

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8th May, 2019 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

N.B All Councillors are required to sign a Declaration of Acceptance of Office before acting as a councillor.

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Deferral of Declarations of Acceptance of Office
To set a date when those absent members who have not signed their declarations of acceptance of office are required to do so.
5. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
6. To consider application(s) for co-option to the Parish Council.
7. Election of Vice-Chairman
8. Appointments
 - (i) Appointment of Planning Working Group (2)
 - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iii) Appointment of Representatives to the Churchyard Working Party (2)
 - (iv) Appointment of MAD News Correspondent (1)
 - (v) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
 - (x) Appointment of members to parishioner of the year working party (2).
 - (xi) Appointment of members to the s. 106 working party to consider planning obligation and funding available for village projects (3)
 - (xii) Appointment of Parish Council representative as MCG Trustee.
 - (xiii) Appointment of MCG Hall committee member
 - (xiv) Appointment of MCG Field committee member

- (xv) Appointment of MCG Finance committee member
 - (xvi) Appointment of representatives to the Parishes Alliance Group (Oxford Cambridge Expressway) (2)
 - (xvii) Appointment of member as point of contact for allotment issues (if required)
 - (xviii) To establish a working party to consider children's play provision to include planning for a youth shelter and to set the terms of reference
 - (xix) To consider arrangements for dealing with staff matters and to set the terms of reference.
9. To review and adopt data protection policy and privacy notice
 10. To adopt standing orders based on NALC 2018 and financial regulations
 11. To review the Council's complaints procedure
 12. To review grants policy
 13. To note and review land and assets of the Council
 14. To consider representation of Council at other outside meetings, and arrangements for reporting back.
 15. To review subscriptions to other bodies
 16. To confirm insurance cover in respect of all insurable risks.
 17. To review email arrangements for the Council, and to consider Clerk's report.
 18. Minutes of the meetings held on 13th March and 10th April, 2019
To agree the minutes of the meetings.
 19. Matters arising from the meeting held on 10th April, 2019
 - North Street - footway
To note the topographical survey is complete, and the matter is at the design stage with the civil engineer.
 20. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
 21. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P19/V0841/HH Single storey rear extension and reconfigure the ground floor of the property to increase the living area. New external door on the side of the property.
7 Anson Close
 22. District Councillor's Report
To welcome the new District Councillor.

23. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
24. Community Facilities
a) To receive update report.
b) To receive a report from the Field Management Committee
25. Oxford Cambridge Expressway
To consider the view of the Parish Council, based on information known to date, in regards to the Expressway,
26. Paths from Howard Cornish Road to Taylor Wimpey and Vanderbilt sites
a) To consider writing to the landowner of the permissive path, to discuss the cross through section from the new Taylor Wimpey site.
b) To note comments from residents regarding the state of the grass in the Taylor Wimpey development.
27. Correspondence

a) Oxfordshire Playing Fields Association - Spring newsletter
b) Highways Agency A34/.M4 junction closed or undergoing works over various weekends in the Spring and Summer.
c) Deputy Police Crime Commissioner – Bulletin
d) Oxfordshire Association of Local Councils – newsletter
e) Thames Water Utilities – Statement of responses on Water Resources Management Plan.
f) Abingdon Community Events – Family Fun Day Dalton Barracks 27th July 10.00 a.m. – 4.00p.m.
Request for sponsorship
g) OALC- newsletter
h) South Central Ambulance Service / NHS newsletter available at <https://issuu.com/scas/docs/wt-spring-2019-issu?e=8642262/69399165>
28. Employee Salary Scales
The National Joint Council for Local Government Services has reached an agreement on salary scales to be implemented from 1st April, 2019. To consider the report of the Clerk on the National Pay Awards.
29. Accounts
a) To approve accounts for payment as per list circulated to members
b) To review signatories to the accounts.
30. Matters raised by members for information
31. Items for MAD News
32. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12th June, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.