

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11<sup>th</sup> January, 2017 at 7.15 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business, Dr. Derek Stork, Chairman of the Group Against the Reservoir Development, will give a brief presentation on the current status of Thames Water's plans and the views of GARD.

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 14<sup>th</sup> December, 2016  
To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 14<sup>th</sup> December, 2016

#### Play Area – report

Contractor has been instructed to replace broken slabs at the youth shelter, and enquiries made as to whether the youngsters undertaking the painting were to complete the work required to the bench seats. Mrs. C. Ricketts has confirmed she will arrange for the bench seating to be sanded.

#### Sheepstead Road – Street Light replacement

Confirmation received from the County Council that the street lights in Sheepstead Road, which were in need of replacement will be included in the first batch of repairs, for a new interim contractor. The work is likely to be undertaken early in the new year.

#### Letter of thanks for grants awarded

Letters of thanks for grants awarded have been received from the Anson Trust, Citizens Advice Bureau, Marcham Senior Citizens Club, and Parochial Church Council.

#### Kings Field phase I - Vanderbilt Homes

Service plans for utilities have been received and circulated to members.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with prior to the meeting

None received

c) New Housing Developments – Hyde Copse - Taylor Wimpey

(i) To receive a report from members who attended a meeting with Taylor Wimpey to discuss drainage and paths, on 10<sup>th</sup> January, 2017.

(ii) To consider a working party to formulate plans for the path leading from Howard Cornish Road northwards to Cow Lane.

d) Applications for consideration at the meeting

P16/V3211/HH Single storey rear extension

6 Orchard Way

For: Mr and Mrs. B. Stevens

P16/V3072/HH Single storey rear extension

6 Parkside

For: Mrs. M. Cox

P16/V2986/FUL Variation of condition 12 (Drainage) of P15/V0612/FUL

Erection of 61 dwellings

Land off Hyde Copse

For: Taylor Wimpey

P16/V3224/FUL Erection of 49 dwellings with associated means of access, car parking, footpath links, amenity space and landscaping.

Land off Sheepstead Road (Kings Field II)

For: Mrs. H. King -Thompson and Mrs. H. Shorthouse

P16/V3147/FUL Replacement dwelling, swimming pool and garage building

Studland House, Woodside

For: Mr. and Mrs. Lamplough

e) Planning Correspondence

(i) Vale of White Horse District Council - Notification of adoption of Local Plan

Notification from Vale of White Horse District Council that at a meeting of full Council on 14<sup>th</sup> December, 2016 the Local Plan was adopted.

(ii) Vale of White Horse District Council - Community Infrastructure levy –

Consultation on modifications to the draft charging schedule and draft developer contributions supplementary planning document

Available for viewing at [www.whitehorsedc.gov.uk/cil](http://www.whitehorsedc.gov.uk/cil) and

[www.whitehorsedc.gov.uk/section106](http://www.whitehorsedc.gov.uk/section106)

- (iii) Vale of White Horse District Council – s.106 funding report  
To receive a report from the Vale of White Horse District Council on the current Position regarding the availability of s. 106 funding for the parish.
7. District Councillor’s Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor’s Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. Neighbourhood Plan  
To consider establishing a working party to investigate the merits of a neighbourhood plan, and any ramifications.
10. Community Facilities  
To receive an update report.
11. 15A Haines Court - Application for Premises Licence under the Licensing Act 2003  
Notification from Vale of White Horse District Council for an application for a Premises Licence for 15A Haines Court for the on line sale of liquor.  
To consider any Parish Council comments.
12. Grant Application – Parochial Church Council  
To consider a grant application towards the costs of work with children and youth in the parish.
13. National Association of Local Councils – Notification of publication of Public Service Ombudsman Bill. This plans for a new single Public Service Ombudsman with the abolition of the previous Parliamentary and Health Service Ombudsman and the Local Government Ombudsman. The services of the Ombudsman would be extended to the Town and Parish Sector. The timescale of the passage of the Bill is unclear, but the National Association of Local Councils would welcome any thoughts of Parish and Town Councils.  
To consider any Parish Council comments.
14. Budget 2017/18
- (A) To consider the budget for 2017/2018
- a) To resolve to take into reserves any unspent sums from the current year.
  - b) Council’s obligatory expenditure
  - c) Chairman’s Allowance
  - d) Council’s expenditure on non Parish Council owned land
  - e) Capital Items
  - f) Working balance/contingencies
  - g) Earmark reserves for specific items
- (B) To set the precept for 2017/2018

15. Risk Assessment – Deferred from the last meeting.  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.  
The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.  
Members are required to:
  - a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
  - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
  
16. Parking problems in the parish
  - a) To note a response from Sovereign Housing Association that it has approached the relevant tenant and requested that the vehicles on the open space at the junction of North Street/Howard Cornish Road be removed
  
  - b) To note comments from residents that parking obstruction is still continuing in North Street, the junction of A415/Howard Cornish Road, the junction of Longfields/Howard Cornish Road, and the junction of Tower Close/Orchard Way. This is despite an appeal in Marcham and District News for residents to be considerate where they leave their vehicles.  
To consider a draft letter to be sent to all residents in the affected areas.
  
17. Parishioner of the Year Award  
To note nominations are being received for the Parishioner of the Year Award. These have been referred to the working party who will produce a report for the next meeting
  
18. Annual meeting of electors  
To consider the arrangements for the annual meeting of electors 2017.
  
19. Correspondence
  - a) Oxfordshire County Council – Highway Works in Vale DC Dec-Feb  
None relates to Marcham.
  - b) Oxfordshire County Council – Notification of bridleway closure  
Confirmation received that the Order for the closure of bridleway 17 (bridge at southern end of Mill Road), has been extended to January 2020.
  
20. Accounts  
To approve accounts for payment as per list circulated to members
  
21. Matters raised by members for information
  
22. Items for MAD News
  
23. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8<sup>th</sup> February, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 25<sup>th</sup> January, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
4. Community Facilities
  - a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.
  - b) Council has previously resolved to identify £500,000 to support the construction of new community facilities and discussed terms on which these funds could be granted to the Arthur Anson Memorial Trust.  
To note and consider the draft agreement as prepared by the Council's Solicitor and to resolve :
    - (i) to grant the sum of £500000 to The Arthur Anson Memorial Trust Ltd towards the costs of construction of community facilities as per the terms of the Agreement
    - (ii) that the Chairman, Vice-Chairman, Clerk or other appropriate person be authorised to sign the agreement.
5. Street Name for new development 37 houses south of A415

To note a request from the Vale of White Horse District Council to put forward a street name for the 37 new dwellings (Matthew Homes site) south of the A415.  
To consider street names to submit.

6. Planning Application  
P16/V0052/A one double sided directional sign  
Land at the junction of Howard Cornish Road and A415  
For: Taylor Wimpey
  
7. Date of Next Meeting: The next meeting of the Council will be held on Wednesday  
8<sup>th</sup> February, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> February, 2017 at 7.30 p.m. for the transaction of the business stated below.

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 11<sup>th</sup> January and 25<sup>th</sup> January, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11<sup>th</sup> January and 25<sup>th</sup> January, 2017
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
  - a) Decisions on previous planning applications

To note decisions on previous application
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

P16/V2692/FUL Variation of condition 7 – Roads to remain private and Condition 13 no requirement to provide charging points (amended plans to now provide charging points)  
37 dwellings  
Land off Packhorse Lane  
For: Matthew Homes Ltd

R3.0008/17 Alterations to hard play, including removal of existing fencing and installation of new fencing  
Marcham Primary School, Morland Road  
For: Oxfordshire County Council

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
  - a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.
  - b) Council has previously resolved to identify £500,000 to support the construction of new community facilities and discussed terms on which these funds could be granted to the Arthur Anson Memorial Trust.  
To consider additional information supplied by the Arthur Anson Memorial Trust Ltd and suggested amendments to the terms of the draft grant funding contract.  
To resolve, once the Agreement has been finalised and approved by the Council's solicitor
    - (i) to grant the sum of £500000 to The Arthur Anson Memorial Trust Ltd towards the costs of construction of community facilities as per the terms of the Agreement
    - (ii) that the Chairman, Vice-Chairman, Clerk or other appropriate person be authorised to sign the agreement.
10. Neighbourhood Plan  
To consider establishing a working party to investigate the merits of a neighbourhood plan, and any ramifications (deferred from January meeting).
11. South Oxfordshire District Council – draft Statement of Community Involvement  
Invitation from South Oxfordshire District Council to comment on the draft Statement of Community Involvement.  
<http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/our-development-plan/community-involvement>
12. Path from Howard Cornish Road west of Longfields toward Cow Lane (Vanderbilt footpath)  
To receive and consider a report from the Council's working party.
13. Risk Assessment – Deferred from the last meeting.  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.  
The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.  
Members are required to:
  - a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.



- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
14. Parking problems in the parish  
 a) To consider the draft letter to be sent to residents in the affected areas.  
 b) To consider correspondence regarding car parking congestion in Haines Court
15. Fettiplace Road – proposed parking place for disabled person  
 Notification received from Oxfordshire County Council regarding a proposed parking bay for a disabled person.  
 To consider any Parish Council comments.
16. Public Rights of Way  
 To receive an update report on Hitchcops Footpath.
17. Parishioner of the Year Award  
 To receive a report from the working party as to shortlist, and to consider a likely recipient for the 2016 award.
18. Annual meeting of electors  
 To consider speakers for the annual meeting of electors 2017  
 The school hall is available Wednesday 24<sup>th</sup> May, 2017
19. Best Kept Garden Competition  
 To consider the arrangements for the 2017 Best Kept Garden Competition.
20. Play Area  
 To receive the quarterly play area inspection report.
21. Correspondence  
 a) Letters of thanks for grant received from: Members of Friday Club, South and Vale Carers Centre, and Home Start Oxfordshire.  
 b) Letter High Sheriff of Oxfordshire, Mrs. Sarah Taylor – Theme for her year in office is plight of unpaid carers. Request for Parish Councils to be at the forefront of an alliance to promote and support the different organisations that provide support across the county. Head of Service of Oxfordshire Carers will arrange a presentation to Council in due course.  
 c) Oxfordshire Clinical Commissioning Group – Oxfordshire’s Health and Care Services Consultation  
<https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/consultationHome>  
 d) Thames Water Utilities Ltd – Notification that Thames Water is no longer participating as a retailer in non household water supplies. The supply of water to the Cow Lane allotments is being transferred to Castle Water with effect from 1<sup>st</sup> April 2017.  
 e) Civic Voice – War Memorial workshop 1<sup>st</sup> March Quaker Meeting House, Oxford

f) Oxfordshire County Council – One Oxfordshire Unitary Council

Invitation to send representatives to a meeting Monday 13<sup>th</sup> February at 7.00 p.m. at Didcot Civic Hall for feedback on the current proposals.

To select a Parish Council representative to attend.

22. Accounts

a) To receive a report from the working party on the review of the effectiveness of internal audit.

b) To adopt audit plan and terms of reference for the auditor.

c) To approve accounts for payment as per list circulated to members

23. Matters raised by members for information

24. Items for MAD News

24.. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8<sup>th</sup> March 2017 at 7.30 p.m. in the residents' lounge at Duffield

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> March, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 8<sup>th</sup> February, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 8<sup>th</sup> February, 2017

Parking problems in the Parish  
Letter to residents has been finalised, printed and are about to be distributed.

Vanderbilt path  
A meeting with the District Council's tree officer is being arranged.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
  - a) Decisions on previous planning applications

To note decisions on previous application
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

P16/V3250/HH Demolish existing conservatory and replace with single storey rear extension  
28 North Street  
For: Miss J. Hayes

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
  - (i) To receive a report from the Council's working party.
  - (ii) To note hall specification.
10. A415 - issues

Telegraph poles  
To note confirmation from the County Council that developers Charles Church have placed an order with the utility company and are waiting for the work to relocate the poles to be carried out.

Air Quality  
To note and consider an email from a resident regarding air quality

Traffic – Video  
To note receipt of a video regarding lorry movements provided by a resident.
11. Vale of White Horse District Council – Briefing for Parish Councils 6<sup>th</sup> March – Part II Local Plan
  - a) To receive a report from Council's representatives who attended this meeting.
  - b) To note Community infrastructure Levy examination hearing postponed from 23<sup>rd</sup>  
Revised date anticipated for later in Spring
12. Annual meeting of electors  
To consider speakers for the annual meeting of electors 2017
13. Fettiplace Road  
To note and consider correspondence from a resident who wishes to acquire part of public amenity land adjacent to his property and to erect garage accommodation. He wishes to seek the Council's initial comment on the proposal before approaching the landowner.
14. Youth Shelter – Litter Bin  
To note that the litter bin at the youth shelter is effectively destroyed, and has been kicked in. To consider whether a replacement is necessary.
15. War Memorial Seminar 1<sup>st</sup> March  
To receive a report from Mr. Denton who attended this event.

16. Anson path – A415 to North Street  
To consider a request for maintenance on this path. The claim is that it is wet and muddy.
17. Morland Road - noticeboard  
To consider a suggestion to site a noticeboard in the vicinity of the school.
18. Correspondence
  - a) Oxfordshire County Council – SEN and disability information advice and support services information.
  - b) OALC – news February
19. Accounts  
To approve accounts for payment as per list circulated to members
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12th April 2017 at 7.30 p.m. in the residents' lounge at Duffield

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12<sup>th</sup> April, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
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### A G E N D A

1. Apologies for Absence
2. Casual Vacancy - Co-option of Councillor  
To consider applications for the casual vacancy that has occurred.  
If a new councillor is co-opted, to receive the Declaration of Acceptance of Office.
3. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 8<sup>th</sup> March, 2017  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 8<sup>th</sup> March, 2017

#### Annual meeting of electors

This meeting has been arranged for 24<sup>th</sup> May, 2017 at 7.30 p.m. in Marcham Primary School. The planning policy team from the Vale of White Horse District Council has agreed to be the guest speaker and will talk on the Local Plan part II.

#### Morland Road – noticeboard

Marcham Primary School is in agreement for the idea of a public noticeboard near the school, but has requested that discussion be postponed until after the building works of the new classrooms are complete.

#### Weed Spraying

This would be undertaken in early April and then again mid August

#### Howard Cornish Road – Broken Street Nameplate

This is being replaced with a street nameplate just giving the name Howard Cornish Road, rather than including the list of roads which led off it.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
  
6. Planning Matters
  - a) Decisions on previous planning applications  
To note decisions on previous application
  
  - b) Applications dealt with prior to the meeting

P17/ V0621/HH Alteration and change of use of barn to residential annex  
12 Frilford Road  
For: Professor J. Allen  
Comments: Roof height not to increase, any damage to access way restored,  
window on north side must not be oversized when compared to existing  
window, work to garage area must conform to work done on the barn, no  
parking on North Street, and access to Council's allotments maintained.
  
  - c) Path Howard Cornish Road to Harding Way and Kings Field phase II  
To receive a report from the footpath working party who met with the  
Arboricultural officer from the Vale of White Horse District Council regarding  
trees running East of the Harding Way development, and subsequently with  
Taylor Wimpey regarding the joining of its site to the path.
  
  - d) Applications for consideration at the meeting

P17/V0712/FUL Conversion of car port and storage into residential annex  
including roof lights to the front and dormer window to the rear.  
1 The Green  
For: Ms. E. Thomas

P16/V3224/FUL Erection of 49 dwellings with associated means of access,  
car parking, footpath links, amenity space, landscaping (amended plans)  
Land off Sheepstead Road  
For: Mrs. H King, and Mrs. H. King-Thompson

P16/V2791/RM application following outline consent granted under  
P14/V2373/O for appearance, landscaping, layout and scale (amended plans)  
Land off Sheepstead Road  
For: Mrs. H. King, and Mrs. H. King-Thompson
  
7. Vale of White Horse District Council – Local Plan Part II
  - a) To receive a report from Council's representatives who attended a meeting with  
representatives from the Vale of White Horse District Council on 1<sup>st</sup> April, 2017.
  - b) To consider the Local Plan part II and to agree comments to the Vale of White  
Horse District Council.
  
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
  
9. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber

10. Community Facilities
  - (i) To consider the draft design of the community building
  - (ii) To consider the draft contract for the grant to the Anson Trust and if agreed to resolve that the Chairman, Vice-Chairman, Clerk or other appropriate person be authorised to sign the agreement.
  
11. Village Car Parking

To consider responses received following the delivery of letters to households where car parking obstruction and damage to grass areas was occurring.
  
12. Defibrillator – Morland Road
  - (i) To note the defibrillator outside the school is now fully functional and the clerk has received an email from South Central Ambulance’s confirming that it has been added to their list of locations.
  - (ii) To note and consider an offer by South Central Ambulance Service to provide a 90 minute free AED community awareness training session. (Parish Council to provide suitable venue).
  
13. Youth Shelter – Litter Bin

To consider a replacement litter bin.
  
14. Parkside Allotments

To consider estimates for clearing tree roots from the allotments.
  
15. Correspondence

Oxfordshire County Council – Final proposal for a unitary authority in Oxfordshire. Available for viewing at [www.betteroxfordshire.org](http://www.betteroxfordshire.org)
  
16. Accounts

To approve accounts for payment as per list circulated to members
  
17. Matters raised by members for information
  
18. Items for MAD News
  
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10<sup>th</sup> May, 2017 at 7.30 p.m. in the residents’ lounge at Duffield



## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10<sup>th</sup> May, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
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Orchard House,  
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Oxon. OX13 6PU

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### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
5. Election of Vice-Chairman
6. Appointments
  - (i) Appointment of Planning Working Group (2)
  - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
  - (iii) Appointment of Parish Transport Representative (1)
  - (iv) Appointment of Representative to Hills Aggregates Liaison Committee (1)
  - (v) Appointment of Representatives to the Anson Field Management Committee (2)
  - (vi) Appointment of Representatives to the Churchyard Working Party (2)
  - (vii) Appointment of MAD News Correspondent (1)
  - (viii) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
  - (ix) Appointment of members to represent the Council at meetings of the Community Facilities Group (2)
  - (x) Appointment of members to parishioner of the year working party (2).
  - (xi) Appointment of members to staff working party (2)
  - (xii) Appointment of members to the s. 106 working party to consider planning obligation and funding available for village projects (3)
  - (xiii) Appointment of representative to Police Neighbourhood Action Group
  - (xiv) Appointment of observer to attend meetings of Marcham Community Group
  - (xv) Appointment of member as point of contact for allotment issues.

9. Minutes of the meetings held on 12<sup>th</sup> April, 2017  
To agree the minutes of the meetings as a correct record

10. Matters arising from the meeting held on 12th April, 2017

Dwellings junction of North Street/A415

The height of the wall which affected motorists' vision has been referred to the Vale of White Horse District Council.

Vale of White Horse District Council - Local Plan part II

Response forms containing the Council's objection have been submitted to the Vale of White Horse District Council.

Weed Spraying

Weed spraying was undertaken on Saturday 29<sup>th</sup> April.

Road Sweeping Schedule

Request was lodged with Vale of White Horse District Council regarding its schedule for road sweeping in the area.

Training in CPR/Defibrillator

South Central Ambulance have confirmed that they can undertake a community awareness training session in CPR/defibrillator use on Saturday 17<sup>th</sup> June at 10.30 a.m. The Parent Teacher Association at the school has agreed to provide refreshments as a way of fund raising, and are considering other side stalls.

11. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.

12. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P17/V0939/HH Single storey rear extension

30 Kings Avenue

For: Mr. M. Walton

Comments: Council had no objection, but expressed a preference for windows to match existing.

P17V0987/LB Installation of kitchen extract unit (retrospective)

The Crown Public House, 1 Packhorse Lane

For: Wadworth & Co Brewery

Comments: Council had no objection

c) Applications for consideration at the meeting

Modification to planning obligation as varied by a Deed of Variation  
dated 19<sup>th</sup> May 2016  
37 dwellings  
Land off Packhorse Lane  
For: Matthew Homes Ltd

d) Planning Correspondence

- (i) To receive an update on Kings Field phase II proposals and to consider revised site plan.
- (ii) To consider and confirm any s. 106 requests for phase II proposals (both applications for 37 units and 47 units)

13. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

14. County Councillor's Report.

To note the election of the County Councillor on 4<sup>th</sup> May and to receive any report from the new Member.

15. Community Facilities

- (i) To consider a revised draft design of the community building.
- (ii) To note the draft contract for the grant has been agreed with the Anson Trust, and has been submitted to the Council's solicitors for scrutiny.
- (iii) To agree the final version (version 10) of the draft contract.
- (iv) To resolve that the Chairman, Vice-Chairman, Clerk or other appropriate person be authorised to sign the agreement.

16. Best Kept Garden Competition

To receive an update report on the arrangements for the garden competition.

17. Contribution to leaflet for community exhibition

To consider a request from Marcham and District News to assist with the funding of the leaflet circulated to households advertising the exhibition of drawing for the new community facilities

18. Correspondence

- a) Vale of White Horse District Council – Waste and Recycling Leaflets
- b) Thames Valley Police and Crime Plan 2017-2021 setting out the priorities for policing. Available for viewing on the Police Crime Commissioners website.
- c) Oxfordshire County Council – Calendar of events on the Ridgeway
- d) Community First Oxfordshire – Transport network meeting 22<sup>nd</sup> May, Yarnton village hall 1.00 p.m. – Filling the transport gap and community transport schemes.
- e) Marcham Baby and Toddler Group – Letter of thanks for grant awarded Nov 2016.
- f) Correspondence received from a resident regarding parking of caravan in garage block, and vehicle in layby, which has not been driven for months. The resident had been advised previously to contact Sovereign Housing Association and the Police respectively.

19. Accounts
  - a) To approve receipts and payments account for the year ended 31st March 2017
  - b) To approve accounts for payment as per list circulated to members
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 14<sup>th</sup> June, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14<sup>th</sup> June, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate

3. Minutes of the annual meeting held on 10<sup>th</sup> May, 2017  
To agree the minutes of the meetings as a correct record

4. Matters arising from the annual meeting held on 10<sup>th</sup> May, 2017

Best Kept Garden Competition

To note sponsorship received so far for the competition.

Grant Contract – The Arthur Anson Memorial Trust Ltd

To note the grant contract has now been signed by all parties.

Grass Cutting – Junction A415/Howard Cornish Road

The County Council has now cut the grass verge at the corner of A415/Howard Cornish Road to improve visibility.

Howard Cornish Road – path installed by Taylor Wimpey

The hole at the joining point of the Vanderbilt path and Taylor Wimpey path has been reported to Taylor Wimpey, along with a request to reseed the grass area.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P16/V3224/FUL Erection of 49 dwellings with associated means of access, Car parking, footpath links, amenity space and landscaping (amended plans 12th May, 2017)

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Mrs. H. Shorthouse

Comments: Council was pleased to note the inclusion of the Sheepstead Road path, and changes to the route of path previously entering into the Council's allotments. Queries were raised on the adequacy of visitor parking, a tree replacement schedule, and sort identification of a particular bin area.

P16/V2791/RM Reserved matters application following outline approval P14/V2372/O for appearance, landscaping, layout and scale (amended plans 12<sup>th</sup> May 2017)

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Mrs. H. Shorthouse

Comments: Council was pleased to note the inclusion of the Sheepstead Road path, and changes to the route of the path previously entering into the Council's allotments. Comments included path to the Eastern side in front of parking spaces, adequacy of bin areas, and queried tree replacement schedule, as no current landscaping information appeared on the District Council's website.

c) Applications for consideration at the meeting

Whilst the Parish Council is not a consultee in regards to the discharge of planning conditions, comments are invited in regards to the tree protection in the following application, as some of the trees affected are on the Council's land on the village green.

P17/V1549/DIS Discharge of conditions – archaeology, landscaping and tree protection.

6 Mill Road

For: Oxfords Advanced Living Ltd

P17/V1577/FUL Resurfacing of 2 car parks with tarmac

Denman College, New Road

For: Denman College

d) Planning Correspondence

Denman College – correspondence from residents

To note and consider correspondence from residents and Denman College in regards to lake dredging within the College grounds.

P17/V1400/PDH Notification that an application had been lodged under permitted development rights for an orangery style conservatory at 44 Harding Way.

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. A415 – Traffic Survey  
To note and consider the traffic survey data following the survey arranged by Cllrs. R. and C. Webber.
10. Millets Farm – provision of play barn  
To note the provision of a 15,000 square feet play barn at Millets Farm to accommodate over 300 children. To discuss a suggestion to request Millets Farm to provide a brown tourist sign indicating an access route away from the A415.
11. s. 106 update  
To receive a report from the s. 106 working party
12. Play Area – inspection report  
To receive the play area inspection report from MRH Services
13. Correspondence
  - a) Thames Water – Meeting – Help shape the future of water and waste services  
15<sup>th</sup> June at 6.00 p.m.
  - b) Local Council Review - magazine
  - c) OALC – May circular
  - d) Seafarers UK – Request for civic buildings and prominent flagpoles to fly the Red Ensign on Merchant Navy Day 3<sup>rd</sup> September.
  - e) Vale of White Horse District Council – Local Plan Part I
14. Accounts
  - a) To approve annual return and governance statement for the year ended 31st March 2017.
  - b) To receive report from internal auditor.
  - c) To approve accounts for payment as per list circulated to members.
15. Matters raised by members for information
16. Items for MAD News
17. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12<sup>th</sup> July, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12<sup>th</sup> July, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate

3. Minutes of the meeting held on 14<sup>th</sup> June, 2017  
To agree the minutes of the meetings as a correct record

4. Matters arising from the meeting held on 14<sup>th</sup> June, 2017

Village Green – trees – development 6 Mill Road  
To receive update report following meeting with the developer.

Thomas Merrifield – for sale sign Howard Cornish Road  
This has now been removed.

Kingston Road – 40 mph limit extension at Millets Farm  
This matter has been referred to the Clerk at Frilford Parish Meeting, as the road in question is in Frilford parish.

Path Churchyard to Cemetery  
Denman College has confirmed that it is checking with the gardener to see what could be done to deal with the overhanging trees along the path.

South Central Ambulance Service – CPR/Defibrillator training 17<sup>th</sup> June, 2017  
South Central Ambulance Service cancelled the training planned for 17<sup>th</sup> June. It may be possible to re-arrange in the Autumn.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.



6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

none received

c) Applications for consideration at the meeting

P17/V1802/LB and P17/V1803/HH Variation of condition 2 and 12 of P16/V0546/HH Demolish previous extensions on western aspect and bay window on eastern aspect and to extend principal dwelling and former barn with both single storey and two storey additions (as amended)

Marcham Mill, Mill Road

For: Mr and Mrs. A. Bedford

P17/V1801/DIS – Demolish outbuildings, convert existing workshop to 2 bed dwelling and erect 2x3 bed dwellings. Discharge of condition 10 – access 6Mill Road. Reduce height of wall

For: Mr. Pike, TWM Solicitors

P17/V1622/O Erection of 5 bed detached dwelling and single garage

Greystones 8A The Gap

For: Mr. F. Claridge

RW.0057/17 Erection of temporary single classroom

Marcham Primary School, Morland Road

For: Oxfordshire County Council

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Community Facilities

a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.

b) To note that the District Council is having difficulties in dealing with s. 106 enquiries owing to staff shortages. A new member of staff has been appointed and undertaking given by the District Council that the Parish Council's questions raised in May, will be answered shortly.

b) To note and consider the drawings for the hall which are about to be submitted to the Vale of White Horse District Council for planning purposes.

c) To discuss inspection, and staged payments under the terms of the grant contract with the Anson Trust. To discuss the appointment of an independent surveyor to verify each stage payment.

d) To amend the terms of reference for the s. 106 working party to include consideration of funding for the village hall project and to generally progress whatever is required to advance this project.

- e) To consider the funding of the setting up of a website for the Community Facilities Steering Group to display material regarding the new village hall proposal.
10. Best Kept Garden Competition  
a) To receive an update report on the garden competition 2017  
b) To consider the future of the biennial competition.
11. Oxfordshire Association of Local Councils – Annual General Meeting 3<sup>rd</sup> July, 2017  
To receive a report from Mrs. Hill who attended this meeting.
12. North Street – Footway  
To receive an update report, and to further consider the provision of a footway between The Gap and Howard Cornish Road.
13. Vale of White Horse District Council – response to s. 106 questions in relation to Abingdon Doctors’ Surgeries  
To note the response from Vale of White Horse District Council
14. Fettiplace Road – parking of commercial vehicles  
To note the results of investigations and to further consider the matter.
15. Correspondence  
a) Abingdon Witney College – information on adult learning part time courses 17/18  
b) Oxfordshire County Council – Summer Ridgeway newsletter.  
c) Vale of White Horse District Council – Notification of resignation of Chief Executive  
d) Vale of White Horse District Council – Reminder Vale Parish Forum 12<sup>th</sup> July at 6.00 p.m. at The Beacon, Wantage.  
e) Oxfordshire County Council – Hitchcopse Footpath  
The dedication agreement for the path through Hitchcopse wood has been signed and completed. The County Council will be amending the rights of way map and installing waymarking and other signs such as dog control.  
f) Vale of White Horse District Council – Parish Partner, planning event  
Mike Hoath has agreed to attend this planning event in September.  
g) National Plant Monitoring Scheme – newsletter.  
h) Vale of White Horse District Council – A415 telegraph poles in footway  
The Vale of White Horse District Council has confirmed that it has closed its planning enforcement file in the matter of the telegraph poles in the footway, as the County Council has the power via its s. 278 road agreement to ensure the works are carried out.
16. Accounts  
To approve accounts for payment as per list circulated to members.
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13<sup>th</sup> September, 2017 at 7.30 p.m. in the residents’ lounge at Duffield Place.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13<sup>th</sup> September, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
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Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

Prior to the commencement of formal business, the prizes for the best kept garden competition will be presented

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 12<sup>th</sup> July, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 12<sup>h</sup> July, 2017

South Central Ambulance Service – CPR/Defibrillator training 18<sup>th</sup> November, 2017  
South Central Ambulance Service cancelled the training planned for 17<sup>th</sup> June. It has now been re-arranged for 18<sup>th</sup> November, 2017 at 10.00 a.m. in the hall at Marcham Primary School.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

## 1 The Gap

For: Mr. D. Hale

Comments: Council had no objections

P17/V2112/FUL Variation of condition 4 of planning permission P15/V3042/O to vary the approved drawings. Full application for planning permission for conversion of the Anson Institute building to 3x apartments (2x 2 bed, 1x 1bed) and erection of 5x new dwelling houses (4x 3 bed, 1x 4 bed), and for the erection of 5x 4 bedroom dwellings along with new community building, MUGA and rearranged sports pitches on Anson Field. Outline application for the erection of nursery building on Anson Field with all matters reserved  
The Anson Field, Morland Road

For: Mr. C. Brotherton

Comments: Council had no objections, but still required to be consulted on reserved matters, internal layout and materials.

P17/V2159/RM Reserved Matters applications following outline approval P15/V3042/O for the nursery building only. Conversion of the Anson Institute building to 3X apartments (2 x 2 bed, 1 x 1 bed) and erection of 5x new dwelling houses (4x3 bed, 1x4 bed), and for the erection of 5x4 bedroom dwellings along with new community building, MUGA and rearranged sports pitches on Anson Field. Outline application for the erection of nursery building on Anson Field with all matters reserved.

The Anson Field, Morland Road

For: Mr. C. Brotherton

Comments: Council maintained its concerns regarding weather boarding. All materials and design should be fully compatible with that of the hall.

P17/V2155.HH Single storey extension to rear, and conversion of outbuilding and erection of lean to roof.

2 Parkside

For: Mr. D. Nicholson

Comments: The application appeared confusing as the drawings indicated a very wide dropped kerb and access and parking on the public open amenity land To the side of the property. This had not been mentioned in the application. Concerns were raised regarding the felling of trees, and the general impact of the development on the conservation area.

P17/V2296/LB Replace 2 pvc pipes with cast iron pipes, works to roof and replace roof over balcony

Sheepstead House, Sheepstead Road

For: Ms. J. Schreier

Comments: Council had no objections

P17/V2297/LB Add base kitchen cupboards, stove, sink, fridge and dishwasher to existing living room

Sheepstead House, Sheepstead Road

For: Ms. J. Schreier

Comments: Council had no objections

P17/V2072/HH The demolition of the entire existing attached outbuilding that is currently used as a garage . A new outbuilding will comprise; entrance,

kitchen-dining area, sitting room, two bedrooms and a shower room. 2. The entire demolition of the existing conservatory to the rear of the main property and replacing it with both single and two storey rear extension that would accommodate a new kitchen-dining area and an office space on the ground floor and an additional bedroom to the first floor.

Prospect Cottage, 5 Priory Lane

For : Mr. and Mrs. C. Mason

Comments: To be reported at the meeting,

c) Applications for consideration at the meeting

None received

d) Planning Correspondence

(i) To note a report on planning enforcement issues

(ii) Vale of White Horse District Council – Local Plan Part 2 presentation Abingdon and Witney College 6.30 p.m. Tuesday 19<sup>th</sup> September.

(iii) South Oxfordshire District Council - Consultation on the Revised Draft Section 106 Planning Obligations, Supplementary Planning Document (SPD) and Community Infrastructure Levy (CIL) Regulation 123 list Available for viewing at :

<http://www.southoxon.gov.uk/sites/default/files/Revised%20S106%20SPD%20August%202017.pdf>

To consider any comments on behalf of the Parish Council.

7. Parkside – open grass spaces on East and West sides near junction with New Road-parking  
To note further complaints regarding parking on the open grass spaces at the start of Parkside.  
To consider the Council's view on the use of these public open areas for private parking, or any preference to keep them open grassed spaces, and the approach the Parish Council wishes to take.
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
10. Community Facilities
  - a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.
  - b) To note that the Council's working party is continuing to meet and has considered initial draft Heads of Terms for a Lease of new facilities and also commenced looking at s. 106 funding available.
  - c) The CFSG is considering ways of operating the new hall facilities, sports pitches and eventually play area and muga. To consider a suggestion that the Parish Council appoints and is represented on the MCG Board of Trustees.
11. Play Area – RoSPA safety report  
To consider the RoSPA safety report on the play area.

12. Correspondence
- a) Sendiass / Oxfordshire County Council – Advice regarding special educational needs. Drop in and talking point sessions. [www.oxfordshire.gov.uk/sendias](http://www.oxfordshire.gov.uk/sendias)
  - b) Wilts and Berks Canal – magazine Dragonfly
  - c) Oxfordshire Playing Fields Association – Annual General Meeting Wednesday 20<sup>th</sup> September at 6.00 p.m. at Exeter Hall, Kidlington
  - d) Vale of White Horse District Council – Unsung hero awards  
The Chairman of the Vale of White Horse District Council is hosting a lunch on Saturday 4<sup>th</sup> November at the Beacon, Wantage for those who deserve to be recognised for their achievements in their community. The Clerk has the nomination form.
  - e) Rural Oxfordshire Network – Focus on rural isolation and mental health- Seminar Wed. 20<sup>th</sup> September at Beckley Village Hall commencing 9.30 a.m. Cost £5.
  - f) Oxford University – Curiosity Carnival – Research/public engagement event Fri 29<sup>th</sup> September. Various activities. Information at <http://www.ox.ac.uk/curiosity-carnival>
  - g) Oxfordshire County Council – Introduction of charges for the deposit of household waste at recycling centres from 1<sup>st</sup> October, 2017
  - h) Age Concern – Dignity in Care Awards 2017. Deadline for nominations 2<sup>nd</sup> October.
13. Accounts
- a) To consider insurance renewal for October 2017 onwards
  - b) To approve accounts for payment as per list circulated to members
14. Matters raised by members for information
15. Items for MAD News
16. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11<sup>th</sup> October, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11<sup>th</sup> October, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
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A G E N D A

Prior to the commencement of formal business, Ms. Abigail Brown, Arts Development Officer, Vale of White Horse District Council, will give a presentation on s. 106 public art contributions from developments in the parish, and will discuss how to work with the Parish Council in the future to create a meaningful list of projects.

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 13th September, 2017  
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 13<sup>th</sup> September, 2017

Cow Lane – allotment gate  
The gate had now been repaired/re-hung.

Hedge overhanging footpath adjacent to Arboretum  
A response from the landowner is awaited.

Play Area  
An order has been placed for the agreed repairs.

Institute weeds  
With the consent of the Anson Trust, the Clerk has arranged for the Council's contractor to trim just the front of the Institute area.

A415 – Speed limit  
The matter of the speed limit was again referred to Cllr. Webber. (County Councillor)

### Speed Monitoring

East Hanney neighbourhood action group have invited Marcham to view speed monitoring in Hanney.

To note the response from St. Helen Without Parish Council regarding the vehicle activated sign in their parish.

### 5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

### 6. Planning Applications

#### a) Decisions on previous applications

#### b) Applications dealt with prior to the meeting

P/V2446/LDP Single storey rear extension

3 Abbots Grange

For: Ms. C. Blackmore

(Householder notification under permitted development)

Comments: Council expressed concern regarding the possible accumulative effect of loss of drainage should each property undertake an extension, and recalled the requirement for a flood risk assessment when the 18 properties in this road were granted consent.

P17/V2492/HH Proposed rear extension, access road, hardstanding for car and conversion of side brick store into utility room

2 Parkside

For: Mr. S. Woods

Comments: Council maintained its objections as stated in the previous application: loss of public amenity land, and felling of trees

P17/V2495/HH Single storey front extension with alterations to existing porch

50 Howard Cornish Road

For: Mr. D. Coats

Comments: Council had no objection

#### c) Applications for consideration at the meeting

P2592/HH Extension and alterations to form first floor accommodation

Hyde Farm Bungalow, Abingdon Road

For: Mr. P. Collett

P17/V2579/SCO Scoping opinion request for the development of up to 700 homes, an eastern link road between the A420 and the A415, a two form entry primary school, a local centre and associated open space and landscaping

At Kingston Bagpuize

For: Lioncourt Strategic Land Ltd



- d) Local Plan Part 2 – Presentation 19<sup>th</sup> September  
 To receive a report on the presentation by the Vale of White Horse District Council, attended by Mr. Hoath, Mrs Fabes and the Clerk.  
 To consider any Parish Council comments on the Plan to be submitted to the Planning Inspectorate. Part 2 of the Plan is out for publication from 11<sup>th</sup> October for a period of 6 weeks, and should be available on the District Council's website .
- e) Vale of White Horse District Council – Parish Partner training 28<sup>th</sup> September  
 To receive a report on this meeting attended by Mr. Hoath and the Clerk.
- f) Taylor Wimpey – Hyde Copse development – drainage  
 To note that Thames Water has undertaken further studies in regarding to drainage requirement. Owing to a change in methodology, Thames Water has confirmed that in regards to the Hyde Copse and Kings Field I development, no further drainage works are required.
- g) Planning Correspondence
- (i) South Oxfordshire District Council / Vale of White Horse District Council - Proposed Joint Housing Delivery Strategy  
 If adopted, this strategy will guide how the new homes are delivered and help to ensure that the types of homes provided meet the various needs of the communities.  
 To consider any council comments on the strategy. Available for viewing at <http://www.whitehorsedc.gov.uk/services-and-advice/housing/joint-housing-delivery-strategy>
- (ii) Vale of White Horse District Council – Adoption of Community Infrastructure Levy charging schedule.  
 This was adopted at the Council meeting held on 27<sup>th</sup> September, 2017 and comes into effect from 1<sup>st</sup> November, 2017
- (iii) Planning Enforcement  
 To note response from the District Council on enforcement issues.
7. District Councillor's Report  
 To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.  
 To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
- a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.
- b) To note thanks from MCG for the grant awarded last meeting, and information provided as to the level of its financial planning
- c) To receive a report from the Council's working party and approve the application for s. 106 funding.
- d) To note the level of funding likely to be available, and to consider whether the Council would wish to suggest that the hall size be increased.

- e) To consider the suggestion that the Parish Council appoints a Trustee on the MCG Board of Trustees (deferred from last meeting)
10. Cow Lane – Allotments  
To confirm the charges for water for the current year, and to consider any points arising from the allotment rent collection.
11. Correspondence  
a) Local Council Review magazine – Autumn 2017  
b) Oxfordshire County Council – Adoption of Oxfordshire Minerals and Waste Local Plan Part 1 – Core Strategy  
c) Community First Oxfordshire – Event on how to recruit volunteers Tuesday 14<sup>th</sup> Nov 9.45 a.m. – 1.00 p.m at Islip village hall.
12. Accounts  
a) To receive the report from the external auditor for the 2016/17 financial year.  
b) To approve accounts for payment as per list circulated to members
13. Matters raised by members for information
14. Items for MAD News
15. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8<sup>th</sup> November, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> November, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
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Marcham,  
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Oxon. OX13 6PU

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A G E N D A

Prior to the commencement of formal business Dr. Derek Stork, Chairman of the Group Against the Reservoir Development, will provide an update on the reservoir plans and the work of his group.

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 11<sup>th</sup> October, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11<sup>th</sup> October, 2017

Taylor Wimpey Development – Drainage – planning condition  
The Vale of White Horse District Council has been reminded that a response on the question of the release of the planning condition is awaited.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P17/V2932/HH Demolish side garage and build new single storey extension to the front and rear with a double storey side extension.

21 Fettiplace Road

For: Mr. D. Merriman

P17/V2490/LDO Local Development Order for Didcot Technology Park for informal technical consultation.

Legislation requires Vale of White Horse District Council to consult all Parish Councils in the Vale District. Available for viewing on at [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)

d) Planning Correspondence

(i) Vale of White Horse District Council – Local Plan Part 2

To consider any Parish Council comments on the Local Plan Part 2.

If commenting, to consider whether the Parish Council would wish to speak at the Inquiry or to submit written representations.

(ii) Planning Enforcement

To note response from the District Council on North Street garage site.

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Grant Applications

To consider applications for grants from:

- a) Oxfordshire Home Start in support of its work for Marcham residents
- b) Oxfordshire Guideposts
- c) Marcham Parochial Church Council – Support for coach costs for pantomime outing for children from Friday Club.
- d) South and Vale Carers Centre/Be free towards running costs
- e). Marcham Football Club
- f). Marcham Cricket Club towards grass cutting
- g) Marcham Senior Citizens Club towards general running costs
- h) Marcham Bellringers Society towards the cost of new ropes
- i) Sue Ryder Hospice Nettlebed towards running costs.
- j) Rob Finch, Youth Worker for Adolescent mental health workshops
- k) Wantage Independent Advice Centre – Request for grant and pledge for continued financial support for the next 3 years to enable a grant from Vale of White Horse District Council to be obtained
- l) Marcham Rainbows towards running costs

10. Community Facilities

- a) To note the s. 106 request for funding has been lodged and the Vale of White Horse District has confirmed that 10 working days are required to process the application. An update should be received by the meeting, and will be tabled.
- b) To note MCG has prepared draft Articles of Association for approval by its membership. This provides for the Parish Council to nominate one Trustee who would serve for a period of one year. The period to commence once the Charity had accepted the nomination and communicated the acceptance to the Clerk. There is no maximum term and the Trustee can be re-nominated from year to year.
- c) To note the initial response from Thomas Homes regarding the size of the hall. To further consider the matter.

11. General Data Protection Regulations

To note that under the new regulatory scheme, which will come into effect on 25<sup>th</sup> May 2018, Parish Councils will count as public authorities, and will need to comply with the provisions of the new General Data Protection Regulations. There are various requirements which have to be met.

To consider how to best to review the requirements.

12. Events

a) Remembrance Sunday

To note the road closure order has been obtained for Sunday 12<sup>th</sup> November for Remembrance Sunday. To finalise the details regarding road closure signs.

b) Defibrillator Training

To note this has been confirmed for 10.00 a.m. on Saturday 18<sup>th</sup> November in the main hall, Marcham Primary School.

13. North Street footway

14. Correspondence

15. Accounts

- a) To approve accounts for payment as per list circulated to members
- b) To note the interest on the notice Cambridge Building Society account has changed to a variable account following the cessation of the tracker feature.

16. Matters raised by members for information

17. Items for MAD News

18. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13<sup>th</sup> December, 2017 at 7.30 p.m. in the residents' lounge at Duffield Place.

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the Baptist Church hall, Packhorse Lane, Marcham on Wednesday 13<sup>th</sup> December, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 8<sup>th</sup> November, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 8<sup>th</sup> November, 2017

#### Defibrillator Training

A successful training session with approximately 25 people attending was held on 18<sup>th</sup> November, 2017. A further 4 people have contacted the Clerk since wishing to be included in the next session if one is arranged.

#### The Forge, 6 Mill Road

Queries had been raised previously in regards to the demolition of the front wall of this property. Approved planning drawings showed the materials to be used in the reconstruction, and the demolition appeared to have been granted consent.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P17/V2492/HH Proposed rear extension (amended)

2 Parkside

For: Mr. S. Wood

Comments: Council maintained its previous objections as the drawings continued to show parking in the front garden, which would necessitate access over the public amenity area.

c) Applications for consideration at the meeting

P17/V3170/HH Single storey rear extension to allow concrete block finish to the west elevation

1 The Gap

Mr. R. Ford

d) Local Plan Part 2

To receive a report from representatives who attended a meeting with the Vale of White Horse District Council on 21<sup>st</sup> November, 2017

7. A415 – Path and verge

Highway verge – junction of A415/Howard Cornish Road

To consider damage to the grass verge by constant parking, and any action that can be taken by the Parish Council.

Path on Southern side of the A415 installed by Persimmon Homes

To note the unfinished state of the path, and consider any further action on the part of the Parish Council. (Clerk has already sent photographs to the County Council).

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. Community Facilities

a) To receive a report from the Council's representations on the Community Facilities Steering Group

b) To receive a report on the s. 106 application to the Vale of White Horse District Council, and further consider the way forward in regards to spending options.

11. Marcham Community Group – Annual General Meeting

To receive a report from Ruth Mander who attended this meeting as an observer for the Parish Council.

12. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

13. Grant Applications

**A)** To consider applications for grants from:

- (i) Marcham Parochial Church Council towards provision of youth worker
- (ii) South and Vale Citizens Advice Bureau towards running costs

**B)** (i) To note and consider the additional information provided by Marcham Primary School in regards to its grant application.

(ii) To note further information from Marcham Rainbows in regards to its grant request.

**C)** To consider the use of an application form for grant requests (example attached), rather than submission via letter.

14. OALC – Training Event – vat

To receive a report from Miss Mander on vat training.

15. Correspondence

a) Letter of thanks for grants/donations awarded have been received from Royal British Legion Poppy Appeal. The sum of £5534 was collected locally. A second letter has been received from Marcham Bellringers Society.

b) OALC – November circular

Training in the new data protection requirements will take place on 14<sup>th</sup> February and 7<sup>th</sup> March 2018.

c) Historic England – War Memorial

To note the intention of Historic England to formally “list” the war memorial in the Frilford Road.

d) OALC – November circular

16. Accounts



To approve accounts for payment as per list circulated to members

17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10<sup>th</sup> January, 2018 at 7.30 p.m. in the residents' lounge at Duffield Place.