

## MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 10th June, 2020 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://us02web.zoom.us/j/86109802796>



Mrs W Quigley  
Interim Proper Officer to the Council

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### A G E N D A

1. Absence of the Clerk
  - a) To note that the Clerk is unwell.
  - b) The Personnel Committee met on 4<sup>th</sup> June 2020 and resolved to appoint Wendy Quigley as interim Proper Officer while the Clerk is unwell. To resolve to approve additional expenditure in the preparation of minutes, agenda, planning application responses, village news article and general correspondence etc. as may be required.
2. Casual Vacancy

To note that following the resignation of Malcolm Denton, the notice of vacancy has been advertised.
3. Apologies for Absence
4. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
5. Minutes of the online meeting held on 13th May, 2020

To agree the minutes of the Council meeting as a correct record
6. Matters arising from the online meeting held on 13th May, 2020
  - a) The online training course for Neighbourhood planning was full, so our Councillors were not able to attend.
  - b) Harding Way public open space – the circumstances of the family next to the open area have changed, and they no longer wish to acquire some of the Council's land.
  - c) The notices on the textile bank in Howard Cornish Road regarding not leaving clothes have been put there by the VoWHDC.

- d) The Clerk has been in contact with the PCC to get further details about the PCC's wishes for repairs to the path and drive in the Churchyard.

7. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

8. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with prior to the meeting

P20/V1097/LB – New central heating system at 21 North Street.

Comments: Council had no objections per se, but as there were no elevation drawings included, it was difficult to assess position of flue, and its possible impact on the bedroom window. Gas Meter cupboard was to be sited on the outside of the cottage, and shown on an area which overhung the highway, and not part of the property.

P20/V1083/FUL 19 Mill Road Marcham Abingdon Oxfordshire OX13 6NZ. Proposed wheelchair accessible two bed detached bungalow.

Comments: Council objected. The bungalow was in the front garden of 19 Mill Road, whereas existing housing is on the line of 19 Mill Road. Impact on street scene, and conservation area. Reference to screening on the application was doubtful, as the trees were in an adjacent garden, and therefore no planning conditions as to retention could be imposed. Access difficulties over a ditch, no clear information as to parking for the property, or for 19 Mill Road, and no turning area.

P20/V1101/FUL Land off Packhorse Lane Packhorse Lane Marcham Marcham OX13 6NU. Variation of condition 8 of application P16/V0644/O - to regularise the 'as built' material of the path - finished in hoggin - instead of tarmac as approved. Outline application for erection of 37 new dwellings, with associated works, garages, access road and public open space. (Phases 2 & 3) (as amplified by information received 7 October 2014).

Comments: Council objected. There were 2 issues – one the surface of the path, and the second the missing link paths to Pye site. The hoggin surface was breaking up, as were the edges, requested tarmac as per the planning approval. It was unsure of any standard for construction of the existing path, so there was no standard for future maintenance. Urged linking paths to be built to Pye site.

P20/V0600/HH 86 Howard Cornish Road. Move dining room window forward in line with garage and porch protrusions. Move porch wall over in line with lounge window (600mm) to extend porch area. Remove flat roof from dining room recess and porch and replace with pitched tiled roof. Remove internal wall between dining room and kitchen and replace with RSJ supported by pillars and pad stones.

Comments: Council had no objection, but requested materials to be in keeping with the house and other properties in the area, to avoid a clash in a prominent location.

c) Applications for consideration at the meeting

None received

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

11. Community Facilities

- a) To receive an update report on the hall, MUGA and works to the sports pitches.
- b) To receive an update report on the Lease, Underlease and Management Agreement.
- c) To receive an update report on the s.106 funding Agreement with the Vale of White Horse District Council.
- d) To consider the draft Deed of Variation to the Council's 2017 Agreement with the Arthur Anson Memorial Trust Ltd and to resolve to approve it.
- e) To consider the proposed handover of the new village hall, MUGA and recreation fields on 19<sup>th</sup> June 2020.

12. Cow Lane Pony Paddock

The pony paddock letting agreement is about to expire. The tenant had given notice that they do not wish to renew their tenancy. The availability of the paddock to rent has been advertised locally and bids have been invited. To consider letting the paddock for the year July 2020 to July 2021.

13. Peat Moor Lane

A local resident has asked if we could arrange for the entrance to Peat Moor Lane off Cow Lane to be strimmed in order to open up that footpath. To consider asking the Council's handyman to carry out the work.

14. Trees on the Village Green

The chestnut tree planted for the coronation of George VI is possibly diseased and needs work or may require felling in due course. Other trees are low and over the path on the western side of the Green. A quotation has been obtained to carry out the work, As the area is in a conservation area, any work requires giving notice to the VoWHDC. To resolve to carry out the work on the trees.

15. Subscription to Local Council Review Magazine for 20/21

The Council currently subscribes to the Local Council Review Magazine and receives 5 copies. To resolve to renew the subscription for 20/21 and to review the number of copies that are required.

16. Accounts

- a) To approve accounts for payment as per list circulated to members
- b) To approve section 1 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020
- c) To approve section 2 the Annual Governance And Accountability (AGAR) statement for the year ended 31st March 2020

17. Matters raised by members for information

18. Items for MAD News

19. Date of Next Meeting: The next meeting of the Council is scheduled to be held on Wednesday 8th July 2020 at 7.30 p.m. via Zoom.