

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held on Monday 9th May, 2022 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
5. Casual Vacancy

The District Council has confirmed that no election has been demanded to fill the vacancy that occurred in March.
To consider applications to fill the vacancy.
6. Election of Vice-Chairman
7. Appointments
 - (i) Appointment of Planning Working Group (2)
 - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iii) Appointment of Representatives to the Churchyard Working Party (2)
 - (iv) Appointment of MAD News Correspondent (1)
 - (v) Appointment of members to a working party to “review the effectiveness of internal audit”. (2)
 - (vi) Appointment of members to parishioner of the year working party (2).
 - (vii) Appointment of members to a s. 106 / hall working party to consider planning obligation and funding available for village projects, to include review of

- community facilities/management of hall leases, and management of changes and alterations to the facilities. (3)
- (viii) Nomination by the Parish Council of an MCG Trustee to hold office for one year.
 - (ix) Appointment of members to a play area working party to consider children's play provision and youth shelter.
 - (x) Appointment of members to an allotment working party to consider the management of the allotment sites.
 - (xi) Appointment of members to a "green" working party to consider footpaths, environment and climate change.
 - (xii) To consider membership of the staff committee.
 - (xiii) Appointment of members to a technology working party
8. To review and adopt data protection policy and privacy notice
 9. To review standing orders, financial regulations and investment policy
 10. To review the Council's complaints procedure
 11. To review grants policy
 12. To note and review land and assets of the Council
 13. To consider representation of Council at other outside meetings, and arrangements for reporting back.
 14. To review subscriptions to other bodies
 15. To confirm insurance cover in respect of all insurable risks.
 16. Minutes of the last meeting held on 11th April, 2022
 17. Matters arising from the meeting held on 11th April, 2022

Willow Farm

Notes from Warren Brooker, Chairman of Willows Farm Management Company Ltd, were circulated to members.

18. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
19. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting
none
 - c) Applications for consideration at the meeting
none
20. District Councillor's Report
To receive a report on County Council matters from Cllr. C. Webber.
21. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.

22. Neighbourhood Plan
To receive update report from the working group.
23. Community Facilities
Formal Opening - To note Marcham Community Group are in the course of arranging the formal opening of the facilities. Suggested dates are awaited from them.
Signage – Signage for the entry points to the field is being considered by MCG. Draft wording will be given to the Parish Council in due course.
Fat in drainage system – MCG have spoken to Thirsty Café, other hall users and nearby residents regarding fat from cooking in the drainage system which affected the drain pump.
Drainage correspondence – copy of letter sent by 3 Morland Road to Thames Water regarding sewage odours which have existed since the use of the drains increased following the construction of the hall and new housing.
24. Annual Meeting of Electors
To finalise the arrangements for the annual meeting of electors.
25. Correspondence
 - a) Oxfordshire County Council – Packhorse Lane A415 road closure 26th July, 2022 to 8th August, 2022, and A338 at East Hanney 20th June to 13th July 8.00 p.m. to 6.00 a.m.
 - b) On line Forum for Parish Councils in nature recovery and biodiversity. Tuesday 10th May, 2022 at 6.30 p.m.
 - c) Oxfordshire County Council – Bridleway 17 - Mill Road bridge
The necessary Agreement between the landowner and the County Council as rights of way authority is being finalised.
 - d) Oxfordshire County Council – Survey on EV charging points in the parish.
 - e) Police & Crime Commissioner – April 2022 bulletin
 - f) OALC – Circular April
26. Oxfordshire County Council – Proposed Disabled Persons Parking Places
The County Council proposes to remove the disabled persons parking place outside 32 Fettiplace Road, and also to install one in Parkside by no. 29.
To consider any Parish Council comments.
27. Accounts
To approve accounts for payment as per list circulated to members + Slade Estate Services Ltd – Grass Cutting March and April £ 1774.68
28. Matters raised by members for information
29. Items for MAD News
30. Date of Next Meeting: The next meeting is scheduled to take place on Monday 13th June, 2022 in the village hall, Barrow Close.