

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 10th February, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

Prior to the commencement of formal business, Mr. Jim Asher will give a brief presentation on the history of the Churchyard conservation project.

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. **Resignation of Peter Steere**

To note that Peter Steere has resigned from the Parish Council. A notice of the casual vacancy has been declared.
4. **Minutes of the meeting held on 13th January, 2021**

To agree the minutes of the Council meeting as a correct record
5. **Matters arising from the meeting held on 13th January, 2021**
 - a) **Harding Way – Public Open Space**

To note that the Agreement has been completed, and the commuted sum of £79,710 was due to be transferred at the end of January 2021.
 - b) **Access into Barrow Close – wall at 5 Morland Road**

Planning consent was granted for wall/fence in the current location when the property was built. The height was not determined specifically at the time, but it has been in situ in its present form, for many years.
6. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.

7. **Marcham Churchyard – grass cutting schedule**

To consider issues raised at the presentation on the Churchyard conservation project.

8. **Planning Matters**

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with under delegated powers prior to the meeting

P20/V3330/PDH - No formal consultation and invitation for the Parish Council to comment, but notification of application to determine whether prior planning consent was required for the erection of a single storey rear extension at 4 Barrow Close.

c) Applications for consideration at the meeting

P21/V0123/HH Part demolition of existing attached garage and replacement with new side and rear extension.

9 Tower Close Marcham Abingdon

P21/V0124/HH Demolition of single storey side extensions, removal of rear roof at first floor. Proposed single storey side extension and two storey side and rear extensions.

11 North Street

P21/V0189/HH Porch to front

Sheepstead Folly, Sheepstead Road

MW.0005/21 Details pursuant to condition 19 – Water Monitoring data on application MW.0019/15 – Sand extraction off A338 at Upwood Quarry.

<https://myeplanning.oxfordshire.gov.uk/Planning/Display/MW.0005/21/>

Hills Aggregates Upwood Park Quarry, A338.

R3.0003/21 Erection of 1.8m high and 2.7m high fencing to the front of the school; Installation of 2no. new doors to replace existing windows to the north and south elevations; and the installation of approx 27m² ground mounted kitchen air handling equipment

<https://myeplanning.oxfordshire.gov.uk/Planning/Display/R3.0003/21/>

Marcham Primary School, Morland Road

d) Planning Issues – Willow Farm flooding

To note that over the weekend of 30th/31st January, following heavy rainfall, flooding took place in Willow Farm roadway. This has been referred to the drainage section and planning officer at Vale of White Horse District Council, and also the planning enforcement officer.

9. **County Councillor's Report**

To receive a report on County Council matters from Cllr. R. Webber.

10. **District Councillor's Report**

To receive a report on District Council matters from Cllr. Mrs. C. Webber

11. **Community Facilities**

Art Work

To receive an update report on the proposed art work.

12. **To review Council policies, standing orders and regulations**

Financial Regulations

Standing Orders

Data Protection Policy and privacy notice
Complaints Procedure
Grants Policy
Asset Register
Investment Policy

13. **Review of Effectiveness of the Internal Audit / Risk Assessment**

- a) To receive a report from the working party which undertook a review of the effectiveness of the internal audit, and considered the risk assessment.
- b) To resolve to adopt the audit plan and terms of reference
- c) To resolve to accept the report and risk assessment as drafted.
- d) To receive a report from the Personnel Committee, and to resolve that the existing contract of employment be re-signed, until a full review of the contract can take place.

14. **Correspondence**

- a) Reminder – Oxfordshire County Council – Public Transport Representatives' meeting 23rd February, at 1.30 p.m.
- b) OALC – Notification of vacancy for Chair of Trust for Oxfordshire's Environment
- c) OALC – January newsletter
- d) Oxfordshire County Council – Military covenant
- e) Abingdon Bridge - Newsletter

15. **Accounts**

- a) To approve accounts for payment as per list circulated to members
- b) To consider locations for the deposit of the commuted sum of £79,710 for Harding Way public open space.
- c) To receive bank reconciliation as at 31st December, 2020 and budget monitoring report.

16. **Matters raised by members for information**

17. **Items for MAD News**

18. **Date of Next Meeting:** The next meeting of the Council is scheduled to be held on Wednesday 10th March, 2021 at 7.30 p.m.