b) To note complaints from residents regarding people of various ages consuming alcohol to excess and behaving inappropriately as a result.
14. A415 – Army Lorries  
To note complaints from residents on the Frilford Road that Army vehicles are again using the A415. Large lorries and tank transporters are negotiating the bends causing disruption to traffic flow.  
To consider any Parish council action
15. Best Kept Garden Competition  
To consider the arrangements for the best kept garden competition in 2011.

16. Parish Transport Representatives Meeting 29<sup>th</sup> March  
To receive a report from Mr. Walton who attended a meeting of parish transport representatives.
17. Correspondence
  - a) Oxfordshire County Council – highway grit  
To note the issue of grit bags to Parish Councils for next Winter is an option which County Council is currently considering. I will, however, require a cabinet resolution.
  - b) Oxfordshire Association of Local Councils  
Copies of NALC publications – “It takes All Sorts”, “All about Local Councils”, “The Good Councillor’s Guide”.
  - c) Thames Valley Police – Updates March and April
18. Accounts  
To approve accounts for payment as per list circulated to members
19. Matters raised by Members for information
20. Items for MAD News
21. Date of Next Meeting: The first meeting of the new Council will take place on 11<sup>th</sup> May, 2011 in residents’ lounge at Duffield Place at 7.30 p.m.

Notes on Declaration of Interest

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Other Literature

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### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Declarations of Interest
  - a) To receive Clerk's reminder on the Code of Conduct and position regarding Declarations of Interest
  - b) To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
4. To consider applications, if submitted, for the vacancies left unfilled at the election by reason of insufficient nominations
5. To decide when any declarations of office which have not been received as provided by law shall be received.
6. Election of Vice-Chairman
7. Appointment of Planning Working Group (2)
8. Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
9. Appointment of Public Transport Representative (1)
10. Appointment of Representative to Hills Aggregates Liaison Committee (1)
11. Appointment of Representatives to the Anson Field Management Committee (2)
12. Appointment of Representatives to the Churchyard Working Party (2)
13. Appointment of Representative for the Reservoir Affected Parishes Group (1)

14. Appointment of MAD News Correspondent (1)
15. Appointment of members to a working party to “review the effectiveness of internal audit”. (2)
16. Appointment of members to a working party established by Cllr. J. Hanna to discuss village consultation should planning application(s) in regard to new community facilities.(previously 4)
17. Appointment of members to parishioner of the year working party (2).
18. Appointment of members to the community shop working group.
19. Appointment of members to a working party to review the publication scheme, to operate once the government’s consultation and report on data transparency was completed.
20. Appointment of members to staff working party (2)
21. Appointment of Charity Trustees for the parochial charities (5)
22. Apologies for Absence
23. Minutes of the meeting held on 13th April, 2011  
To agree the minutes as a correct record of the meeting.
24. Matters arising from the meeting held on 13th April, 2011
25. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
26. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

MAR/21558 Two storey side extension  
25 Parkside  
For: Mr. F. Barnes  
Comments: Council had no objections

MAR/20333/3 Renewal of permission MAR/2033/2 for the erection of single storey extension to provide new guest sitting room, home office and garage  
The Clockhouse, Sheepstead Road  
For: Mr and Mrs M Dunning  
Comments: Whilst it was recognised that the application had already been granted consent in the past, the Council objected on the grounds of over development of the plot, and maintained its previous objections.
  - c) Applications for consideration at the meeting

None received
27. District Councillor’s Report  
To receive a report on District Council matters from the District Councillor
28. County Councillor’s Report  
To receive a report on County Council matters from Cllr. I. Brown.

29. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
30. Oxfordshire County Council - Review of Subsidised Bus Services  
To consider any Parish Council comments on the review of subsidised services which are taking place.
31. Community Shop – Update report  
To receive a update report on the community shop
32. Oxfordshire County Council – 46 North Street - Removal of disabled person parking bay  
The County Council is proposing to remove the disabled person’s parking bay outside 46 North Street on the grounds that it is not required.  
To consider Parish Council comments on the proposal.
33. Best Kept Garden Competition  
To finalise the arrangements for the best kept garden competition in 2011
34. A34/A425 junction  
To note and consider and consider an email from a resident concerning problems at the A34 / A415 roundabout whilst cycling.  
To consider any Parish Council action.
35. To review the Parish Council’s insurance policy  
To consider quotations received from Allianz and Aviva
36. Correspondence
  - a) Oxfordshire Playing Fields Association – magazine
  - b) DEFRA – Thames Water’s Water Resources Management Plan  
Suggested advice from Environment Agency for amendments to Water Resources Management Plan to meet the requirements recommended by the Planning Inspector.
  - c) OALC - Update
37. Accounts
  - a) To approve the receipts and payments account as at 31<sup>st</sup> March 2011
  - b) To approve the accounts for payment as per list circulated to members
38. Matters raised by Members for information
39. Items for MAD News
40. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 8th June, 2011 at 7.30 p.m. in the residents’ lounge, Duffield Place

Notes on Declaration of Interest

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
3. Casual Vacancies  
To consider applications, for the vacancies left unfilled at the election by reason of insufficient nominations.
4. Declarations of Acceptance of Office  
To receive declarations of Acceptance of Office of anyone co-opted.
5. Minutes of the meeting held on 11th May, 2011  
To agree the minutes as a correct record of the meeting.
6. Matters arising from the meeting held on 11th May, 2011

#### Parishioner of the Year Award

The recipient has been asked to consider where the Council's £100 grant will be allocated. Council will be advised in due course.

North Street – Bus Stop opposite Post Office- RTI information

County Council has advised that the RTI information “flag” cannot be attached yet as there were problems with the electricity supply to the pole. Scottish and Southern Energy have to do further trenching and connection works.

A34 – slip road – difficulties for cyclists

Sustrans are supportive and recognise the difficulties, but cannot think of an obvious solution. They have suggested the crossing point be moved further up the slip road and a toucan crossing installed, or a tunnel under the A34. A formal response from the County Council is awaited.

Oxfordshire County Council - Street Lighting

The County Council has advised that all required night time conversions have taken place and those which required switching back on have been done, and the contractors’ invoice paid. Checks are being made to see if this is correct.

7. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

8. Community Plan – Email from Marcham Community Group

To consider an email from Marcham Community Group regarding a community plan for the village, whether this would focus on village facilities or be a wider plan and the extent of the Parish Council’s support or involvement in this.

9. Mill Road – Dog Waste Bin request

To note the District Council may provide a litter bin which would serve a dual purpose, however owing to demand this may not be for some considerable time. If the Parish Council funded a dog waste bin, the District Council would add it, for the time, being to its schedule for emptying, but re-charge the Parish Council. To consider any Parish Council action.

10. Planning Applications

a) Decisions on previous applications

None received

b) Applications dealt with prior to the meeting

c) Applications for consideration at the meeting

None received

11. County Councillor’s Report

To receive a report on County Council matters from Cllr. I. Brown.

12. District Councillor’s Report

To receive a report on District Council matters from the District Councillor

13. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

14. Correspondence

a) Wantage Independent Advice Centre – Annual General Meeting at Lains Barn at 7.30 p.m. on Tuesday 12th July.

b) Vale of White Horse District Council – Investigation into non delivery of postal votes.

Mr. Tim Revell, independent consultant, will carry out a review of the recent local elections. During the review he will meet with political groups, agents etc. A note about the non delivery of postal votes has been placed in MAD News. If anyone has other useful information please let the clerk know so that it can be passed to the District Council.

c) Vale of White Horse District Council – New Website

A new website will be launched on 20th June. This will have a new navigation structure and gives households the opportunity to search by their postcode for information relating to their area.

d) Thames Valley Police – Update June

15. Accounts

a) To note the report from the internal auditor

b) To approve the annual return and to provide a statement of assurance to the external auditor.

c) To approve the accounts for payment as per list circulated to members

16. Matters raised by Members for information

17. Items for MAD News

18. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 13th July, 2011 at 7.30 p.m. in the residents' lounge, Duffield Place

Notes on Declaration of Interest

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.

(ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th July, 2011 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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3. Minutes of the meeting held on 8th June, 2011

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 8th June, 2011

North Street – Bus Stop opposite Post Office- RTI information

The RTI information is now installed and is operational. Stagecoach bus services have given assurances that the Wantage bound timetable at the East bound Oxford stop, and the Oxford information displayed at the Wantage stop will be changed over.

Duffield Place – missing street nameplate

This has now been replaced

Weed Spraying

This has now been carried out

Longfields Play Area

The Chairman and Clerk had inspected the fence at this site. Some vertical slats were missing. The handyman had been asked, as part of his routine maintenance, to fill the gap from the play area side. He had also been asked to trim back the hedge. (This has now been done).

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

- a) Decisions on previous applications
- b) Applications dealt with prior to the meeting
- c) Applications for consideration at the meeting

MAR/4881/12 Removal of condition 5 of MAR/4881/10 that the building shall be used ancillary office/staff room purposes only.

Cothill Kindergarten, 68 Cothill Road

For: Abingdon Kindergarten

To consider whether the Parish Council wishes to comment on the following application which is close to the parish boundary

11/01281/FUL Erection of new crematorium together with new associated highway works, car park, gardens of remembrance, and provision for land for natural burials

Land East of the A338, Garford

For: Memoria Ltd

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from the District Councillor

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Community Plan – Marcham Community Group

To receive a report from the members who attended the launch of the community plan.

To further consider any Parish Council involvement.

11. Mill Road – Litter/Dog Waste Bin

Youth Shelter - Litter Bin

The cost of a new litter bin for Mill Road to match those used by the Vale of White Horse District Council is £151 plus vat.

The cost of a new litter bin for youth shelter with flaps over the litter slot to help prevent items from being removed is £185 plus vat

To resolve to purchase new bins

To consider suitable locations for installation for the Mill Road bin.

12. Trees overhanging bus stops

The Vale of White Horse District Council has agreed to trim back their trees at the stops in Howard Cornish Road. At the last meeting, the Clerk was asked to arrange for the tree overshadowing the Longfields Westbound stop to be cut back.

An approach was made to the County Council for its comments, as the tree on inspection, would appear misshapen should one side be trimmed. The County Council has inspected the tree and would take up any discussions with the tree owner, or has offered to consider moving the stop approximately 2 metres to the roadside edge of the footway and to the start of the layby away from the tree.  
To consider any comments on this second suggestion.

13. Anson Trust

Under the terms of the Articles and Memorandum of Association, the Parish Council has nomination rights to nominate 2 individuals, for consideration by the Trust, to be appointed Trustees/Directors of the Arthur Anson Memorial Trust Ltd. The term for the current nominees is coming to an end.  
To consider possible nominations for the role.

14. Vale of White Horse District Council – planning training

The District Council is holding training sessions later in the year on the planning process and the consideration of planning applications. The Parish Council has been invited to send two representatives to one of the sessions. Suggestions for topics to be included would be welcomed.  
To consider appointing representatives to attend  
To consider any topics to be discussed

15. Oxfordshire County Council – Street Lighting

To note that the position regarding the street lighting does not appear to have changed since the lights were last checked.  
To consider Parish Council action.

16. A415 – Roadside barrier adjacent to Baptist Church

A while ago it was suggested that a protective roadside barrier could be installed opposite the exit from the public footpath to prevent children running into the road. Following an article in MAD News, only one response has been received. This was in support of the suggestion. The County Council, however, is not in a position to fund this. To consider the Parish Council's position.

17. The Pound

To note the position regarding the title to the Pound  
To consider any Parish Council action.

18. Send a Cow – Keyhole Garden

To note and consider the letter received from the Secretary of the Parochial Church Council requesting permission to site a keyhole garden at the allotments and on the village green for publicity purposes for the Send a Cow to Africa charity.

19. Oxfordshire County Council – Consultation on library closures

To consider any comments on the proposals by the County Council. The consultation document is available for viewing at [www.oxfordshire.gov.uk/libraryserviceconsultation](http://www.oxfordshire.gov.uk/libraryserviceconsultation)

20. Blue Plaque Scheme

To note and consider an invitation from the Vale of White Horse District Council to submit nominations for a blue plaque to be installed in the parish. More information about the scheme can be found at [www.oxfordshireblueplaques.org.uk](http://www.oxfordshireblueplaques.org.uk)

21. Request from Leiston cum Sizewell Town Council for support in its bid to change planning guidance

It has suggested that developers should

- (i) Attend meetings to answer questions about planning applications if councils so wish and
- (ii) Provide resources (if councils wish) to enable town/parish councils to assess their applications – which may be over 1000 pages long – based on a professional critique of their evidence.

To consider whether the Parish Council would wish to support Leiston cum Sizewell Town Council.

22. Correspondence

- a) Wantage Independent Advice Centre – Annual Report 2010-2011
- b) Thames Valley Police – Open Day – Saturday 3rd September  
Training Centre, Sulhamstead near Reading from 10.00 a.m.
- c) Watermark Day feedback.
- d) Thames Valley Police – Rural police update
- e) Vale of White Horse District Council – Summons/Agenda for meeting 13th July

23. Accounts

- a) To receive quarterly report on accounts.
- b) To approve the purchase of the Local Council Review magazine for the new members of the council at a cost of £36.
- c) To approve accounts for payment as per list circulated to members
- d) To resolve to reimburse £5 expenses for search fee in connection with The Pound
- d) To resolve who the signatories to the cheque book should be following the formation of the new Council.

24. Matters raised by Members for information

25. Items for MAD News

26. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 14th September, 2011 at 7.30 p.m. in the residents' lounge, Duffield Place

The Chairman moved, that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the remainder of the meeting.

Remainder of the meeting – Staffing matters

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14th September, 2011 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
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### A G E N D A

Prior to the commencement of formal business, the prizes for the Best Kept Garden Competition 2011 will be presented.

1. Apologies for Absence

2. Declarations of Interest

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3. Minutes of the meeting held on 13th July, 2011

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 13th July, 2011

Longfields westbound bus stop

Confirmed has been received from the County Council that this stop is to be relocated to the highway edge of the footway.

Play Area

The litter bin for the youth shelter is waiting for installation. The play area fence was damaged and one vertical metal bar broken and sticking out. This was made safe and the clerk, in consultation with the Chairman, arranged under emergency financial delegated powers for this to be replaced.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

- a) Decisions on previous applications
- b) Applications dealt with prior to the meeting

11/01703/LBC Proposed new weather vane for the Dovecote  
15 Church Street  
For: Mr. J. Duffield  
Comments: Council had no objections

11/01275 and 11/01718LBC Proposed installation of 30Kw photovoltaic panels  
2 ground mounted areas, and 4 roof areas  
For: Denman College, New Road  
Comments: Council had no objections

- c) Applications for consideration at the meeting

None received

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from the District Councillor

9. Consultation by Taylor Wimpey Oxfordshire

- a) To note an article in MAD News which advertises public consultation events planned by Taylor Wimpey on 22nd and 24th September, regarding proposals to provide a replacement sports facility, and a development on the existing facility.
- b) To consider the Parish Council's position and any action regarding the advertised events.
- c) To review the Parish Council's representation on Cllr. Jane Hanna's working group. (The group being an independent body to undertake parish consultation on any planning applications relating to new community facilities or associated applications, in order to advise Cllr. Hanna as District Councillor, and the Parish Council as elected representative body and statutory consultee, as to public opinion).

10. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

11. Cow Lane Allotments

- a) To consider comments from an allotment holder regarding the large rat population at the Cow Lane allotment site, and to consider a request for the council to take action reduce it.
- b) To fix the water charge for the 2011/12 year. (Based on cost of water 2010/11).

12. Local Government Boundary Commission - Oxfordshire County Council – Electoral Review

To consider any Parish Council comments on the proposal to create a county “division” by merging Marcham with Drayton, Milton, and Sutton Courtenay which would be

represented by one councillor. Information on the recommendations is available at [www.lgbce.org.uk](http://www.lgbce.org.uk).

13. Community Led Plan

- a) To receive a report from the Parish Council's representatives on the CLP Steering group.
- b) To comment on the draft Terms of Reference of the CLP Steering Group

14. Oxfordshire County Council – s. 106 money for public transport infrastructure improvements

The Council has been advised that approximately £5500 has been provided to the County Council from the development at Cotsdale, Abingdon Road, for public transport infrastructure improvements in the area.

To consider possible uses for the funds.

15. Oxfordshire County Council – Emergency Response and Winter preparedness

a) To note training event on emergency responses and being ready for Winter will be held on Tuesday 4th October at the offices of Vale of White Horse District Council at 6.15 p.m. The event will advocate the development of simple emergency community plan.

b) To note that 1 tonne of salt will be delivered to each parish for use in Winter. Mr. Cumber at Manor Farm has kindly agreed to store this. Further bags are available at a cost of £100 each. Grit/Salt bins are available at a cost of £250. These will be filled once by the County Council, and further supplies of salt would have to be funded by others.

To consider whether the Parish Council wishes to purchase additional salt and/or bins.

c) Snow Day invitation – Saturday 29th October, 2011 at highways depot, Drayton.

16. Abbey Shopping Centre (precinct)/Charter Area – Abingdon

To consider any Parish Council comments on the proposals for the Abingdon town centre. These can be viewed at [www.whitehorsedc.gov.uk/spds](http://www.whitehorsedc.gov.uk/spds)

17. Oxfordshire County Council – Review of Dial-a-Ride service

The current dial-a-ride service is operated Monday to Friday between 9.00 a.m. – 5.00 p.m. funded jointly between the County Council and the District Council where it operates. The review proposes to provide a “baseline” level of service throughout Oxfordshire and then each District Council may decide to enhance the level of service within its own area. The County Council is seeking the views of stakeholders to guide its thinking as to the pattern of service that it may seek to provide. Information is available at <https://myconsultations.oxfordshire.gov.uk/consult.ti/Octabus>

To consider any Parish Council comments.

18. Parishioner of the Year – Community Donation

To note a request from Mrs. J. Rowe (award recipient) that the community donation (£100) should be given to the Balsam Family Project at Garford. This is a registered charity and falls within Council's statutory spending powers. To resolve to grant £100 to the project.

19. A415 – Roadside Barrier

To consider the installation of a barrier at the roadside opposite the entrance to the footpath adjacent to the Baptist Church.

20. Royal British Legion Poppy Appeal  
To resolve to award and set the amount of the grant to Royal British Legion to cover the cost of the wreath that it supplies for Remembrance Sunday.
21. Correspondence  
a) Oxfordshire County Council – Notification of temporary road closure A415 at Frilford (Millets Farm to Kingston Bagpuize) for 5 days from 19th September.  
b) Royal Horticultural Society – In Bloom Campaign  
Invitation from the RHS to participate in the “In Bloom” campaign.  
c) Oxfordshire Rural Community Council – Networking Event and AGM  
(i) Invitation to attend the networking event 6.3- p.m. for 7.00 p.m. at Chalgrove Village Hall on Monday 3rd October.  
(ii) Invitation to nominate individuals for election to the Board of ORCC.  
d) OALC – Training for new members. Tuesday 8th November 6.30 p.m. at Stratfield Brake pavilion. An introduction for new councillors as to their role. Cost £40.  
e) OALC Update
22. Accounts  
a) Ms. Ruth Mander has requested that she attend the training offered by OALC on 19th October on Chairmanship  
To resolve to fund the training course fee of £50 plus vat.  
  
b) To approve accounts for payment as per list circulated to members
23. Matters raised by Members for information
24. Items for MAD News
25. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 12th October, 2011 at 7.30 p.m. in the residents’ lounge, Duffield Place

The Chairman moved, that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the remainder of the meeting.

Remainder of the meeting – Staffing matters

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3. Minutes of the meeting held on 14th September, 2011  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 14th September, 2011  
Dial a Ride – Response  
The Parish Council responded that it would not like to see a reduction in the service provided locally.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

d) Planning Enquiry

To consider concerns received that the garage at 3 Mill Road has been converted for, and is being used for living accommodation.

To consider any Parish Council action

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from the District Councillor

9. Consultation by Taylor Wimpey Oxfordshire/New Community Facilities

a) To note the response from the Taylor Wimpey regarding planning applications and timescales.

b) To consider an invitation from Taylor Wimpey to meet with the Parish Council to present proposals.

c) To note the response from the Anson Trust on the letter sent seeking clarification on the Trust's intention regarding disposal of the Anson Field.

10. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

11. Oxfordshire County Council – s. 106 money for public transport infrastructure improvements

The County Council has confirmed that apart from the crossing, the other items would be covered under public transport infrastructure. County Council has requested that Council prioritise the order of the items put forward so that appropriate investigations can be made.

12. Duffield Place – Eastbound bus stop – Request for bench seat

To consider a request for a bench seat to be sited at the bus stop.

13. Play Area – RoSPA safety inspection report

To receive and consider the report from RoSPA

14. A415 – Roadside Barrier

To further consider the installation of a barrier at the roadside opposite the entrance to the footpath adjacent to the Baptist Church. The County Council has confirmed that the minimum width would be 1 metre.

15. Oxfordshire County Council – Parish Transport Representatives Meeting 9th Sept.

a) To receive a report from Mr. Walton who attended this meeting.

b) Subsidised Bus Services from 11th December, 2011

To note that Service 31 remains largely unchanged. Service 43

Easton/Appleton/Gozzards Ford/Abingdon remains broadly unchanged, however there will be a new operator.

16. Oxfordshire County Council – Consultation on Minerals and Waste Planning Strategy  
To consider Parish Council comments on the draft minerals and waste strategy.  
Documentation available on the County Council’s website.
17. Remembrance Sunday  
To consider any arrangements for wreath laying at the memorial
18. Anson Trust – Parish Council nominees  
The Trust invited the Parish Council to submit nominations for Trustees as is provided for under the terms of the memorandum and articles of association of the Arthur Anson Memorial Trust Ltd. Although an advertisement has appeared twice in Marcham and District News, no one so far has expressed an interest in being considered for nomination.  
To consider the Council’s position.
19. Correspondence
- a) Oxford Playing Field Association – Annual General Meeting 17th October 7.00 p.m for 7.30 p.m. at Tackley Village Hall
  - b) CPRE/NALC – Booklet “How to respond to planning applications”
  - c) Vale of White Horse District Council – Precept – Timetable change  
The Vale of White Horse District Council has revised forward its budget setting timetable owing to funding pressures and a reduction in accountancy resources. As a result it is requesting parish precept figures by early January. The Parish Council’s budget meeting is likely to be brought forward to December.
  - d) CPRE – Is your parish at risk from planning reforms. See National Planning Policy Framework at [www.communities.gov.uk](http://www.communities.gov.uk)
20. Accounts
- a) To receive the report from the external auditor for the 2010/2011 financial year.
  - b) To receive quarterly report on accounts
  - c) To approve accounts for payment as per list circulated to members
21. Matters raised by Members for information
22. Items for MAD News
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3. Minutes of the meeting held on 12th October, 2011  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 12th October, 2011  
County Council matters – Roadside Barrier / Crossing point  
The Clerk, together with the Chairman, met with the County Council's highways representative to point out the hole in the path between Orchard Way and Haines Court. The opportunity was taken to discuss, on site, the precise location for a roadside barrier at the Baptist Church, and the possibility of a crossing point over the A415 somewhere near the junction of Mill Road/North Street. These matters are being further assessed by the County Council.  
Donation awarded to Royal British Legion Poppy Appeal  
A letter of thanks for the donation has been received from the local organiser of the Poppy Appeal.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.

6. Vale of White Horse District Council – Consultation on draft interim housing supply policy
  - a) To consider the draft policy and any comments to be submitted to the Vale of White Horse District Council.
  - b) To note an invitation to attend a workshop on 17th November at 6.00 p.m. in Wantage Civic Hall and to nominate members to attend.
  
7. Planning Applications
  - a) Decisions on previous applications
  
  - b) Applications dealt with prior to the meeting

11/02275/FUL Extensions to side and rear  
68 Howard Cornish Road  
For: Mr. B. Phipps  
Comments: Council had no objections

11/02474/Renwal Extension of time limit for 08/01617/FUL for conversion of garage to offices. Insertion of windows including clerestory and new cladding  
Denman College, New Road  
For: Denman College  
Comments: Council had no objections
  
  - c) Applications for consideration at the meeting

11/02453/FUL Erection of new crematorium together with associated highway works, car park, gardens of remembrance and provision of land for natural burials  
Land off A338 Garford  
For: Memoria Ltd

11/02430 and 11/02438/LBC Internal alterations, single storey rear extension  
Tithe House, 15 Church Street  
For: Mr. J. Duffield
  
8. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.
  
9. District Councillor's Report

To receive a report on District Council matters from the District Councillor
  
10. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.
  
11. Community Led Plan

To receive a report from the Council's representatives on the Plan's steering group.

12. Remembrance Day – 13th November, 2011  
To note that the Road Closure Order for the A415 between Church Street and North Street, together with Church Street and New Road has been made. This will operate anytime between 10.30 a.m. – 12.30 p.m.  
Arrangements have been made for the provision of road signs.
13. Village Green – BT Pole  
To note the sudden appearance on the village green of an unauthorised BT Pole.  
To discuss Parish Council action
14. Grant Applications  
To consider grant applications from:  
The Anson Trust  
Marcham Senior Citizens Club  
St. John Ambulance  
South and Vale Carers Centre  
Oxfordshire Repatriation Memorial Bell Appeal  
Berks, Bucks & Oxon Farming & Wildlife Advisory Group  
Oxfordshire Carer's Forum  
Home Start Southern Oxfordshire  
Marcham Parochial Church Council  
Marcham Community Group
15. Vale of White Horse District Council – Corporate Plan - Consultation  
To consider the corporate plan of the Vale of White Horse District Council.  
(viewable on its website)
16. Diamond Jubilee Celebrations – Queen Elizabeth II  
To note that the Woodland Trust has discovered the Royal Record relating to tree planting for King George VI coronation. This reveals that 2 chestnut trees and 1 apple tree were planted on Marcham village green in 1937. The Trust is creating Jubilee woods to commemorate the Queen's diamond jubilee – information on [www.woodlandtrust.org.uk](http://www.woodlandtrust.org.uk), and is also creating a new Royal Record for 2012. To consider any involvement by the Parish Council in this or other Jubilee celebrations.
17. Risk Assessment  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and its assets and take appropriate steps to manage those risks.  
The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.  
Members are required to:
  - a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
  - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
18. Taylor Wimpey – Presentation to members  
To consider any questions for Taylor Wimpey following the presentation to members about its housing/new community facilities proposals.

19. Correspondence
  - a) Vale of White Horse District Council – Summons and Agenda 19th October
  - b) OALC – Update October
  - c) Queen’s Diamond Jubilee Beacons – A guide to taking part
20. Accounts

To approve accounts for payment as per list circulated to members
21. Matters raised by Members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 14th December, 2011 at 7.30 p.m. in the residents’ lounge, Duffield Place

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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Other Literature

Came & Co – Insurance Brokers “parish matters” magazine  
Oxfordshire Playing Fields Association - The Playing Field - magazine

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14th December, 2011 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda). Members are reminded that should they have a personal interest in an item they must disclose existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.
3. Minutes of the meeting held on 9th November, 2011  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 9th November, 2011
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

11/02714/RMC Variation of condition 7 of 10/02352/FUL to permit boundary/landscaping alterations  
Land adjacent to The Croft, Packhorse Lane  
For: Millgate Homes

11/02777/FUL Installation of photovoltaic panels in various locations (roof and ground mounted)  
Denman College, New Road  
For: Denman College

11/02629/FUL Demolition of existing front porch. Erection of a two storey side annexe extension with entrance lobby  
2 Orchard Way  
For: Mrs. S. Reese

Non compliance with condition 1 of FYF/10304/6-CM to allow extension of time for completion and restoration of the site by 3rd December 2016  
Tubney Wood Sand Quarry and Landfill site  
For: Hill Quarry Products Ltd

Non compliance with condition 1 FYF/10304/10-CM to allow the use of the site as a waste transfer station and recycle facility to allow completion of the development by 2015  
Tubney Wood Sand Quarry and Landfill site  
For: Hills Quarry Products Ltd

Non compliance with condition 1 of FYF/10304/8-CM to allow an extension of time for completion and restoration of the site by December 2016  
Tubney Wood Sand Quarry and Landfill Site  
For: Hills Quarry Products Ltd

d) Vale of White Horse District Council – 3 Mill Road

To note correspondence from the Vale of White Horse District Council confirming that a breach of planning control exists in relation to the garage converted to a separate dwelling. The District Council is pursuing the matter

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

8. District Councillor's Report

To receive a report on District Council matters from the District Councillor

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Marcham Community Group  
To receive a report from Miss Mander as Council's representative on the recent meetings that she has attended.
11. Letter from Anson Trust inviting the Parish Council to join in consultation on new community facilities  
To receive and consider a report from the Council's working party
12. Vale of White Horse District Council - Interim Housing Supply Policy  
To note correspondence received that Taylor Wimpey Oxfordshire has lodged the Anson field site off Morland Road as a site for screening under the draft IHSP.  
Also correspondence from Carter Jonas that the site North of Kings Avenue has been lodged for screening.
13. Taylor Wimpey Oxfordshire  
To consider an offer of a presentation to Council of the material for the next public consultation event.
14. Development at The Croft, Packhorse Lane – numbering  
Millgate Homes has suggested that the new development at The Croft be given a street name rather than continue the numbering of Packhorse Lane. The suggestion is to call it The Croft. To consider Parish Council comments on naming or numbering, and if the preference is for a street name, but not The Croft, then to put forward two other names for consideration.
15. Budget 2012/2013  

(A) To consider the budget for 2012/2013

To select the grass cutting contractor for 2012  
To consider the play area and the frequency of professional inspections  
To consider repairs or replacement of play area safety surfacing

  - a) To resolve to take into reserves any unspent sums from the current year.
  - b) Council's obligatory expenditure
  - c) Chairman's Allowance
  - d) Council's expenditure on non Parish Council owned land
  - e) Capital Items
  - f) Allowances for future expenditure on issues relating to new community facilities/ Lease of play area
  - g) Allowances for grant allocations/expenses in connection with Jubilee
  - h) Working balance/contingencies
  - i) Earmark reserves for specific items

(B) To set the precept for 2012/2013
16. Vale of White Horse District Council – Budget Consultation  
To consider any Parish Council comments on the current budget consultation.  
(available for viewing on the website of the Vale of White District Council)

17. Correspondence  
a) High Sheriff of Oxford – Awards  
Notification of the Awards for 2012. The deadline for nominations is 27th January. The categories are: Care for the elderly, bravery, helpfulness in the neighbourhood, Long and/or meritorious service.  
b) OALC Update – November  
c) Crimestoppers – Winter Nights Burglary Postcard  
To consider the possible purchase of postcards £25 plus p&p for 100 cards.
18. Accounts  
a) To resolve to fund a training course for new members at a cost of £48.00 each  
b) To approve accounts for payment as per list circulated to members
19. Matters raised by Members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will take place on Wednesday 11th January, 2011 at 7.30 p.m. in the residents' lounge, Duffield Place

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