

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the Baptist Church hall, Packhorse Lane, Marcham on Wednesday 13th December, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 8th November, 2017
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 8th November, 2017

Defibrillator Training

A successful training session with approximately 25 people attending was held on 18th November, 2017. A further 4 people have contacted the Clerk since wishing to be included in the next session if one is arranged.

The Forge, 6 Mill Road

Queries had been raised previously in regards to the demolition of the front wall of this property. Approved planning drawings showed the materials to be used in the reconstruction, and the demolition appeared to have been granted consent.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P17/V2492/HH Proposed rear extension (amended)

2 Parkside

For: Mr. S. Wood

Comments: Council maintained its previous objections as the drawings continued to show parking in the front garden, which would necessitate access over the public amenity area.

c) Applications for consideration at the meeting

P17/V3170/HH Single storey rear extension to allow concrete block finish to the west elevation

1 The Gap

Mr. R. Ford

d) Local Plan Part 2

To receive a report from representatives who attended a meeting with the Vale of White Horse District Council on 21st November, 2017

7. A415 – Path and verge

Highway verge – junction of A415/Howard Cornish Road

To consider damage to the grass verge by constant parking, and any action that can be taken by the Parish Council.

Path on Southern side of the A415 installed by Persimmon Homes

To note the unfinished state of the path, and consider any further action on the part of the Parish Council. (Clerk has already sent photographs to the County Council).

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. Community Facilities

a) To receive a report from the Council's representations on the Community Facilities Steering Group

b) To receive a report on the s. 106 application to the Vale of White Horse District Council, and further consider the way forward in regards to spending options.

11. Marcham Community Group – Annual General Meeting

To receive a report from Ruth Mander who attended this meeting as an observer for the Parish Council.

12. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

13. Grant Applications

A) To consider applications for grants from:

- (i) Marcham Parochial Church Council towards provision of youth worker
- (ii) South and Vale Citizens Advice Bureau towards running costs

B) (i) To note and consider the additional information provided by Marcham Primary School in regards to its grant application.

(ii) To note further information from Marcham Rainbows in regards to its grant request.

C) To consider the use of an application form for grant requests (example attached), rather than submission via letter.

14. OALC – Training Event – vat

To receive a report from Miss Mander on vat training.

15. Correspondence

a) Letter of thanks for grants/donations awarded have been received from Royal British Legion Poppy Appeal. The sum of £5534 was collected locally. A second letter has been received from Marcham Bellringers Society.

b) OALC – November circular

Training in the new data protection requirements will take place on 14th February and 7th March 2018.

c) Historic England – War Memorial

To note the intention of Historic England to formally “list” the war memorial in the Frilford Road.

d) OALC – November circular

16. Accounts

To approve accounts for payment as per list circulated to members

17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10th January, 2018 at 7.30 p.m. in the residents' lounge at Duffield Place.