

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14<sup>th</sup> January, 2009, at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 10<sup>th</sup> December, 2008  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 10<sup>th</sup> December, 2008

#### Letters of thanks for grants awarded

Letters of thanks have been received from: Anson Field Management committee, Abingdon Citizens Advice Bureau, South & Vale Carers Centre, Marcham Society, Duffield Place Sunshine Club, and Marcham Senior Citizens Club.

#### Parking of Caravans – Public Amenity Spaces

The Vale Housing Association and Vale of White Horse District Council are both looking into the siting of caravans on their respective pieces of land. The owners of the caravans have been given until the end of the month to remove them.

Oxfordshire County Council – A415 – Satellite Navigation systems – reduction of HGVs

a) Last meeting the Clerk was asked to find out which officer at the county council would monitor the actions of other county councils and their work with satellite navigation companies to eliminate HGVs from unsuitable roads. The county council has confirmed that the officer will be Paul Fermer.

b) To note comments from Paul Fermer as to the county council's current position.

Weed Spraying

Last meeting the Clerk was asked to seek the support of Cllr. I. Brown regarding weed spraying. Cllr. Brown has confirmed his support, but has pointed out that the county council's settlement will not be generous this coming year.

The Anson Trust – Parish Council's Nomination

The Anson Trust has confirmed that the Parish Council's nomination has been accepted and that Hugh Logan has been appointed Director of the Trust.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/15255/3 Minor alterations to fenestration to rear of house, plus addition of outbuilding to front of house.

Bracken Heath House, Wantage Road

For: Mrs. E. Osbourne

Comments: Council had no objections provided there was no breach of green belt policies or the potential for the outbuilding to be used separately from the main dwelling.

MAR/20732 Proposed two storey rear extension and front dormer window. Demolish rear conservatory

4 Parkside

For: M. Powell

Comments: Council had no objections in principle, but had not been able to view the property from the rear and was unable, therefore, to judge the impact on the adjacent property. It would have some sympathy should there be concern from the neighbours regarding the dominant impact.

MAR/5011/5 Erection of garage doors to car ports

Plots 1 and 4 CotSDale, Abingdon Road

For: Cranbourne Homes Ltd

Comments: Council could see no valid planning reason to object, but did query why the application related to only 2 of the 4 houses constructed

c) Applications for consideration at the meeting

MAR/20333/2 Erection of single storey extension to provide new guest sitting room,  
home office and garage  
The Clockhouse, Sheepstead Road  
For: Mr and Mrs. Dunning

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
8. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
9. Vale of White Horse District Council – Future Development in the Vale – Core Strategy Preferred Options  
The Preferred Options will be published for public consultation starting 16<sup>th</sup> January for a 6 week period. The Parish Council has been invited to send 3 representatives to a special discussion group for Town and Parish Councils on Thursday 22<sup>nd</sup> January at 7.00 p.m. in Wantage Civic Hall. To consider who will represent this Council.  
To note that a public exhibiton will take place from 3.00 p.m. – 7.00 p.m. in Abingdon Guildhall on 27<sup>th</sup> January and Wantage Civic Hall on 12<sup>th</sup> February. Discussion groups will take place from 7.00 p.m.
10. Grant Applications
  - a) To consider whether to accept grant applications outside of the usual November meeting. If agreed
  - b) to then consider applications from:  
Victim Support  
Home Start
11. Annual Parish Meeting  
To consider arrangements, date of and possible speakers for the annual meeting.
12. Best Kept Garden Competition  
To consider whether to run a garden competition this year and any arrangements for it.
13. Budget 2009/2010
  - a) To consider the budget for 2009/2010
  - b) To set the precept for 2009/2010
14. Correspondence
  - a) Vale of White Horse District council - Your Vale Your Future – The Vale Partnership.  
A strategy for sustainable communities.
  - b) NHS Heath News – Winter 2008
  - c) Oxfordshire County Council – Pension Fund – Report and Accounts 2007/2008
  - d) Oxfordshire Rural Community Council – Review Autumn/Winter 2008
  - e) Trust for Oxfordshire's Environment – Report

- f) Vale of White Horse District Council – Local Community Flood Group in the Vale – Formation and Funding.
- g) River Thames Society – Annual Conference 2009 Sat. 21<sup>st</sup> Feb. Shiplake College, Henley. - speakers on climate change, flooding and the challenges facing the River Thames.

15. Accounts

- a) To consider payment of additional invoice – Slade Estate Services Ltd
- b) To approve accounts for payment

16. Matters raised by Members for information

17. Items for MAD News

18. Date of Next Meeting: The next meeting of the Council will take place on 11<sup>th</sup> February, 2009 in the residents' lounge at Duffield Place.

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
  - (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.
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Other Literature

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### A G E N D A

Prior to the commencement of formal business, Mr. John Hammond, Public Transport Officer from Oxfordshire County Council will talk about the Council's proposal to introduce premium bus routes on the X30/X31 service.

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3. Minutes of the meeting held on 14<sup>th</sup> January, 2009  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 14<sup>th</sup> January, 2009

#### 6 The Farthings – ivy

The Clerk has referred this to the County Council.

#### Accounts – Cutting Churchyard in December

The Clerk has been advised that Slade Estates Services Ltd decided themselves to cut the Churchyard in December to improve the appearance for Christmas.

Letter of thanks for grant

To note receipt of a letter of thanks from Marcham Café for the grant awarded.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/18688/1 Proposed timber decking and iron railing to first floor bedroom doorway to form flower box area

12 Anson Close

For: Mr. C. Barrett

Comments: Council had no objections

FRI/2396/21 Demolish existing car wash and jet wash and built 2 new jet wash enclosures and car wash, install new fuel tank and pumps

Frilford Service Station

For: Mr. K. Rashid

Comments: Council had no objections in principle, but expressed concern regarding safety of pedestrians crossing to the shop in the path of vehicles coming from 3 new wash enclosures. It suggested that a marked path be shown. In addition it requested no parking in front of the shop.

c) Applications for consideration at the meeting

MAR/3418/7-CC Erection of single storey pitched and flat roof extension to provide new foundation stage classroom, w.c., cloakroom and storage accommodation, new lobby and covered play area. Construction of 16 space cycle shelter and other associated external work.

Marcham CE Primary School, Morland Road

For: Oxfordshire County Council

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

8. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

9. Post Office

To note and consider advice from the Rural Community Council as to assistance a Parish Council could provide in the event of the loss of a village shop/post office.

10. Oxfordshire County Council – Premium bus Routes X30/X31  
To consider points from the talk by John Hammond and comments on the proposals for submission to the County Council.
11. Vale of White Horse District Council – Future Development in the Vale – Core Strategy Preferred Options
  - a) To receive a report from the Council’s representatives who attended the meeting hosted by the Vale of White Horse District Council at Wantage Civic Centre on 22<sup>nd</sup> January.
  - b) To consider the preferred strategy options.
12. Air Quality Action Plan in Abingdon  
To consider any Parish Council comments
13. Parishioner of the Year 2008  
To consider the nominations received this year.
14. Grant Applications  
To consider a grant application from Homestart deferred from the last meeting.  
One family in Marcham is currently helped by Homestart and 3 of their volunteers live within Marcham.
15. Annual Parish Meeting  
To note that the School is not available during half term week. It is available on Wednesday 6<sup>th</sup> May or Wednesday 20<sup>th</sup> May. To further discuss the annual parish meeting arrangements.
16. A415 / North Street junction - visibility  
To note action taken by the Chairman. To discuss any Parish Council action.
17. Communities and Local Government - Consultation  
Real people, real power : Code of recommended practice on Local Authority Publicity  
This consultation paper is published on the Local Government website  
[www.communities.gov.uk](http://www.communities.gov.uk)  
To consider any Parish Council comments
18. Correspondence
  - a) Oxfordshire Community and Voluntary Action  
Funding advice surgeries in Abingdon library on 19<sup>th</sup> Feb and 19<sup>th</sup> March between 1.00 p.m. – 4.00 p.m.
  - b) Oxfordshire Association of Local Councils – January update
  - c) Oxfordshire Playing Fields Association – The Playing Field magazine.
  - d) Vale Community Safety leaflet – Winter
  - e) Letter received from a parishioner regarding the poor condition of the path to the cemetery and asking when something is going to be done.
19. Accounts
  - (i) To resolved to fund the course fee - £80 plus vat - for the Chairman and Vice-Chairman to attend a “chairman’s training course.
  - (ii) To note confirmation from Bank of Ireland that the Irish Government has fully protected all deposits without upper limit until 29<sup>th</sup> September 2010.
  - (iii) To approve accounts for payment

20. Matters raised by Members for information
  21. Items for MAD News
  22. Date of Next Meeting: The next meeting of the Council will take place on 11<sup>th</sup> March, 2009 in the residents' lounge at Duffield Place.
    - (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
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#### Other Literature

Home 2 School – Oxfordshire County Council magazine  
Hills in touch – Magazine of Hills Quarry Products



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3. Minutes of the meeting held on 11<sup>th</sup> February, 2009  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 11<sup>th</sup> February, 2009

#### Annual Parish Meeting

The Vale of White Horse District Council has agreed to attend the annual parish meeting and give a presentation on the Vale's core strategy and the implications for Marcham.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/5011/6 Retrospective application for the erection of a 1.8 m high close boarded fence to the boundary of plot 2. (93 Howard Cornish Road)

Cotsdale, Abingdon Road

For: Cranbourne Homes Ltd.

Comments: Council objected, the original approval showed the re-use of stone from the barn to construct the boundary enclosure. No attempt had been made to use this. The wooden fence was out of keeping with the stone wall on plot 3 which was already on the Cotsdale site.

MAR/6253/5 Proposed riding arena, with fencing in of paddock.

Brushwood, Oxford Road

For: Mrs. R. Kitto

Comments: Council had no objections.

c) Applications for consideration at the meeting

Two storey extension

8 Longfields

For: Mr and Mrs. M. Cousins

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
8. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
9. Post Office  
To note the current position in regard to the Post Office/Shop. To consider any Parish Council assistance.
10. Oxfordshire County Council – Premium bus Routes X30/X31  
To note and consider points from the public following the article in MAD News.  
To agree comments to be submitted to Oxfordshire County Council.
11. Grit Bins  
To note these can be provided by Oxfordshire County Council if there is a funder e.g. Parish Council or other body. Approximate cost is £200. The County Council has to agree the location on the highway. County Council will keep it topped up with grit.  
To consider any further Parish Council action.
12. Telegraph Pole – junction of A415/North Street – lack of vision  
The Clerk sent the photograph to Scottish Southern Electric and has received confirmation that following a visit to the site they do not consider that there are any vision problems. They will therefore not fund any relocation. They are prepared to provide a quotation for the Parish Council to fund any removal and relocation of the bracket street light affixed should it wish to do so. (Statutory powers to undertake such work would have to be checked).  
To consider whether the Parish Council wishes to take this issue further.

13. Thames Water – Response to consultation on draft water resources management plan.  
To receive a report from Mr. Denton and Mr. Hutchinson who attended a meeting hosted by Thames Water on 5<sup>th</sup> March.
14. Oxfordshire County Council – Street Lighting  
The County Council in June 2007 launched its Carbon Action Plan to try and reduce carbon emissions. Street lighting produces 19% of the Council’s carbon emissions. The County Council is currently considering changing its policy of keeping street lighting on all night in rural areas and instead switching off some lighting from 12.30 a.m. to 5.30 a.m.  
To consider comments to the County Council as to the Parish Council’s preferences.
15. Oxfordshire County Council – Contingency Planning – Diversion Routes A420  
To consider comments on the signs and plans for the diversion routes should the A420 be closed.
16. Correspondence
- a) Jenks, Oxford – Arboricultural Contractors  
An Oxford company looking for sites to take woodchips.
  - b) Vale of White Horse District Council – Summons and Agenda 25<sup>th</sup> February
  - c) Oxfordshire Waste Partnership – “Oxfordshire Spring Clean” – a tidy up in March.
  - d) Oxford Green Belt Networks – An invitation to subscribe to the network
  - e) Standards Board – Town and Parish Standard
  - f) Vale of White Horse District Council – Core Strategy – Preferred Options Sustainability Appraisal
  - g) Oxfordshire County Council – Dial a Ride  
Dial a-Ride bus service will be funded until March 2012 with an option for a 2 year extension.
  - h) Oxfordshire NHS – Health News
  - i) Oxfordshire Association of Local Councils – February update
17. Accounts  
To approve accounts for payment
18. Matters raised by Members for information
19. Items for MAD News
20. Date of Next Meeting: The next meeting of the Council will take place on 8<sup>th</sup> April, 2009 in the residents’ lounge at Duffield Place.

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- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
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## Other Literature

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3. Minutes of the meeting held on 11<sup>th</sup> March, 2009  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 11<sup>th</sup> March, 2009

#### The Gap – Grit Bin

Acknowledgement received. Matter to be investigated

#### Dial a Ride

Door to door service for those unable or find it difficult to use public transport. It is a membership scheme (£5 to join), but the application has to be supported by the G.P. Journeys within the Vale £2 single or free for concessionary pass holders. It does not provide a service unless the criteria can be met.

#### Home Start

A letter of thanks received for the grant awarded.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/61841/38 Erection of two storey boarding accommodation block and associated car parking

Cothill House School

For: The Cothill Trust

Comments: Unsympathetically close to the terraced private dwellings, some of which are grade II listed. The proposal could well be overbearing and dominant for these properties being only 5.5 metres away. Some concerns regarding the vehicular access crossing the public footpath.

Extraction of sand – Revised entrance at A338

Upwood Park

For: Hills Aggregates

Comments: Council had no objections

c) Applications for consideration at the meeting

MAR/3579/2 Proposed two storey side extension

64 Howard Cornish Road

For: Mr. M. Fern

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

8. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown.

9. Post Office

To note the current position in regard to the Post Office/Shop. To consider any Parish Council assistance.

10. Marcham Churchyard – lack of light on path from Denman

To receive a report from the Churchyard working party representatives.

11. Southern Central Oxford Transport Strategy

To consider any Parish Council comments

12. Affordable Housing – Extension to properties – Exception sites

To consider letters received from Rural Housing Trust and Vale Housing Association in regard to their properties

To consider any further Parish Council action.

13. Longfields – Grass Cutting  
To confirm grass cutting arrangements for the 2009 season
14. Calor – Oxfordshire Village of the year competition  
To consider entering the competition this year. Deadline for entry 30<sup>th</sup> May.
15. Training Event for Chairmen – attended by Mr. Denton and Mr. Walton  
To receive and note a verbal report from the Chairman.
16. Proposed Staffing Committee or similar  
To consider the principle of setting up a staffing committee.
17. Projects
  - a) To resolve to implement the projects where funding was set aside in the budget.
    - Wayside Cross – repairs to steps
    - Howard Cornish Road - hardstanding for bottle banks
  - b) To receive update report on youth shelter and repairs to steps North Street
18. Correspondence
  - a) Vale of White Horse District Council – “Worried about facing redundancy” leaflet
  - b) Vale of White Horse - Parish Council newssheet
  - c) Oxfordshire County Council – Primary School Review – view of stakeholders  
Meeting 28<sup>th</sup> April 3.00 – 5.00 p.m. at Larkmead School to bring to the review team’s attention the most significant and pressing issues affecting learning and delivery of services in the schools for children and families in the parish.
  - d) Oxfordshire County Council – Early Learning  
Advertising material for the local children’s centre to be issued to the parish.
  - e) Vale of White Horse District Council / Wantage Breakfast Club – Business Seminar  
Lains Barn 14<sup>th</sup> May 8.00 a.m.  
Survival tips for small businesses
  - f) CPRE – Oxford Green Belt Way Walk and Rally – 19<sup>th</sup> April 3.00 p.m. for those interested in protecting the Green Belt
  - g) Oxfordshire Association of Local Councils – Update
  - h) Oxfordshire County Council – Changes to X15 Bus Service  
From 6<sup>th</sup> April, the X15 has a new timetable and will no longer serve Howard Cornish Road, but will stop at the war memorial along the main road.
19. Accounts  
  
To approve accounts for payment
20. Matters raised by Members for information
21. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will take place on 13<sup>th</sup> May, 2009 in the residents’ lounge at Duffield Place.

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### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Election of Vice-Chairman
4. Appointment of Planning Working Group (2)
5. Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
6. Appointment of Public Transport Representative (1)
7. Appointment of Representative to Hills Aggregates Liaison Committee (1)
8. Appointment of Representatives to the Anson Field Management Committee (2)
9. Appointment of Representatives to the Churchyard Working Party (2)
10. Appointment of Representative for the Reservoir Affected Parishes Group (1)
11. Appointment of MAD News Correspondent (1)
12. Appointment of members to a working party to "review the effectiveness of internal audit".
13. Appointment of members to a working party established by Cllr. J. Hanna to discuss village consultation should a planning application in regard to the Anson Trust's proposals for new community facilities be lodged.
14. To consider the setting up of a working party to co-ordinate the parishioner of the year award
15. To consider the setting up of a working party to co-ordinate the village garden competition
16. To consider the setting up of a working party or committee to consider issues relating to staff. Deferred from last meeting
17. Apologies for Absence
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19. Minutes of the meeting held on 8th April, 2009

To agree the minutes as a correct record of the meeting.

20. Matters arising from the meeting held on 8th April, 2009

Tarmacing of recycling bank area – Howard Cornish Road

The District Council and the Salvation Army have confirmed that they, when next emptying the recycling banks, will temporarily relocate them further down Howard Cornish Road to allow the tarmacing to go ahead.

Bulb planting by Brownies – Howard Cornish Road/North Street/Sheepstead road junction

The Vale of White Horse District Council has no objection to planting in land in their ownership provided they are informed of the location of the bulbs for their records. The Vale Housing Association has no objection to planting to land in its ownership. The County Council, however, would require a Licence to be obtained and legislation relating to highway works followed should planting take place on its land. Mrs. Allan, who raised this issue on behalf of the brownies, has been advised of the responses from the land owners.

X15 Bus Service around village

Correspondence has been received from the County Council that the decision to withdraw the service from Howard Cornish Road/North Street was a commercial one, and the County Council has no influence where the operator is not under contract to the County Council.

21. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

22. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/15176/1 Erection of 2 storey rear extension, insertion of two front elevation pitched roof dormers, together with internal refurbishment  
3 Mill Road  
For: Mr. S. Middleton  
Comments: No objections and Council supported the application

MAR/15176/2-LB 1 Erection of 2 storey rear extension, insertion of two front elevation pitched roof dormers, together with internal refurbishment  
3 Mill Road  
For: Mr. S. Middleton  
Comments: No objections and Council supported the application

MAR/20825 Erection of 2 storey side extension  
8 Longfields  
For: Mr and Mrs Cousins  
Comments: Council's view expressing concern about the long term affordability of properties on this rural exception site, as set out at the March meeting of this Council, were reiterated.

c) Applications for consideration at the meeting

Appropriate Assessment undertaken by Oxfordshire County Council,  
requested by Natural England on the impact of sand extraction on Cothill Fen  
Upwood Park  
For: Hill Aggregates

This planning application will go to the County Council's planning and  
regulation committee on 18<sup>th</sup> May.

23. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
24. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown.
25. Post Office  
To note the current position in regard to the Post Office.
26. Grant Request  
To consider whether to accept grant applications outside of the usual November meeting. If agreed:  
then to consider an application from The Youth and children's Minister for a grant towards the cost of funding an activity trip to Viney Hill in the Forest of Dean for village children.
27. A420 – Contingency Planning Review Meeting  
The County Council is hosting a meeting at The Bell Hotel, Faringdon on 20<sup>th</sup> July at 10.30 a.m. to demonstrate and review the progress of the County Council's A420 contingency plan. To nominate a representative to attend.
28. Cow Lane Allotments
  - a) To consider a request for the re-opening of the pedestrian access off Sheepstead Road to enable allotment holders particularly from Kings Avenue and The Farthings who walk to the site, to have access without having to walk too far without a footway.
  - b) To consider complaints that allotments holders in Cow Lane are dumping grass cuttings in the hedgerow between Cow Lane and the allotments.
  - c) To consider two separate requests to allow some allotment plots to be used by both youths undertaking training courses, and by adults with learning difficulties.
29. Longfields – Play Area
  - a) To consider a quotation from Falcon signs, for the manufacture of a sign indicating where to report problems with the site, no dogs permitted etc. This could be erected on a lamppost subject to complying with the regulations of the County Council.
  - b) To note that the handyman has re-fixed the loose chain link fencing at the front of the site, together with the wooden half rounds.
30. Centenary of North Berks Football League 1909 – 2009  
To consider a request from the league to mark this significant anniversary in local football and to recognise the service to the community that the league has provided. Marcham Football Club has played in the league between 1920 – 1922, 1926-28, 1946-2009. Suggested ways of participating include tree planting, erecting a plaque, purchasing tickets to attend a celebration dinner, write to the League to congratulate them on the centenary.

31. Environment Agency – Application for environmental permit  
Energy from Waste incinerator – Sutton Courtenay  
To consider any Parish Council comments on the permit application.
32. Correspondence
- a) Vale of White Horse District Council – Standards Committee agenda 28<sup>th</sup> April.
  - b) Equality and Human Rights Commission – Public Sector Equality Duties.
  - c) The Playing Field magazine – Oxfordshire Playing Fields Association.
  - d) Vale of White Horse District Council – Assisted travel schemes information
  - e) Letter from parishioner regarding the removal of flowers in North Street.
  - f) Training course entitled “Granting, exercising and transferring rights of burial – A grave matter”. Thursday 25<sup>th</sup> June. £40 per delegate
33. Accounts
- a) To consider placing a schedule of payments onto the part of the agenda automatically disclosed to the public. (Council instructed the Clerk to place this item on the agenda at the last meeting).
  - b) To approve accounts for payment
34. Matters raised by Members for information
35. Items for MAD News
36. Date of Next Meeting: The next meeting of the Council will take place on 10th June, 2009 in the residents’ lounge at Duffield Place.

#### Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
  - (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.
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Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10<sup>th</sup> June, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

Prior to the commencement of formal business, Mrs. L. Scaplehorn and Ms. H. Richardson from the Housing Department, Vale of White Horse District Council will give a talk on the topic of the District Council's housing register, choice based lettings and how properties are allocated.

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 13<sup>th</sup> May, 2009  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 13<sup>th</sup> May, 2009

Longfield Play Area sign – this has been manufactured and will be installed shortly.

Letter of thanks from Parochial Church Council for grant to send village children on activity weekend.

Letter of thanks from Eddie and Pamela Shirras for the Parishioners of the Year Certificate

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
None received
  - c) Applications for consideration at the meeting  
None received
7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
8. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
9. Post Office  
To note the current position in regard to the Post Office.  
That the Post Office will re-open from Monday 15<sup>th</sup> June on Monday-Friday mornings between 9.30 a.m. – 1.30 p.m.
10. Annual Meeting for Electors  
To consider matters arising from the annual meeting of electors as per Clerk's note.
11. Buses  
X15 – RH Transport
  - a) To note the response from RH Transport that it was a rare occasion when anyone boarded the X15 around the village. A commercial decision was made to run the service along the main road only. It will not revert to going round the village in the future.
  - b) To consider a request for Parish Council support from a parishioner that the stop near Hyde Farm Nurseries be reinstated. If agreed to resolve to write to Oxfordshire County Council regarding this.  
30 – Stagecoach
  - c) To receive a report from D. Walton who attended a meeting regarding changes to this timetable.
  - d) To note the Clerk wrote to Stagecoach on behalf of the Parish Council objecting to the proposed reduced timetable. To ratify this action, and to note the reply received.
  - e) Letter from Oxfordshire County Council – Bus Subsidy  
Stagecoach is proposing to reduce the bus service to hourly in the day and 2 hourly in the evening. This is a commercial decision. For a temporary period until December the County Council has agreed to support an hourly service in the evening and will be subsidising the

route. It will be reviewed in December. Council has been asked to consider what is the case for retention of through service to Wantage and/or Monday to Thursday evening service from Wantage to Abingdon, given the existence of frequent services from Abingdon to Oxford and apparent lack of demand on Abingdon to Wantage section?  
Is a two hourly service acceptable on these days?

12. Grant Request

To consider whether to accept grant applications outside of the usual November meeting. If agreed:

Anson Trust

To consider a request from the Anson Trust for grant funding in the sum of £3,000 for a sports wall on the Anson Field.

13. Best Kept Garden Competition

To discuss the arrangements for the competition

14. Village Green

To consider complaints from parishioners regarding the condition of the edge of the village green.

15. Vale of White Horse District Council – Community Safety tri-signs

To note that the District Council will provide signs free of charge for vehicle areas/car parks. To consider whether there is a need for such signs in the parish.

16. Street Lighting

In 2007 the County Council launched its Carbon Action Plan in order to reduce its carbon emissions by 18% by 2011/2012. During 2005/06 street lights produced 19% of the Council's carbon emissions which totalled 63,000 tonnes. The County Council is considering changing its policy of keeping street lighting on all night in rural areas and instead, switching off lighting from approximately 12.30 a.m. to around 5.30 a.m. This will reduce carbon emissions by 35% for each light switched off. A County Council funded scheme for switching off all or some of the lights is proposed.

Parish Council's comments have been invited on this proposal. To consider whether to switch off some or all of the parish's lights between 12.30 a.m. – 5.30 a.m.

17. Bench Seat

To consider a request from a parishioner to give a donation to the Parish Council so that a bench seat can be erected in memory of a family member.

18. Correspondence

a) Thames Valley Police Open Day – Police Training Centre, Sulhamstead, Reading 8<sup>th</sup> Aug

b) Vale of White Horse District Council – Survive and Thrive magazine

c) Oxfordshire County Council – Home 2 school newsletter

d) South East Plan – Regional Spatial Strategy – Secretary of State has completed her consideration of representations. The document is available at [www.gos.gov.uk/gose](http://www.gos.gov.uk/gose)

e) OALC – May newsletter

f) Vale Community Safety - newsletter

g) Invitation from South Oxfordshire District Council to attend the launch of the Leader Project. Denman College, Tuesday 16<sup>th</sup> June, 2009 4.30 p.m. – 6.30 p.m. South Oxfordshire District Council and Vale of White Horse District Council have obtained £1.89 million from the Rural Development Programme for England through a scheme called Leader to support capital projects, training, business and rural communities.

19. Accounts

- a) To receive receipts and payments accounts for year 2008/2009
- b) To receive report from internal auditor for accounts 2008/2009
- c) To approve the annual return and to provide a statement of assurance to the external auditor.
- d) To approve accounts for payment as per list circulated to members.
- e) To approve grant of £100 to Marcham Parochial Church Council as the organisation nominated by the recipients of the Parishioner of the Year Award

20. Matters raised by Members for information

21. Items for MAD News

22. Date of Next Meeting: The next meeting of the Council will take place on 8<sup>th</sup> July, 2009 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
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Other Literature

- 1. Farmoor Pontoon Project Newsletter
- 2. Hills Quarry Products – “In touch” magazine
- 3. Oxfordshire County Council – Home 2 School - newsletter
- 4. NHS Health News



## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> July, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence

2. Declarations of Interest

To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 10<sup>th</sup> June, 2009

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 10<sup>th</sup> June, 2009

Best Kept Garden Competition

To note the deputy manager from Millets Farm has agreed to be the final round judge. Final judging takes place in July.

Howard Cornish Road – Bottle Banks/Recycling Bank

To note that the bottle banks/recycling banks have been returned to their original location.

Letter of thanks – Parochial Church Council

To note receipt of a letter of thanks from Marcham Parochial Church Council for the grant awarded for the Parishioner of the Year nomination

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/1841/38 Erection of two storey boarding accommodation block and associated car parking (amended plan)

Cothill School

For: The Cothill Trust

Comments: Council re-iterated its earlier objections to the details in that the amended location was still unsympathetic to the adjacent listed buildings. Council's earlier concerns regarding vehicle movements and public footpath still remained and the loss of trees and hedging would impact on the area. Council was of the opinion that not enough had been done about the revisions.

MAR/20889 Alterations to existing dwelling including the creation of a first floor and new garages

Hyde Farm Bungalow

For: Mr and Mrs. P. Collet

Comments: To be reported at the meeting

c) Applications for consideration at the meeting

MAR/2394/4-LB Proposed reinstatement of the former roof form to the dovecote Tithe House, 15 Church Street

For: Mr. J. Duffield

MAR/294/3-LB Proposed rebuilding of the former gables to the now roofless Tithe Barn at Tithe House and to reinstate roof.

Tithe House, 15 Church Street

For: Mr. J. Duffield

MAR/20909 Erection of two storey extension

19 Kings Avenue

For: Mr. H. Johnson

MAR/20687/1 Demolition of existing garage. Erection of new garage (amendment to approval MAR/20687)

The Barn, Oakley Park, Frilford Heath

For: Mr. C. Agger

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

8. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

9. Grant Request for games wall – The Anson Trust  
To further consider the request from the Anson Trust for grant funding. At the last meeting Council agreed to award the sum of £1250 by way of grant subject to the inspection of the Tilsley Park wall by 4 named members, and confirmation that that style of wall was acceptable. 2 members have reported back to the Clerk. The Trust has been asked to provide a location plan.
10. Village Green  
To note the advice from G. Ayres regarding block edging. To further consider complaints from parishioners regarding the condition of the edge of the village green and any Parish Council action.
11. Longfields Play Area  
To consider any play equipment for this site, and change of use planning application required.
12. Flood Grant
  - a) To note receipt of £1000 grant from the Vale of White Horse District Council
  - b) To receive update report from the Flood Working Group
  - c) To resolve to accept the recommendations within the report.
  - d) To produce a list of flood wardens
  - e) To resolve to provide funding of up to £1500 towards the costs of the items required.
13. Vale of White Horse District Council – Statement of Community Involvement (revised)  
To consider any Parish Council comments on the revised Statement of Community Involvement. Available at [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) under planning policy
14. Vale of White Horse District Council – Supplementary Planning Document – Sustainable Construction and Resource Efficient Buildings.  
To consider any Parish Council comments.
15. Correspondence
  - a) Vale of White Horse District Council – Standards Committee Agenda 3<sup>rd</sup> July
  - b) Environment Agency – Press Release – notification of request for further information in support of an Environmental Permit application for an energy from waste plant at Sutton Courtenay.
  - c) Oxfordshire County Council – Community Support Fund – Notification of a fund for small grants from community groups or voluntary organisations developing services or who have limited funds.
  - d) Oxfordshire Rural Community Council – Invitation to attend information and training event on Rural Affordable Housing in the Vale of White Horse and South Oxfordshire. Thursday 17<sup>th</sup> September 12.00 noon - 3.00 p.m. (lunch included).
  - e) Vale of White Horse District Council – Revocation of Tree Preservation Order  
Notification received that a Tree Preservation Order preserving 11 elm trees at the entrance to Denman College has been revoked. This is owing to the fact that the trees no longer exist and probably died as a result of Dutch elm disease some years ago.
  - f) South East Partnership Board – Formal submission of partial review to the South East RSS – Planning for gypsies, travellers and showpeople – recommendations for new policy .
  - g) Oxfordshire County Council – Bus Strategy (sent to Public Transport Representative)

h) Vale of White Horse District Council – “Get Active” information

Information regarding appointment of new “Get Oxfordshire Active” officer. A project to encourage and support adults to lead more active lifestyles. Information will appear in MAD News.

i) OALC – June update

j) ORCC – Spring/Summer review

16. Accounts

a) To approve accounts for payment as per list circulated to members.

b) To review the financial regulations.

c) To consider method of account keeping.

d) To consider Council investments, the low interest rate received and possible re-investment in fixed term deposit.

17. Matters raised by Members for information

18. Items for MAD News

19. Date of Next Meeting: The next meeting of the Council will take place on 9<sup>th</sup> September, 2009 in the residents’ lounge at Duffield Place.

Notes on Declaration of Interest

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.

(ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9<sup>th</sup> September, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business Cllr. A. Rooke, Chairman of the Vale of White Horse District Council will present the prizes for the best kept garden competition.

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 8<sup>th</sup> July, 2009  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 8<sup>th</sup> July, 2009

Devolved Budget – Oxfordshire County Council weed spraying  
Notification received that an agreement between Oxfordshire County Council and Marcham Parish Council is in the course of preparation.

#### Flood Working Party

To note that W. Cumber & Son (Theale) Ltd has agreed to store the agreed flood items. These are now being acquired.

The Anson Field – open space area

To note a response from the Anson Trust that it would welcome the involvement of the Parish Council in regards to the management of remaining open space should proposals for development of part of the field proceed.

5. Resignations

To note that Ian Charles resigned from the Parish Council with effect from 17<sup>th</sup> August, A casual vacancy has been declared. To note that David Hutchinson too will resign with effect from 10<sup>th</sup> September, 2009. A casual vacancy will be declared.

To consider appointments to the outside committee/working groups on which they served

Anson Field Management Committee

Planning

Jane Hanna Working Group

6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/20916 Change of use of open space to garden.

Land between 18-20 Howard Cornish Road

For: Mrs. W. Didcock

Comments: Council had no objections

MAR/294/5 Proposed rebuilding of the former gables to the now roofless Tithe Barn at Tithe House and to reinstate roof.

Tithe House, 15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections, but asked that trees be protected if access was required from the Churchyard

MAR/2394/6 Proposed reinstatement of the former roof form to the dovecote

Tithe House, 15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections, but asked that trees be protected if access was required from the Churchyard.

c) Applications for consideration at the meeting

No applications have been received

d) Report from Mr. Hutchinson on Development Control Meeting 2<sup>nd</sup> September

To receive a report from Mr. Hutchinson on the Vale of White Horse District Council's Development Control meeting held on 2<sup>nd</sup> September, in particular the decision on the planning application relating to Cothill School

8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
10. Recreation  
Longfields play area
  - a) To consider any play equipment for this site, and change of use planning application required (deferred from last meeting)
  - b) If agreed to support play equipment at the site, to consider applications for grant funding
  - c) To note the RoSPA safety inspection report.  
Anson Field play area  
To note and consider the RoSPA safety inspection report
11. Direct Information Service  
To consider whether to subscribe to this National Association of Local Councils publication.
12. Consultation on Consolidation of Council Tax – Demand notice regulations including efficiency information  
To note the National Association of Local Council's briefing on this item.  
To consider the proposed change to the layout of council tax bills and any Parish Council comments.
13. Thames Water – Water Resources Management Plan
  - a) To note that the Secretary of State has called for a public inquiry into the Plan.
  - b) To note a press release by the Vale of White Horse District Council welcoming the call for a reservoir inquiry.
  - c) To consider any further part of the Parish Council in the inquiry.
14. War Memorial
  - a) To note the existence of the War Memorials Trust, which inter alia, is a grant making body.
  - b) To review the planned repair works to the war memorial and to consider lodging a grant application.
15. Neighbourhood Action Group – Report  
To receive a report from the Council's representative on the Neighbourhood Action Group
16. Cow Lane Allotments – Water charge  
To fix the water charge for the 2009/10 year.  
(Based on cost of water 2008/09)
17. Grant Request  
To consider whether to accept a grant application outside of the usual November meeting, given that the purpose for which the grant is required needs to be done in the near future. If agreed:  
then to consider an application from the residents of Duffield Place to help maintain the common areas of Duffield Place.

18. Staff Working Party  
a) To receive a report from the staff working party  
b) To set the terms of reference for the staff working party
19. Correspondence  
a) Oxfordshire County Council – Countryside Service Annual Report 2009  
b) Oxfordshire County Council – Highways Annual Report 2009  
c) Oxford Green Belt Network – Newsletter August 2009  
d) Vale of White Horse District Council – Parish Information Sheet  
e) Abingdon and District Citizens Advice Bureau – Annual Report 2008/09  
f) Oxfordshire County Council – Local Transport Plan (LTP3) Timetable of the Plan objectives  
g) OALC – update  
h) Oxfordshire Nature Conservation Forum – Local Environment Groups Conference Sat. 26<sup>th</sup> September, Wootton by Woodstock 9.15 a.m.
20. Accounts  
  
a) To approve accounts for payment as per list circulated to members.  
b) To note a grant of £125 towards additional parish cleansing has been awarded by the Vale of White Horse District Council.
21. Matters raised by Members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council will take place on 14<sup>th</sup> October, 2009 in the residents' lounge at Duffield Place.
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Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.
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Other Literature  
The Playing Field – Magazine of the Oxfordshire Playing Fields  
Association



## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14<sup>th</sup> October, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business Ms. Wendy Robinson from the MacIntyre Charity will speak to the Council regarding the role of the charity and in particular to outline the possibility of supporting a village shop.

1. Apologies for Absence
2. Casual Vacancies  
To co-opt two new members to fill the casual vacancies which have occurred.
3. Declaration of Acceptance  
The making of and signing of the declarations of acceptance by the new members.
4. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

5. Minutes of the meeting held on 9<sup>th</sup> September, 2009  
To agree the minutes as a correct record of the meeting.
6. Matters arising from the meeting held on 9<sup>th</sup> September, 2009

#### Matter raised by parishioner – demolition of wall

The demolition of a wall, unless in a conservation area or is listed does not require planning permission. Widening a driveway will require consent from the County Council and also planning permission where it opens onto a classified road.

Morland Road - Pothole

This has now been repaired

Best Kept Garden Competition

Letter of thanks received from Cllr. A. Rooke, Chairman of Vale of White Horse District Council

Letter of thanks received from Mr and Mrs. Field, a winner who was unable to attend the presentation.

7. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

8. Village Shop – Proposal put forward by Ms. Robinson from the MacIntyre Charity

To discuss the issues raised from the presentation to Council.

9. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/294/10 and MAR/2947-LB Proposed rebuilding of the former gables to the now roofless Tithe Barn at Tithe House and to reinstate roof.

Tithe House, 15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections, but asked that trees be protected if access was required from the Churchyard. Access to the Church had to be maintained at all times services, funerals etc.

MAR/2394/9 and MAR/2394/9-LB Proposed reinstatement of the former roof form to the dovecote

Tithe House, 15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections, but asked that trees be protected if access was required from the Churchyard. Access to the Church had to be maintained at all times for services, funerals etc.

c) Applications for consideration at the meeting

MAR/10588/2 Erection of two storey side extension, alterations to property

Erection of garage

Dove Cottage, Abingdon Road

For: Mr and Mrs. N. Lawrie

MAR/3793/5 Demolition of existing kitchen and conservatory. Internal alterations. Extension to provide new dining area, kitchen, conservatory, bedroom and shower room

Cothill Farm House, Blackhorse Lane

For: Mr. J. Hoek

MAR/20996 Extension to existing house and erection of new detached house with associated fencing and driveways  
7 Anson Close  
For: Mr. Mark Dearing

10. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
11. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
12. Anson Trust – proposals for new village facilities – article in October MAD News regarding public meeting on 16<sup>th</sup> October  
To note the article by the Anson Trust and its statement that it had been collaborating with the Parish Council via Jane Hanna's working party. To resolve to:
  - a) strongly refute that statement
  - b) place in the public domain via MAD News an article explaining the independence of Parish Council and the legal status and position of the Council.
  - c) To consider the position of the Council in regard to the public meeting on 16<sup>th</sup> October.
13. Recreation  
Longfields play area
  - a) To consider the purchase of a litter bin as discussed at the last meeting.
  - b) To note the estimate for the cost of replacing the fencing.
14. Vale of White Horse District Council – Gambling Act 2005  
Consultation on the Statement of Licensing Policy  
To consider any Parish Council comments on the policy
15. Oxfordshire County Council – National Highways and Transport Network questionnaire  
The County Council is taking part in the National highway and Transport Survey. Comparing the results of Oxfordshire with other counties helps identify best practice and ideas for improvement. The Council has been asked to find time at its meeting to produce a collective response to the questionnaire.
16. Oxfordshire County Council – Bus Routes 31 and X30 – Formal Bus Stop Markings – Consultation  
To consider any Parish Council comments on the proposals to install raised kerbs and bus stop markings at the stops within the village.
17. Sustainable Communities Act  
To consider a letter from "Local Works" regarding the Sustainable Communities legislation  
To consider any Parish Council action.
18. North Street – opposite New Road – Complaint regarding overhanging flowers and narrow path

To consider the comment raised at the last meeting regarding difficulties using the path in North Street opposite New Road owing to overhanging flowers one side and proximity of parked cars the others.

To consider any Parish Council action

19. Correspondence

a) Oxfordshire Playing Fields Association – Annual General Meeting 21<sup>st</sup> October 2009 at Islip Village Hall

b) Campaign to Protect Rural England – Oxfordshire Briefing

Following a legal challenge to the South East Plan the Secretary of State of conceded that insufficient consideration had been given to alternatives to the proposed extension in the green belt of Grenoble Road.

c) Thames Water Utilities Ltd – draft water resources management plan revised plan is available at [www.thameswater.co.uk/wrmp](http://www.thameswater.co.uk/wrmp)

d) Oxfordshire County Council – Use of Road Safety Team’s Mobile Information Unit  
The Road Safety Team has a mobile exhibition unit which can be used for fetes, roadside events with the police and generally in areas where they seek to engage with the public.

20. Accounts

a) To approve accounts for payment as per list circulated to members.

b) To receive report from external auditor BDO Stoy Hayward for 2008/09 accounts.

21. Matters raised by Members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will take place on 11<sup>th</sup> November, 2009 in the residents’ lounge at Duffield Place.

Public Bodies (Admissions to Meetings) Act 1960 Exclusion of the Press and Public  
The Chairman to move that in accordance with s. 1(2) the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the meeting.  
Remainder of meeting – Staff employment

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Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

Other Literature (i) Local Council Review magazine (ii) Hills Aggregates magazine (iii) Health News

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## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11<sup>th</sup> November, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business representatives from Oxfordshire County Council will speak to the Council regarding the proposed alternative river crossing for the A415 at Newbridge and the findings of their surveys and investigations.

1. Apologies for Absence

2. Declarations of Interest

To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 14<sup>th</sup> October, 2009

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 14<sup>th</sup> October, 2009

North Street – Overhanging Hollyhocks

The hollyhocks have been removed.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

MAR/5733/5 Demolition of six bedroom house. Construction of four bed house on same site (amendment to MAR/5733/3)  
The Old San, Blackhorse Lane  
For: Mr. M. Rusby

d) Planning Correspondence

Vale of White Horse District Council – Consultation on proposed changes to the planning scheme of delegation in respect of planning applications to Development Control Committee.

To consider Parish Council comments

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

9. Anson Trust – proposals for new village facilities – public meeting on 16<sup>th</sup> October

(i) To consider the comments made and issues raised the meeting on 16<sup>th</sup> October, and consider any Parish Council action.

(ii) To note an invitation from the Anson Trust for Councillors and Jane Hanna's working group to meet with the Trustees.

10. Post Office / Shop

To receive update report.

11. Recreation

Longfields play area

To further consider the fencing of this area.

12. Oxfordshire County Council – Bus Routes 31 and X30 – Formal Bus Stop Markings

(i) To receive a report on a site meeting held with the County Council.

(ii) To note and consider plans received from the County Council.

13. Grant Applications

To consider grant application from:

The Duffield Place Sunshine Club

Marcham Senior Citizens Club

Abingdon and District Citizens Advice Bureau

South and Vale Carers Centre

Sue Ryder Care – Nettlebed Hospice

Home Start – Southern Oxfordshire

Multiple Sclerosis Therapy Centre

Kids Enjoy Exercise Now

The Anson Trust – field maintenance  
Oxfordshire Association for the Blind  
Duffield Place Residents – work to garden area  
Central Netball Venue – netball courts, Marston

Also to set the amount of grant awarded to Royal British Legion Poppy Appeal

14. Oxfordshire County Council – Street Lights  
To note that the County Council has now prepared a list showing the lights that it proposes to be turned off. To consider Council comments on the proposals. N.B. (The County Council is also seeking comments from the Police).
15. Churchyard – Works to Trees  
To consider quotations and select a contractor for the works to trees and general tidying.
16. Oxfordshire County Council - Highways  
A415 – Newbridge  
To discuss matters arising from the presentation  
  
A338 and Abingdon Road, Tubney – Formal Consultation – Speed Limits  
To consider the Country Council’s proposal to reduce the speed on the A338 from the A420 to Frilford to 50 mph and on the Abingdon Road, Tubney to 30 mph
17. War Memorial  
To consider a proposal to change the war memorial to improve disabled access and maintenance.
18. Correspondence
  - a) Oxfordshire County Council – Changes to Subsidised Bus Services 4B and 31  
New contracts have been awarded to commence on 13<sup>th</sup> December, 2009. 4B will continue unchanged until June 2010 and service 31 will continue unchanged until December 2011.
  - b) Oxfordshire County Council – Road Casualty Report 2008
  - c) Vale of White Horse District Council – Road Closure Order Church Street, part Frilford Road, New Road 10.30 a.m. – 12.30 p.m. Sunday 8<sup>th</sup> November, 2009
  - d) Vale of White Horse District Council – Summons and Agenda 28<sup>th</sup> October, 2009
  - e) Vale Community Safety Partnership Forum – 1<sup>st</sup> December, 10.00 to 12.30  
Guildhall, Abingdon
  - f) Department of Communities and Local Government – Government Response on Reforms to Byelaw Procedure consultation undertaken last year.
  - g) Oxfordshire Association of Local Councils – Winter General Meeting 23<sup>rd</sup>  
November 7.30 p.m. Stratfield Brake, Kidlington
  - h) OALC Update October
  - i) ORCC Bulletin November
19. Accounts  
To approve accounts for payment as per list circulated to members.
20. Matters raised by Members for information

21. Items for MAD News

22. Date of Next Meeting: The next meeting of the Council will take place on 9<sup>th</sup> December, 2009 in the residents' lounge at Duffield Place.

Public Bodies (Admissions to Meetings) Act 1960 Exclusion of the Press and Public  
The Chairman to move that in accordance with s. 1(2) the Public Bodies  
(Admissions to Meetings) Act 1960 and by reason of the confidential nature of  
the remainder of the business, the press and public be excluded from the meeting.  
Remainder of meeting – Staff employment

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Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
  - (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.
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Other Literature: Oxfordshire Playing Fields Association magazine



## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9<sup>th</sup> December, 2009 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
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### A G E N D A

1. Apologies for Absence

2. Declarations of Interest

To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

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3. Minutes of the meeting held on 11<sup>th</sup> November, 2009

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 11<sup>th</sup> November, 2009

Royal British Legion Poppy Appeal

Letter of thanks received for grant awarded

Oxfordshire Association for the Blind

Letter received commenting how saddened and disappointed the Association was that the Council was unable to support them financially.

Vale of White Horse District Council – Consultation on referral of planning applications to committee

Numerous Parish Councils have lodged objections to the proposals to change the way planning applications are decided. It is understood that at the meeting for parish councils held on 18<sup>th</sup> November it was agreed that the procedure will be reviewed again.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
None received
  - c) Applications for consideration at the meeting  
None received
7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Anson Trust – Proposals for new village facilities  
To receive comments from members who attended a meeting with the Anson Trustees, following the public meeting.  
To consider how the Parish Council should proceed.
10. Grant Applications
  - a) To consider a grant application from the Independent Advice Centre, Wantage
  - b) To consider a grant application from the Oxfordshire Woodland Project
11. Marcham Charity Big Event 2010  
To receive a report from Mrs. Evans who attended a meeting on 27<sup>th</sup> November regarding a proposed village charity event in 2010.
12. Oxfordshire County Council – Formal Bus Stop Markings – X15, A415  
To consider proposed bus stop improvements at the Frilford Road stop.
13. Vale Community Safety Partnership Forum – 1<sup>st</sup> December  
To receive a report from Mr. Denton who represented the Council at this meeting.
14. A415 – Newbridge – proposals for new bridge
  - a) To note comments received.
  - b) To discuss matters arising from the exhibition and agree Parish Council comments for submission to Oxfordshire County Council
15. Local Transport Plan Consultation 3  
To consider Parish Council comments on the list of schemes and to make suggestions for other items to be included.

16. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

A draft document is attached for consideration.

17. Correspondence

a) Vale of White Horse District Council – Register of Interests

A reminder that property in which you have an interest, including your home address, should be recorded on the register of Members' interests.

b) Vale of White Horse District Council – Planning evening for Parish Councils

Slides from presentation received along with list of material planning considerations.

c) Vale of White Horse District Council – Chairman's Community Awards Lunch 2010

This will take place on 6<sup>th</sup> March 2010. The theme is unsung heroes of the Vale.

Nominations are invited for those who should be recognised for their achievements in the local community.

d) Oxfordshire Playing Fields Association – Annual Report 2008 – 2009

e) Crimestoppers – General Information and contact telephone no. 0800 555 111.

f) Vale of White Horse District Council – Summons and Agenda 9<sup>th</sup> December 2009

18. Accounts

To approve accounts for payment as per list circulated to members.

19. Matters raised by Members for information

20. Items for MAD News

21. Date of Next Meeting: The next meeting of the Council will take place on 13<sup>th</sup> January, 2010 in the residents' lounge at Duffield Place.

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