

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14th January, 2015 at 7.30 for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 10th December, 2014

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 10th December, 2014

Kings Field – Vanderbilt Homes
Confirmation email received from Vanderbilt Homes that dates for a meeting with the Parish Council to discuss the public open space areas are being considered.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P14/V2763 Erection of double garage and single storey side extension
Sheepstead Folly, Sheepstead Road
For: Mr. J. Cooney

P14/V2363/RM Reserved matters application for outline consent P13/V2731/O for appearance, landscaping, layout, and scale for 54 dwellings and associated works
Willow Farm, Abingdon Road
For: Pye Homes Ltd
(full details available on the website of Vale of White Horse District Council under reference P14/V2363/RM)

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Anson Trust
 - a) New Community Facilities
To note and consider a response from the Anson Trust
(to be circulated prior to meeting if received)
 - b) Nominations for Director
To consider nominations to put to the Anson Trust.
10. Community Facilities Steering Group
To consider draft terms of reference for the group.
(noting advice from OALC)
11. S. 106 funding
 - a) To note correspondence from the Vale of White Horse District Council
 - b) To receive a report from the working party
12. Police Matters /Police Neighbourhood Action Group
To receive a report from Neighbourhood Action Group.
13. Budget 2015/16
 - (A) To consider the budget for 2015/2016
 - a) To select grass cutting contractor
 - b) To resolve to take into reserves any unspent sums from the current year.
 - c) Council's obligatory expenditure
 - d) Chairman's Allowance
 - e) Council's expenditure on non Parish Council owned land
 - f) Capital Items
 - g) Allowances for future expenditure on issues relating to new community facilities/ Lease of play area
 - h) Working balance/contingencies
 - i) Earmark reserves for specific items
 - (B) To consider a likely sum for the precept for 2015/2016
14. Parishioner of the Year Award
To consider the arrangements for the 2014 award to be presented at the annual meeting of electors 2015.

15. Annual Meeting of Electors
To consider possible speakers, and dates for a meeting.
16. Letter from resident regarding environmental and social concerns
To consider a letter from a parishioner
17. Village Green – Wayleave for British Telecom
To note a request from British Telecom (retrospectively) to permit a junction box and 3m of duct in the village green to be installed to enable superfast broadband to be enabled within Marcham. A one off payment of £408 will be paid to the Parish Council by BT.
If agreed, to resolve to sign the wayleave agreement.
18. Correspondence
 - a) Steventon Bridge – The planned closures will now not take place in February.
 - b) Vale of White Horse District Council – Polling Places for 2015. Confirmation received that the Marcham polling station will be the pavilion in the Anson field. This will cater for the whole parish.
 - c) OALC – Update December 2014
 - d) Oxfordshire County Council – Bridleway 293/17 Mill Road to Drayton – closure order effective until 21st January 2016.
19. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) To receive quarterly report on accounts.
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting will be held on Wednesday 11th February, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.
23. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted – Staff Matters

MARCHAM PARISH COUNCIL

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 14th January, 2015

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 14th January, 2014

Housing Survey
3 responses have been received to date.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

MW.0024/15 S. 73 application for the continuation of development without complying with condition 1 of consent MAR/529/1-CM

Amended sequence of working and the development of a specific crushing and screening area.

Upwood Quarry

For: Hills Aggregates

(Available for viewing at

<http://myeplanning2.oxfordshire.gov.uk/swiftlg/apas/run/WPHAPPCRITERIA>)

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Anson Trust
 - a) New Community Facilities
To consider the Council's response to the letter from the Anson Trust
 - b) To note that Cllrs. R and C. Webber are hosting a second meeting to discuss Marcham, and its community and sports facilities. This meeting will be with representatives of the Anson Trust, and Marcham Community Group
To consider issues that the Parish Council would wish to raise.
10. Community Facilities Steering Group
To receive a report from Council's representatives who attended this meeting.
To consider draft criteria for assessing possible sites for a village hall.
11. Vale of White Horse District Council – Air Quality
To note the Vale of White Horse District Council, in response to air quality studies in Marcham is proposing to declare an Air Quality Management Area for affected parts of the village.
The Parish Council has been invited to comment on the conclusions of the detailed assessment and on the proposed boundary for the AQMA .
12. Police Matters /Police Neighbourhood Action Group
To receive a report from Neighbourhood Action Group.
13. Hitch Copse Woods / Upwood Park – footpaths
To note that the owners of Upwood Park have lodged a statement with Oxfordshire County Council under s. 31(6) Highways Act 1980 and s. 15A(1) Commons Act 2006
This acknowledges the public rights of way as shown on the definitive plan, which exist over land forming part of Upwood Park, but states that they have no intention of dedicating further rights of way.

Residents are concerned that routes which they have walked for decades, may be lost.

To consider:

- a) contacting other adjacent parishes for their view
- b) lodging a claim with the County Council to amend the definitive rights of way map to include all the walked routes.

14. NHS Thames Valley Primary Care Agency
To note 3 different applications have been lodged to open a pharmacy at, or within 50 metres of Long Furlong Medical Centre, Abingdon.
The Parish Council has been invited to submit comments.
To consider any comments.
15. Play Area
To receive a report following the inspection of play equipment.
16. Best Kept Garden Competition
To note 5 of the previous zone winners have agreed to be first round judges, and the previous overall winner to be the final round judge.
To finalise the dates and arrangements for the competition.
17. Annual Meeting of Electors
The date has been confirmed as 20th May, 2015
To consider possible speakers.
18. Request for Grant – Home Start
To consider a grant request from Home Start towards its running costs.
19. New Road/Church Street junction – footway obstruction
To consider a complaint from a resident that vehicles are parking in New Road, near the Church, across the end of the footway that runs from Parkside. Residents with wheelchairs or pushchairs have their access into New Road blocked, and are forced to turn back to Parkside. To consider any action on the part of the Parish Council.
20. Correspondence
 - a) Grants awarded - Letters of thanks have been received from Marcham Senior Citizens Club, The Anson Trust, Wantage Independent Advice Centre, Parochial Church Council and South & Vale Citizens Advice Bureau.
 - b) Oil Buying Club - To consider an offer to present to the Parish Council a bulk buying oil scheme
 - c) Vale of White Horse District Council – S. 106 update
 - d) OALC – Update January
21. Accounts
 - a) To receive a report from the working party on the review of the effectiveness of internal audit
 - b) To approve accounts for payment as per list circulated to members
 - c) Oxfordshire County Council – Local Government Pension Scheme Administration Strategy
To resolve to authorise the clerk to sign the agreement on behalf of the Parish Council.
22. Matters raised by members for information
23. Items for MAD News

24. Date of Next Meeting: The next meeting will be held on Wednesday 11th March, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.
25. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted – Minutes of part II of the meeting held on 14th January, 2015

MARCHAM PARISH COUNCIL

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You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11th March, 2015 at 7.30 p.m. for the transaction of the business stated below.

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3. Minutes of the meetings held on 11th February, 2015

To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11th February, 2015

Annual Parish Meeting – 20th May, 2015
Dementia Friendly – a branch of the Alzheimers' Association has confirmed their attendance as the guest speaker at the meeting.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

None received

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. New Community Facilities–Meeting hosted by Cllrs. R and C. Webber 13th Feb 2015
To receive a report from the Council's representatives who attended this meeting.
10. Community Infrastructure Levy Draft Charging Schedule Vale of White Horse District Council and South Oxfordshire District Council
To consider any comments on the CIL draft charging schedule.
(Available for viewing on Vale of White Horse District Council website – type CIL in search box, and at www.southoxon.gov.uk/cil)
11. Neighbourhood Planning Conference
To note Vale of White Horse District Council's intention of holding a Neighbourhood Planning Conference in September 2015
To consider whether to send representatives, and if so to consider any issues on which the Parish Council needs clarification.
12. South Oxfordshire District Council – Local Plan 2031 – revised options
To consider any Parish Council comments on SODC's revised Local Plan.
(Available for viewing at southoxon.gov.uk/newlocalplan)
13. Oxfordshire County Council – Local Transport Plan for Oxfordshire
To consider any Parish Council comments. (Available for viewing at www.oxfordshire.gov.uk/connectingoxfordshire)
14. Openness of Local Government Regulations 2014
To consider draft policy and notice regarding the recording of meetings.
15. Police Matters /Police Neighbourhood Action Group
To receive a report from Neighbourhood Action Group.
16. Village Green – plaque for horse chestnut tree
Council has given consent for Marcham Society to replace the plaque by the horse chestnut tree on the village green. To consider the options now put by the Society.
17. Correspondence
 - a) White Horse Harriers – Notification of half marathon around Grove on 29th March.
 - b) Rural Oxfordshire Action Rally
To note an independent group of residents and organisations has been created who wish their views on unsustainable development heard.
(www.roartoday.co.uk)
 - c) Oxfordshire Patient Forum Meeting on Tuesday 17th March at 5.30 p.m. at South Central Ambulance Service HQ Bicester. Meeting for professionals and local people to address health issues in the community.

- d) NHS – www.patientsactiveinresearch – new website to match patients to research
- e) OALC – Update February

18. Accounts
To approve accounts for payment as per list circulated to members
19. Matters raised by members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting will be held on Wednesday 8th April, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8th April, 2015 at 7.30 p.m. for the transaction of the business stated below.

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3. Minutes of the meetings held on 11th Mach, 2015
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4. Matters arising from the meeting held on 11th March, 2015

Dog Fouling

To note report from Envirocrime warden at the Vale of White Horse District Council

Village Green – Plaque for tree

Marcham Society have confirmed that the plaque will be black painted steel rather than stainless steel as they had reported previously.

Sheepstead Cottage - possible breach of planning consent

To note report from planning enforcement at the Vale of White Horse District Council

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

c) Applications for consideration at the meeting

P15/V0517/FUL Demolition of existing house and outbuildings and erection of new dwelling and detached garage
Beechfield House, Oxford Road, Frilford
For: Mr and Mrs J. Rickman

P15/V0587/HH First floor extension
1 Morland Road
For: Mr and Mrs. G. Ewart-Brookes

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Police Matters /Police Neighbourhood Action Group
To receive a report from Neighbourhood Action Group.
10. Hitchcose Footpaths
To receive update report on the map of footpaths prepared on behalf of St. Helen Without Parish Council.
To resolve to submit an application to Oxfordshire County Council to add the walked paths to the definitive rights of way map.
11. Community Facilities Steering Group – Terms of Reference
To consider and comment on the revised draft terms of reference for the group.
12. Kings Field development – phase I
 - a) To note and consider comments from Vanderbilt Homes regarding the path.
 - b) To note the Vale of White Horse District Council has placed a tree preservation order on the Ash and Birch trees on the Kings Avenue amenity space between 7 and 8 Kings Avenue.
To consider any Parish Council comments.
13. Parish Defibrillator
To consider the possibility of a defibrillator in the parish.
If Council wishes to investigate this idea, to consider possible locations and the funding.
14. Correspondence
 - a) Thames Valley Police – Community Policing Awards
To note the Award scheme is running again this year (deadline for entries 27th April)
 - b) OALC – Update March

15. Accounts
To approve accounts for payment as per list circulated to members
16. Matters raised by members for information
17. Items for MAD News
18. Date of Next Meeting: The next meeting will be the first meeting of the new Council and will be held on Wednesday 13th May, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th May, 2015 at 7.30 p.m. for the transaction of the business stated below. You are required to sign a Declaration of Acceptance before acting as a councillor.

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A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Declarations of Acceptance
To decide when any declarations of office which have not been received as provided by law (if any) shall be received.
4. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
5. Apologies for Absence
6. Appointments
7.
 - (i) Election of Vice-Chairman
 - (ii) Appointment of Planning Working Group (2)
 - (iii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iv) Appointment of Parish Transport Representative (1)
 - (v) Appointment of Representative to Hills Aggregates Liaison Committee (1)
 - (vi) Appointment of Representatives to the Anson Field Management Committee (2)
 - (vii) Appointment of Representatives to the Churchyard Working Party (2)
 - (viii) Appointment of MAD News Correspondent (1)
 - (ix) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
 - (x) Appointment of members to represent the Council at meetings of the Community Facilities Group (2)
 - (xi) To appoint members to serve on a future working party, if necessary, to discuss village consultation should planning application(s) in regard to new community facilities be lodged

- (xii) Appointment of members to parishioner of the year working party (2).
- (xiii) Appointment of members to staff working party (2)
- (xiv) Appointment of Charity Trustees for the parochial charities (5)
- (xv) Appointment of organiser of the Best Kept Garden Competition (1)
- (xvi) Appointment of members to the s. 106 working party (3)

8. Minutes of the meetings held on 8th April, 2015

To agree the minutes of the meetings as a correct record

9. Matters arising from the meeting held on 8th April, 2015

Howard Cornish Road – Overhanging Trees from amenity area

The Vale of White Horse District Council has confirmed that they will cut back the trees near the roadside which interfere with the passage of the double decker buses.

Duffield Place – access by youngsters

The housing officer from Sovereign Housing Association has confirmed that they are aware of the situation. The property services section has checked the building and undertaken repair/security works. The PCSO has visited residents and given them advice.

Kings Field - planning application – footpath to Howard Cornish Road

The lawyer for Vanderbilt Homes had confirmed that they were approaching the owners of the land forming the site of the Kings Field phase II planning application to discuss the footpath issue.

Village Defibrillator

To note that the Community Shop has confirmed that it will provide the village defibrillator.

Longfields – Play Area

To note that the repairs to the fencing at the roadside have now been undertaken. (Fencing panels adjacent to the property on the northern side have been repaired by another).

New Road – Bus Stop post

The Clerk is meeting with the contractor to see if this can be removed.

10. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

11. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P15/V0697/LB Proposed alterations to existing west window

15 Church Street

For: Mr. J. Duffield

Comments: Council had no objections

P15/V0682 Construction 4th bedroom and ensuite above existing kitchen to the rear of the property. Install two matching dormer windows to front. Reduce internal eaves are to front of the 2nd bedroom
28 Parkside
For: Mr C. Gaisford
Comments: Council had no objections and supported the application

c) Applications for consideration at the meeting

P14/V2363/RM Appearance, landscaping, layout and scale. Reserved matters as amended 8th April, 2015
Willow Farm, Packhorse Lane
(Available for viewing at :

<http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P14/V2363/RM>)

P15/V0612/FUL Residential development comprising the erection of 61 dwellings at land west of Hyde Copse, including associated amenity space, access, parking and ancillary development
Land west of Hyde Copse
For: Taylor Wimpey Oxfordshire
(Available for viewing at:

<http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P15/V0612/FUL>)

P14/V2373/O Erection of 40 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping (amended plans)
Land off Sheepstead Road
For: Ms. H. King-Thompson and Ms. H. Shorthouse
(Available for viewing at:

<http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P14/V2373/O>)

d) Planning Correspondence

- (i) Vale of White Horse District Council – Request for s. 106 contributions from the Hyde Copse, Taylor Wimpey and the Kings Field phase II, Ms. H. King-Thompson and Ms. H. Shorthouse, planning applications.
To consider the Parish Council requirement to be submitted.
- (i) Vale of White Horse District Council – Street naming of Willow Farm housing development, Abingdon Road
To consider possible street names for the Willow Farm development.
The Vale of White Horse District Council has asked for 4 names. To note that Pye Homes have suggested Willow Way, Willow Brook Road, Burden Way and Catkin Way as possible names for its new development.

12. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
13. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
14. 23 Packhorse Lane – rear fencing
Council has expressed concern regarding the thorny planting that has taken place at the rear of the development at 23 Packhorse Lane and alongside the public footpath next to the play area.
To note and consider comments from the current landowner and his Solicitor regarding the planting. To consider any further action on the part of the Parish Council.
15. Verge adj 49 Packhorse Lane
At the time of The Croft development, an area of land formally forming part of The Croft, was given over to highway. Millgate homes, the developer, cleared the majority of the land, but a small area adjacent to 49 Packhorse Lane was left. There have been discussions between The Croft Management Ltd and Oxfordshire County Council. The Croft Management advised the Clerk that the County Council was going to clear the untidy area. No action has been taken, and the Clerk has liaised with the County Council. Whilst the County Council agrees it is their land, unless shrub growth presents a danger to highway users, no action will be taken by them.
To consider whether the Parish Council should arrange clearance and reseedling of the area in question.
16. Letter from Anson Trust – Damage at Marcham Institute, North Street
To note and consider a letter from the Anson Trust.
17. Police Matters /Police Neighbourhood Action Group
To receive and consider a report from Neighbourhood Action Group, and to note issues reported to the clerk.
To consider a suggestion that there be a meeting to discuss youth problems, and to consider the role of the Parish Council should a meeting be arranged.
18. Annual Meeting for Electors 20th May, 2015
To confirm the arrangements for the annual meeting of electors.
19. Best Kept Garden Competition 2015
To confirm the arrangements for the best kept garden competition
20. A415 – lorries mounting pavement close to Baptist Church
To consider concerns raised by a resident regarding lorries mounting the pavement by the Baptist Church and being a danger for pedestrians.
21. Correspondence
 - a) OALC – April update
 - b) Highways Agency – closure of part of junction 13 A34/M4 at Chieveley on certain weekends to allow road works.

- c) Oxfordshire County Council – Changes to subsidised bus services
Service 31 evenings Monday to Thursday and Sundays to be operated without subsidy. Timetable to be confirmed.
 - d) Oxfordshire County Council – Draft Traffic Regulation Order – Extension of Duffield Place disabled persons parking bay. (Council previously had no objection at the informal consultation stage)
 - e) NHS England – Long Furlong Medical Centre pharmacy
Application by Salman Healthcare Ltd to provide pharmacy facilities has been approved.
 - f) Marcham Society – Reminder that the unveiling of the chestnut tree plaque on the village green is at 2.00 p.m. on Saturday 16th May, 2015
22. Oxfordshire Association of Local Councils – Training Courses
To note training courses being run by OALC:
Roles and Responsibilities – Wed. 29th July. Cost £65 + vat per person.
Chairmanship course Wed. 2nd September. Cost £65 + vat per person.
To consider funding should members wish to attend.
23. Accounts
a) To approve receipts and payments account for the year ended 31st March 2015
b) To approve accounts for payment as per list circulated to members
c) To consider authorised signatories for the Council's accounts.
24. Matters raised by members for information
25. Items for MAD News
26. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10th June, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.
27. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted – possible costings / contracts / tenders
-

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To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 13th May, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 13th May, 2015
 - 23 Packhorse Lane – rear fencing
To note the Vale of White Horse District Council is discussing the situation regarding the thorny planting with the landscape architect. The County Council's rights of way officer does not support planting which is detrimental to the public rights on the footpath.
 - Garden Competition
First round judging is currently taking place. Donations in prizes of £120 have been received so far, plus a meal voucher for the overall winner.
 - Verge adj 49 Packhorse Lane
The contractor has been instructed to clear this area and will put down grass seed later in the year when appropriate.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

7. Kings Field Phase I – Vanderbilt Homes

To consider correspondence in connection with the footway to Howard Cornish Road, from the lawyer acting for Vanderbilt Homes.

8. District Councillor’s Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor’s Report.

To receive a report on County Council matters from Cllr. R. Webber

10. Police Matters /Police Neighbourhood Action Group

To receive and consider a report from Neighbourhood Action Group

11. Street naming at Willow Farm

The Vale of White Horse District Council is proposing “Willow Farm” and “Pointer Place” as the 2 names for the development. The Parish Council has been invited to comment on these.

12. Duffield Place – Bench Seat

To note the Duffield Place bench seat, belonging to the Parish Council, has been removed by Sovereign Housing Association, owing to the youths that sat on it. The Council is required to decide what happens to its bench in the future.

13. Oxfordshire County Council – Grass Cutting

To note and complaints received regarding the length of grass at the junction of Howard Cornish Road and the A415, and the dangers to those leaving Howard Cornish Road owing to lack of visibility.

14. Community Facilities Steering Group

a) To receive a report from the Council’s representatives on this group.

b) To consider the future management of any new community facilities and the likely charitable means required.

c) To consider the setting up of a working party to apply the agreed needs criteria for community facilities to the sites previously identified.

15. Cow Lane Paddocks

These paddocks have been advertised. An expression of interest has been received. To consider the letting of the paddocks.

16. Correspondence
- a) OALC – May update
 - b) Oxfordshire County Council – mobile library timetable from 6th July
Mobile library service is fortnightly and the new stopping places will commence in Marcham from Thursday 16th July. The mobile library will no longer stop at Duffield Place, but will stop at the pre-school, Morland Road instead. It will continue to stop at Sweetbriar. The clerk is in correspondence with the County Council to see whether the pre-school stop is a public stop or just for the pre-school.
 - c) Oxfordshire County Council – Authorisation to relocate the 30 mph entry feature to Marcham at Sheepstead Road has been given.
 - d) Biffa – Compost giveaway Sat. 13th June 9.30 a.m. – 12.30 a.m. Rye Farm car park, Abingdon
 - e) Vale of White Horse District Council – Invitation to attend Parish Forum Thurs 2nd July at Abingdon Guildhall between 6.00 p.m. – 9.00 p.m.
17. Accounts
- a) To approve annual return and governance statement for the year ended 31st March 2015
 - b) To receive report from internal auditor.
 - c) To approve accounts for payment as per list circulated to members
 - d) Change of signatories to Bank of Ireland Account
To note and consider clerk's report
18. Matters raised by members for information
19. Items for MAD News
20. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8th July, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.
21. The Chairman to move in accordance with the Public Bodies (Admissions to Meetings) Act 1960 that that public, including the press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted –to approve notes of the confidential section of the meeting held on 13th May, 2015
-

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8th July, 2015 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 10th June, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 10th June, 2015
Sheepstead Road – build out
To note the response from the County Council.

Letters of thanks to past councillors

The Chairman has written a personal letter of thanks to past members who did not stand for re-election to the Council.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P15/V1444/FUL Erection of new dwelling
Peartree Cottage, 7 Packhorse Lane
For: Sweetcroft Homes Ltd.

P15/V1266/LB Erection of new handrail on wall to facilitate additional support when ascending or descending existing public footpath steps from North Street.
44 North Street
For: Marcham Parish Council.

- d) Recording of resolutions in regards to planning applications
To consider whether adjustments are necessary to the way in which Council's resolutions in regards to planning applications are recorded.
- e) Sheepstead Cottage - planning enforcement
To note the response from planning enforcement at Vale of White Horse District Council
- f) Vale of White Horse District Council – Local Plan
To note that the Secretary of State has appointed Mr. Malcolm Rivett as the Inspector to conduct an examination into the soundness and legal compliance of the Local Plan. Mr. Ian Kemp is the programme officer to deal with administrative and procedural matters.
The initial hearings will be held between 22nd September and 1st October at The Beacon, antage. These will deal with strategic matters and will not examine, at this stage, individual settlements.
- g) Vale of White Horse District Council – Community Infrastructure Levy charging schedule – modifications
The CIL draft charging schedule as submitted for examination on 17th April, 2015, accompanied by a statement of modifications. If the Parish Council wishes to be heard by the Inspector in regard to the modifications then it is required to notify the Vale of White Horse District Council by 20th July.
7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
a) To receive a report from the Council's representatives on the CFSG
b) To note and consider the analysis of village hall sites document.
c) To consider options for owning and running future community facilities and to state Council's preference.
10. Police Matters /Police Neighbourhood Action Group
To receive and consider a report from Neighbourhood Action Group

11. Bench Seat Howard Cornish Road / North Street
To consider correspondence received requesting the removal of the bench seat at Howard Cornish Road / North Street junction.
12. Willow Farm site – Burning
 - a) To ratify an informal decision made by members at the last meeting to write to the Environment Agency and to Pye Homes regarding burning demolition waste at Willow Farm.
 - b) To note responses from the Environment Agency and Pye Homes
13. Oxfordshire County Council – Consultation on subsidised buses and dial a Ride
To consider any Parish Council comments on the consultation documents.
Available for viewing at
<https://consultations.oxfordshire.gov.uk/consult/ti/stconsultation/consultation>
14. Cow Lane Paddocks
To consider points raised in an email from the possible future tenant and the request to erect stables and concrete base on the site.
15. Allotments
 - a) To consider a request from Marcham Cubs to hold 3 small fires in the South Western corner of the allotment land around mid July on which to do some outdoor cooking.
 - b) Water supply – Thames Water has replaced the stop valve in Sheepstead Road.
To consider the replacement of ball valves within each water trough.
16. Correspondence
 - a) Vale of White Horse District Council – Name of new house in Faringdon Road, Frilford is Bluebell House.
 - b) Vale of White Horse District Council – Street Naming
Confirmation received that the Willow Farm houses are to be given the street names, Abingdon Road for those facing the main road, Willow Farm and Pointer Place.
 - c) Age UK – Community Information – Online research tool to find out about opportunities for elderly and carers. Accessed via www.ageuk.org.uk/Oxfordshire.
 - d) Vale of White Horse District Council – Planning design guide
To note a copy of the design guide has been received.
 - e) Vale of White Horse District Council – Homeless Strategy
Comments are invited on this document which proposes measures to reduce homelessness across the District. Survey available until 14th July.
https://consult.southandvale.gov.uk/public/southandvale/health_and_housing

f) Oxfordshire County Council – Salt bags / Salt bins for Winter

The County Council, as in previous years, is offering to Parish Councils, a free 1 tonne bag of salt for use on the highway, in Winter icy conditions. Also available at a cost of £250 is a salt bin for installation at locations agreed by the County Council.

17. Accounts

- a) To approve accounts for payment as per list circulated to members
- b) To consider suitable accounts for the funds currently held with the Bank of Ireland.

18. Matters raised by members for information

19. Items for MAD News

20. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 9th September, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9th September, 2015 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

Prior to the commencement of formal business, the prizes for the best kept garden competition will be presented

A G E N D A

1. Apologies for Absence
To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 8th July, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 8th July, 2015
 - Sheepstead Road – Build Out
To note response from the County Council
 - North Street – footway
The County Council is checking the current costings
 - Car Parking for The Priory development
To note the response from the Anson Trust
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Voting on planning applications

To consider the order of questions and resolutions put to Council.

c) Applications dealt with prior to the meeting

P15/V0411/HH Single storey extension to front and rear of property and internal alterations

32 Fettiplace Road

For: Mr. C. Webb

Comments: Council had no objections

P15/V1715/FUL Demolition of existing house and outbuildings and erection of new dwelling and detached garage. (amendment to previously approved application)

Beechfield House, Oxford Road, Frilford

Mr and Mrs. J. Rickman

Comments: Council had no objection

P15/V1803/LB Install new secondary staircase, glazing to windows, new flooring and new roof light

15 Church Street

For: Mr. J. Duffield

Comments: Council had no objection

P15/V1444 Erection of single storey dwelling (amended)

7 Packhorse Lane

For: Sweetcroft Homes Ltd

Comments: The amendment did not take into account Council's earlier objections, and the objections were therefore maintained.

d) Applications for consideration at the meeting

P15/V1743/LB Install one conservation roof light

21 North Street

For: Dr. M. Embleton

P15/V1729/HH Convert existing garage/store to utility/kitchen area

77 Howard Cornish Road

For: Mr and Mrs M. Hillis

P15/V1758/FUL Demolition of existing outbuildings, conversion of existing workshop into 2 bed dwelling and erect pair of semi-detached 3 bed dwellings

6 Mill Road

For: Mr. P. Holmes

P15/V1867/HH Demolition of existing store at side of dwelling and erection of 2 storey extension to provide additional living accommodation

16 Parkside

For: Mr. M. Rhodes

P15/V1981/LB and P15/V1977/HH Single storey partly glazed oak frame garden room extension
The Old Bakehouse 4 North Street
For: Mr. J. McNeil

P15/V1924/HH Demolition of existing bungalow, replace oak frame building and alterations to existing dwelling
The School House, Oakley Park, Faringdon Road
For: Mr and Mrs P and J Darby

MW.0119/15 section 73 application for the continuation of development without complying with Condition 1 (approved plans) of Planning Permission MAR/5529/1-CM (The extraction and processing of soft building sand and intermittently occurring limestone and the removal of surplus soils, the infilling with inert waste subject to prior on-site sorting and recycling, the provision of all ancillary facilities necessary for extraction and infilling including but not limited to office, weighbridge, access ways, recycling plant and the restoration of the site for nature conservation and agricultural uses), in order to enable amendments to sequence of working and development of a specific crushing and screening area
Upwood Quarry
For: Hills Quarry Products Ltd

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Vale of White Horse District Council – Request for Street Names for new developments
The Vale of White Horse District Council has requested street names for:
a) Development of 61 houses west of Hyde Copse (3 names required)
b) Development rear of 23 Packhorse Lane (1 name required)
To consider names that the Parish Council wishes to put forward.
10. Development at rear of 23 Packhorse Lane – fence at rear
To note that the Vale of White Horse District Council has visited the site and would suggest a compromise that the fence remains in its current position with the recesses, but the existing planting be removed provided planters/climbers were put in, in order to achieve a softer form of landscaping which would be aesthetically pleasing.

To consider Parish Council comments on this suggestion.
11. Oxfordshire County Council- Minerals and Waste Core Strategy Submission document Consultation
To consider the Core Strategy submission and any Parish Council comments.
Available for viewing at <https://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy>

12. Oxfordshire County Council – Town and Parish Council Event 21st September, 2015
The County Council is looking at ways to deliver public services locally.
To consider sending 2 representatives to an event on 21st September at 6.00 p.m. at County Hall, Oxford to participate in the discussion.
13. Vale of White Horse District Council – Sunday Trading
To note Government is considering delegating powers to local (district) councils to decide what hours shops can open on Sundays. To consider any comments from the Parish Council.
Consultation available at
https://consult.southandvale.gov.uk/public/southandvale/elp/ed/sunday_trading_hours
14. Oxfordshire County Council – Household waste recycling centres
There is a requirement to reduce the household waste recycling centre budget by £350,000 for 2017/18. Proposal to reduce recycling centres from 7 to 3, and to change the opening hours of the remaining sites. To consider Parish Council comments. Consultation available at www.oxfordshire.gov.uk/waste.
15. Community Facilities
 - a) To receive a report from the Council's representatives on the CFSG
 - b) To consider a grant application from MCG
16. Police Matters /Police Neighbourhood Action Group
To receive and consider a report from Neighbourhood Action Group
17. Play Area Inspection
 - a) To receive the RoSPA and quarterly play equipment inspection reports
 - b) To consider a quotation for infilling of tiles
18. Allotments
To note the water bill at the allotment has again been high. Temporary repairs have been undertaken to two ball valves on the water troughs. To consider replacing the ball valves.
19. Neighbourhood Planning Conference
To receive a report from Mr. Walton who attended this conference
20. Hitchcose woods - paths
To consider the next stage in the claim for public right of way along certain walked paths within Hitchcose Woods. Approaches have been made to the landowner, but no response has been received.
21. Churchyard works
To note that further clearance works are suggested for the Churchyard. To consider a quotation received.
22. Correspondence
 - a) Environment Agency – Oxford and Abingdon Flood Alleviation Schemes information
 - b) Age UK – Community Information Network – Autumn partnership meeting. Tuesday 13th October, Corn Exchange, Faringdon 10.00 a.m.
 - c) Biffa – Compost Giveaway 3rd October, Rye Farm Car Park 9.00 a.m.- 11.00 a.m.

d) National Institute for Health Research – Public Lecture on antibiotic resistance
6.30 p.m. on 17th September at lecture theatre 1, Nuffield Orthopaedic Centre.

23. Accounts

a) To receive external audit report for the year 2014/2015

b) To approve accounts for payment as per list circulated to members

c) To agree the amount of donation to Royal British Legion Poppy Appeal for 2015

24. Matters raised by members for information

25. Items for MAD News

26. Date of Next Meeting: The next meeting of the Council will be held on Wednesday
14th October 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14th October, 2015 at 7.45 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 9th September, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 9th September, 2015
North Street – footway
No contribution from the Kings Field phase I development was due until occupation, so the Vale of White Horse District Council does not yet have the funds. A request has been made with the District Council to set aside the funding just as soon as it is in receipt of the money. The County Council too is working with local colleagues to see whether the footway could be installed for the funding likely to be available.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Voting on planning applications
To note inconsistencies with the order and wording of voting at meetings and the completion of the District Council's response forms to planning applications.

To consider adding the word “fully” before the word “support” when resolving whether the Council supports the application.

b) Applications dealt with prior to the meeting

P15/V2136/HH 2 storey side extension
5 Hyde Copse
For: Mr. M. Higgs
Comments: Council had no objections

c) Applications for consideration at the meeting

P15/V2204LB and P15/V2206/FUL Installation of photovoltaic panels in various locations
Denman College
For: Ms. D. Rowe

P15/V2326.LB Form new dormer window
21 North Street
For: Dr. M. Embleton

P15/V2312/HH 2 storey rear extension
8 Morland Road
For: Mr and Mrs. J. Withers

P15/V1867/HH Demolition of existing store at side of dwelling and erection of two storey extension to provide additional living accommodation (amended)
16 Parkside
For: Mr. M. Rhodes

7. District Councillor’s Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor’s Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Footpath link Kings Field phase II, phase I and Taylor Wimpey Development

To consider email from Stuart Walker, planning officer and any Parish Council comments.

10. Vale of White Horse District Council – Street Names for new developments

a) To note that the Hyde Copse development has been allocated the names Greenwood Grove, Leas Lane, and Plantation Avenue

b) To note the development (4 dwellings) rear of 23 Packhorse Lane has been allocated the name The Paddocks.

c) The Vale of White Horse District Council has requested street names for:

the development rear of The Red House, Packhorse Lane. To consider suggestions to put forward.

11. Neighbourhood Plan

To consider the advantages and disadvantages of a neighbourhood plan and whether such a plan should be considered for Marcham.

12. Pye Development A415 – X15 bus stop relocation

To note that the west bound X15 bus stop located where the new access into the Pye development is sited, will be relocated a few metres eastwards towards the crossing point. To agree the new location.

13. Vale of White Horse District Council – Public Art s. 106 contributions

To note that the Vale of White Horse District Council has received £11100 from The Priory development for public art. A request has been received for the Arts officer to meet with the Council or representatives of the Council to discuss where this could best be used within the parish and preferably close to the site.

To consider whether a meeting at this stage would be beneficial.

14. Oxfordshire Association of Local Councils – Training Events

To receive a report from Ms. Atkins, Mr. Hoath and Miss Mander who have attended training events.

15. Community Facilities

(i) To receive update report from the representatives who attend the CFSG meetings
(ii) To consider whether the Parish Council has a preference for the management structure of a new hall. (Options presented at July meeting, when all options were acceptable)

(iii) To consider a financial contribution from the Parish Council to the construction of a new hall, how to protect the public money invested, and advice required.

16. Police Matters / Neighbourhood Action Group

To consider whether the Parish Council should have a formal representative on the NAG group.

17. Allotments

a) To consider any issues raised at the allotment rent collection

b) To set the water charge for the current year.

c) To note the number of unworked plots, information as to the waiting list, and to consider the service of notice to those who do not work the plots

d) To consider appointing a Parish Council representative to monitor allotment use

18. Communication with the public

To consider electronic communication and use of social media as well as the website, noticeboard and MAD news as a means of providing information to local residents.

19. Correspondence

a) Oxfordshire County Council – Entry to infant or primary school September 2016
All applications to be lodged by 15th January 2016

b) Vale of White Horse District Council – Town and Parish Forum 16th November, 2015 at The Beacon, Wantage 6.00 p.m. – 9.00 p.m.

20. Accounts

- a) To approve accounts for payment as per list circulated to members
- b) To note report on accounts

21. Matters raised by members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11th November, 2015 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 11th November, 2015 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
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A G E N D A

1. Apologies for Absence
To receive apologies for absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meetings held on 14th October, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 14th October, 2015
 - North Street – footway
To receive update report.
 - Grants awarded
To note letters of thanks received from Marcham Community Group and the Royal British Legion Poppy Appeal.
 - Vale of White Horse – Grants
To note information obtained following the subject of grants being raised at the last meeting.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

7. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
8. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. Footpath link Kings Field phase II, phase I and Taylor Wimpey Development
To receive a report from Colin Bough, and Dave Walton who represented the Council at a meeting with the planning officer and developers on 10th November to discuss the footpath link.
10. Allotments
 - a) To consider a pedestrian route to link the path constructed along Sheepstead Road to Cow Lane to provide a circular walking route and to prevent residents cutting through the allotments.
 - b) To further consider Parish Council representative to monitor allotment use, and to appoint someone for this purpose.
11. Community Facilities
 - (i) To receive update report from the representatives who attend the CFSG meetings
 - (ii) To note the planning officer at the Vale of White Horse District Council has stated he required a clear statement of the capital position of the project. To consider a draft letter confirming the Parish Council's position as to helping provide financial support.
 - (iii) To note draft business plan
12. Vale of White Horse District Council – Licence to erect bus shelter, Howard Cornish Road verge
To note receipt of draft Licence from the Vale of White Horse District Council.
To consider any comments on it, and to consider instructions to solicitors to act for the Parish Council.
13. Grant Applications
To consider applications for grants from:
 1. Oxfordshire Association for the Blind in support of its work for Marcham residents
 2. The Anson Trust for grass cutting costs in the Anson field
 3. Wantage Independent Advice Centre – Support for running costs
 4. South and Vale Citizens Advice Bureau – support for running costs
 5. Marcham Community mini-bus - purchase of step for mini bus
 6. Marcham Baby & Toddler Group – purchase of toys and craft materials.
 7. Marcham Parochial Church Council – Youth and Children's worker
 8. Marcham Parochial Church Council – Support for coach costs for pantomime outing for children from Friday Club.
 9. Marcham Parochial Church Council – support for works to structure to eliminate death watch beetle within the Church building.

14. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Committee and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Committee
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

15. Training Events

a) To agree to fund the costs (£35 + vat) for the Chairman to attend a “planning” training event.

b) To receive a report from Miss Mander, and other members on training events attended. (Planning training and Code of Conduct training)

16. Hitchcops paths

To receive update report.

17. Correspondence

a) Vale of White Horse District Council – Town and Parish Forum 16th November, 2015 at The Beacon, Wantage 6.00 p.m. – 9.00 p.m.

b) LEADER Grant Funding – Launch 25th November 11.00 am. – 1.00 p.m.
Hanney Memorial Hall. Funding available for farmers, small businesses, woodlands and communities.

c) Oxfordshire County Council – Publication of Dial a Ride consultation findings and cabinet papers

<http://mycouncil.oxfordshire.gov.uk/ieListDocuments.aspx?CId=115&MId=4344>

18. Accounts

To approve accounts for payment as per list circulated to members

19. Matters raised by members for information

20. Items for MAD News

21. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 9th December, 2015 at 7.30 p.m. in the residents’ lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

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A G E N D A

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To receive apologies for absence
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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
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3. Minutes of the meetings held on 11th November, 2015
To agree the minutes of the meetings as a correct record
4. Matters arising from the meeting held on 11th November, 2015
 - Abbots Grange street nameplate
Confirmation received from the Vale of White Horse District Council that they have agreed with Charles Church a new location for the Abbots Grange street nameplate.
 - Fly tipping
The Vale of White Horse District Council has removed the fly tipping both at the Salvation Army textile bank in Howard Cornish Road, and by the junction of Howard Cornish Road/North Street.
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P15/V2663/HH Rear dormer window to previous extension. Internal alterations and construction of rear dormer window to garage
Pinetops, Woodside
For: Mr and Mrs. John Pollard

d) Planning Correspondence

Notification received for a Certificate of lawful Development for 2 storey rear extension i.e. the development can be carried out under the Town and Country Planning (General Development Order) 1995 as amended. As the request is for the local planning authority to confirm the legal position, it is unable to take comments from the Parish Council.

7. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. Community Facilities

To note and consider advice from the Council's solicitor regarding the protection of any public funds used to support the construction of community facilities.

10. Vale of White Horse District Council – Parish Forum 16th November, 2015

To receive a report from Mr. Walton who attended this meeting.

11. Play Area Report

To receive quarterly report on the play area inspection

12. H.M. The Queen's 90th Birthday celebrations

During the weekend of 11th and 12th June, there will be national and local Cathedral services of thanksgiving. Correspondence has been received from Lord Lieutenant of Oxfordshire encouraging councils and parishes to support celebrations in the form of street parties and other local events.

To consider local activities next year to celebrate the birthday of HM the Queen, and any Parish Council role in these.

13. Correspondence

a) Vale of White Horse District Council – Notice of consultation until 18th December on draft supplementary planning document for Botley Centre.

b) Oxford Flood Alleviation Newsletter – Public Consultation on the next stage of the Oxford Flood Relief Scheme. Oxford Town Hall 19th January, 2016; Abbey House, Abingdon 20th January, 2016; Kennington village centre 27th January 2016

c) Oxfordshire County Council – Subsidised Bus – Cabinet decision to withdraw all subsidies, and also from Dial a Ride. There may be scope to influence the final decision before the budget is set in February. Contact Cllr. R. Webber.

d) High Sheriff of Oxford – Awards – Deadline for nominations 15th January, 2016

e) OALC – November Update

14. Accounts

To approve accounts for payment as per list circulated to members

15. Matters raised by members for information

16. Items for MAD News

17. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13th January, 2016 at 7.30 p.m. in the residents' lounge at Duffield Place.