

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9<sup>th</sup> May, 2018 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
5. Election of Vice-Chairman
6. Appointments
  - (i) Appointment of Planning Working Group (2)
  - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
  - (iii) Appointment of Representative to Hills Aggregates Liaison Committee (1)
  - (iv) Appointment of Representatives to the Churchyard Working Party (2)
  - (vii) Appointment of MAD News Correspondent (1)
  - (viii) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
  - (ix) Appointment of members to represent the Council at meetings of working groups to discuss new community facilities (2)
  - (x) Appointment of members to parishioner of the year working party (2).
  - (xi) Appointment of members to staff working party (2)
  - (xii) Appointment of members to the s. 106 working party to consider planning obligation and funding available for village projects (3)
  - (xiii) Appointment of members to grant working party to consider grant policy and grant application form.
  - (xiv) Appointment of observer to attend meetings of Marcham Community Group until such time as there is a new Articles and Memorandum of Association for the company

- (xv) Appointment of Parish Council representative as MCG Trustee once new structure for the company is in place.
  - (xvi) Appointment of MCG Hall committee member
  - (xvii) Appointment of MCG Field committee member
  - (xviii) Appointment of MCG Finance committee member
  - (xv) Appointment of member as point of contact for allotment issues.
7. Minutes of the meetings held on 11<sup>th</sup> April, 2018  
To agree the minutes of the meetings as a correct record
8. Matters arising from the meeting held on 11th April, 2018

Vanderbilt Open Spaces – Transfer to Parish Council

Correspondence has been received from the Council's solicitor, to confirm the extent of land to be taken over by the Parish Council and the transfer is progressing.

Grass Verge – Junction of Howard Cornish Road/North Street – flats

To receive a report from members who attended a meeting with Sovereign Housing Association.

Naming of Development rear of The Green – Walnut Mews

The Vale of White Horse District Council has stated that the name is not a street name, and the postal address remains as Mill Road. The name is a building name and as such the District Council does not consult Parish Councils. An application can be made, at any time, by the landowner, for a building name to be changed.

9. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
10. Planning Applications
- a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
  
None received
  - c) Applications for consideration at the meeting  
  
P18/V0981/HH Single storey rear extension  
13 Chancel Way  
For: Mr. and Mrs. Davies  
  
P19/V0953/HH Replacement of north side extension. Single storey rear extension and first floor rear dormer window.  
19 Mill Road  
For: Mr. O. Barreto

11. S.106 spending by Vale of White Horse District Council on district items from funds raised from Marcham development projects  
Council at a previous meeting, requested further information as to the spending of s. 106 funding raised from developments within the parish, by the District Council on items in the wider Vale area.  
To consider the information given by the District Council.
12. Planning Enforcement  
  
The Willows – paths to link to site under construction by Matthew Homes Ltd  
Confirmation received from planning enforcement at the Vale of White Horse District Council that this matter is under investigation, and a response should be received by the end of the month.  
  
Matthew Homes – Site Meeting  
To receive update report on the site meeting with Matthew Homes regarding paths.  
  
Taylor Wimpey development – tree planting rear of Longfields  
To note correspondence from a resident in Longfields regarding lack of tree planting / removed trees on the Taylor Wimpey site.  
To consider referral to planning enforcement.
13. District Councillor’s Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
14. County Councillor’s Report.  
To receive a report on County Council matters from Cllr. R. Webber.
15. Community Facilities  
To receive update report.
16. Data Protection – New Requirements from 25<sup>th</sup> May, 2018  
To consider draft data protection policy and privacy notice
17. Dog Faeces - complaints  
To note the map showing locations of litter bins, and dog waste bins, both private and on highways.  
To further discuss dog fouling and whether additional bins are required.
18. Air Quality – Electric Charging Points  
To consider:
  - a) An amendment to the Parish Council’s own design guide to include electric charging points to be required on developments
  - b) To determine, if agreed, the types of development and planning applications where these should be requested.
  - c) To consider any motion or request to the District Council to amend its design guide to refer to a requirement for electric charging points in areas designated air quality management areas.

19. Village Green – Tree Planting  
To consider a request from a resident to plant an Amalanchier tree at the southern end of the village green.
20. Litter Pick  
To consider whether the Parish Council should undertake a litter pick the weekend of 12<sup>th</sup> May, 2018. If agreed, to consider the risk assessment and requirements to ensure the safety of volunteers.
21. Adverse Weather Conditions – gritter  
To consider whether, during adverse weather and icy conditions, the Parish Council should grit footways, and the necessary equipment needed for this.
22. Correspondence
  - a) Oxfordshire Association of Local Councils – social media training course a.m. Wed. 16<sup>th</sup> May, 2018
  - b) Vale of White Horse District Council – Cllr. M. Barber will step down as Leader from the Council’s annual meeting.
  - c) Vale of White Horse District Council – Confirmation that no elections are taking place in May 2018.
  - d) Sobell House – Moonlight Stroll 23rd June, 2018
23. Employee Salary Scales  
The National Joint Council for Local Government Services has reached a 2 year agreement on salary scales. A 2% increase is to be implemented for 2018/19 and a further 2% increase for 2019/20. As the Clerk is employed under NJC terms, to resolve to agree the recommended increase as from 1<sup>st</sup> April 2018.
24. Accounts  
To approve accounts for payment as per list circulated to members
25. Matters raised by members for information
26. Items for MAD News
27. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13<sup>th</sup> June, 2018 at 7.30 p.m. in the residents’ lounge at Duffield Place.