

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12<sup>th</sup> December, 2018 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 14<sup>th</sup> November, 2018  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 14<sup>th</sup> November, 2018  
  
Unauthorised caravan – Frilford Road Recreation Ground  
This has now been removed.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

Single storey rear infill extension  
52 North Street
7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber.

9. Oxford Cambridge Expressway  
To receive a report from the Council's representatives who attended the presentation on 29<sup>th</sup> November, 2018
10. Priory Lane – Deliveries to and advertising of Matthew Homes' Monks Walk development  
To note and consider correspondence from concerned resident in Priory Lane, that Matthew Homes are using the Priory Lane post code for deliveries and also for marketing the site. This has led to vehicles, some far too large, going into the private cul de sac, becoming stuck, trying to turn round, and causing problems for residents.  
To consider any Parish Council action, and to consider a request for a new street nameplate with "private road" and the "T" no through road sign incorporated.
11. Community Facilities
- a) To receive a report from the Council's representatives on the Steering Group.  
b) To consider the final version of the draft Lease, Agreement to Lease, Lease of Access Road and Service Agreement together with the comments from the Council's solicitor, and working party.
12. Grant Applications
- To consider applications for grants from:
- a) Marcham Parochial Church Council
  - b) South and Vale Be Free Young Carers
  - c) Marcham Football Club
  - d) Marcham Cricket Club
  - e) St. John's Ambulance Cadets – Marcham Unit
  - f) The Abingdon Bridge
  - g) Oxfordshire Association for the Blind
  - h) South and Vale Citizens Advice Bureau
  - i) Marcham Community Group
  - j) Marcham Society
13. Risk Assessment  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.  
The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.  
Members are required to:
- a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
  - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
14. Play Area Inspection Report  
To consider the play area inspection report
15. Village Green – Request for street light  
To consider a request from a Mill Road resident for a street light on the western side of The Green in the approximate vicinity of the entrance into Sharrards Farm / Walnut Mews.
16. Donation of Hawthorn Tree  
To consider an offer of a gift of a Hawthorn Tree, and if accepted, to consider the location for planting.

17. Correspondence
- a) Vale of White Horse District Council  
Free parking on Saturdays in the main towns in the run up to Christmas
  - b) Oxfordshire County Council – Admission to Schools  
Applications to be lodged by 15<sup>th</sup> January 2019.
  - c) OALC – newsletter November
  - d) Age Concern – Keep well this Winter
  - e) Royal British Legion Poppy Appeal – Letter of thanks for donation. A total of £7214.55 was raised from Marcham, Garford, Frilford and Cothill.
18. Accounts  
To approve accounts for payment as per list circulated to members
19. Matters raised by members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 9<sup>th</sup> January, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.