

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th January, 2016 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 9th December, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 9th December, 2015

Letters of thanks for grants awarded

Letters of thanks have been received from Wantage Independent Advice Centre, Marcham Senior Citizens Club, Oxfordshire Association for the Blind and the Anson Trust.

Public Footpath 292/9 – The Priory

- a) To note response from Oxfordshire County Council's footpath's officer regarding shared surface use with vehicles.
- b) To note Persimmon Homes have formally applied for a temporary footpath diversion along the line that is currently walked to allow for the completion of the development.

Affordable Housing – allocation

To note response from Vale of White Horse District Council regarding affordable housing.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P15/V2864/LB Take down upper part of existing wagon entrance to Tithe Barn, removing 20th century alterations, replace doors to original height, construction of stone gable and reform roof covering with Stonesfield slate.

c) Applications for consideration at the meeting

None received

7. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. Budget 2016/17

(A) To consider the budget for 2016/2017

a) To resolve to take into reserves any unspent sums from the current year.

b) Council's obligatory expenditure

c) Chairman's Allowance

d) Council's expenditure on non Parish Council owned land

e) Capital Items

f) Working balance/contingencies

g) Earmark reserves for specific items

(B) To consider a likely sum for the precept for 2016/2017

10. Community Facilities

To resolve to agree the terms of business with the instructed solicitor who is providing advice to the Council.

11. Vanderbilt Homes – public open space

To consider the state and condition of the public open space that the Parish Council is acquiring.

To consider approaching the developer regarding the poor drainage, and other issues.

12. Grant Application

To consider a grant application from the South and Vale Carers Centre.

13. Grass Cutting
To consider a suggestion from the grass cutting contractor, that an extra cut be carried out the central arboretum area in view of the length of grass which is as a result of the warmer wet weather.
14. Risk Assessment
To further consider the risk assessment for the Council.
15. Correspondence
 - a) OALC – December update
 - b) OALC – training 27 January – preparing for financial year end and 10th February – meeting internal audit requirements
 - c) Hills Aggregates - magazine
16. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) Report on accounts as at 31st December, 2015
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10th February, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place.

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5. Public Participation
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6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P15/V3042/O Conversion of the Anson Institute building to 3x apartments (2x 2 bed, 1x 1bed) and erection of 5x new dwellinghouses (4x 3 bed, 1x 4 bed) No reserved matters.

Erection of 5x 4 bedroom dwellings along with new community building, MUGA and rearranged sports pitches on Anson Field. No reserved matters.

Outline planning application for Erection of nursery building on Anson Field with all matters reserved.

Marcham Village Institute and Anson Field Marcham Abingdon
For: The Anson Trust and Thomas Homes Ltd.

P16/V0266/HH Erection of 4th bedroom on first floor over existing single storey extension
25 Packhorse Lane
For: Mr. J. Cram

7. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
8. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. Longfields
 - a) Housing
To note Sovereign Housing Association has contacted tenants of Longfields outlining a pilot scheme offering tenants an opportunity to purchase their properties. As this is a rural exception site with restrictions on sale, the clerk made enquiries of the Housing Association.
To note and consider the response from Sovereign Housing Association.
 - b) Play Area
To note that formal notice has been received (9th January) from W. Cumber & Son (Theale) Ltd to terminate the Licence arrangements for access to the Longfields play area. The notice refers to waiving the required 6 months notice period in the circumstances. The Clerk has asked for clarification of the circumstances.
To consider whether the Council would agree to immediate surrender of the Licence.
10. Petition to Vanderbilt Homes
To note copy of petition signed by 21 residents in Longfields and Kings Avenue, sent by them to Vanderbilt Homes, requesting that the trees that run in the strip alongside Longfields be maintained, and cut back.
To consider any action by the Parish Council.
11. Sheepstead Road
To consider correspondence received from a resident in connection with the state and condition of Sheepstead Road.

12. Priory Park
 - a) To consider comments regarding damage to kerbs and verge at the entrance off the A415 and any Parish Council action.
 - b) To consider comments regarding retaining the sales office car parking area on a permanent basis to provide visitor parking spaces. To consider any action by the Parish Council.
13. A415 – Section from A34 to Marcham

To consider a suggestion that the speed limit on the section of road from A34 to Marcham village be reduced.
14. A338 Bus Stops – X30 service

To note the current bus stops for the X30 service are at Oxford Instruments and the staggered A338/A415 junctions.
To consider a suggestion for a further stop at the Dog House, A338/Faringdon Road junction.
15. Defibrillator

To consider a suggestion of siting a second defibrillator in the village, and if agreed the funding and location for it.
16. Annual Meeting of Electors

To consider arrangements for the annual meeting of electors.
17. Parishioner of the Year

To receive a report from the working party.
18. Correspondence
 - a) South and Vale Citizens Advice Bureau - letter of thanks for grant awarded
 - b) OALC – January update
 - c) Oxfordshire County Council – Minerals and Waste Local Plan

Part I – core strategy has now been submitted to Secretary of State. Independent examination will be carried out by an inspector appointed by the Secretary of State. His report is expected in the Summer 2016.
19. Accounts
 - a) To receive a report from the working party on the review of the effectiveness of internal audit.
 - b) To adopt audit plan and terms of reference for the auditor.
 - c) To approve accounts for payment as per list circulated to members
20. Matters raised by members for information
21. Items for MAD News
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Annual Parish Meeting

The date of the annual parish meeting will be Wednesday 25th May. The guest speaker will be the Environment Agency to talk about the Oxford Flood Relief Scheme.

North Street – handrail

To note update report.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P16/V0134/FUL Variation of condition 2 on P15/V1444/FUL Gable end window removed and 2 roof lights added
Peartree Cottage 7 Packhorse Lane
For: Sweetcroft Homes
Comments: Council had no objection

c) Applications for consideration at the meeting

None received

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8. District Councillor's Report
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9. Longfields
 - a) Housing
To note comments from Sovereign housing Association to confirm that the Council's suggestion of advising residents that the right to buy did not apply to Longfields, would be taken into account during the next round of correspondence to tenants.
 - b) Play Area
Following delegated powers given to the Clerk at the last meeting, a decision was made, in consultation with the Chairman, to surrender the Licence with effect from 1st March, 2016 without payment from the Licensor.
10. Affordable housing on new build sites – Allocation of properties
To note further comments from the Vale of White Horse District Council
11. Community Facilities
To consider setting up a working party to review funding opportunities and vat implications for new facilities and to look at the detailed requirements of a village hall. To consider the draft terms of reference for such a working party.
12. Vanderbilt Homes
To note response from Vanderbilt regarding footpath to Howard Cornish Road
13. Priory Park
To note response from Charles Church Homes regarding damage to entrance.
14. Hitchcose Wood - footpath
To receive an update response on the proposal to create a public right of way through Hitchcose Wood.

15. Tennis Courts
To note that formal notice has been given to terminate the Licence arrangements for the use of the school tennis courts outside of school hours. Access will cease with effect from 13th August, 2016
16. North Street – footway
To receive update report.
17. Correspondence
 - a) Vale of White Horse District Council – Unitary Authorities
Proposals to create local unitary councils.
 - b) Oxfordshire County Council – Response regarding Unitary Authorities
 - c) Letter of thanks from Marcham Toddler and Baby Group for the grant awarded
 - d) Parkside bench seat – to consider its removal
To note and consider comments from a resident.
18. Accounts
 - a) To note changes to audit processes from 2017 and to consider whether to remain with the Smaller Authorities Audit Appointment Ltd’s external auditor, or to opt out, and set up an independent audit panel to procure external audit.
 - b) To note OALC training on “employment of staff 20th April. Cost £65 plus vat
To agree to fund the cost for the Clerk to attend.
 - c) To approve accounts for payment as per list circulated to members
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North Street – handrail

The handrail has now been installed.

Youth Shelter – light

This is now working.

Vanderbilt Homes - Drainage on public open space

The Clerk has been advised that drainage to the area was installed i.e. gravel, French drains and a soakaway have been put in. The mound was put there for aesthetics only. Consideration is being given to the request for fencing at the rear of Kings Avenue properties which back onto the proposed new path to Howard Cornish Road.

Howard Cornish Road – parking adjacent to the flats

Sovereign Housing Association has acknowledged the problem and is investigating what could be undertaken to improve the situation.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P16/V014/FUL Variation to condition to demolition of existing house and garages and erection of new dwelling and detached garage (P15/V0517/FUL and P15/V01715/FUL)

Beechfield House, Frilford Heath

For: Mr. J. Rickman

Council had no objections

c) Applications for consideration at the meeting

P16/V0644/O Variation of condition 2 of consent P14/V1976/O – Erection of 37 new dwellings Priory Park. This required reserved matters to be submitted and agreed within 9 months of the original consent date. The suggested revision is to delete the reference to the time limit, and amend the clause so that reserved matters are to be submitted to the planning authority.

For: Manor Oak Homes

P16/V0546/HH and P16/V0547/LB Demolish previous extension on western aspect and bay window on eastern aspect and extend dwelling and former barn with both single and two storey additions. Alterations and repairs to external and internal building fabric. Watercourse re-alignment.

Marcham Mill, Mill Road

For: Mr and Mrs. A. Bedford

P16/V0694/HH Single storey side extension to form study
68 Howard Cornish Road

For: Mr. and Mrs B. Phipps

d) Planning Correspondence

Notification Hutchison 3G to erect transmitting station at Manor Farm, Mill Road
For 3 and EE Electronic communications operators.

7. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
8. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. Queen's 90th birthday – grant available from Vale of White Horse District Council
To note a grant of up to £115 is available from the Vale of White Horse District Council for Parish Councils towards the cost of celebrations over the weekend of 10th-12th June, 2016. To consider any planned events for which a grant may be required.
10. Tower Close / Orchard Way - Tree felling work
To note Oxfordshire County Council undertook tree felling in March. An apology has been received for not notifying the Parish Council in advance of the work, but owing to the condition of the trees the work had to be completed on a high priority basis. Further minor works are planned to trees within the village and in Faringdon Road.
11. A338 Proposed Bus stop close to Faringdon Road
To note that Frilford parish has initiated a proposal to install a pair of bus stops to serve the Faringdon Road / A338 junction. This is to be confirmed at the annual meeting of electors in Frilford on 20th April. Stagecoach, as bus operator, is broadly supportive, but the County Council is not optimistic about being in a position to fund new stops. It would be able to maintain them if funded by others. The cost of a pair of posts, flags and timetable cases is £600. To consider whether the Council would contribute to the cost.
12. Allotments
 - a) To consider limiting new tenancies for allotments to people who live in the Parish
 - b) To review and update the process for offering allotments to applicants.
13. Correspondence
 - a) Letter of thanks from South and Vale Carers Centre for grant awarded.
 - b) Sovereign Housing Association – Letter regarding use of Duffield Place.
14. Accounts
To approve accounts for payment as per list circulated to members
15. Matters raised by members for information
16. Items for MAD News
17. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11th May, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place. This will be the annual meeting of the Council.

Other Literature
Hills Aggregates – In touch magazine

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A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Casual Vacancies
To consider candidates for the current casual vacancy.

To note that Colin Bough has now resigned from the Council, and that the Vale of White Horse District Council has been notified of the vacancy. The formal process to fill the vacancy has commenced.
4. Declarations of Acceptance of any new member co-opted to the Council
5. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
6. Apologies for Absence
7. Appointments
8.
 - (i) Election of Vice-Chairman
 - (ii) Appointment of Planning Working Group (2)
 - (iii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iv) Appointment of Parish Transport Representative (1)
 - (v) Appointment of Representative to Hills Aggregates Liaison Committee (1)
 - (vi) Appointment of Representatives to the Anson Field Management Committee (2)
 - (vii) Appointment of Representatives to the Churchyard Working Party (2)
 - (viii) Appointment of MAD News Correspondent (1)

- (ix) Appointment of members to a working party to “review the effectiveness of internal audit”. (2)
- (x) Appointment of members to represent the Council at meetings of the Community Facilities Group (2)
- (xi) Appointment of members to parishioner of the year working party (2).
- (iii) Appointment of members to staff working party (2)
- (xiii) Appointment of members to the s. 106 working party to consider planning obligation and funding available for village projects (3)
- (xiv) Appointment of representative to Police Neighbourhood Action Group
- (xv) Appointment of member as point of contact for allotment issues.

9. Minutes of the meetings held on 13th April, 2016

To agree the minutes of the meetings as a correct record

10. Matters arising from the meeting held on 13th April, 2016

The Queen’s Birthday celebrations

The road closure application and grant application have been lodged with the Vale of White Horse District Council.

Proposed bus stops A338 – Faringdon Road/Abingdon Road, Tubney junctions

The County Council has now agreed that it will fund the bus stops in the A338. It plans to organise a site meeting to discuss precise locations.

Sheepstead Road – street lighting

To note the response from the County Council regarding replacement columns. No timescale for a replacement can be provided.

Height of development opposite The Crown Public House

These houses are 2 storey in construction, however, the application to discharge the conditions attached to the planning application, one condition being the approval of ground levels, has not yet been approved.

Youth Shelter – Painting

The handyman is not able to provide a quotation for painting the shelter at this moment in time, in view of the fact that he does not currently have the time available owing to other commitments elsewhere.

Sheepstead Road - Badger Sett article for MAD News

After due consideration it was thought preferable not to place an article in MAD News.

11. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

12. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V0825/HH Two storey extension and detached store/hobby room in the rear garden

5 Haines Court

For: Dr. and Mrs. R. Edeson

P16/V0992/RM Reserved matters for the construction of 36 units at Priory Park

Land off Packhorse Lane

For: Matthew Homes Ltd.

Available for viewing on website of Vale of White Horse District Council

d) Planning Correspondence

Letter received from the owners of Marcham Mill confirming that they had liaised with the Environment Agency regarding their project. They wish the Council to be advised of this.

13. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

14. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

15. Annual Meeting for Electors 25th May, 2016

To confirm the arrangements for the annual meeting of electors.

16. Play Area – Inspection report

To receive quarterly inspection report.

17. Allotments

a) To consider draft process for renting an allotment.

b) To note one quotation has been received for clearing the scrub area at the corner of Parkside. A further quotation is being sought.

18. Oxford Minerals and Waste Core Strategy – Consultation on additional documents

The Parish Council has been invited to submit comments on the additional documents now published in support of the Minerals and Waste Local Plan part I – Core Strategy. Available for viewing at

<https://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy#additional>

19. S. 106 working party
To receive a report from the working party
20. A 415 – Speed limit A34 to village
To note and consider the response from the County Council.
21. North Street – footway
To receive update report.
22. Correspondence
 - a) Oxfordshire County Council – Closure of bridleway 17. Notice for publication.
 - b) Vale of White Horse District Council – Addition of the name Packhorse Cottage, to the postal address 29 Packhorse Lane.
 - c) Oxfordshire County Council – Notification that as it develops its bid to central government for change, it wishes to work with parish/town councils in developing a local government model that combines the advantages of scale offered by a county wide model with local accountability
 - d) Copy letter from Cllr. R. Webber to ministers regarding planning appeal in Drayton
 - e) Letter from parishioner regarding condition of road edges in Sheepstead Road
 - f) Vale of White Horse District Council – Community Infrastructure Support Officer
To note the District Council has appointed a community infrastructure support officer who co-ordinates the planning and delivery of infrastructure secured through s. 106 legal agreement processes.
 - g) Vale of White Horse District Council waste – tours/waste collection
A tour has been arranged for Ardley incinerator Monday 4th July at 10.00 a.m. and for the Crowmarsh composting facility (anaerobic digester) on Thursday 23rd June.
Additional garden waste can be left out for collection the week commencing 16th May.
23. Accounts
 - a) To approve receipts and payments account for the year ended 31st March 2016
 - b) To approve accounts for payment as per list circulated to members
24. Matters raised by members for information
25. Items for MAD News
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A415 – Howard Cornish Road junction - grass

The County Council has confirmed that it has arranged for the sight lines at this junction to be cut.

Neighbourhood Action Group – Appointment of Representative

Confirmation received from Thames Valley Police that the NAG group for Marcham is no longer in existence, unless someone wishes to resurrect it.

A338 Bus Stop(s)

After making enquiries about a site meeting for the proposed new bus stop(s) on the A338, the clerk has been advised that the site meeting has already taken place on 11th May, and it had been agreed to install only one stop southbound. The A338 road bends on the north side and visibility for motorists negotiating a stationary bus was too restricted.

The County Council is funding the stop and the area in question where the stop(s) were to be sited is entirely within Frilford parish.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications
 - a) Decisions on previous applications

 - b) Applications dealt with prior to the meeting

None received

 - c) Applications for consideration at the meeting

P16/V1109A and P16/V1367/LB New signage
The Crown Public House, Packhorse Lane
For: Admiral Taverns

P16/V1148/HH Single storey side extension, single storey rear extension with
2 storey centre element
12 Parkside
For: Mr. C. Didcock

P16/V0546/HH and P16/V0547/LB Demolish previous extensions on western
aspect and bay window on eastern aspect and extend principal dwelling and
former barn with both single and two storey additions, (amended plans)
Marcham Mill, Mill Road
For: Mr and Mrs A. Bedford
 - d) Planning Correspondence
 - (i) Vale of White Horse District Council - Changes to the Vale of White
Horse District Council constitution – planning - scheme of delegation
 - (ii) Vale of White Horse Local Plan Update bulletin 1

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber

9. A415- speed limit
 - a) To note a response is awaited from Abingdon Town Council regarding sharing the
cost of the speed survey. This is being debated by that Council's planning and
highways committee.
 - b) To note that the parishes within NAG 2 area (west of Marcham) have jointly
purchased a speed gun. To further consider the use of a speed gun along the A415.

10. Oxfordshire County Council – Unitary Authority workshops
The County Council is hosting workshops around the County (Abingdon 22nd June,
Didcot 28th June - 7.00 p.m.). Questions to be addressed at the workshop

(i) Would parishes and towns welcome the opportunity to take more decisions about services that affect their communities.?

(ii) Are there services that parishes and towns would particularly like more control over

(iii) Are there services that would be best delivered by a unitary council?

(iv) Do parishes and towns currently have the capacity to take greater community control, and if not, how that could be addressed.

To nominate 2 representatives to attend.

11. Vale of White Horse District Council - Parish Forum Thursday 7th July, 2016
Oxford Abingdon Hotel, Marcham Road, Abingdon, at 6.00 p.m.
To nominate 2 representatives to attend the Forum meeting.
12. Play Area - Inspection report presented at the last meeting
 - a) To consider quotation received for replacement of forked chain on the swings.
 - b) To note the Clerk has purchased a padlock for the play area gate, fitted it, and given a key to the grass cutting contractor.
13. Youth Shelter - repainting
To note that Chris Ricketts has confirmed that she could arrange for the youth shelter to be repainted, should the Council supply the equipment necessary. Council is required to consider the costs involved and the length of time the youth shelter could remain in its current location.
14. Cow Lane Pony Paddocks
The pony paddock letting agreement is about to expire. The tenant has requested to continue the tenancy for a further year at the same rental figure.
To resolve to let the grass keep for a further year on the same terms.
15. Transfer of open space areas Kings Field Phase I development
 - (i) To consider the draft transfer documentation and transfer plan of the public open space areas to the Parish Council for the Kings Field Phase I development.
 - (ii) To consider instructing solicitors to act for the Parish Council in connection with the Transfer.
 - (iii) To resolve that the Chairman and Vice-Chairman execute the engrossment, once agreed, on behalf of the Parish Council.
16. Correspondence
 - a) Oxfordshire County Council – X15 bus service changes from 21st July, 2016
Following changes to the County Council's support for subsidised bus services, and those that are supported by s. 106 funding, the X15 service Abingdon to Witney which passes through Marcham, will be renumbered 15, will run through Howard Cornish Road, but cease to serve Millets Farm. There will be 5 buses a day approximately 2 hourly, Monday to Saturday.

- b) Oxfordshire County Council – Oxfordshire Minerals and Waste Core Strategy
The Map in appendix 1 of the preliminary assessment of Mineral Site Options, has been updated. This is to correct inconsistencies with the site numbering between the map and main document. It does not change the assessment content of the document.
 - c) Environment Agency – Oxford Flood Alleviation Scheme
28th June, 2.00 p.m. – 8.00 p.m. – Exhibition of preferred route for the scheme, Oxford Town Hall.
 - d) Community First Oxfordshire – newsletter
 - e) Oxfordshire County Council – Protecting public rights of way (planning applications)
 - f) OALC – Update May 2016
 - g) Fields in Trust – Centenary Fields Programme- Nomination of recreational spaces to secure them in perpetuity.
17. Employee Salary Scales
The National Joint Council for Local Government Services has reached a 2 year agreement on salary scales. A 1% increase is to be implemented for 2016/17 and a 1% increase for 2017/2018. As the Clerk is employed under NJC terms, to resolve to agree the recommended increase as from 1st April 2016.
18. Accounts
- a) To approve receipts and payments account for the year ended 31st March 2016 (item deferred from last meeting)
 - b) To approve annual return and governance statement for the year ended 31st March 2016
 - c) To receive report from internal auditor.
 - d) To approve accounts for payment as per list circulated to members
 - e) To note a grant of £349 towards The Queen’s birthday celebrations is to be paid to the Parish Council from the Vale of White Horse District Council.
19. Matters raised by members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13th July, 2016 at 7.30 p.m. in the residents’ lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th July, 2016 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Casual Vacancy - Co-option of Councillor
To consider applications for the casual vacancy that has occurred.
If a new councillor is co-opted, to receive the Declaration of Acceptance of Office.
3. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
4. Minutes of the meeting held on 8th June, 2016
To agree the minutes of the meeting as a correct record
5. Matters arising from the meeting held on 8th June, 2016
Transfer of Public Open Space - Vanderbilt
This transfer document is currently with the Council's solicitors

A415 – Howard Cornish Road junction

The grass at this junction has now been cut.

Youth Shelter – repainting

To receive update report

Fettiplace Road – Overhanging tree

This tree near the entrance into Duffield Place is in the ownership of the Vale of White Horse District Council. A small amount has been trimmed back, and further works are planned to the tree for the Winter.

6. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V1383/FUL Change of use from C3 to C1 usage
Fir Tree Cottage 33 North Street (within grounds of Denman College)
For: Denman College

P16/V1442/HH 2 storey rear extension, front porch, pitched roof over garage
with office over
4 Priory Lane
For: Mrs. M. Tierney

P16/V1420/HH Demolish and rebuild left hand drive wall
Erection of porch
Peartree Cottage, 7 Packhorse Lane
For: Mr. A. Stacey

P16/V1639/HH Single storey extension
Magnolia Cottage 28A North Street
For: Mrs. C. Moodey

P16/V1533/LDE Conservatory and outbuildings
Old Rose Cottage, 44 North Street
For: Mrs. L. Oakes

P16/V1662/PDH Single storey rear extension with flat roof. Two flat roof
skylights
2 Fettiplace Road
For: Mr. T. Maloney

P16/V1696/LB Alteration to grade II listed barn to form 2 bed annex
12 Frilford Road
For: Professor J. Allan

d) Planning Correspondence

Notification that Stone Cottage, Abingdon Road proposes to create an infill section
between 2 existing extensions and is seeking a determination from the District
Council as to whether prior approval is required for an extension which could be
built under new increased permitted development legislation.

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. Community Facilities
 - a) To receive update report from the Council's representatives on the community facilities steering group.
 - b) To consider a draft letter to the Anson Trust to provide assurance of the Council's intention to contribute to the project for new community facilities.
 - c) To resolve to instruct Solicitors to advise on the necessary contents of the letter in order to protect the Council's position.

11. Oxfordshire County Council – Unitary Authority workshop
To receive a report from Ms. R. Akins and Mr. P Steere who attended this meeting.

12. Vale of White Horse District Council - Parish Forum Thursday 7th July, 2016
To receive a report from Mr. Denton and Mr. Hoath who attended this meeting,

13. Oxfordshire Association of Local Councils 4th July, 2016
To receive a report from Mr. Steere who attended this meeting.

14. Parkside Allotments – clearance
To consider quotations for clearance of Parkside allotments.

15. Campaign for Real Ale
To note and consider a request from the Campaign for Real Ale to register The Crown Public House as a Community Asset under the Localism Act 2011

16. A415 – Speed checks/speed gun
To receive and consider update report.

17. Request for Grant
To consider a request for a grant from Marcham Community Group towards additional expenses for The Queen's 90th Birthday celebrations.

18. Defibrillator
Marcham Primary School has agreed to the siting of a defibrillator at the school premises, at a mutually agreed location, and provided there is no cost to the school.
To further consider the matter.

19. Correspondence
 - a) OALC – Update June 2016
 - b) Wantage Independent Advice Centre – Annual Report 2015/16
 - c) South Oxfordshire District Council – Design Guide Supplementary planning documents viewable www.southoxon.gov.uk/designguide Comments invited by 29th July.

20. Accounts
To approve accounts for payment as per list circulated to members

21. Matters raised by members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 14th September, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14th September, 2016 at 7.15 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

Prior to the commencement of formal business, Mr. Rob Finch, new youth worker within the parish, will introduce himself and will give a brief presentation on his work to date and ideas for future working with youngsters.

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 13th July, 2016

To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 13th July, 2016

Speed Gun
To note responses from Wootton, Cumnor and St. Helen Without.
St. Helen Without would be interested in principle in contributing to a speed gun shared with several parishes. Cumnor required more information. Wootton has a meeting early September. Sunningwell's, response awaited.
Mr. Denton is obtaining more information as to training etc. from the Police.

Youth Shelter
This has still to be painted.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P16/V2017/FUL Replacement dwelling, garage, swimming pool and new access

Studland House, Woodside Frilford Heath

For: Mr. and Mrs. Lamplough

Comments: Council had no objections to the replacement dwelling, but did request construction traffic management conditions as the access was off a bridleway, and repairs to the surface would be required should damage be caused. It was also suggested that prior work to trees to prevent uncontrolled damage by vehicles be undertaken.

P16/V1907/HH Two storey extension over existing single storey structure to extend two bedrooms and form ensuite bathroom

3 Morland Road

For Mr. and Mrs. Cousins

Council had no objections

P16/V1979/LB Replacement conservatory (retrospective)

44 North Street

For: Mrs. L. Oakes

Comments: Council had no objections

P16/V2030/FUL and P16/V2031/LB General maintenance works and new kitchen extraction

The Crown Public House 1 Packhorse Lane

Comments: Council had no objections

R3.0089/16 Stand along building to provide 2 classrooms and single storey extension to provide storage room

Marcham Primary School, Morland Road

Comments: Covered walkway not shown on drawings, and it appeared difficult to provide given the entrance on the long side of the building, traffic generation and car parking concerns, management of construction working times to take into account classroom activities and adjacent houses, and community access to the remaining tennis court as per the existing Licence.

c) Applications for consideration at the meeting

P16/V2183/LB Part replacement of roof with zinc substitute

Denman College, New Road

For: Denman College

d) Vale of White Horse District Council – Local Plan 2031 – Part I

To note the modifications which were considered necessary by the Inspector as to make the Spatial Strategy and Strategic Policies contained within the Local Plan sound.

e) Footway – south of A415

To note the planning consent referred to a footway of 1.2m (including back edging and kerb). The additional width in places is to permit 2 pushchairs etc to pass each other. The path is therefore wider in most places than originally planned.

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Community Facilities

a) To note the decision of the District Council's planning committee

b) To receive a report from the working party

10. Vale of White Horse – The Big Clean Up

The Vale of White Horse District Council is undertaking a Clean Up in Marcham in October – Litter picking, sweeping and removing weeds and moss on pavements under their control. To consider referring specific areas to them.

11. Oxfordshire County Council – Parish Transport Representatives

The County Council is no longer administering the Parish Transport Representative meetings, owing to a reduction in staff and the reduced role of the County Council owing to the withdrawal of subsidised buses. The County Council, however, will continue to provide a room at County Hall, and organisations such as Community First Oxfordshire, and staff from the County Council's Transport Hub will attend if needed.

To consider whether the Parish Council would support the continuation of these meetings. (3 times per year).

12. Vale of White Horse District Council – Planning Training

To receive a report from Mr. Hoath and Miss Mander who attended this event.

13. Oxfordshire Association of Local Council – Training event 10th September, 2016

To receive a report from Mr. Steere who attended.

14. Allotments

a) Parkside

To note concerns from residents regarding the total clearance of corner of the allotments at Parkside. They are concerned regarding the removal of mature and healthy trees and have requested that the copse be lightly tidied and not completely cleared, in order to leave a green area and haven for wildlife.

To consider leaving selected trees.

b) Cow Lane

(i) To set the current water charge for Cow Lane allotments

(ii) To consider funding the costs of rotavating allotments when let to a new tenant for the first time, or reimbursing costs retrospectively if requested. Approximate cost of hire £60 for 2 days.

15. s. 85 Local Government Act 1972
To note that if a member of a Local Authority does not attend a meeting throughout a period of six consecutive months from the date of his/her last attendance, unless the absence was due to some good reason approved by the Authority before the expiry of the six month period, he/she ceases to be a member. William Cumber has been unable to attend meetings recently on ill health grounds.
To consider and agree an extended period of absence.
16. RoSPA – play equipment inspection – report
To note the RoSPA play equipment report.
17. Correspondence
- a) Oxfordshire County Council – Comet Transport Service
A new bookable, not for profit service available for people without suitable access to transport.
 - b) Vale of White Horse District Council – Community Award Scheme
To note the award scheme is running again to recognise the work of volunteers within the Vale. Deadline for nomination is 30th September, 2016
 - c) Resident reported Army vehicle being driven in an unacceptable manner and having stop suddenly for pedestrian on zebra crossing
 - d) Hyde Copse development - To note that a resident has expressed concern regarding delivery vehicles / large lorries arriving at the site early morning when children are walking in Longfields and waiting at the junction with Howard Cornish Road for the school bus. A request for a change in delivery times was made. The email was forwarded to Taylor Wimpey who have undertaken to investigate the issues.
 - e) Oxfordshire County Council – Road Closures
Un-named road from A415 to Barrow Lane 10 days from 19th September.
A415 from A34 to Marcham village and including the un-named road to Barrow Road – 4 nights from 29th September.
An approach has been made to the County Council for the day time diversion to use Faringdon Road and A338. Stagecoach have provided details of the revised bus route.
 - f) Oxford Green Belt Network – AGM – 7.3- p.m. Thurs 15th Sept. Sandford on Thames village hall.
 - g) Mill Road – Bridleway - bridge
The barrier to prevent users accessing the collapsing bridge unfortunately has been partly removed again. The County Council has been informed. Negotiations continue to ensure bridge repairs.
 - h) Oxfordshire County Council – Grant Thornton Study – Review of future options for Local Government in Oxfordshire
 - i) Age Concern – Partnership meeting 28th September 1.30 p.m. Abingdon Health and Wellbeing Centre
 - j) Oxfordshire County Council – Minerals and Waste Plan – Examination - programme
18. Accounts
- a) To approve accounts for payment as per list circulated to members
 - b) To select signatory for the current account to replace the signatory who has left the Council.
 - c) To note that Nat West bank is now charging for transactions where within a 12 month period the turnover exceeds £100,000.

19. Matters raised by members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12th October, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place.

Other Literature
“In touch” magazine – Hills Aggregates

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 12th October, 2016 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

Prior to the commencement of formal business, Mr. Peter Doyle, Community Liaison Officer, Virgin Media, will give a brief presentation on the company's plans for expansion into Marcham.

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 14th September, 2016
To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 14th September, 2016
Youth Shelter
This has still to be painted. A reminder has been given together with the offer from Mr. Rob Finch, youth worker to assist with this project.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
To note decision on previous application
 - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V2555/HH Single storey side extension
50 North Street
For: Ms. A. Gover

P16/V2533/HH Conversion / extension of outbuilding to create artist's studio
1 Gozzards Ford
For: Mr and Mrs Spriggs

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Neighbourhood Plan
To further consider whether to undertake a Neighbourhood Plan.
10. Community Facilities
 - a) To receive an update report from the working party and from Council's representatives on the CFSG and to consider any issues raised.
 - b) To resolve that the Clerk in consultation with the working party is authorised to spend up to £5000 in consultation fees to seek any necessary professional or consultancy advice in connection with the Council's role regarding new community facilities.
 - c) To note and comment on the latest draft specification for a hall
11. Precept Referendum

The Department for Communities and Local Government (DCLG) has published a technical consultation on the Local Government Finance Settlement including proposals regarding council tax referendum principles for local parish and town councils.

To consider any response from the Parish Council particularly the practical implications of a possible extension of referendum principles to all local precepting authorities.
12. Radar Speed Gun

To note that Sunningwell and Wootton Parish Councils are not interested in joining with Marcham in the purchase of a speed gun. Cumnor Parish Council requires further information. St. Helen Without Parish Council has resolved to contribute and share a speed gun, should the matter progress.
13. Defibrillator – outside School

To note the School has now agreed a location for the proposed new defibrillator.
To consider quotation received for the defibrillator, cabinet and installation.
14. Vanderbilt – phase I - Footpath

To note the Solicitor who was approached to deal with the checking of the Transfer for the public open space sites has requested that he be instructed, in the interests of completeness, to handle the whole transaction.
To resolve to instruct the Solicitor accordingly.

15. Correspondence
 - a) Vale of White Horse District Council – Tour around ERF Ardley on 16th November
 - b) Environment Agency – Oxford Flood Alleviation Scheme – newsletter
 - c) Vale of White Horse District Council – Parish Forum Thursday 10th November at 6.00 p.m. at The Beacon, Wantage.
 - d) South Central Ambulance Service – Patient Forum 19th October, 2016 at 5.30 p.m. John Radcliffe Hospital. Focus on dementia care in the ambulance service

16. Accounts
 - a) To consider a donation to the Royal British Legion Poppy Appeal and to set the amount.
 - b) To note the external auditor’s report on accounts for the period ending 31st March, 2016
 - c) To note summary of accounts as at 30th September 2016
 - d) To approve accounts for payment as per list circulated to members

17. Matters raised by members for information

18. Items for MAD News

18. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 9th November, 2016 at 7.30 p.m. in the residents’ lounge at Duffield Place.

Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9th November, 2016 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
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Orchard House,
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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 12th October, 2016
To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 12th October, 2016
Youth Shelter
Painting has begun on the youth shelter.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
To note decision on previous application
 - b) Applications dealt with prior to the meeting

P16/V2565/HH 2 storey front extension
Studland House, Woodside, Frilford
For: Mr and Mrs. R. Lamplough

Comments: Council had no objections to the works, but requested conditions as to traffic movements during construction, full restoration of the bridleway access following the works, protection for trees and pre-planned works to trees to prevent damage and all materials to be sympathetic and in keeping with the existing dwelling.

P16/V2557/PDH (Notification to use permitted development rights)
Rear extension. Depth 8m, Height 3m to eaves
Studland House, Woodside, Frilford
For: Mr and Mrs. R. Lamplough

P16/V0546/HH Demolish previous extensions on western aspect and bay window on eastern aspect, and extend principal dwelling and barn with single and two storey additions.
Marcham Mill, Mill Road
For: Mr. and Mrs. Bedford
Comments: Council supported the building works as the property would become a habitable dwelling again, but asked the District Council to ensure the Environment Agency was fully satisfied with the works to the river.

c) Applications for consideration at the meeting

None received

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Community Facilities

a) To receive an update report from the working party and from Council's representatives on the CFSG and to consider any issues raised.

b) To note no comments from members had been received by the Clerk on the proposed specification for the village hall.

c) To consider a letter from the Anson Trust

d) To consider the draft s. 106 agreement and comments to the Vale of White Horse District Council

10. Grant Applications

To consider applications for grants from:

1. Oxfordshire Association for the Blind in support of its work for Marcham residents
2. The Anson Trust for grass cutting costs in the Anson field
3. Oxfordshire Home Start in support of its work for Marcham residents
4. South and Vale Citizens Advice Bureau – support for running costs
5. Marcham Society towards production of Jubilee Walks leaflet.
6. Marcham Parochial Church Council – Support for coach costs for pantomime outing for children from Friday Club.
7. South and Vale Carers Centre towards running costs
8. All Saints Church – Marcham Youth – Support towards set up costs of youth club.
9. Marcham Baby and Toddler Group towards costs of Christmas party.
10. Marcham Senior Citizens Club towards general running costs

11. Marcham Churchyard

Marcham Churchyard is formally closed by Order in Council and the Parish Council undertakes the grass cutting in accordance with a cutting schedule agreed with the Parochial Church Council and Marcham Society.

To consider the cutting schedule for the 2017 season.

12. Oxfordshire Fire and Rescue Service – Community Risk Management Plan
To consider any Parish Council comments on the Management Plan. Available for viewing on the County Council’s website under
<https://www.oxfordshire.gov.uk/cms/public-site/consultation>
13. Oxfordshire County Council – Daytime support consultation
 - a) To consider any Parish Council comments on the consultation document for adult daytime support. Workshops for carers will be held Monday 21st Nov 10.30 at Didcot Civic Hall and Tuesday 22nd Nov at West Oxford Community Centre at 12.30 p.m.
 - b) To note appointment of new Directors for Adult and Social Care.
<https://www.oxfordshire.gov.uk/cms/public-site/consultation>
14. Speed Gun
 - a) To receive report on Police attendance to undertake speed monitoring
 - b) To note that when advising the NAG 2 area parishes that Marcham may be interested in joining the scheme should further speed detection equipment be acquired, they have offered to review the position of Marcham in joining the scheme. There are currently 8 parishes which share the equipment. A contribution of £300 allows 2 days of use from time to time.
15. Remembrance Sunday – 13th November, 2016
To finalise the arrangements for the road closure and procession to the war memorial.
16. Campaign for Real Ale – Nomination of Black Horse Public House as Asset of Community Value
To consider a request from the Campaign for Real Ale for the Parish Council to apply to the Vale of White Horse District Council to have the Black Horse Public House listed in the register of Assets of Community Value.
17. Hitchcops paths
To receive update report.
18. North Street - path
To receive update report.
19. Correspondence
 - a) Oxfordshire Leader Funding information. Grant funding themes: Growing, selling local food, vibrant villages, reviving rivers and canals, unlocking potential of woodlands
 - b) Oxfordshire County Council – Road Closure for Sheepstead Road between Kings Avenue and Cow Lane for approximately 10 days from 31st October to allow for road repairs.
OALC – October update
20. Accounts
To approve accounts for payment as per list circulated to members
21. Matters raised by members for information
22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 14th December, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place.

Other Literature

MARCHAM PARISH COUNCIL

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 9th November, 2016

To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 9th November, 2016

Churchyard – grass cutting schedule
A meeting was arranged with Marcham Society to discuss grass cutting in the Churchyard. A slight change to the existing schedule has been proposed. This will be considered when dealing with the budget.

Speed Monitoring
Faringdon East Neighbourhood Action Group has confirmed its decision not to extend the speed monitoring scheme to villages outside of its area. However, East Hanney representatives have agreed to host a viewing session for one or two Council representatives from Marcham. They will be in contact in due course. It was also suggested that Marcham may be able to borrow the equipment belonging to the Police Neighbourhood Team.

Grants awarded at the last meeting
To note responses from grant recipients regarding the queries raised by Council.

Howard Cornish Road – Street Lights
To note the 2 street lights that were not working have been repaired.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

To note decision on previous application

b) Applications dealt with prior to the meeting

P16/V2692/FUL Variation of condition 7 roads to remain private and condition 13 – no direct requirement for provision of charging points for electric vehicles 37 dwellings with associated works, garages, access road and public open space

Land off Packhorse Lane

For: Matthew Homes Ltd

Comments: Council objected. The wording in the application appeared to remove the requirement to construct the road in accordance with County Council's road design guide. All roads should be constructed to County Council standards. The requirement for electric charging points should remain owing to the pollution on the A415 and the designation of the Air Quality Action Area. Every opportunity should be given to improve air quality.

P16/V2791/RM Reserved matters following outline approval P14/V2373/O

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Mrs. H. Shorthouse

Comments: Council sought assurances regarding the paths, the linking of the paths, and maintenance responsibilities for open spaces. The house design appeared "boxy" and a request was made for stone or part stone to break up the appearance at an entry point to the village. Confirmation was sought as to the capacity of the public sewer to accommodate these dwellings

c) Applications for consideration at the meeting

P16/V2952/HH Internal and external alterations to existing outbuilding to provide additional residential use in connection only with 11 Church Street Building not listed, but deemed to be within the curtilage of 11 Church Street which is grade II listed)

Building known as 1718 building 11 Church Street

For: Mr. J. Duffield

P16/V2887/FUL Erection of 3 bed detached dwelling

1 Priory Lane

For: Mr and Mrs. R. Pointer

P16/V3052/LB Alteration to grade II listed barn to form 2 bed annex to 12 Frilford Road

White House, 12 Frilford Road

For: Professor J. Allan

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Community Facilities
 - a) To receive an update report from the Council's representatives on the CFSG.
 - b) To note the suggested Heads of Terms for the grant to be offered to the Anson Trust by the Council and the changes proposed by them.
10. Marcham Community Group – Annual General Meeting

To receive a report from Ruth Mander who attended this meeting as an observer for the Parish Council.
11. New Housing Developments – Taylor Wimpey, Vanderbilt

To note and consider:

 - a) that the path from the new developments across the wide grass verge to Howard Cornish Road is, according to the S. 106 agreement, to be constructed prior to the occupation of the 30th dwelling. Taylor Wimpey has confirmed that it is their intention to construct the path during 2018.
 - b) that improvements to the drainage infrastructure were required to be undertaken in order to connect the 61 units from the Taylor Wimpey site into the Howard Cornish Road sewer system. To note a report from Taylor Wimpey regarding this, and an invitation to meet with them to discuss drainage.
 - c) that on the Eastern public open space in the Vanderbilt development a foul water pump has been erected. Plans of the routes of pipes, cables, and utilities have been requested. To consider concerns that have been raised regarding the capacity of the sewer to take Kings Field phase II development.
 - d) that the legal transfer of the public open space on the Kings Field phase I and land to Howard Cornish Road is progressing. To consider the state and condition of the land and any works/lighting required in advance of the transfer.
12. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

 - a) take steps to identify and update key risks facing the Council
 - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
 - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
13. Play Area

To receive inspection report following quarterly inspection.
14. BT – Telephone kiosk removal

Notification received from Vale of White Horse District Council that British Telecommunications intends to remove 59 public payphones across the Vale of White Horse district. This will affect the payphone on the village green.

To consider any Parish Council comments.
15. Correspondence
 - a) Oxfordshire County Council – Entry to Primary School – deadline for application 15th January 2017.
 - b) Oxfordshire County Council – High Sheriff Awards – for those who have contributed significantly to community life. Deadline for nominations 11th January 2017.

- c) Vale of White Horse District Council media release – Council’s housing and homelessness support among the best in the country
- d) OALC – November newsletter

- 16. Accounts
To approve accounts for payment as per list circulated to members
- 17. Matters raised by members for information
- 18. Items for MAD News
- 19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11th January, 2017 at 7.30 p.m. in the residents’ lounge at Duffield Place.

Other Literature