

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> February, 2017 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 11<sup>th</sup> January and 25<sup>th</sup> January, 2017

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11<sup>th</sup> January and 25<sup>th</sup> January, 2017
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
  - a) Decisions on previous planning applications

To note decisions on previous application
  - b) Applications dealt with prior to the meeting

None received
  - c) Applications for consideration at the meeting

P16/V2692/FUL Variation of condition 7 – Roads to remain private and Condition 13 no requirement to provide charging points (amended plans to now provide charging points)  
37 dwellings  
Land off Packhorse Lane  
For: Matthew Homes Ltd

R3.0008/17 Alterations to hard play, including removal of existing fencing and installation of new fencing  
Marcham Primary School, Morland Road  
For: Oxfordshire County Council

7. District Councillor's Report  
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
  - a) To receive an update report from the Council's representatives on the Community Facilities Steering Group.
  - b) Council has previously resolved to identify £500,000 to support the construction of new community facilities and discussed terms on which these funds could be granted to the Arthur Anson Memorial Trust.  
To consider additional information supplied by the Arthur Anson Memorial Trust Ltd and suggested amendments to the terms of the draft grant funding contract.  
To resolve, once the Agreement has been finalised and approved by the Council's solicitor
    - (i) to grant the sum of £500000 to The Arthur Anson Memorial Trust Ltd towards the costs of construction of community facilities as per the terms of the Agreement
    - (ii) that the Chairman, Vice-Chairman, Clerk or other appropriate person be authorised to sign the agreement.
10. Neighbourhood Plan  
To consider establishing a working party to investigate the merits of a neighbourhood plan, and any ramifications (deferred from January meeting).
11. South Oxfordshire District Council – draft Statement of Community Involvement  
Invitation from South Oxfordshire District Council to comment on the draft Statement of Community Involvement.  
<http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/our-development-plan/community-involvement>
12. Path from Howard Cornish Road west of Longfields toward Cow Lane (Vanderbilt footpath)  
To receive and consider a report from the Council's working party.
13. Risk Assessment – Deferred from the last meeting.  
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.  
The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.  
Members are required to:
  - a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.

- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
14. Parking problems in the parish  
 a) To consider the draft letter to be sent to residents in the affected areas.  
 b) To consider correspondence regarding car parking congestion in Haines Court
15. Fettiplace Road – proposed parking place for disabled person  
 Notification received from Oxfordshire County Council regarding a proposed parking bay for a disabled person.  
 To consider any Parish Council comments.
16. Public Rights of Way  
 To receive an update report on Hitchcopse Footpath.
17. Parishioner of the Year Award  
 To receive a report from the working party as to shortlist, and to consider a likely recipient for the 2016 award.
18. Annual meeting of electors  
 To consider speakers for the annual meeting of electors 2017  
 The school hall is available Wednesday 24<sup>th</sup> May, 2017
19. Best Kept Garden Competition  
 To consider the arrangements for the 2017 Best Kept Garden Competition.
20. Play Area  
 To receive the quarterly play area inspection report.
21. Correspondence  
 a) Letters of thanks for grant received from: Members of Friday Club, South and Vale Carers Centre, and Home Start Oxfordshire.
- b) Letter High Sheriff of Oxfordshire, Mrs. Sarah Taylor – Theme for her year in office is plight of unpaid carers. Request for Parish Councils to be at the forefront of an alliance to promote and support the different organisations that provide support across the county. Head of Service of Oxfordshire Carers will arrange a presentation to Council in due course.
- c) Oxfordshire Clinical Commissioning Group – Oxfordshire’s Health and Care Services Consultation  
<https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/consultationHome>
- d) Thames Water Utilities Ltd – Notification that Thames Water is no longer participating as a retailer in non household water supplies. The supply of water to the Cow Lane allotments is being transferred to Castle Water with effect from 1<sup>st</sup> April 2017.
- e) Civic Voice – War Memorial workshop 1<sup>st</sup> March Quaker Meeting House, Oxford

f) Oxfordshire County Council – One Oxfordshire Unitary Council

Invitation to send representatives to a meeting Monday 13<sup>th</sup> February at 7.00 p.m. at Didcot Civic Hall for feedback on the current proposals.

To select a Parish Council representative to attend.

22. Accounts

a) To receive a report from the working party on the review of the effectiveness of internal audit.

b) To adopt audit plan and terms of reference for the auditor.

c) To approve accounts for payment as per list circulated to members

23. Matters raised by members for information

24. Items for MAD News

24.. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8<sup>th</sup> March 2017 at 7.30 p.m. in the residents' lounge at Duffield